

BOARD OF SELECTMEN
RICHARD BEAL, CHAIRMAN
FLORENCE J. SPRAGUE
CORY R. ALLEY

ADMINISTRATIVE ASSISTANT
TO THE SELECTMEN
JAMES FORTUNE



TOWN CLERK / TREASURER
DENISE McCORMICK
PUBLIC SAFETY COORDINATOR
KATELYN DAMON

Board of Selectmen's Meeting Minutes
April 2, 2019
Cranberry Isles Town Office

Attendance:

Florence Joy Sprague, BOS	Carl Brooks
Cory Alley, BOS	Phil Whitney
Denise McCormick, Town Clerk	JoAnne Thormann
James Fortune, Administrative Assistant	Malcolm Fernald
Ben Sumner, Deputy Clerk	Nate Brimmer, Axiom Technologies
Katelyn Damon, Public Safety Coordinator	Joan Pickering
Dennis Dever, CEO & LPI	John Atkinson

I. Call to Order: 8:30am by Cory Alley.

Chairman Richard Beal is absent today due to illness.

II. Review / Sign Financial Warrants

Warrant #12	\$	7,297.61
Warrant #13	\$	36,510.30
Warrant #14	\$	63,965.05
Warrant #15	\$	345.00
<u>Total:</u>	\$	<u>108,117.96</u>

All warrants were signed by the Selectmen.

III. Review/Approval of Meeting Minutes: February 5, 2019 & March 16, 2019

Florence Joy Sprague moves to approve the January 30, 2019 Board of Selectmen's budget workshop minutes as written. Cory Alley seconds the motion. **Motion approved 2-0.**

Florence Joy Sprague moves to approve the February 5, 2019 Board of Selectmen's meeting minutes as written. Cory Alley seconds the motion. **Motion approved 2-0.**

Florence Joy Sprague moves to approve the March 16, 2019 Board of Selectmen's meeting minutes as written. Cory Alley seconds the motion. **Motion approved 2-0.**

IV. New Business

A. Proposal for a New Private Dock at Maypole Point (Map 19, Lot 1)

The NRPA Comment Period for this proposed project is open until April 25, 2019. Katelyn Damon reports that EMERA has serious concerns and intends to file a formal complaint with the DEP about the proposed dock passing over the main cable supplying electrical service to Islesford. It is reported that the Cranberry Isles Fisherman's Co-Op will be meeting to discuss opposition to the proposal. The Harbor Committee will also meet to discuss the project and make a recommendation prior to the closing of the comment period. Florence Joy Sprague recommends consulting with the Town Attorney. General discussion. Cory Alley tasks James Fortune to coordinate responses from the Town Attorney, the Harbor Committee, and the Cranberry Isles Fisherman's Co-Op.

B. Sign Letter in Support of LD 331 "An Act to Prohibit Operation of Large Commercial Vessels in the Waters of Southern Mount Desert Island"

Florence Joy Sprague explains her support for LD 331. The Town has previously passed a cruise ship ban at the 2018 Town Meeting. James Fortune explains the legislation and the types of restrictions proposed. Cory Alley moves to sign letter. Florence Joy Sprague seconds the motion. **Motion approved 2-0.**

C. Sign MEDOT Certificate of Assurances for Cranberry Isles Boat FTA Grant

Denise McCormick explains that the FTA Grant letter is reviewed by the Selectmen annually and signed by both the Chair and the Town Attorney. Cory Alley moves to approve the letter as written. Florence Joy Sprague seconds the motion. **Motion approved 2-0.**

D. Correspondence re: Broadband Installation: Request for Hearing Under MRSA Title 35-A Section 2503

Carl Brooks presents a letter to the Selectmen entitled *Trenching Objections at Carl Brooks Property*. He provides an explanation of his objections and proposes remediation options. Cory Alley responds that he is not able to respond at this time without the Town Attorney being present. Carl Brooks refers to his January 2018 email to the Selectmen. Cory Alley responds that he was not a Selectman at that time and cannot respond directly to Mr. Brooks' assertions. Denise McCormick advises that the Town Attorney should be present before any further discussion of the issue can take place. The attorney for Mr. Brooks and the Town Attorney are in discussion regarding the matter and the Town is separately cooperating with the USDA to resolve any issues with the grant. Cory Alley proposes, without objection, to end discussion.

E. Axiom Memo/Broadband Update

Nate Brimmer of Axiom is here today to discuss the billing of boat charges made during the construction of the Broadband project. James Fortune reports that Axiom has also asked him about the policy going forward now that construction is winding down. Nate Brimmer proposes that the Town cover fares that relate to completion of construction of the system and Axiom cover fares for employees servicing and maintaining the system. He also recommends that a policy be worked out for non-boat charges such that the Town purchases the necessary parts and hardware to maintain the system and Axiom will provide the cost of labor. Cory Alley asks how Axiom intends to address trimming around lines. Nate Brimmer offers to respond to clearing issues including the Northwoods Road and on GCI. He advises that Axiom had trimming completed around lines on Islesford last fall using a local contractor.

V. Other Business (taken out of order)

John Atkinson asks about cutting Sand Beach Road to install buried electrical service and septic service to a residence being renovated there. Discussion of core drilling. Dennis Dever explains the road cut process recommends a drawn out plan for review. Mr. Atkinson formally requests permission to cut asphalt to install the septic line. Dennis Dever responds that he will research and get back to Mr. Atkinson with a plan of action. **No action taken.**

E. Axiom Memo/Broadband Update (continued)

General discussion of boat ticket invoices. Florence Joy Sprague requests Axiom to purchase their tickets directly instead of having them billed and requesting reimbursement from the Town for charges applicable to the Town. Mr. Brimmer agrees to request reimbursements for purchased tickets going forward. Cory Alley moves to pay invoices incurred by Axiom during construction of the Broadband system. Florence Joy Sprague seconds the motion. **Motion approved 2-0.**

F. Request to use TCI Maset Boat Ramp for Fund Raising Regatta

James Fortune explains the request for use of the Maset Boat ramp on June 15. General discussion. James Fortune recommends that the user be required to carry liability insurance, notify the Town of Southwest Harbor about the road traffic, use the ramp at mid-tide or higher, and use at their own risk. Cory Alley moves to approve usage of the boat ramp for the requested event with the aforementioned stipulations. Florence Joy Sprague seconds the motion. **Motion approved 2-0.**

G. EMR Contract

James Fortune explains proposed EMR contract that is currently being negotiated by the Acadia Disposal District. Possible changes include a 7% increase in the tipping fee, a new gate fee (estimated at \$160/month for TCI), and tires will be accepted. Cory Alley asks whether tires will require an additional dumpster. The contract is still in negotiation, but no changes are anticipated to the Town's recycling program. **No action taken.**

H. Parking Committee Appointments

James Fortune reports that Florence Joy Sprague, Ingrid Gaither, and Christine Sandberg have agreed to serve on the Parking Committee this year.

V. Other Business (taken out of order)

General discussion of the Joy Lot parking procedures and whether any proposed changes are practical. **No action taken.**

I. Annual Contracts

Denise McCormick presents the following Annual Contracts for review: Manset Transit Facility Custodial Services Contract, GCI Restroom/Town Dock Shed Custodial Service Contract, Manset Dockmaster Employment Agreement, and the Sutton Island Municipal Solid Waste Contract. Selectmen review and sign the contracts.

J. Annual Appointments

Selectmen review and sign annual appointment letters. General discussion of vacancies. Two Planning Board members are needed. If anyone is interested in the positions, they should contact a Selectman or the Town Office.

K. Spring Road Closings

Without objection, Cory Alley tasks James Fortune to notify contractors that the Town's roads are closed to traffic over 10,000lbs. for four weeks beginning on April 10, 2019.

L. Town Meeting Action Items

James Fortune reports on the following action items that resulted from Town Meeting:

- 1) Islesford Breakwater- Andrew McCullough will be coming out to look at the project.
- 2) New Floats for LCI- To be constructed over the summer.
- 3) GCI Floats- Additional electrical work to be completed.
- 4) GCI Winter Float- Pilings to be placed later this spring.
- 5) TCI Town Office- Work ongoing.
- 6) Tractor Purchase for LCI- Cory Alley working to get baseline pricing commitments.
- 7) Hadlock Park Repairs- Planning underway.

M. Road Maintenance Projects

James Fortune reports that grading the shale roads on GCI is contracted to be completed and sweeping on GCI has been scheduled. Work on Jimmie's Point Road (GCI) is in the planning stages. Pothole repair, roadside ditching, and clearing on GCI & LCI will be done this year. Several culverts need repair, including three on GCI that are being repaired by the contractor at no cost to the Town. Drainage issues on Main Street and Cross Rd (LCI) are also being looked at. **No action taken.**

N. Town Website

Ben Sumner presents estimates for updates to the Town website and improved backup capacity for the Town Office computers and email retention. Cory Alley moves to accept estimate from Downeast IT for website renovations and Islesford Circuits for Town Office storage system improvements. Florence Joy Sprague seconds the motion. **Motion approved 2-0.**

V. Other Business

Florence Joy Sprague comments on continued electrical usage by Red Zone for wireless equipment installed at Mansell Lane. She also proposes, without objection, that Kate Chaplin be retained to find new rental possibilities for the Mansell Lane property. Denise McCormick advises that heating costs are also being incurred at Mansell Lane in winter to accommodate the Red Zone transmission equipment. Consensus of the Selectmen is to task James Fortune to bill Red Zone for utility usage to date in 2019 and going forward.

VI. Executive Session: Personnel Matter, 1 M.R.S.A. §405(6)(A)

None.

VII. Audience Communication

None.

VIII. Adjournment

Cory Alley moves to adjourn the meeting. Florence Joy Sprague seconds the motion. **Motion approved 2-0.**

Meeting adjourned at 11:16am.