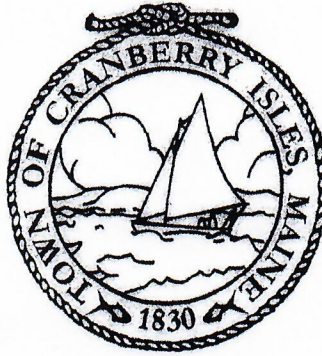


BOARD OF SELECTMEN  
RICHARD F. BEAL, CHAIRMAN  
FLORENCE J. SPRAGUE  
MALCOLM FERNALD  
TOWN CLERK / TREASURER  
DENISE McCORMICK

PUBLIC SAFETY COORDINATOR  
KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION  
C. DUGGAN, R. AXELROD  
J. THORMANN, I. GAITHER,  
C. WHITE, K. WHITNEY, J. SAMUEL

ADMINISTRATIVE ASSISTANT  
JAMES FORTUNE

## MEETING NOTICE

### SELECTMEN'S MEETING

The Cranberry Isles Board of Selectmen will conduct a meeting on  
Tuesday, December 8, 2015 starting at 8:45 A.M.  
at the Community Center on Great Cranberry Island

*(The December meeting is scheduled for the second Tuesday of the month,  
rather than the first Tuesday)*

### AGENDA

(Revised)

- I. Call to Order
- II. Review / Signing Financial Warrants
- III. Review / Approval of Previous Meeting Minutes; November 8, 2015
  - A. Budget Workshop
  - B. Transportation Task Force: Report and Recommendation
  - C. Emera Power Cable: Update
  - D. Surplus Float Sale: Open Bids
  - E. Island Broadband Initiative: Update from Tom Powell
  - E. Town Report Topics
  - F. Proposed Warrant Articles
  - G. Report from Selectman Sprague: Warrant Article for Police Services
- IV. New Business
- V. Other Business
- VI. Executive Session: Personnel Matter, 1 M.R.S.A. § 405(6)(A)
- VII. Audience Communications
- VIII. Adjournment

BOARD OF SELECTMEN

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FLORENCE J. SPRAGUE

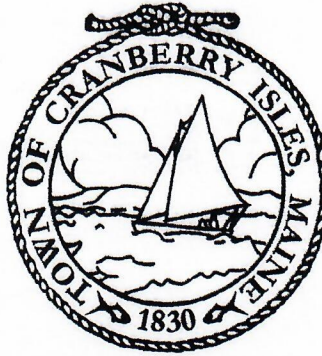
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JAMES FORTUNE

**Board of Selectmen's Meeting Minutes  
December 08, 2015  
Great Cranberry Island Community Center**

**Attendance:**

Richard Beal, Chairman, BOS

Malcolm Fernald, BOS

Florence Joy Sprague, BOS

James Fortune, Administrative Assistant

Denise McCormick, Town Clerk

Nanette Hadlock, Deputy Clerk

Katelyn Damon, Public Safety Coordinator

Cory Duggan, Chairman, MAC

Joanne Thormann, MAC

Karin Whitney, MAC

Ingrid Gaither, MAC

Jesse Duma, Island Institute

Phil Whitney

Ed Gray

Branden Stubbs

Tom Powell

**I. Call to Order:** 8:44 A.M. by Chairman Richard Beal.

**II. Review / Signing Financial Warrants**

Warrant #61:	19,293.45	
Warrant #62:	4,884.72	
Warrant #63:	124,113.16	(school)
Warrant #64:	5,959.15	
Warrant #65:	66,357.01	
Total:	\$ 220,607.49	

All warrants were signed by the Selectmen.

**III. Review / Approval of Previous Meeting Minutes: November 8, 2015**

Malcolm Fernald moves to approve the November 08, 2015 Board of Selectmen's meeting minutes as written. Florence Joy Sprague seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

**IV. New Business**



**E. Island Broadband Initiative: Update from Tom Powell (taken out of order)**

The Tilson broadband survey, sponsored by the Island Institute for the outer islands is now complete, which is a starting point for any future work to be done. Results of the survey are available online. The two suggestions given to Cranberry Isles as a result of the survey are: (1) work with Fairpoint (existing provider for Great Cranberry Island to make improvements, and (2) a long term project to improve fiber optics. Redzone was not suggested to work with, as their existing equipment is outdated, according to Tom Powell. Islesford is not able to use Fairpoint internet services due to the incapability of the underwater cable from Great Cranberry to Islesford.

Tom Powell reports that four individuals attended the Broadband conference recently, (Tom Powell, Ingrid Gaither, Rosalie Kell and Skip Stevens). Tom would like the opportunity to start a broadband working group for Cranberry Isles, made up of the four individuals that attended the conference. The Island Institute is willing to broker a conversation between a representative from the Town and Fairpoint and a PUC advocate.

Richard Beal moves that a working group, to be called the broadband communications working group be formed, membership Tom Powell, Rosalie Kell, Ingrid Gaither, Skip Stevens and a fifth yet to be named. The group is five members. One page of the new Town report in March dedicated to them, to have a report as of then to explain what is going on for everyone to understand. Then they report back to the Selectmen every sixty days their progress, what's going on. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

**B. Transportation Task Force: Report and Recommendation**

The Board of Selectmen has received a report of the Transportation Task Force on Ferry Service, dated 11/22/2015. Within this report are recommendations for the Board of Selectmen:

- The ferry service should be a consolidated operation, under contract to the Town, with one operator running all passenger service between TCI, NEH, and Southwest Harbor/Manset.
- Consolidated Service: Single ferry operator
- TCI Docking Ordinance: Representatives of the MAC, Harbor Committee, and Selectmen would develop a docking ordinance to regulate the use of its docks.
- Financial Subsidy: Currently this total subsidy adds up to approximately \$125,000. The subsidy would be awarded to the operator in order to subsidize fares. *(Note: included in this subsidy was the USPS Mail Contract, approximately \$40,000. This contract would have to be bid on and is not necessarily guaranteed).*
- Northeast Harbor Passenger Ferry Landing Rights: TCI's Selectmen would approach the municipal officers in Mount Desert



to request a change on their Harbor Ordinance to allow a town-to-town passenger service.

The final report, developed by the TTF with the help of transportation consultant Charles Norris, describes the ferry service model based on the 2014 TTF survey and the resultant service specification. These include:

1. Preferred route and schedule
2. Vessel specification identifying the preferred vessel based on passenger load, docking restrictions, and service performance
3. Dock improvements – a list of infrastructure dock and harbor improvements in the TCI to facilitate the improved and future ferry services
4. Business model of a proposed consolidated ferry service
5. Implementation plan for the new TCI consolidated service

A timeline email was sent to the Selectmen, (dated December 07, 2015) from Ron Axelrod. This email communication was not readily available for the Selectmen at today's meeting due to when it was sent. MAC member Joanne Thormann summarizes the timeline.

- December 8: ? approves TTF Recommendation what will form the basis of Warrant for Town Meeting in March.
- January, 2016: The TTF Final Report will be delivered to the BOS
- January, 2016: We need to develop a warrant (*article*) to pay for Eaton Peabody and Charles Norris to draft the bid documents – legal and performance specifications as well as Eaton Peabody to review the Dock & Harbor Ordinance to be created, review proposed agreement with TMD/ NEH (*Town of Mount Desert/ Northeast Harbor*) on town to town agreement on passenger service.
- Early February: finalize warrants (*articles*) get all information for Town Report.
- February-early March: TTF plans Town meeting presentation.
- March Town meeting: with hopeful approval of the TTF Recommendation for Consolidated Service, the MAC and BOS will form three task groups to:
  - Develop Docks and Harbor Ordinance
  - Work with TMD/NEH for town to town passenger ferry service landing in NEH.
  - Work with USPS to assign to the Town the mail contract coming up for renewal in May 2016
- April-June: Develop Request for Proposals for a 5 to 10 year contract for providing passenger ferry service.
- June/July: Bid to Passenger Ferry Service operators the Request for Proposal (RFP)
- August: receive bids and start negotiations
- November 2016: New contracted passenger ferry service starts operation.

Discussion:

At a special Town meeting in October voters turned down a request to borrow funds to continue consultant work. One possibility is to add to attorney fees for the Selectmen.

The Town of Mount Desert would have to vote on changing their harbor ordinance to give any landing rights to TCI.

As noted previously, the US Postal Service Contract must be bid on in competitive process.

The timeline presented by Ron Axelrod does not conform to deadlines for the Town report and warrant. The deadline for budget and warrant articles is January 15, 2015 in order for the Town attorney to review. Cory Duggan reports that the MAC is aware of the deadline.

Two warrant articles are proposed to be submitted by the MAC and TTF.

**A. Budget Workshop**

- Some discussion took place at the last MAC meeting over the amount paid to Selectmen as a stipend for their services to the Town. Budgeted and approved for 2015 were \$8,000 per year for the Chairman, and \$7,500 each for the other two selectmen. Proposed stipend amounts for 2016 stay the same at this time.
- Zone 1, Fire Department: proposed supply (equipment) is down for 2016 to \$5,000, (\$21,735 approved for 2015). A new fire truck is proposed for Great Cranberry Island. The budget request for 2016 for a new truck is \$250,000. The new firetruck will appear in the form of a warrant article.
- The Board of Selectmen requests that the MAC work on budgets for permitting and finishing of design work for the Islesford Dock Extension. At this time, \$50,000 is proposed as a reserve for 2016 for the dock extension project.

The Selectmen decide to set another budget meeting within the next week due to time and boating constraints at this point in the meeting.

**C. Emera Power Update**

No discussion at this time.

**D. Surplus Float Sale: Open Bids**

One bid was received for the surplus float:

Norman Sanborn, II                      \$500

Richard Beal moves to sell the float to Norman Sanborn, II. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald.

**Motion passes.**

**E. Town Report Topics**

- Information dealing with solid waste disposal plans with the Municipal Review Committee
- Coastal Barrier Resource Systems Map
- TTF survey summary



- F. Proposed Warrant Articles**
- New Town Office Reserve Fund, Richard Beal proposes \$75,000 for 2015.
  - New Firetruck for Great Cranberry Island
- G. Report from Selectman Sprague: Warrant Article for Police Services**
- Upon discussion with various Islesford residents, Selectman Sprague reports that these individuals do not like the idea of policing. In years past a petition was sent to the Selectmen requesting police protection for the islands. Most of the signers of the petition were from Great Cranberry Island. The warrant article was voted down at a Town meeting. Cost for such a service could be \$34,000 or more per year. Florence Joy Sprague recommends not bringing this article forward at this time. Discussion and suggestions take place regarding possible alternative measures.
- V. New Business**
- None at this time.
- VI. Executive Session: Personnel Matter, 1 M.R.S.A. § 405(6)(A)**
- None requested.
- VII. Audience Communications**
- Phil Whitney has requested that warrant article requesting the Town to help with expenses of renovating a revolutionary war cemetery on Great Cranberry Island. \$5,000 is proposed at this time for 2016. Phil Whitney will get the actual estimate to the Town Treasurer as soon as possible.
  - Selectman Beal has been asked who is responsible for posting meeting agendas. The Town Office staff posts most committee and board agendas. Agendas are sent by the Town staff to GCI and Richard Beal or another board / committee member posts them there. The School Board has their own Freedom of Access officer, (Selena Dunbar of the central office), who posts agendas for them online, and school board members post on the islands. Joy Sprague also gets the agenda directly from the Superintendent's office and posts it at the post office on Islesford.
- VIII. Adjournment: 11:11 A.M.**
- Richard Beal moves to adjourn the meeting. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**