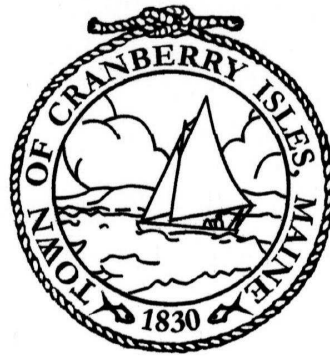


BOARD OF SELECTMEN  
 MALCOLM FERNALD, CHAIRMAN  
 RICHARD BEAL  
 FLORENCE J. SPRAGUE  
TOWN CLERK / TREASURER  
 DENISE McCORMICK  
PUBLIC SAFETY COORDINATOR  
 KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION  
 I. GAITHER, J. THORMANN  
 J. SAMUEL, K. WHITNEY, B. STUBBS  
 N. BARTON, L. DOBSON  
  
ADMINISTRATIVE ASSISTANT  
TO THE SELECTMEN  
 JAMES FORTUNE

**Board of Selectmen's Meeting Minutes**  
**January 9, 2018**  
**Great Cranberry Island Community Center**

**Attendance:**

Malcolm Fernald, Chairman, BOS	Dennis Dever, CEO & LPI
Florence Joy Sprague, BOS	Katelyn Damon, Public Safety Coordinator
Richard Beal, BOS	Ingrid Gaither, MAC
Denise McCormick, Town Clerk	Phil Whitney
James Fortune, Administrative Assistant	Bill Dowling
Ben Sumner, Deputy Clerk	Bruce Fernald

**I. Call to Order:** 8:49am by Chairman Malcolm Fernald.

**II. Review / Sign Financial Warrants**

Warrant #73	\$ 6,959.18	
Warrant #74	\$ 53,166.64	(school)
Warrant #75	\$ 6,761.08	
Warrant #76:	\$ 30,383.96	
2018 Warrant #1:	\$ 49,418.15	
<hr/>		
Total:	\$ 146,689.01	

Richard Beal moves to approve purchase of a truck mounted road sander for Islesford to replace the current sander (Warrant #1). Malcolm Fernald seconds the motion. **Motion approved 3-0.**

All warrants were signed by the Selectmen.

### **III. Review/ Approval of Meeting Minutes: December 5, 2017**

Malcolm Fernald moves to approve the December 5, 2017 Board of Selectmen's meeting minutes as written. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

### **IV. New Business**

#### **A. Sign 2017 Audit Letter for James Wadman**

Selectmen review and sign annual letter to James Wadman to conduct the Town's 2017 Audit.

#### **B. Public Hearing: Amend Shoreland Zoning Ordinance**

Dennis Dever explains an additional amendment (previous proposed changes were reviewed at a Public Hearing on July 13, 2017) to include the General Development District and Commercial Fisheries/Maritime Activities District under Section 15.B.(2) limiting the construction height to 35 feet within the Shoreland Zone. General Discussion. No requests made to change the amendment as proposed.

#### **C. Broadband Project Update**

James Fortune reports on status of the Broadband installation. Axiom's estimate is that service can be up and running by the end of January, provided there aren't more significant weather delays. Richard Beal tasks James Fortune to follow up on recent reports of new federal funding being made available for rural broadband projects.

#### **D. CIRS: Training Policy**

Katelyn Damon presents proposed training policies for new members. The policies specify the commitments to be made by the trainee over twenty-four months in return for the Town funding the training. Richard Beal moves to approve the training policies for use by the Cranberry Isles Rescue Service. Malcolm Fernald seconds the motion. **Motion approved 3-0.**

#### **E. CIRS: Obstruction Light for Tower in LCI Gravel Pit**

Katelyn Damon provides specifications on a solar powered light to be installed on the Broadband tower at Islesford. Although the FAA does not require towers under 199 feet in height to have a beacon light, the broadband tower is located in the path of Life Flight helicopters that service Islesford in emergencies. General Discussion. Consensus of the Selectmen is to support the purchase and installation of the light, which will be funded from the CIRS reserve.

#### **F. Harbor Committee Recommendations (December 12, 2017 HC Meeting)**

Harbor Committee Chairman Bill Dowling provides updates to the Selectmen on recent recommendations made by the Harbor Committee. Islesford Harbormaster Bruce Fernald reports on a letter he received from the Harbor Committee of Southwest Harbor encouraging the Town of Cranberry Isles to impose a ban on cruise ships anchoring in Town waters. General Discussion of what should be included in a warrant article and whether limits should be made on landings at Town docks in addition to a ban on cruise ships anchoring. Consensus of the Selectmen is to model warrant on restrictions being made by neighboring communities. Richard Beal moves to have a warrant article prepared relating to a cruise ship ban. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

Bill Dowling explains proposal for a year-round float at the Town Dock on GCI and proposal and drawing be provided and discussed at Town Meeting. Richard Beal advises that GCI dock reserve and Ramp fee reserve have funds available to potentially fund the project. Consensus of the Selectmen is to task the Harbor Committee to prepare a warrant article for Town Meeting.

Bill Dowling asks about the status of the hoists to be installed at the GCI and Islesford Town Docks. James Fortune reports that a contractor has been retained.

General Discussion of the breakwater project that has been proposed for Islesford. Consensus of the Selectmen is to put off the dock extension and have a warrant article prepared to complete the breakwater project to the extent that additional permitting is not required.

General discussion of how to engage with Northeast Harbor about securing long-term landing rights for the Town. **No action taken.**

## G. MAC Updates

Chairman Ingrid Gaither requests direction from Selectmen about a proposal the MAC has considered previously for an access driveway from Shore Road at the Manset parking lot. General Discussion. Richard Beal moves to have warrant article prepared for construction of a one-way entrance into the Manset parking lot from Shore Road using Manset reserve funding. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

General discussion of a previously approved warrant article for the proposed sale of the Mansell Lane property. **No action taken.**

## H. Budget Workshop

Richard Beal asks Denise McCormick to request a written opinion from the Auditor about the amount of debt the Town is currently servicing and how that compares to other towns.

**Dept. #56:** Denise McCormick reports that the Islesford Historical Society has requested a \$1,500 donation from the Town to be included in the warrant. General discussion. Consensus of the Selectmen is not to approve the request for inclusion in the warrant.

**Dept. #56:** Richard Beal recommends raising the amount given to the Northeast Harbor Library, which has awarded several scholarships to students from the Cranberry Isles. **No action taken.**

**Dept. #58:** James Fortune reports on efforts to secure a long term lease for the Joy Road parking lot. The property may be sold in the near future and no long term lease was attainable. Richard Beal moves to have a warrant article prepared to create a contingency fund for the possible future purchase of the property. Malcolm Fernald seconds the motion. **Motion approved 3-0.**

**Dept. #56:** Richard Beal moves to make a \$1,000 donation to the Northeast Harbor Library Scholarship fund in lieu of the \$300 donation previously made to the Northeast Harbor Library. Malcolm Fernald seconds the motion. **Motion approved 3-0.**

**Dept. #53:** Denise McCormick asks for clarification on the Futures Group request approved by the Selectmen in December to budget \$1,500 towards a proposed composting project. Consensus of the Selectmen is that the budgeted amount should be a line item rather than a donation. General discussion of the compost

proposal. Consensus of the Selectmen is that the Board is not certain whether the Futures Group intended for the Town to hire an employee to manage the project or what the Futures Group's expectations of the Town's responsibilities are. Richard Beal motions to remove the \$1,500 from the proposed budget until the Futures Group can provide a more comprehensive plan. Malcolm Fernald seconds the motion. **Motion approved 3-0.**

**Reserve Accounts:** General discussion of funding continued renovations for the Town Office at 61 Main Street. Richard Beal reiterates recommendation that the voters consider moving reserve amounts from the GCI dock and Islesford Fire Department Septic accounts to renovations on the town office. Although the fire department septic account was set aside with the intent to be shared with a possible town office next to the firehouse, Denise McCormick advises that those funds (\$40,000) cannot be transferred to renovate the Town Office at 61 Main Street without voter approval. **No action taken.**

**V. Other Business**

None

**VI. Executive Session: Personnel Matter, 1 M.R.S.A. §405(6)(A)**

None.

**VII. Audience Communication**

None.

**VIII. Adjournment**

Malcolm Fernald moves to adjourn the meeting. Richard Beal seconds the motion. **Motion approved 3-0.**

Meeting adjourned at 11:04am