

**CRANBERRY ISLES SCHOOL DEPARTMENT**  
**School Committee Meeting**  
**at the MDIRSS - AOS #91 Superintendent's Office**  
**Friday, 4 January 2019**  
**9:15 a.m.**

**DRAFT MINUTES**

The Cranberry Isles School Committee held a regular meeting on Friday, January 4, 2019.

**School committee members present:** Cari Alley, Amy Palmer (acting Chair)

**Excused Absence:** Kelly Sanborn

**Others Present:** Marc Gousse, Superintendent; Nancy Thurlow, Finance Manager; Hayley Fenton, Principal

**Call to Order**

The meeting was called to order at 9:31 a.m. by Amy Palmer.

**Approval of Voucher**

The voucher will be moved to Other Business.

**Approval of Minutes** [7 December 2018](#)

MOVED by Cari Alley and seconded by Amy Palmer to approve the minutes of **7 December 2018** as written.

Motion passed by a vote of 2/0/0.

**Public Comment**

None

**Reports and Updates**

- [Principal's Report](#)
- **Lift Update**
  - One estimate received for retrofitting lift shaft at Longfellow School
  - Other estimates will be obtained
  - Add to action item under FY '20 Budget

**Discussion Items**

- **Public Comment Information**
  - The Superintendent clarified per recent legal school board workshop that public comment is an opportunity for the board to receive information.
- Discussion of reconciliation of boat transportation for audit purposes.

**Action Items**

- **Finalize FY '20 Budget**
  - MOVED by Cari Alley, seconded by Amy Palmer, and voted unanimously (2-0-0) to approve the '19-'20 proposed budget in the amount of \$776,752.00 for the Cranberry Isles School Department.

### **Other Business**

- A voucher was circulated and signed.
- Cari Alley made a motion to accept the administration's recommendation to approve the Teacher Make Up Day Proposal and adjust the '18-'19 calendar accordingly, seconded by Amy Palmer and voted unanimously (2-0-0) to approve.

### **Public Comment**

None

### **Future Agenda Items**

- Executive Session re: personnel matter
- Review Fact Sheet for Town Meeting
- Caretaking MOU
- Rental Unit MOU

### **Date, Time, and Location of Next Meeting**

Friday, 1 February 2019. Islesford Neighborhood House @ 8:45 a.m.

### **Adjournment**

Motioned by Cari Alley, seconded by Amy Palmer, and voted unanimously to adjourn the meeting at 11:19 a.m.

Respectfully submitted:  
Hayley Fenton, Principal