

CRANBERRY ISLES SCHOOL DEPARTMENT  
School Committee Meeting  
at the Longfellow School  
on Great Cranberry  
Friday, 10 May 2019  
8:45 a.m

**Draft Minutes**

**In Attendance:** Kelly Sanborn, Amy Palmer, Cari Alley, Marc Gousse, and Hayley Fenton by Zoom

Public: Phil Whitney, Karin Whitney, and Darlene Sumner.

- I. **Call to Order-** meeting was called to Order by Kelly S at 8:52 a.m.
- II. **Approval of Voucher-** the voucher was signed
- III. **Approval of Minutes:** Amy P moved to accept the minutes as written. Kelly S 2nd. All in favor.
- IV. **Public Comment-**  
Darlene S wanted to know about ½ day enrichment for the incoming kindergarten next year.
- V. **Reports and Updates:**  
Marc G updated us on the Teachers. They are doing a great job. The Special Educator hired for the end of year had to step down due to personal emergency. Hayley F will step back into the role in a part time capacity for the remainder of the school year.  
June 10th is 8th grade graduation.
- VI. **Discussion Items:** No items to discuss at this time.
- VII. **Action Items:**
  - **Reorganization of School Committee - Election of Officers-** Cari A nominates Kelly S for chairman of the Cranberry Island School Committee. Amy P 2nd. All in favor.
  - **Nomination and Election of Teacher-** Marc G recommends Jan Keiper for the K-8 school teacher for the 2019-2020 school year in probationary status. Kelly S nominates Jan Keiper for the k-8 school teacher for the 2019-2020 school year in probationary status. Amy P 2nds. All in favor.
  - **Appointment of Truant Officer, Attendance Officer, and School Physician-** Marc G makes a recommendation that Hayley Fenton be nominated as our Truant Officer/Attendance Officer and that Dr. Mark Kandutsch be nominated as our school physician. Amy P nominates Hayley Fenton as our Truant Officer/Attendance Officer and nominates Dr. Mark Kandutsch as our school physician. Kelly S 2nds. All in favor.
  - **Authorization for Superintendent to Apply for and Receive State and Federal Funds-** Amy P makes a motion to approve. Kelly S 2nds. All in favor.

- **Authorization to Participate in Consolidated Application for Use of Title I and Title IIA Funds and Authorization for Bar Harbor to be the Fiscal Agent for these Funds-** Amy P makes a motion to approve. Kelly S 2nds and All in favor.
- **Approval of 2019-2020 School Calendar-** Approval of 2019-2020 School Calendar-January 21 needs to be swapped with October 10 to fulfill a Professional Day. Amy P makes a motion to approve the 2019 2020 proposed calendar with an amendment to October 10 and January 22. Kelly 2nds. All in favor.

**VIII. Other Business-**

Emily Wright would like to use the upstairs of the Longfellow School to have yoga classes this summer. It was discussed that a waiver needs to be developed for building use.

**IX. Public Comment-** None at this time.

**X. Future Agenda Items:**

- Lift
- Waiver for Building Use
- June 12th

**XI. Date, Time, and Location of Next Meeting: Friday 7 June at 8:30 a.m. at the INH**

**XII. Executive Session Pursuant to 1 M.R.S.A. § 405(6)(A): Personnel Evaluation**  
At 9:41 a.m. The CISC moved into Executive Session.

**XII. Action Item:**

**Vote on Extension of Contract and Adjustment of Salary for Administrator**

Marc G nominates Hayley Fenton as a second-year probationary Principal for the 2019-2020 school year with a salary and benefits to be set by the board.

Amy P makes a motion to nominate Hayley Fenton as second-year probationary principal for the 2019-2020 school year with a salary and benefits to be sent by the board.

Kelly S seconds. All in favor

**XIV. Adjournment-** Kelly S motion to adjourn at 10:03 a.m. Amy P 2nds. All in favor.

Respectfully Submitted by:  
Cari Alley, School Committee Member