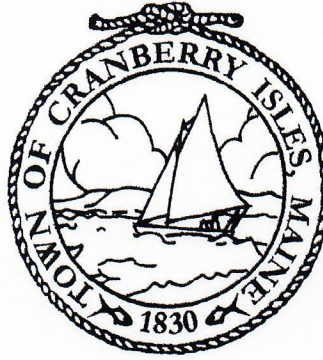


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MALCOLM M. FERNALD
TOWN CLERK / TREASURER
DENISE McCORMICK

PUBLIC SAFETY COORDINATOR
KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION
C. DUGGAN, R. AXELROD
J. THORMANN, I. GAITHER,
C. WHITE, K. WHITNEY, J. SAMUEL

ADMINISTRATIVE ASSISTANT
JAMES FORTUNE

MEETING NOTICE BOARD OF SELECTMEN

BUDGET WORKSHOP

The Cranberry Isles Board of Selectmen will have a budget workshop on
Wednesday, December 16, 2015 starting at 8:30 A.M.
at the Town Office on Little Cranberry Island

- I. Convene, review agenda
- II. Budget Workshop
- V. Audience Communications
- VI. Adjournment

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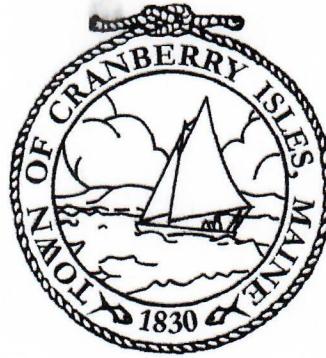
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**Board of Selectmen's Budget Workshop Minutes
December 16, 2015
Cranberry Isles Town Office**

Attendance:

Richard Beal, Chairman, BOS

Florence Joy Sprague, BOS

Malcolm Fernald, BOS

James Fortune, Administrative Assistant

Denise McCormick, Town Clerk

Nanette Hadlock, Deputy Clerk

Katelyn Damon, Public Safety Coordinator

I. Convene: 8:30 A.M. called to order by Chairman Richard Beal.

II. Budget Workshop

- The Municipal Advisory Commission has suggested pay increases for Town Office Staff. The Deputy Clerk has requested a pay increase. The cleaner for the Great Cranberry Isles restroom has also asked for additional hours. The GCI restroom cleaner has a contract, unlike other TCI employees. The Public Safety Coordinator has requested additional hours. The Selectmen recommend pay increases for the Town Clerk, Town Treasurer, Tax Collector, Deputy Clerk, and Administrative Assistant to the Board of Selectmen, the Public Safety Coordinator, and the cleaner for the GCI Restroom, as well as the Code Enforcement / Licensed Plumbing Inspector. Proposed budget figures may be viewed at the Town Office or are available via email or US mail on request. Proposed pay increases will be subject to voter approval. These proposed figures are reflected in the following departments: 51-22, 05-05; 51-24, 05-05; 51-32, 05-05; 51-34, 05-05; 53-12, 05-05; 58-28, 61-20; Department 51-40, General Government / Pay Tax.
- The Board of Selectmen compensation proposed figures will stay the same as 2015. The voters must approve the compensation at the annual Town meeting.
- Department 52, 15-22, Zone 1(GCI) Firetruck has a proposed budget of \$250,000 to be presented to the voters. This item is for the purchase of and training on a new firetruck for Great Cranberry Island.
- Department 52-02, Public Safety / Zone 2 (Islesford), Capital Improvement, 70-18, well. \$10,000 is proposed to budget for 2016. This article will require a warrant article as the well is proposed to be located on Town property.

- Department 52-02, 15-28, Zone 2 Cistern is proposed for the maintenance of the cistern equipment, (\$1,000). Construction of a flume at the same site will be paid for by private Zone 2 funds.
- Katelyn Damon will draft a letter from the IVFD to thank John Goodwin for donating his time for the cistern project. No goods or services were exchanged for the services.
- Department 52-04, Public Safety, EMS 60-47, EMS conference, LCI (\$4,500) and GCI, 61-47 EMS conference (\$2,300) are proposed to come from EMS reserve funds. (Total proposed \$6800 for GCI and LCI)
- Department 52-18, Public Safety / Animal Control Officer, 15-20, supplies are proposed at \$500 for 2016 for the purpose of a microchip reader. Animal Control funds not spent during a calendar year roll over to Animal Control Reserve by law.
- A special Town meeting is expected to take place sometime after the annual Town meeting to present proposed amendments to the Land Use Ordinance, the Flood Plain Ordinance and maps, a proposed Holding Tank Ordinance, and possibly proposed amendments to the Harbor Management Ordinance.
- Department 53-12, Health/Sanitation/CEO/Plumbing, 05-05 Regular compensation: The \$8500 budgeted includes plumbing fees received by the LPI; \$7,200 of this figure is compensation paid by the Town. The Selectmen recommend increasing the Town compensation to \$8,100 for 2016.
- Department 53-10, Health/Sanitation/Solid Waste, 99-14, car removal. Zero is proposed to be budgeted for 2016. It is the junk car owners' responsibility to arrange and pay for removal. No junk cars may be left on Town property.
- Department 54-30, Public Transportation, 20-04, Ferry Service: This line item is for the voter approved commuter ferry service, \$67,700 is proposed for 2016. The commuter service is currently running on a one year contract. The contract will go out to bid again in 2016. This item will require a warrant article at the March 2016 annual Town meeting.
Some discussion takes place regarding the boat currently being used for the commuter service. The Sutton which is currently being used has trouble tying up to the Islesford Town Dock at extreme low tide, and is not the vessel specified in the contract. Some federal funds are contributed to this contract. James Fortune will contact Steve Pagels to discuss this.
- At this time, the Selectmen have decided not to ask the voters to approve the purchase of a regular ferry service. Department 54-30, 99-50, contingency (for consulting services) is proposed at zero for 2016.
- Department 54-10, Public Transportation/Town Roads, 70-10, Maintenance and Repair, \$60,000 is proposed for 2016. This will cover maintenance items for the shale roads on GCI and the grading of the Northwoods Road on Islesford and other maintenance needed, (crack sealing, pot hole repairs, roadside clearing on both islands, etc.) At this time, no funds are proposed for paving or other capital improvements.
- Department 54-16, Public Transportation, 70-12, Capital Improvement: \$20,000 is proposed for reserve for 2016 for a new plow truck and v-plow for Islesford.

(\$27,000 is currently is currently in reserve for this purpose. Purchase of the new truck is for 2017). This item will appear as a warrant article.

- Department 55-10, Education/Schools: The proposed school budget is not yet available, (\$603,351 was approved for 2015).
- Department 58-36, Municipal Facilities/Town Office, 70-08, Building Fund: The Selectmen are proposing \$50,000 for a reserve fund for a new Town office building. This item will appear as a warrant article.
- Department 58-44, Municipal Facilities, 70-14, Cemetery Care: \$5,500 is proposed for 2016, some of these funds are proposed to help with renovations to a revolutionary war cemetery on Great Cranberry Island. Phil Whitney will forward the actual cost estimate to the Treasurer as soon as possible. This item will appear as a warrant article.

V. Audience Communications

- It is reported that a seasonal gardening company has abandoned a truck at the Joe Merrill property on Islesford. James Fortune will follow up with the owner.

VI. Adjournment: 11:24 A.M.

Richard Beal moves to adjourn the meeting. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**