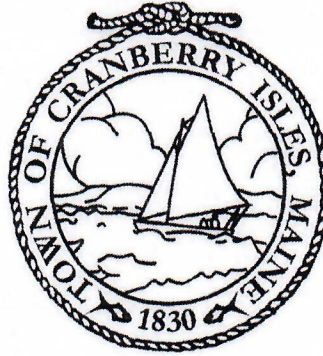


BOARD OF SELECTMEN  
RICHARD F. BEAL, CHAIRMAN  
FLORENCE J. SPRAGUE  
MALCOLM FERNALD  
OWN CLERK / TREASURER  
DENISE McCORMICK



*nan*  
MUNICIPAL ADVISORY COMMISSION  
C. DUGGAN, R. AXELROD  
J. THORMANN, I. GAITHER,  
C. WHITE, K. WHITNEY, J. SAMUEL

PUBLIC SAFETY COORDINATOR  
KATELYN DAMON

ADMINISTRATIVE ASSISTANT  
JAMES FORTUNE

## MEETING NOTICE

### SPECIAL SELECTMEN'S MEETING

The Cranberry Isles Board of Selectmen will conduct a meeting on  
Monday, August 17, 2015 starting at 8:30A.M.  
at the Islesford Neighborhood House on Little Cranberry Island

### AGENDA

**(Revised August 14, 2015)**

- I. Call to Order
- II. Review / Approval of Previous Meeting Minutes; August 4, 2015
- III. Review / Signing Financial Warrants
- IV. New Business
  - A. Cranberry Isles Commuter Boat Contract 2015/2016 Winter Season
  - B. Manset Land Sale
  - C. LCI Dock Repairs: Contract Addendum
  - D. Set Price for Sale of Gravel from Islesford Road Construction Project
  - E. GCI Dry Hydrant Installation
- V. Other Business
- VI. Audience Communications
- VII. Adjournment

BOARD OF SELECTMEN

RICHARD F. BEAL, CHAIRMAN

FLORENCE J. SPRAGUE

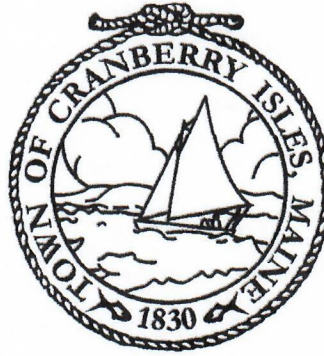
MALCOLM FERNALD

TOWN CLERK / TREASURER

DENISE McCORMICK

PUBLIC SAFETY COORDINATOR

KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION

R. AXELROD, J. SAMUEL,

J. THORMANN, I. GAITHER,

C. WHITE, C. DUGGAN,

K. WHITNEY

ADMINISTRATIVE ASSISTANT

JAMES FORTUNE

**Special Board of Selectmen's Meeting Minutes  
August 17, 2015  
Islesford Neighborhood House**

**Attendance:**

Richard Beal, Chairman, BOS

Florence Joy Sprague, BOS

Malcolm Fernald, BOS

James Fortune, Administrative Assistant

Denise McCormick, Town Clerk

Nanette Hadlock, Deputy Clerk

Joanne Thormann, MAC

Jack Miller

**I. Call to Order:** 8:36 A.M. by Chairman Richard Beal.

**II. Review / Approval of Previous Meeting Minutes: August 04, 2015**

Malcolm Fernald moves to approve the August 04, 2015 Board of Selectmen meeting minutes as written. Florence Joy Sprague seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

**III. Review / Signing Financial Warrants**

Warrant #40: 65,721.35

Warrant #41: 7,034.14

Warrant #42: 21,194.88

Total: \$ 93,950.37

All warrants were signed by the Selectmen.

**IV. New Business**

**A. Cranberry Isles commuter Boat Contract 2015 / 2016 Winter Season**

Captain Steve Pagels, (Downeast Windjammers) is at today's meeting to discuss the winter commuter boat contract with the Board of Selectmen. A bid was received from Mr. Pagels at the August 04, 2015 Board of Selectmen's meeting in the amount of \$62,649. At the March 2015 annual Town meeting, voters approved \$52,552 for the winter season of the commuter boat contract. Today, Mr. Pagels is offering a contract price of \$54,818 for the winter season. The Board of Selectmen agrees to give Mr. Pagels reprieve from rent at the Manset boathouse/apartment for the remainder of lease year, (July, August and September 2015). This amount will be applied to commuter boat insurance and fuel. Under homeland rule, the Board of Selectmen is allowed to negotiate rental amounts.

The difference between today's bid price and the amount approved by voters (\$2,266) will be taken from the Board of Selectmen's contingency fund. The current lease for the boathouse/apartment with Mr. Pagels is being updated under direction of the Town attorney for next season. Some things to be considered are the storage of boats in the Manset parking lot, uses for the boathouse, and access by the Town for inspections. This lease will be included on the October Board of Selectmen agenda.

Richard Beal moves to amend the proposal, and that amendment can be signed by the Town Treasurer, that the bid amount is \$54,818. The difference between the Town amount of \$52,552 comes from Selectmen's contingency. Mr. Pagels agrees to cover the difference between his bid and what we have through a reduction in his Manset lease for the year 2015/2016. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald.

**Motion passes.**

Selectman Richard Beal makes a personal request from Mr. Pagels. Mr. Beal requests that a special flag be flown on the commuter boat, to let others know when there are children on board. Selectmen Beal also suggests that Mr. Pagels present the Town with projected budget costs for next year's commuter ferry, early in the budget season, to make sure there are enough funds budgeted to cover the costs of the service.

**B. Manset Land Sale**

The Town attorney has reviewed the purchase and sales agreement for a strip of land at the Manset facility. The Administrative Assistant suggested a sale price of \$11,500, instead of the original \$10,000 offered by Len Lesewsky, (email to Town attorney, dated 08/12/2015). The purchase and sales agreement does not include fees incurred by the Town for the sale. It is believed that the Town may incur more than \$1,500 worth of fees before the sale is final. The original proposal from Mr. Lisewsky was there would no cost to the taxpayers of Cranberry Isles.

Richard Beal moves that the Town Treasurer be authorized to set the final sale price, based on the amount of monies that have been expended by the Town, \$10,000 plus all the expenses. Malcolm Fernald seconds the motion, with a unanimous vote by Florence Joy Sprague. **Motion passes.**

**C. LCI Dock Repairs: Contract Addendum**

The Selectmen are presented with an addendum to the contract with Charles Bradley Construction, Inc. If repairs to Islesford Town Dock are completed by October 01, 2015, a ten percent bonus will be paid to the contractor, as long as repairs are done to the satisfaction of the Town. Public access will be made available to the pier. If repairs are not completed by October 01, 2015 to the satisfaction of the Town, there will be a \$100 per day penalty paid by the contractor. The Board of Selectmen signs the addendum.

**D. Set Price for Sale of Gravel from Islesford Road Construction Project**

There is the possibility of approximately 12,060 plus cubic yards of unused gravel from the Islesford road reconstruction project, and the Islesford Volunteer Fire Department cistern project. The price with contract for clean fill from John Goodwin, JR is \$18 per cubic yard. It is suggested to charge

residents who desire used gravel from the projects \$15 per cubic yard. A sign-up sheet will be available in the Town office. The funds gathered from sales of used gravel in the roads project will be applied to recoup a funds overage in bid price for the roads project. Funds from sales of used gravel from the cistern project will go back to the fire department.

Richard Beal moves to set price for used gravel at \$15 per cubic yard.

Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

**E. GCI Dry Hydrant Installation**

No information at this time.

**V. Other Business**

- Current proposed budget considerations for 2016 include a fire truck purchase for Great Cranberry Island, and a drilled well for the Islesford Town owned land near the firehouse / Town office.
- The Selectmen request that Cari Alley be reimbursed for the dog leash signs she bought for the docks at Islesford and Great Cranberry Island.
- The chimney topper at the Great Cranberry Island Firehouse blew off in a storm. Richard Beal has hired Jesse Jameson to replace it.
- Repairs to a collapsed culvert on Great Cranberry Island have been completed and the Town has received the bill.
- The first day of school at Ashley Bryan School is scheduled for September 01, 2015. This date coincides with the September Selectmen's meeting on Great Cranberry Island. The September 01 Board of Selectmen's meeting will be scheduled for 12:30 P.M. at the Ladies Aid building so that staff may attend first day of school opening activities.
- The Town has surplus items from the current Town office that will not be needed in the new location and may be sold. These items include:
  - A propane monitor heater
  - Contents of a kerosene barrel
  - Contents of a heating oil barrel
  - 2 interior doorsThe two propane tanks will be taken to the firehouse on Islesford for future use if needed by the Fire Department.
- The new location of the Town Office will be a trailer beside the Islesford Fire House. This is considered a temporary location.
- Selectman Beal has been working with the Town attorney, and also an acquisition attorney in regards to Beal & Bunker selling their passenger service business. Richard Beal suggests that a small team work with Beal & Bunker to assess the value of their business. The Town does not plan to purchase the business, but to possibly assist a company to run it. A separately owned subsidiary is proposed to run the business. Joanne Thormann, (MAC & TTF member) advises that it is important to keep the taxpayers informed; transparency is important.

The Transportation Task Force has been working on three different models that may work for the Town in regard to a proposed ferry service implementation. A workshop with the Transportation Task Force, the

Municipal Advisory Commission, and the Selectmen will take place in the near future. A special Town meeting may take place in late October or early November.

**VI. Audience Communications**

None at this time.

**VII. Adjournment: 10:02 A.M.**

Richard Beal moves to adjourn the meeting. Malcolm Fernald seconds the motion, with unanimous vote by Florence Joy Sprague. **Motion passes.**