

BOARD OF SELECTMEN  
 RICHARD BEAL, CHAIRMAN  
 FLORENCE J. SPRAGUE  
 CORY R. ALLEY  
TOWN CLERK / TREASURER  
 DENISE McCORMICK  
PUBLIC SAFETY COORDINATOR  
 KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION  
 I. GAITHER, N. BARTON  
 J. SAMUEL, B. STUBBS, L. DOBSON  
 N. ROSENTHAL, C. SANDBERG  
  
ADMINISTRATIVE ASSISTANT  
TO THE SELECTMEN  
 JAMES FORTUNE

**Board of Selectmen's Meeting Minutes  
 April 3, 2018  
 Great Cranberry Island Community Center**

**Attendance:**

Richard Beal, Chairman, BOS	Norman Sanborn, Harbormaster
Florence Joy Sprague, BOS	Karin Whitney
Cory Alley, BOS	Joanne Thormann
Denise McCormick, Town Clerk	Phil Whitney
James Fortune, Administrative Assistant	Jeff Berzinis
Ben Sumner, Deputy Clerk	Scott Bracy
Katelyn Damon, Public Safety Coordinator	Bill Dowling
Christine Sandberg, MAC	Paul Hewes

**I. Call to Order:** 8:44am by Chairman Richard Beal.

**II. Review / Sign Financial Warrants**

Warrant #11	\$	1,134.47 (correction)
Warrant #12	\$	6,135.47
Warrant #13	\$	9,154.00
Warrant #14	\$	45,229.01 (school)
Warrant #15	\$	305,553.95
<u>Total:</u>	\$	<u>367,206.90</u>

All warrants except #11 (correction previously approved) were signed by the Selectmen.

Florence Joy Sprague requests a letter from DR Solutions acknowledging receipt of the old sander in lieu of payment for a portion of the Town's bill for installation of the new sander per the March 6 Selectmen's meeting minutes.

### **III. Review/Approval of Meeting Minutes: March 6, 2018 & March 10, 2018**

Florence Joy Sprague moves to approve the March 6, 2018 Board of Selectmen's meeting minutes as written. Cory Alley seconds the motion. **Motion approved 3-0.**

Florence Joy Sprague moves to approve the March 10, 2018 Board of Selectmen's meeting minutes as written. Cory Alley seconds the motion. **Motion approved 3-0.**

### **IV. New Business**

#### **A. Review Town Meeting Action Items**

Chairman Richard Beal discusses the results of the Annual Town Meeting and presents a list of items he recommends the Selectmen should consider. General discussion of the action items. Katelyn Damon reports she continues to contact EMERA regarding unresolved damage to the Town's electrical grid from recent storms. Florence Joy Sprague requests some Selectmen's meetings be scheduled during late afternoon as the boat schedules will allow to accommodate more residents to attend.

#### **B. USDA Community Connect Grant Award**

James Fortune reports that the Town has been awarded \$1,320,373 by the USDA to fund the construction of the Town's Broadband internet project. He also reports that expenses already spent toward the project beyond the Town's 15% match will be reimbursed.

#### **C. Annual Appointments**

Selectmen review and sign annual appointment letters. General discussion of vacancies. A constable for Islesford is needed. If anyone is interested in the position, they should contact a Selectman or the Town Office.

#### **D. Appoint Parking Committee**

Florence Joy Sprague volunteers to represent the Selectmen on the Parking Committee. Christine Sandberg will serve as member from Islesford and Ingrid Gaither will continue to serve as member from Great Cranberry.

#### **V. Other Business (taken out of order)**

Chairman Beal advises that although monies have been voted at Town Meeting for a year round float at Great Cranberry, there are no bid documents or plans for the Selectmen for consider. Chairman Beal reads a letter from Chris Costello opposing the year round float plan. General discussion of the float project and the hoists that are being installed, or scheduled to be installed, on the LCI and GCI Town docks. Consensus of the Selectmen is for the Harbor Committee to hold a public hearing on GCI to more thoroughly discuss the pros and cons of the year round float proposal for GCI. Richard Beal moves to charge the Harbor Committee to hold a public hearing to address concerns about the feasibility of the proposed project, to consider possible alternative options, and to work towards submitting a specific plan for consideration. Cory Alley seconds the motion.  
**Motion approved 3-0.**

#### **J. Dog Point Road (taken out of order)**

Consensus of the Selectmen is to solicit bids for consideration at the May Selectmen's meeting for the paving of Dog Point Road.

#### **K. Spring Road Posting (taken out of order)**

Consensus of the Selectmen is that spring road posting for heavy vehicles will not be necessary this year.

#### **E. 15 Mansell Lane**

James Fortune advises that residential rental of the 15 Mansell Lane property appears to be more likely than commercial rental. However, some modification of the building will be necessary. Consensus of the Selectmen is to consider residential rental of the 15 Mansell Lane property and possibly changing realtor representation. Chairman Beal charges the MAC to consult with the realtor and make further recommendations to the Selectmen.

## **F. Oil Tank Replacement-Manset Boat Shop**

James Fortune reports that one of two oil tanks at the Manset boat shop has developed a leak. The leak was caused by the age of the tank and the two tanks are likely the same age. Consensus of the Selectmen is to discard the leaking tank and replace the second with a similarly sized new tank.

## **G. Manset Floats (Chalmer's Estimate)**

Selectmen review an estimate from Chalmers Enterprises (Estimate #1278) for the Manset dock system modifications for this season. Richard Beal moves to accept the estimate. Cory Alley seconds the motion. **Motion approved 3-0.**

Cory Alley recommends the Town's guest moorings at Manset be upgraded to secure larger boats.

## **H. Equipment Disposition: Islesford Sand/Salt Spreader (DR Solutions)**

Previously discussed during review of the warrants. James Fortune to secure letter from DR Solutions.

## **I. Equipment Purchase: Solicit Bids for new Plow Truck and Plow for Islesford**

Cory Alley advises that the new sander should be left on the current plow truck and a new plow purchased for next year. Some incidental maintenance on the current truck is also recommended. He further advises that the new truck purchase could be delayed for two years, but that a sander should not be installed on the new truck and a modest shelter should be built to house the new truck when it is purchased. Consensus of the Selectmen is to accept the recommendations and consider whether a truck reserve request should be considered as a 2019 Annual Town Meeting warrant article.

## **V. Other Business (continued)**

Denise McCormick advises that, as Selectman, Malcolm Fernald had been authorized to sign warrants on behalf of the Board of Selectmen between meetings as necessary to keep the Broadband project on track. In order to allow that authorization to continue, the Selectmen need to authorize a replacement from the current Board. Richard Beal moves that Florence Joy Sprague be authorized to sign warrants for Axiom invoices between Board of Selectmen's meetings as

advised by the Town Treasurer. Cory Alley seconds the motion. Florence Joy Sprague abstains. **Motion approved 2-0.**

Katelyn Damon presents Emergency Operations Procedures document for Selectmen to review. The procedures are in effect, but updates are continuing.

#### **VI. Executive Session: Personnel Matter, 1 M.R.S.A. §405(6)(A)**

None.

#### **VII. Audience Communication**

Joanne Thormann recommends that upgrades be made to the Town's website to allow easier community access to information.

#### **VIII. Adjournment**

Richard Beal moves to adjourn the meeting. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

Meeting adjourned at 11:08am