

BOARD OF SELECTMEN  
MALCOLM FERNALD, CHAIRMAN  
RICHARD BEAL  
FLORENCE J. SPRAGUE  
TOWN CLERK / TREASURER  
DENISE McCORMICK  
PUBLIC SAFETY COORDINATOR  
KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION  
I. GAITHER, J. THORMANN  
J. SAMUEL, K. WHITNEY, B. STUBBS  
N. BARTON, L. DOBSON  
ADMINISTRATIVE ASSISTANT  
TO THE SELECTMEN  
JAMES FORTUNE

**Board of Selectmen's Meeting Minutes**  
**November 14, 2017**  
**Islesford Neighborhood House**

**Attendance:**

Malcolm Fernald, Chairman, BOS	Ingrid Gaither, MAC
Florence Joy Sprague, BOS	Phil Whitney
Richard Beal, BOS	Nate Brimmer, Axiom Technologies
Denise McCormick, Town Clerk	Bill Dowling
James Fortune, Administrative Assistant	Laurie Dobson
Ben Sumner, Deputy Clerk	Andrew Koblinsky
Dennis Dever, CEO & LPI	Nanette Hadlock
Katelyn Damon, Public Safety Coordinator	

**I. Call to Order:** 8:30am by Chair Malcolm Fernald.

**II. Review / Sign Financial Warrants**

Warrant #59:	\$ 7,182.28	
Warrant #60:	\$ 600.00	
Warrant #61	\$ 159,860.41	(Axiom)
Warrant #62:	\$ 6,898.05	
Warrant #63:	\$ 120,000.00	(Axiom)
Warrant #64:	\$ 56,602.88	(School)
Warrant #65:	\$ 6,985.91	
<u>Warrant #66:</u>	<u>\$ 179,734.52</u>	
Total:	\$ 537,864.05	

Warrants #61 & #63 were reviewed and signed by a majority of the Selectmen between meetings with unanimous consent of the Selectmen at the October 3, 2017 meeting. Warrants #59, #60, #62, #63, #64, and #65 were reviewed and signed by the Selectmen today.

Florence Joy Sprague moves to have invoices the Selectmen believe are billable to Axiom or its subcontractors stricken from Warrant #66. Malcolm Fernald seconds the motion. **Motion approved 3-0.** Selectmen review and sign amended Warrant #66.

### **III. Review/ Approval of Meeting Minutes: October 3, 2017**

Richard Beal moves to approve the October 3, 2017 Board of Selectmen's meeting minutes as written. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

### **IV. New Business**

#### **A. Hancock County 2018 Mitigation Plan**

Katelyn Damon explains that the Mitigation Plan is updated by Hancock County every five years and outlines how the county government will respond to various emergency management situations. Selectmen review and sign Acknowledgement.

#### **B. Year-Round Floats at Town Docks**

Chairman Fernald opens floor to comments and suggestions on the idea to make floats available at the town docks throughout the year. General discussion. Malcolm Fernald moves to not make changes to the current float removal schedule and to task the Harbor Committee to come up with a plan by the 2018 Town Meeting to provide year round floats at the town docks. Florence Joy Sprague seconds motion. **Motion approved 3-0.**

#### **C. Proposed Junkyard Ordinance**

Selectmen review proposed Junkyard Ordinance prepared by Dennis Dever at the Selectmen's request. Dennis Dever advises that the proposal is similar to ordinances in place elsewhere in Maine, but has been adjusted to include boats and fishing gear in addition to automobiles. He recommends the Town attorney review the proposal and a public hearing be held prior to the 2018 Town Meeting if the Selectmen choose to move forward. Selectmen direct Dennis Dever to remove references to uninspected vehicles and fishing gear. Consensus of the Selectmen is

to hold public hearings on GCI and LCI on December 5, 2017 in conjunction with the regularly scheduled Selectmen's meeting.

#### **D. Broadband Project Update**

Nate Brimmer of Axiom reports that the goal is to have service operational for year round residents of Islesford by the end of November. Emera is scheduled to connect new service to towers next week. He also reports that there have been no budget surprises to this point. Axiom intends to present the plan to implement service on GCI next spring at the December Selectmen's meeting. Richard Beal requests Axiom provide a schedule of hardware the Town has purchased for the project, an estimate of ongoing maintenance costs for Town budgeting purposes, and provide a report to the taxpayers to be included in the 2018 Annual Report. Nate Brimmer recommends Town consider insurance coverage for the infrastructure as part of its budgeting process.

James Fortune reports on the results of the Town's USDA Community Connect Grant application for 2017. The Town's project was ranked two positions below the funding cutoff, primarily due to the town not being a tribal area or part of a federally designated economic enterprise zone. He further notes that no projects in Maine or the Northeast were funded. Bill Dowling asks if there are any other sources of available funding. James Fortune advises that he will be researching other possibilities over the winter, including loan program possibilities that might lower the Town's borrowing interest rate.

General discussion of pole placement at Islesford and compliance with the Shoreland Zoning Ordinance. No action taken.

#### **E. Maine Island Coalition: Appoint Alternate Representative to Attend Meetings**

James Fortune reports that Tom Powell will be unable to attend MIC meetings over the winter and has asked for an alternate to take his place. James Fortune and Ingrid Gaither volunteer to serve. Malcolm Fernald moves to appoint Ingrid Gaither Alternate Representative to the Maine Island Coalition. Richard Beal seconds the motion. **Motion approved 3-0.**

#### **I. Request Use of Manset Dock: Passenger Drop-off/Pick-up by Downeast Sailing Adventures (taken out of order)**

Andrew Keblinsky of Downeast Sailing Adventures reports on the company's use of the Manset dock this past season and requests permission to continue to use the

Manset dock in 2018 under the same terms set by the Harbor Committee in May 2017. Malcolm Fernald moves to grant Downeast Sailing Adventures permission to use the Manset dock, with limitations, for the 2018 season. Florence Joy Sprague seconds the motion. **Motion passes 3-0.**

#### **G. Town Office Rehabilitation Status (taken out of order)**

Richard Beal reports a private donation of up to \$5,000 has been offered for the purpose of purchasing a service counter for the new Town Office at 61 Main St, Islesford. General discussion of heating, drainage, and budgeting issues.

**No action taken.**

#### **H. MAC Updates (taken out of order)**

Ingrid Gaither reports that 2018 budget and warrant work are underway. MAC suggests warrant include reserve fund balances, advice on how those funds can be used, and maturation dates for the Town's outstanding loan obligations. General discussion of Joy Lot parking and Town's plan to regrade property next spring. MAC recommends pursuing a long term lease on the property and making sure parking fees will cover rent and costs of regrading over the lease period. Richard Beal tasks James Fortune to contact the Catholic Diocese of Portland and inquire about a long term lease arrangement. Richard Beal moves to raise Joy Lot parking rate to \$35 per year. Malcolm Fernald seconds motion. **Motion approved 3-0.**

Bill Dowling asks for update on the Manset lease review being undertaken by the MAC. James Fortune reports work on leases has been suspended until the budgeting process is completed, but that consensus of the Selectmen is for new leases to reflect current uses of building.

#### **F. 2018 Preliminary Budget Outline**

Denise McCormick reports on budgeting process. MAC review is underway and the fire department requests have been submitted. Katelyn Damon reports that the fire department has amended its request for a new pumper truck for GCI until 2019, but is requesting \$100,000 toward its purchase to be set aside in 2018. Denise McCormick cautions the Selectmen that the Town's debt service will be considerably higher in 2018. James Fortune advises that he is having an engineer review of plans for Dog Point Road to see how much of the work can be completed with the \$50,000 previously set aside for that project. **No action taken.**

## **V. Other Business**

Richard Beal recommends the Town consider establishing a voluntary Well Being Check for its elderly residents. General Discussion. Consensus of the Selectmen is to have the item placed on the December Selectmen's meeting agenda. **No action taken.**

Denise McCormick presents sealed bids for 2018 float placement and removal. One bid was received from Roy Hadlock with no change in the amount from 2017. The item will be placed on the 2018 Town Warrant for voter approval. **No action taken.**

## **VI. Executive Session: Personnel Matter, 1 M.R.S.A. §405(6)(A)**

None.

## **VII. Audience Communication**

None.

## **VIII. Adjournment**

Malcolm Fernald moves to adjourn the meeting. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

Meeting adjourned at 11:09am