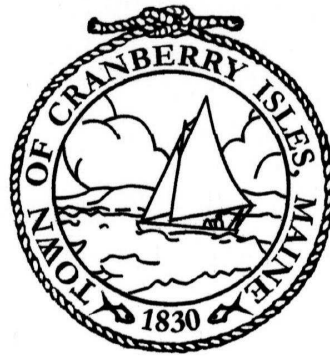


BOARD OF SELECTMEN
MALCOLM FERNALD, CHAIRMAN
RICHARD BEAL
FLORENCE J. SPRAGUE
TOWN CLERK / TREASURER
DENISE McCORMICK
PUBLIC SAFETY COORDINATOR
KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION
I. GAITHER, J. THORMANN
J. SAMUEL, K. WHITNEY, B. STUBBS
N. BARTON, L. DOBSON
ADMINISTRATIVE ASSISTANT
TO THE SELECTMEN
JAMES FORTUNE

Board of Selectmen's Meeting Minutes
October 3, 2017
Great Cranberry Island Community Center

Attendance:

Malcolm Fernald, Chairman, BOS	Ingrid Gaither, MAC
Florence Joy Sprague, BOS	Nate Brimmer, Axiom Technologies
Richard Beal, BOS	Robert St. Germain
Denise McCormick, Town Clerk	Lucille St. Germain
James Fortune, Administrative Assistant	Bill Dowling
Ben Sumner, Deputy Clerk	Barbara Meyers
Joanne Thormann, MAC	Karin Whitney
Dennis Dever, CEO & LPI	Phil Whitney
Katelyn Damon, Public Safety Coordinator	

I. Call to Order: 8:45am by Chair Malcolm Fernald.

II. Review / Sign Financial Warrants

Warrant #57:	\$ 27,497.97	(school)
<u>Warrant #58:</u>	<u>\$194,587.81</u>	
Total:	\$222,085.78	

All warrants were signed by the Selectmen.

IV. New Business (taken out of order)

A. Code Enforcement: Update on Junkyards

Dennis Dever provides an update on junkyard enforcement measures. Voluntary compliance efforts are taking place on GCI and LCI. Other properties are also being looked at for compliance and he recommends a junkyard ordinance be drafted to address the town's specific issues, particularly boats. Consensus of the Selectmen is to task Dennis Dever to prepare a draft junkyard ordinance to be considered for the 2018 Annual Town Meeting.

Dennis Dever also provides an update on the Manset cleanup efforts and requests a pay rate of \$22/hr for emptying and disposing of materials in the unused portion of the building. He expects this effort to take about two days. Richard Beal moves to increase Mr. Dever's rate of pay for the cleanup of the shed to \$22/hr. Malcolm Fernald seconds the motion. **Motion approved 3-0.**

B. Broadband Project Update

James Fortune reports on the status of the project. Concrete was poured for the Islesford tower. Once the concrete is allowed to cure, the tower will be erected. The tower on GCI will have a concrete foundation in addition to being attached to the Cranberry Island Boatyard building. Dennis Dever confirms DEP approval has been secured since the scope of the project did not change. Nate Brimmer of Axiom advises that the change was the most practical solution to meet one of the conditions of Planning Board approval.

V. Other Business (taken out of order)

Malcolm Fernald explains the current situation with funding the Broadband project. James Fortune reports that he has been told during multiple contacts with USDA representatives that an announcement of Community Connect grant recipients will occur any day now. Selectmen review updated budget provided by Nate Brimmer. He advises that Axiom can proceed another week without additional funding, but asks that a process be in place to pay outstanding invoices quickly once the grant decision is announced. Chairman Fernald tasks James Fortune to determine, during the meeting if possible, at what point town funds become potentially reimbursable by the USDA. Chairman Fernald tables discussion until later in the meeting.

C. Longfellow School Boundary Update

Malcolm Fernald reports that the Town's attorney has been in contact with the adjacent landowner's attorney, but the Town still has not received a copy of the landowner's conflicting survey. Richard Beal moves to contact the town attorney and request a letter be sent to the landowner formally requesting the removal of her chicken house from the school property. Malcolm Fernald seconds the motion. **Motion approved 3-0.**

D. Islesford Cistern: Driveway

Katelyn Damon explains the proposal to use the Town's cistern at Islesford for annual pumper truck testing instead of barging the Town's trucks to Mount Desert each year. To use the cistern for the testing, some additional gravel (already available on Islesford) will be needed to raise the elevation of the truck relative to the cistern's connections. Richard Beal moves to use the available gravel as proposed and to purchase up to one load of additional gravel if necessary. Malcolm Fernald seconds the motion. Florence Joy Sprague recommends Katelyn Damon contact the neighboring landowner as a courtesy. **Motion approved 3-0.**

Richard Beal reports on the condition of the fire pond on GCI. Katelyn Damon advises that the pond would only be used in an emergency and that well water is used for training on GCI.

VII. Audience Communication (taken out of order)

Phil Whitney asks what recourse landowners on GCI have to avoid the significant usage of new poles in the broadband project infrastructure. Malcolm Fernald replies that private donation is the only viable option due to the cost and difficulty of burying the lines. James Fortune reports that efforts are being made on Islesford to put lines on existing poles. General discussion of issues regarding the burial of lines (cost) and usage of existing poles (time constraint). Phil Whitney requests that a determination of the additional costs involved in burying the lines on GCI be considered prior to the Annual Town Meeting. **No action taken.**

Robert St. Germain requests a published timeline for the Broadband project. James Fortune refers him to the franchise agreement published on the Town website.

E. Friends of Islesford Historical Museum: Exhibit

Malcolm Fernald reports on a letter from the Friends of the Islesford Historical Museum offering a display exhibit to the town office when the exhibit is removed from the museum in 2019. Malcolm Fernald moves to accept the exhibit. Richard Beal seconds the motion. **Motion approved 3-0.**

Richard Beal tasks James Fortune to ensure that the front windows of the town office building are replaced during the renovation for insulation purposes.

H. Winter Preparations: Roads & Equipment (taken out of order)

Richard Beal asks if there will be a new plow truck for Islesford purchased this year. James Fortune reports that money was previously appropriated by the Town for a new truck, but Cory Alley has advised that the current truck is serviceable for one more winter. Mr. Alley has also recommended a replacement truck and would like to be involved in the selection process.

James Fortune advises that the contract for snow removal on GCI is due for review in 2018. General discussion of cost comparisons between contract snow removal on GCI and Town-owned equipment and infrastructure on LCI. **No action taken.**

F. 2018 Preliminary Budget Outline

Richard Beal requests quotes for completing work on the Town office next year be solicited for the Annual Town Meeting. James Fortune advises that Float Contracts are due for renewal next year. Additionally, the Islesford Dock Extension will be put out to bid prior to the Annual Meeting and paving specifications and estimates relevant to Dog Point Road on GCI will be prepared. General Discussion of shale roads on GCI. Lucille St. Germain requests calcium chloride not be used on Dog Point Rd due to its ineffectiveness. Dennis Dever recommends calcium chloride be used properly. **No action taken.**

JoAnne Thormann requests attention be given to the parking lot issues at Islesford. Richard Beal recommends parking lot problems be addressed at both GCI and LCI docks, that each dock needs a float replaced, and extraneous concrete being hauled onto GCI be used to reduce erosion of the ramp. Dennis Dever advises that ramp at Manset continues to be undercut by erosion. **No action taken.**

I. Manset Boathouse Leases and Rental Status (taken out of order)

Richard Beal reports on use of the apartment in the Manset boathouse. General discussion of lease issues related to the boathouse. JoAnne Thormann advises that the MAC is currently addressing only the warehouse leases and requests guidance from the Selectmen on how to proceed. She also reports on the five motions the MAC has approved for consideration by the Selectmen. **No action taken.**

F. Preliminary Budget Outline (continued)

Katelyn Damon reminds the Selectmen of the five year budget outline for emergency services that has been included in the Annual Town Report. That plan included the purchase of a wildland brush truck for 2018. However, she recommends pricing a second truck for GCI instead to replace the 1981 pumper truck with a more updated model that has a larger water carrying capacity. Richard Beal recommends board consider including this item in the budget. **No action taken.**

G. Town Office Rehabilitation Status

James Fortune reports that the renovation of the 61 Main Street property is underway.

H. Winter Preparations: Roads & Equipment (continued)

James Fortune reports that salt is being delivered to both islands. The consensus of the Board is that although funds are available for the purchase of a new truck for Islesford, the model that is selected and its full price should be approved by the voters at the Annual Town Meeting.

I. Manset Boathouse Leases and Rental Status (continued)

Malcolm Fernald moves to have occupancy of the apartment at the Manset boathouse ended and the apartment secured. Richard Beal seconds the motion. **Motion approved 3-0.**

Consensus of the Board is for a letter be sent to inform the Lessee and enforcement to be executed by the Code Enforcement Officer.

Malcolm Fernald tasks MAC to prioritize rewriting current leases in the warehouse and to survey residents about interest in leasing storage spaces at Manset. Richard Beal recommends the MAC work with the Town attorney through the Town Office on putting together the new lease agreements.

Joanne Thormann requests more specific guidance from the Selectmen on the types of storage that could be considered (cars, etc). Richard Beal recommends submitting a written report to the Selectmen for consideration prior to a regular meeting.

III. Review/ Approval of Meeting Minutes: September 21, 2017 (taken out of order)

Malcolm Fernald moves to accept the September 21, 2017 Board of Selectmen's meeting minutes as written. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

V. Other Business (continued)

Richard Beal moves to authorize \$310,248.37 towards continuing work on the Broadband Project as of October 15, 2017. Malcolm Fernald seconds the motion. **Motion approved 3-0.**

VI. Executive Session: Personnel Matter, 1 M.R.S.A. §405(6)(A)

None.

VII. Audience Communication (continued)

Lucille St. Germain asks about the availability of allowing audience members to call into Selectmen's meetings by phone. Richard Beal explains the complications. **No action taken.**

VIII. Adjournment

Malcolm Fernald moves to adjourn the meeting. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

Meeting adjourned at 11:07am