

BOARD OF SELECTMEN
RICHARD F. BEAL, CHAIRMAN
FLORENCE J. SPRAGUE
MALCOLM M. FERNALD
TOWN CLERK / TREASURER
DENISE Mc CORMICK
PUBLIC SAFETY COORDINATOR
KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION
I. GAITHER, J. THORMANN
J. SAMUEL, K. WHITNEY, C. WHITE
B. STUBBS, N. BARTON

ADMINISTRATIVE ASSISTANT
TO THE SELECTMEN
JAMES FORTUNE

**Board of Selectmen's Meeting Minutes
March 7, 2017
Islesford Neighborhood House**

Attendance:

Richard Beal, Chairman, BOS	Ben Sumner, Deputy Clerk
Florence Joy Sprague, BOS	Katelyn Damon, Public Safety Coordinator
Malcolm Fernald, BOS	Ingrid Gaither, MAC
James Fortune, Administrative Assistant	Phil Whitney
Denise McCormick, Town Clerk	

I. Call to Order: 8:30 A.M. by Chairman Richard Beal.

II. Review / Sign Financial Warrants

Warrant #7:	\$5,822.00
Warrant #8:	\$2,200.00
Warrant #9:	\$9,609.35
Warrant #10:	\$31,579.99 (school)
Warrant #11:	\$45,296.96
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Total:	\$94,508.30

All warrants were signed by the Selectmen.

III. Review/ Approval of Meeting Minutes: February 7, 2017

Florence Joy Sprague moves to accept the February 7, 2017 Board of Selectmen's meeting minutes as written. Malcolm Fernald seconds the motion. **Motion passes 3-0.**

IV. New Business

A. Approve Agreement with Grant Coordinator for Broadband Internet USDA Grant

James Fortune presents contract and associated documentation for work being done by Sue Inches, Island Institute Grant Coordinator, in assisting the town's effort in securing USDA funding for the Broadband Internet effort. The contract amount is for \$11,500, of which \$10,000 has been paid through a grant from the Island Institute. Pending voter approval at town meeting, the grant proposal is prepared for submission on March 13, 2017. Richard Beal moves to sign contract for services and approve payment of balance. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

B. Update from Broadband Committee (info for Town Meeting)

General Discussion. James Fortune explains grant possibilities. USDA may fund a significant portion of the project and other funding options are possible later in the year to offset any costs unmet by USDA. Skip Stevens will make a presentation on behalf of the Broadband Committee at town meeting. Representatives of Axiom will also be available. Letters of support have been received from congressional delegations representing the town and are being solicited from the school and various civic organizations in TCI. No action taken.

C. School Use of the *Miss Lizzie*: Letter to Town of Mount Desert

TCI needs to request permission from the Town of Mount Desert to make extra dockings at Northeast Harbor. The school occasionally has need to use a special boat for events. James Fortune will discuss issue with Town of Mount Desert and provide the appropriate documentation. The school has also requested whether the evening commuter route could be re-routed on occasion to stop at Great Cranberry prior to Islesford. Contractually, the commuter boat route runs NEH-LCI-GCI-NEH on the evening run. A special boat would be needed less often if the evening commuter could take students and staff to Islesford on its regular run. Richard Beal moves to make modification in next Winter Commuter Boat contract (Oct. 2017-May 2018) to allow for boat routing change at school's request. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

D. Requesting Use of TCI Manset Dock (passenger drop off/pick up: Sail Acadia)

Sail Acadia is asking for renewed permission for the coming year to use the Manset Dock for the drop off/pick up of commercial passengers. A further inquiry requests permission to allow parking in the Manset lot. After a general discussion, Richard Beal moves to approve allowing Sail Acadia privileges for the drop off/pick up of passengers only. Tie-ups to the dock are not permitted and no parking will be made available (if there are available spaces, they may be rented for the year through the regular parking permit process). Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

Florence Joy Sprague moves to place a moratorium (up to 180 days) on the additional granting of pick up/drop off privileges to non-resident private enterprises to allow for the development of a harbor ordinance to manage the use of the town floats and dock at Manset. Richard Beal seconds the motion. **Motion approved 3-0.**

E. Flood Plain Management Ordinance (Annual Fees)

This filing fee must be approved by the Selectmen annually. Richard Beal moves to approve the fee and leave it set at \$25. Malcom Fernald seconds the motion. **Motion approved 3-0.**

F. Islesford Town Dock: Bid Documents

James Fortune reports bid documents are not yet available. He continues to be in contact with the engineering contractor. No action taken.

V. Other Business

The selectmen review the vacation policy for part-time employees. Presently, part-time employees with at least one year of service receive a one week vacation equivalent to the amount of time they are normally scheduled to work in a given week. Richard Beal moves to establish a two week equivalent vacation time for part-time employees with more than five years continuous service. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

VII. Audience Communications

Phil Whitney asks about the status of long term access for the town to the dock at Northeast Harbor. Richard Beal reports that Northeast Harbor is in the process of amending its harbor ordinance and TCI should have a better idea of the situation after the Mount Desert town meeting in May.

Katelyn Damon reports on recent and ongoing improvements at both firehouses, including pre-emptive efforts to become fully compliant with state and federal safety standards.

VI. Adjournment

Richard Beal moves to adjourn the meeting. Florence Joy Sprague seconds the motion. **Motion passes 3-0.**

Meeting adjourned at 10:38am.