

Chief:
Katelyn Damon
Assistant Chief:
Mary Schuch
President:
Hugh Smallwood



Cranberry Isles Rescue Service
PO BOX 56
Islesford, Maine 04646

Vice President:
Kelly Sanborn
Secretary:
Katelyn Damon
Treasurer:
Cory Duggan

Meeting Minutes

Date: September 14, 2017

Time: 1630

Location: Great Cranberry Island Volunteer Fire Department

Attendance: 05

Katelyn Damon, Chief + Secretary

Mary Schuch, Assistant Chief

Hugh Smallwood, President

Luke Abell

Cory Duggan (Bode)

Thomas Powell (Lewis)

1. Call to Order: Katelyn Damon called the meeting to order at 1638.
2. Review Minutes from July 20, 2017.
 - a. Hugh Smallwood moves to accept the minutes from July 20, 2017. Cory Duggan seconds the motion. Vote: Yes, Unanimous. **Motion Passes.**
3. Financial Report:
 - a. Last account usage was \$250 deposit to the Town of Cranberry Isles Fire and Rescue Auxiliary in August.
 - b. Ending Balance:
4. Old Business:
 - a. 501 (c)3
 - i. Cory Duggan has established the Town of Cranberry Isles Fire and Rescue Auxiliary bank account. This item can be taken off the agenda.
 - b. August Auction Update:
 - i. The service made \$13,000+ from the auction, this does not include expenses.
 - ii. Katelyn has items to purchase for the ambulances, pelvic wraps and automated blood pressure machines. Katelyn is waiting to hear back from the vendor on the blood pressure machines with the answer to a few questions. Once questions are answered, Katelyn will email the Auxiliary

board to vote on making the purchases.

5. New Business:

a. Pancake Breakfast:

- i. The service opts to not host a Pancake Breakfast in 2017.
- ii. The group thinks this will be best held as a biannual event on the off years from the Auction.

b. Samoset: who wants to go?

- i. The annual Atlantic Partners EMS Conference will take place over Veteran's Day weekend (Nov 10-12).
- ii. Interested EMTs are:
- iii. Katelyn Damon, Mary Schuch, David Rackliff, Kelly Sanborn, Thomas Powell, Hugh Smallwood, Cory Duggan, Emily Wright, Luke Abell and Paul Fernald.
- iv. Katelyn to look at current CEH's held by EMTs. Katelyn will update EMTs on what classes they need for relicensure.

6. Other Business:

- a. Katelyn was contacted by the daughter of an elderly resident of Islesford. She was hoping to get help from the service in getting her mother off island on 9/15/17.
- b. Katelyn has offered to help get her mother to the dock on the midday mailboat. Katelyn is looking for volunteers to help get the resident off the return boat and home in the early evening.
- c. Hugh Smallwood, Cory Duggan and Mary Schuch offer to help on the return trip.
- d. Tom Powell will send over the spare GCI stair chair for the day to put on the ambulance as the service will lend the family the Stryker Stair chair from the LCI ambulance.

7. Monthly Agenda Items:

a. **Training:**

b. **Next Meeting Date:**

- i. Thursday, October 14, 2017; 4:30 pm

8. Setting of Action Items:

- a. EMT licenses

9. Future Agenda Items

10. Adjournment

- a. Hugh Smallwood makes a motion to adjourn the meeting at 1659. Tom Powell seconds the motion. Vote: Yes, Unanimous. **Motion Passes.**

Respectfully Submitted,
Katelyn Damon