

BOARD OF SELECTMEN
 RICHARD BEAL, CHAIRMAN
 FLORENCE J. SPRAGUE
 CORY R. ALLEY
TOWN CLERK / TREASURER
 DENISE McCORMICK
PUBLIC SAFETY COORDINATOR
 KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION
 I. GAITHER, N. BARTON
 J. SAMUEL, B. STUBBS, L. DOBSON
 N. ROSENTHAL, C. SANDBERG

ADMINISTRATIVE ASSISTANT
TO THE SELECTMEN
 JAMES FORTUNE

**Board of Selectmen's Meeting Minutes
 October 2, 2018
 Great Cranberry Island Community Center**

Attendance:

Richard Beal, Chairman, BOS	Carl Brooks
Florence Joy Sprague, BOS	Patricia Bailey
Cory Alley, BOS	Ingrid Gaither
Denise McCormick, Town Clerk	Karin Whitney
James Fortune, Administrative Assistant	Bill Dowling
Ben Sumner, Deputy Clerk	Patrick Allen
Katelyn Damon, Public Safety Coordinator	Norman Sanborn
JoAnne Thormann	Ed Gray
Phil Whitney	

I. Call to Order: 8:45am by Chairman Richard Beal.

II. Review / Sign Financial Warrants

Warrant #40	\$	8,504.94
Warrant #41	\$	1,872.55
Warrant #42	\$	14,082.26
Warrant #43	\$	34,234.49 (school)
<u>Warrant #44</u>	<u>\$</u>	<u>372,861.49</u>
Total:	\$	431,555.73

All warrants were signed by the Selectmen.

V. Other Business (taken out of order)

James Fortune reports on the status of exterior improvements on the Town Office. Accessibility ramp has been completed and siding work is underway. Florence Joy Sprague recommends that the window replacement on the Post Office be completed by Memorial Day 2019 due to traffic issues during the summer.

III. Review/Approval of Meeting Minutes: September 4, 2018

Cory Alley moves to approve the September 4, 2018 Board of Selectmen's meeting minutes as written. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

IV. New Business

A. Broadband Update: Axiom

James Fortune reports that Sutton Island hookups not already commenced will be completed in the spring. On GCI, residential hookups are underway. Axiom has recommended an initial rollover fund of \$20,000 toward system maintenance. Richard Beal recommends adding this line item to the proposed budget for 2019.

F. GCI Winter Float Installation (taken out of order)

James Fortune reports that pilings for use with the winter float will be installed when the summer floats are removed.

B. Authorization Letter for Axiom: EMERA Maine Pole Licensing

Selectmen review and sign authorization for Axiom to act as agent on behalf of the Town relating to an application for using existing utility poles in limited situations as part of the Broadband Project.

General discussion of tree and brush clearing needs along utility rights-of-way. Richard Beal tasks James Fortune to follow up with EMERA about specific issues raised during the discussion.

Carl Brooks recommends that poles on his property be utilized in place of the buried line in the Town's right-of-way.

C. Public Hearing & Approval: General Assistance Ordinance

Denise McCormick presents the 2019 General Assistance Order from the State of Maine. She advises that she administers the program as General Assistance Administrator and the guidelines are set by the State. There is an application process and all inquiries are confidential. Selectmen review and approve the Ordinance.

D. Open Bids for the TCI Commuter Boat Contract

One bid has been received for Winter Commuter Service for the three-year period October 15, 2019 through April 30, 2022 (Steven Pagels; '19-'20: \$57,559, '20-'21: \$58,997, '21-'22: \$60,472). Selectmen review and approve the bid as presented. James Fortune advises that he will continue to solicit bids for Summer Commuter Service.

E. Lease for 15 Mansell Lane

James Fortune reports that the Maine Seacoast Mission is agreeable to an 18-month lease of the building at 15 Mansell Lane if certain general improvements are made to the property--namely painting, carpeting, and landscaping. Consensus of the Selectmen is to pursue a lease agreement. Richard Beal moves to appropriate up to \$30,000 from the Manset Reserve fund toward renovations. Cory Alley seconds the motion. **Motion approved 3-0.**

G. LCI Plow Purchase

Cory Alley explains maintenance issues with the current snowplow at Islesford and presents a proposal to replace it with a new plow that is interchangeable between the current truck and a new vehicle that will be needed at a future date. In the meantime, he presents estimates for necessary maintenance for the current truck (fuel tank replacement and brakes). Richard Beal moves to approve quotes for the plow (\$7,100), tank replacement (\$4,400), and brake replacement (\$600). Florence Joy Sprague seconds the motion. Cory Alley abstains as he is employed to provide snow removal on Islesford. **Motion approved 2-0.**

Cory Alley recommends a 2019 warrant article for the purchase of a tractor to replace the current truck (which would be kept as a backup vehicle).

V. Other Business (continued-taken out of order)

General budget discussion of estimates for possible warrant articles relating to a GCI cistern, a replacement fire truck, and the Longfellow School lift replacement.

H. Town Website

James Fortune reports that no action has been taken. General discussion.

V. Other Business (continued)

General discussion of vehicles parking on public roads. Consensus of the Selectmen is to task the Town Attorney to prepare a letter on the Town's behalf to remind various violators of the state prohibition of obstructing a public way.

Cory Alley comments on the general improvement in compliance with oversized boats not tying up to the Town floats. Discussion of an increase in the GCI Harbormaster pay due to the additional responsibilities in keeping the new winter float operational. Consensus of the Selectmen is to include \$2,000 in budget for GCI harbormaster.

Cory Alley tasks James Fortune to have signs produced for the Town Dock hoists advising of the weight limits and prohibiting unauthorized use.

Denise McCormick advises that absentee ballots are now available for the November 6th election. Consensus of the Selectmen is to hold the November Board meeting on the 13th.

Richard Beal reports that the 2019 Town Meeting on GCI will be held at the Ladies Aid due to the lift issues at the Longfellow School.

VI. Executive Session: Personnel Matter, 1 M.R.S.A. §405(6)(A)

None.

VII. Audience Communication

VIII. Adjournment

Richard Beal moves to adjourn the meeting. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

Meeting adjourned at 10:46am