

BOARD OF SELECTMEN
 MALCOLM FERNALD, CHAIRMAN
 RICHARD BEAL
 FLORENCE J. SPRAGUE
TOWN CLERK / TREASURER
 DENISE McCORMICK
PUBLIC SAFETY COORDINATOR
 KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION
 I. GAITHER, J. THORMANN
 J. SAMUEL, K. WHITNEY, B. STUBBS
 N. BARTON, L. DOBSON

ADMINISTRATIVE ASSISTANT
TO THE SELECTMEN
 JAMES FORTUNE

**Board of Selectmen's Meeting Minutes
 December 5, 2017
 Great Cranberry Island Community Center**

Attendance:

Malcolm Fernald, Chairman, BOS	Mark Oullette, Axiom Technologies
Florence Joy Sprague, BOS	Bill Dowling
Richard Beal, BOS	Laurie Dobson
Denise McCormick, Town Clerk	Bruce Fernald
James Fortune, Administrative Assistant	Nanette Hadlock
Ben Sumner, Deputy Clerk	Sam Donald, GCI Futures Group
Dennis Dever, CEO & LPI	Phillippe Donald
Katelyn Damon, Public Safety Coordinator	Cari Alley
Ingrid Gaither, MAC	Ed Gray
Phil Whitney	Karin Whitney

I. Call to Order: 8:45am by Chair Malcolm Fernald.

II. Review / Sign Financial Warrants

Warrant #67:	\$	900.00	
Warrant #68:	\$	12,937.58	
Warrant #69:	\$	27,627.97	(School)
Warrant #70:	\$	130,000.00	(Axiom)
Warrant #71:	\$	15,598.06	
Warrant #72:	\$	85,872.88	
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Total:	\$	272,936.49	

All warrants were signed by the Selectmen.

III. Review/ Approval of Meeting Minutes: November 14, 2017

Malcolm Fernald moves to approve the November 14, 2017 Board of Selectmen's meeting minutes as written. Richard Beal seconds the motion. **Motion approved 3-0.**

V. Other Business (taken out of order)

Richard Beal addresses recent speculation concerning winter ferry service. Beal & Bunker will continue to operate through the winter.

Malcolm Fernald reports that Maine DMR has notified the Town of a 14-day public comment period in regard to commercial aquaculture licenses within the Town limits that are up for renewal. Public notices will be posted.

IV. New Business

A. Public Hearing: Proposed Junkyard Ordinance

Dennis Dever introduces the proposed ordinance. He explains that there is a patchwork of state and federal regulations already in place that regulate junk automobiles. The purpose of this proposed ordinance is to have these regulations codified in one place and to address Town specific issues such as junk boats.

Public questions and comments included concern about the subjectivity and potentially selective enforcement of the ordinance, the constrictiveness of the ordinance to commercial boatyards operating in the town, that the ordinance appears to be a step towards zoning outside of the Shoreland Zone, that an ordinance is necessary because a few people aren't cleaning up after themselves, that "Traditional Use" language should be determined and included, and whether the ordinance and enforcement requirements would inhibit the previously successful informal junk vehicle removal process that has been taking place on GCI.

Suggestions for amendment included adding language to exempt commercial boatyards. An additional public hearing for Islesford residents is scheduled today.

B. GCI Plowing Contract- Bids

One bid has been received for the provision of snowplowing and equipment on GCI for the three year period 2018-2021. Malcolm Fernald moves to accept the

bid from Blair Colby and present to the voters at Town Meeting for approval. Richard Beal seconds the motion. **Motion approved 3-0.**

C. Manset Float Contract- Bids

One bid has been received for the annual placement and removal of the town floats at the Manset dock for the three year period 2018-2020. Ed Gray requests a performance clause be included to ensure the timely placement of the floats in the spring. James Fortune reports that the contractor has always had the floats placed by the time the ferry service commences, but regularly takes all of the allotted time in the contract and was not able to place the new float in a timely manner last year. Consensus of the Selectmen is to task James Fortune to work with the contractor to ensure an earlier full placement next year within the contract's requirements. Malcolm Fernald moves to accept the bid from Chalmers Enterprises and present to the voters at Town Meeting for approval. Richard Beal seconds the motion. **Motion approved 3-0.**

D. Broadband Project Update (Great Cranberry & Sutton Islands)

Mark Oullette of Axiom provides update on the status of the Broadband project. Sutton Island residents have requested that fiber be ran to every home and the Association for the Preservation of Sutton Island (APSI) has made a deposit on behalf of each homeowner to have a fiber connection made. The overall project is on budget, but Mark Oullette reports there is some concern whether the fiber solution for Sutton Island can be met within the current budget. Consensus of the Selectmen is to have Sutton Island connections made and to have Axiom provide a better estimate of the costs as the project moves forward in order to determine whether additional funding should be requested at Town Meeting.

Richard Beal asks about a maintenance and equipment schedule for the Broadband infrastructure the town now owns. Mark Oullette explains that Axiom is committed to returning a percentage of gross receipts back to the town and anticipates this funding could be used toward maintaining the system infrastructure. He also reports that Axiom will be responsible for maintenance from each home to the trunk line.

Mark Oullette reports that Axiom is working toward having limited Islesford service operational by Christmas, contingent upon the weather and any further trunk line delays, such as difficulties with encountering ledge while drilling for pole placements. **No action taken.**

E. MAC Updates

James Fortune reports that the MAC is primarily working on the 2018 budget presently. The MAC recommends the budget include maintenance for the bathroom and waiting area at Manset and painting at Mansell Lane. Consensus of the Selectmen is to include a warrant article on selling the Mansell Lane property. James Fortune recommends getting legal advice prior to Town Meeting on how a sale of a portion of the Manset property can be done in compliance with the terms of the Town's bond on the property.

James Fortune reports that the apartment at Manset has been vacated. Richard Beal tasks James Fortune to have the apartment cleaned up and renovated for safety purposes over the winter.

James Fortune reviews the status of Dog Point Road on GCI and provides an engineering report from Andrew McCullough that has determined the condition of the road will allow for pavement to be put down. Consensus of the Selectmen is to task James Fortune to get a paving estimate for the budget.

General discussion of school and firehouse surveys. Consensus of the Selectmen is to task Richard Beal with finding a way forward to resolve these two issues.

F. Wellness Checks

Richard Beal explains the rationale behind the idea. Katelyn Damon reports she has contacted residents who may be willing to conduct regular wellness checks. General discussion. Richard Beal recommends a warrant article, including a small stipend for the individual(s) who take on the task.

G. 2018 Preliminary Budget Workshop

Denise McCormick reports on significant budget changes for 2018.

Dept. #51: Insurance costs have increased due to workers' compensation premium increases.

Dept. #56: The Cranberry Rowers, under the auspices of Islesford Boatworks, has requested \$500. Florence Joy Sprague advises that the Selectmen also approved a \$1,000 donation for the warrant to the Family First Community Center in Ellsworth in May 2017.

Dept: #57: Discussion of how to structure debt service for the broadband project. Consensus of the Board is to obtain a line of credit to meet the immediate needs of the project. Denise McCormick advises that the Municipal Bond Bank application deadline is approaching. Malcolm Fernald recommends structuring the debt to maximize repayment within the range the voters anticipated at the 2017 Town Meeting (+/- \$75 per \$100k appraised value).

Richard Beal requests that Axiom provide the costs of the town-owned equipment for the Broadband Project so a Depreciation Schedule can be completed for the audit.

Reserve Accounts: Richard Beal recommends the voters consider moving reserve amounts from the GCI dock and Islesford Fire Department Septic accounts to renovations on the town office.

V. Other Business (continued)

Sam Donald, representing the Great Cranberry Island Futures Group, explains a proposal to start a Community Composting pilot project on GCI. The Futures Group intends to operate and fund the project on an ongoing basis and requests the Town provide a location to set up the project and a stipend for someone to manage the project. Consensus of the Selectmen is to support the pilot project. Malcolm Fernald tasks the Futures Group to work with Denise McCormick on a warrant article for Town Meeting and to budget the funding request.

Karin Whitney proposes a stipend for MAC members. Chairman Fernald requests the proposal be added to the agenda for the January Selectmen's meeting.

VI. Executive Session: Personnel Matter, 1 M.R.S.A. §405(6)(A)

None.

VII. Audience Communication

None.

VIII. Adjournment

Malcolm Fernald moves to adjourn the meeting. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

Meeting adjourned at 11:07am