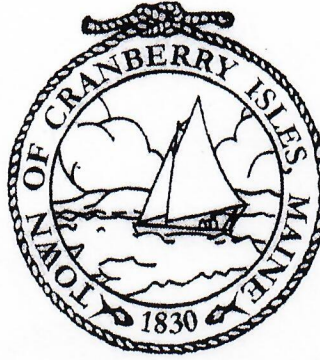


BOARD OF SELECTMEN  
RICHARD F. BEAL, CHAIRMAN  
FLORENCE J. SPRAGUE  
MALCOLM FERNALD  
OWN CLERK / TREASURER  
DENISE McCORMICK

PUBLIC SAFETY COORDINATOR  
KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION

C. DUGGAN, R. AXELROD  
J. THORMANN, I. GAITHER,  
C. WHITE, K. WHITNEY

ADMINISTRATIVE ASSISTANT  
JAMES FORTUNE

## MEETING NOTICE

### SELECTMEN'S MEETING

The Cranberry Isles Board of Selectmen will conduct a meeting on  
Tuesday, July 7, 2015 starting at 8:30A.M.  
at the Islesford Neighborhood House on Little Cranberry Island

### AGENDA

- I. Call to Order
- II. Review / Signing Financial Warrants
- III. Review / Approval of Previous Meeting Minutes; June 2, 2015
- IV. New Business
  - A. MRC: Tony Smith to discuss PERC and MRC Developments
  - B. MAC Appointment to fill vacant seat
  - C. Hancock County Firefighters Association: Memorandum of Understanding
  - D. Town Office Lease/Other Options
  - E. Land Sale in Manset
  - F. Islesford Road Reconstruction (Bid Documents)
  - G. Maine Offshore Island Communities: TILSON Broadband Study
  - H. Adjust/Move 2 Moorings at LCI
  - I. Public Composting Bins on GCI
- V. Other Business
- VI. Executive Session: Personnel Matter, 1 M.R.S.A. § 405(6)(A)
- VII. Audience Communications
- VIII. Adjournment

BOARD OF SELECTMEN

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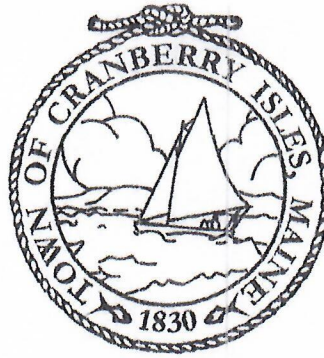
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**Board of Selectmen's Meeting Minutes  
July 07, 2015  
Islesford Neighborhood House**

**Attendance:**

Richard Beal, Chairman, BOS

Florence Joy Sprague, BOS

Malcolm Fernald, BOS

James Fortune, Administrative Assistant

Denise McCormick, Town Clerk

Nanette Hadlock, Deputy Clerk

Katelyn Damon, Public Safety Coordinator

Joanne Thormann, MAC

Jessica Duma, Island Institute Fellow

Kayla Gagnon

Tony Smith, Mount Desert Public Works Director

**I. Call to Order:** 8:33 A.M. by Chairman Richard Beal.

**II. Review / Signing Financial Warrants**

Warrant # 27:	7,084.83	
Warrant # 28/29:	12,210.00	
Warrant # 30:	5,983.43	
Warrant # 31:	31,606.31	(school)
Warrant # 32:	124,193.77	(school)
Warrant # 33:	8,245.81	
<u>Warrant # 34:</u>	<u>75,641.50</u>	
Total:	\$ 265,145.65	

**III. Review / Approval of Previous Meeting Minutes: July 02, 2015**

Florence Joy Sprague moves to accept the July 02, 2015 Board of Selectmen's meeting minutes as written. Malcolm Fernald seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

**IV. New Business**

**A. MRC: Tony Smith to discuss PERC and MRC Developments**

Tony Smith, Public Works Director for Town of Mount Desert, and representative for the Municipal Review Committee, is at today's meeting to discuss changes to take place when the contracts expire with PERC in 2018.

There is a development agreement with Fiberite for a new location directly across I-95 in Hampden from the current facility; this is now in the permitting stage. Current recycling programs may continue. Further information will be available in the 2015 Town report.

**B. MAC Appointment to fill a vacant seat**

The Board of Selectmen appoints Jasmine Samuel to fill a vacant seat, (created by a resignation) on the Municipal Advisory Commission. This appointment will expire at Town Meeting in March, 2016.

**C. Hancock County Firefighters Association: Memorandum of Understanding**

The Board of Selectmen signs and approves a memorandum of understanding with Hancock County area fire departments for mutual assistance between the participating fire departments in preventing and combating fires and other emergencies.

**D. Town Office Lease / Other Options**

The Town is currently on a month to month lease with the landlords of the Town office building on Islesford. Other options found for an alternate site include the possibility of renting the parsonage from the Islesford Congregational Church, or leasing a trailer to be placed at the Town owned property near the Islesford Firehouse. One issue with the parsonage is the cesspool used for septic waste and the change of use for the building. A trailer could be leased from Main Trailer for \$410 per month, plus delivery costs. A portable toilet would be used temporarily, or an alternate toilet plan may be pursued. James Fortune will check with Phil Whitney regarding the possibility of shared use of septic and well with the CIRT house, which is situated on land leased from the Town.

Richard Beal moves that the Town undertake the rental, on a month to month basis, of a new Town office to be affixed in a minimum size 10 by 54 foot trailer, with all of the amenities that can be obtained; the Town Clerk is authorized to make those decisions necessary for maintenance and transfer of files and records. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

The Administrative Assistant will contact Eric Valdina to let him know the Town will be leaving the current location by September 01, 2015.

**I. Public Composting bins on GCI (taken out of order)**

Three individuals on Great Cranberry Island have started a composting program. At this time there is a composting can at Hitty Café and Cranberry General Store for islanders to add their compost to for the project. Jessi Duma and Kayla Gagnon are at today's meeting to request that an additional galvanized trash can with lid be placed outside the gate of the transfer station on GCI. The cans are monitored at least every other day, and the Environmental Protection Agency has visited and approves of the project. The Board of Selectmen grants permission for placement of a compost can outside the gate of the GCI transfer station, as long as it is kept clean and neat.

**E. Land Sale in Manset**

The Selectmen have received a purchase and sales agreement from Len Lisewsky for the sale of a strip of land at the Manset facility. The Administrative Assistant is asked to have the Town attorney review the agreement, and to add in that the purchaser will pay all fees involved with the sale, as previously agreed upon. Attorney fees are being kept track of by the Treasurer. This item will be further discussed at the August Board of Selectmen's meeting.

**F. Islesford Road Reconstruction (Bid Documents)**

Bid documents are now ready for road rehabilitation on Main Street at Islesford. Bids will be opened at the August 04, 2015 Board of Selectmen's meeting. Work is to be completed by October 31, 2015.

**G. Maine Offshore Island Communities: TILSON Broadband Study**

The Island Institute has hired TILSON to do a broadband survey for the Town of Cranberry Isles. Community meetings with TILSON will be held on Thursday, July 16, 2015. On Great Cranberry Island the meeting will take place at 10:30 A.M. at the Cranberry House. On Islesford the meeting will take place at 2:00 P.M. at the Islesford Neighborhood House.

**H. Adjust/Move 2 Moorings at LCI**

The Harbor Committee is recommending the immediate moving of two moorings which are impeding navigation near the floats at Islesford. According to the Harbor Management Ordinance, Section 6.6, "Before removing a mooring or buoy, the Harbor Master(s) shall notify the owner, if owner can be determined, by registered mail at his/her last known address, of the action desired, the fact that the mooring will be removed. If the matter is not settled within two weeks, the Harbor Master(s) may take the action provided for in this section." Section 6.5, "Should any mooring become a hazard to navigation the state of the mooring shall be corrected to eliminate that hazard to navigation the state of the mooring shall be corrected to eliminate that hazard at the discretion of the Harbor Master(s)." Section 5.6, "If the said owner or occupant refuses to comply with the terms of said order, he/she shall be deemed guilty of a misdemeanor and shall, upon conviction, the court may order the nuisance abated or removed at the expense of said owner or occupant."

The Harbor Committee has also recommended a mooring realignment for Hadlock Cove at Islesford. Matt Knox has estimated that each mooring moved will cost approximately \$150 each. The Harbor Committee recommends this project be undertaken this fall; however there are no funds approved for this in 2015. The Board of Selectmen requests a complete realignment plan, with costs to approach the voters in March 2016 with a warrant article.

**V. Other Business**

- The Board of Selectmen has received an email communication from Kelly Sanborn, Chair of the School Board. The email, dated July 06, 2015, informs the Selectmen of an issue that has come up with the project at the Longfellow School on Great Cranberry Island. A lead test in the soil six feet out on each side of the building came back showing high levels of

lead. Further testing will be done by a geologist from S. W. Cole, who will provide more extensive results and a cost estimate to resolve this soon. Further information will be forwarded to the Selectmen.

- In reference to providing residents the ability to use credit cards for payments to the Town, research has been done with various institutions. It appears that the cost of the machines, and the 2.9% interest fees that would be paid by the credit card user, would make it too costly for all. As to the use of a check scanner for bank deposits by the Treasurer, this is also costly and not seen as a year round need for Cranberry Isles.
- This year Cranberry Isles will host the League of Towns meeting at Cranberry House on Great Cranberry Island. The meeting will take place on July 28, 10:00 A.M. to 12:00 P.M.

**VI. Executive Session: Personnel Matter, 1 M.R.S.A. § 405(6)(A)**

None requested.

**VII. Audience Communications**

None at this time.

**VIII. Adjournment: 10:21 A.M.**

Richard Beal moves to adjourn the meeting. Malcolm Fernald seconds the motion, with a unanimous vote by Florence Joy Sprague. **Motion passes.**