

BOARD OF SELECTMEN  
 RICHARD BEAL, CHAIRMAN  
 FLORENCE J. SPRAGUE  
 CORY R. ALLEY  
TOWN CLERK / TREASURER  
 DENISE McCORMICK  
PUBLIC SAFETY COORDINATOR  
 KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION  
 L. DOBSON, C. SANDBERG, N. BARTON  
 I. GAITHER, N. ROSENTHAL  
 J. SAMUEL, B. STUBBS

ADMINISTRATIVE ASSISTANT  
TO THE SELECTMEN  
 JAMES FORTUNE

**Board of Selectmen's Meeting Minutes  
 January 8, 2019  
 Islesford Neighborhood House**

**Attendance:**

Richard Beal, Chairman, BOS	Katelyn Damon, Public Safety Coordinator
Florence Joy Sprague, BOS	Christine Sandberg, MAC
Cory Alley, BOS	Carl Brooks
Denise McCormick, Town Clerk	Phil Whitney
James Fortune, Administrative Assistant	Malcolm Fernald
Ben Sumner, Deputy Clerk	

**I. Call to Order:** 8:30am by Chairman Richard Beal.

**II. Review / Sign Financial Warrants**

<b>2018</b>		
Warrant #57	\$	8,877.67
Warrant #58	\$	35,874.40 (school)
Warrant #59	\$	6,140.89
<b>2019</b>		
Warrant #1	\$	59,099.85
Total:	\$	109,992.81

All warrants were signed by the Selectmen.

### **III. Review/Approval of Meeting Minutes: December 4, 2018**

Suggestions are made to clarify discussion in items IV. A. and IV. F.

Cory Alley moves to approve the December 4, 2018 Board of Selectmen's meeting minutes as amended. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

### **IV. New Business**

#### **A. Signing of Quitclaim Deed**

Denise McCormick reports that the taxes, interest, legal fees, and applicable rent have been paid in full (\$7,258) on a December 2018 tax lien foreclosure. A quitclaim deed has been prepared in compliance with the Tax Acquired Property Ordinance. Selectmen review and sign the Quitclaim Deed between the Town of Cranberry Isles and Mark Alley.

#### **B. Temporary Constable Appointment**

Florence Joy Sprague moves to appoint Richard Beal as Constable for Great Cranberry Island. Cory Alley seconds the motion. Richard Beal abstains. **Motion approved 2-0.**

#### **C. 2019 Budget Workshop**

Selectmen review and sign annual letter to James Wadman to conduct the Town's 2018 Audit.

Denise McCormick reports on significant budget changes for 2019.

Dept. #51: \$5,500 budgeted to upgrade the Town's website and to improve backup storage of electronic files and documents. General discussion of issues involving accepting online payments through the State of Maine. Richard Beal moves that the policy of the Town is that all tax payments must be made by cash or check. Cory Alley seconds the motion. **Motion approved 3-0.**

Dept. #51: The Town's Assessor has requested an increase from \$28,800 to \$29,500.

Dept. #52: \$350,000 for the purchase of a replacement tanker for GCI.

Dept. #52: \$178,000 for the purchase and installation of a cistern for GCI. Katelyn Damon recommends that \$25,000 in reserve funds for the GCI Fire Department be used towards the GCI Cistern project.

Dept. #52: Increase in GCI/Sutton Harbormaster salary per recommendation of the Board of Selectmen at the October 2018 meeting.

Dept. #53: James Fortune recommends that the small increase in tipping fees incurred over the past year be allowed for in the upcoming budget.

Dept. #54: Discussion of repairs needed on Jimmie's Point Road (GCI), Harding Point Road (GCI), Northwoods Road (LCI), and Cross Road (LCI). Richard Beal proposes, without dissent, a warrant article for \$250,000 to be appropriated toward these projects.

#### **V. Other Business (taken out of order)**

James Fortune reports on uprooted trees on the path to Bunker's Cove at Islesford. Denise McCormick reports that the Town has a deeded right-of-way to the shore for a walking trail only. Cory Alley moves that the Town should not remove trees or repair damage to the trail. Richard Beal seconds the motion. **Motion approved 3-0.**

#### **C. 2019 Budget Workshop (continued)**

Dept. #54: Cory Alley moves to increase the estimate for an Islesford plow truck by \$20,000 and purchase a tractor in place of a truck. Richard Beal seconds the motion. **Motion approved 3-0.**

Dept. #56: The Islesford Neighborhood House has formally requested \$20,000 towards its septic project.

Dept. #57: The Islesford Historical Society has formally requested \$1,000 towards its general operations.

Dept. #57: Richard Beal recommends adding \$500 to the Cranberry Rowers donation and donating \$1,000 to Islesford Boatworks. Denise McCormick reports that the Cranberry Rowers organization is not currently active. Cory Alley proposes, without dissent, that the \$1,500 be donated to Islesford Boatworks.

Dept. #57: Denise McCormick reports that Hancock County Taxes have increased to \$84,300.

Dept. #58: Discussion of landscaping maintenance needs at the Mansell Lane property. \$4,000 has been budgeted. Cory Alley recommends James Fortune look into hiring a new groundskeeper and recommends contacting A.C. Parsons and Islandspring to see how much they would charge.

Dept. #58: Cory Alley proposes, without dissent, budgeting funds (\$56,000) towards the construction of two floats at Islesford. They would replace the existing floats, one of which could be sold to recoup some costs.

Dept. #58: The Harbor Committee has recommended the Islesford Dock Extension be put out to bid and \$250,000 budgeted towards its completion. General discussion. Denise McCormick warns that approval of all the proposed budget items added today would roughly double the Town's tax rate. Consensus of the Selectmen is to postpone Islesford Dock Extension proposal, but leave \$100,000 budgeted towards the Islesford Breakwater Project.

Dept. #58: James Fortune recommends \$20,000 be allocated for necessary repairs to the Town Docks. This amount was determined after an evaluation earlier this year.

Dept. #58: \$56,000 has been estimated for completion of work on the Town Office, \$48,000 of which is in Reserve. Consensus of the Selectmen is to propose a budget figure of \$10,000 towards completion.

Dept. #58: Denise McCormick advises that considerable erosion has occurred at Hadlock Park on Islesford. Richard Beal proposes budgeting \$5,000 towards repairs.

## **VII. Audience Communication (taken out of order)**

Christine Sandberg asks whether a warrant article should again be considered for selling the Mansell Lane portion of the Manset property if it is not leased prior to Town Meeting.

Carl Brooks comments that the entire Manset property may be needed if the parking lease at Northeast Harbor cannot be renewed in 2023.

Phil Whitney asks whether the Town of Southwest Harbor might have an interest in partnering with the Town of Cranberry Isles on a year-round dock at Manset.

MAC Co-Chair Christine Sandberg presents proposed amendments to the Municipal Advisory Commission (MAC) Charter that included removing volunteer designation with hourly compensation for MAC members based upon work done beyond the normal activities of meetings. Consensus of the Selectmen is not to recommend amendments to the MAC Charter.

#### **D. 2019 Town Meeting Warrant**

General discussion of budget warrant articles. Richard Beal proposes that warrant articles be written in such a way that the proposed amounts can be raised or lowered by amendment at the Town Meeting. **No action taken.**

#### **E. 2018 Town Report**

Ben Sumner advises that the Annual Report is underway. He will be following up this week on individual report requests that have not yet been submitted.

#### **V. Other Business (continued)**

Carl Brooks requests that minutes of the most recent Broadband Committee meetings be posted to the Town website.

Denise McCormick requests copies of the MAC Minutes for 2018. Minutes are required as part of the MAC Charter and for purposes of the Town's audit.

Christine Sandberg asks whether the MAC should continue as it does not appear to be functioning properly. Carl Brooks proposes that a separate entity with an elected board be formed under the Town's auspices to manage the Manset property. General discussion of both issues. Richard Beal tasks the MAC to consider whether a warrant article should be prepared so that voters can consider whether or not to disband the MAC.

#### **VI. Executive Session: Personnel Matter, 1 M.R.S.A. §405(6)(A)**

None.

#### **VIII. Adjournment**

Richard Beal moves to adjourn the meeting. Cory Alley seconds the motion. **Motion approved 3-0.**

Meeting adjourned at 11:07am