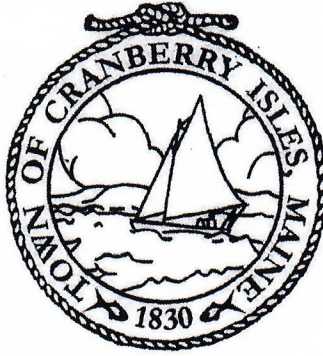


BOARD OF SELECTMEN
RICHARD F. BEAL, CHAIRMAN
FLORENCE J. SPRAGUE
MALCOLM FERNALD
TOWN CLERK / TREASURER
DENISE McCORMICK

PUBLIC SAFETY COORDINATOR
KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION
C. DUGGAN, R. AXELROD
J. THORMANN, I. GAITHER,
C. WHITE, K. WHITNEY

ADMINISTRATIVE ASSISTANT
JAMES FORTUNE

MEETING NOTICE

SELECTMEN'S MEETING

The Cranberry Isles Board of Selectmen will conduct a meeting on
Tuesday, June 2, 2015 starting at 8:45A.M.
at the Community Center on Great Cranberry Island

AGENDA

- I. Call to Order
- II. Review / Signing Financial Warrants
- III. Review / Approval of Previous Meeting Minutes; April 7, and April 16, 2015
- IV. New Business
 - A. Town Office Lease
 - B. Manset Property Sale
 - C. Islesford Town Dock Repairs: Bids
 - D. GCI Snow Plowing Contract
 - E. Cranberry Isles Commuter Boat Contract
 - F. Joy Road Lot Lease
 - G. Manset Leases
 - H. IDR, Inc. Liquor License
 - I. Judith Hyers: Correspondence 102 Shore Road, Southwest Harbor
 - J. Connect America Fund Phase II
 - K. Islesford Cistern: Status Update
 - L. Islesford Road Reconstruction
 - M. US fish & Wildlife "Coastal Barrier Resource Protection System"
- V. Other Business
- VI. Executive Session: Personnel Matter, 1 M.R.S.A. § 405(6)(A)
- VII. Audience Communications
- VIII. Adjournment

BOARD OF SELECTMEN

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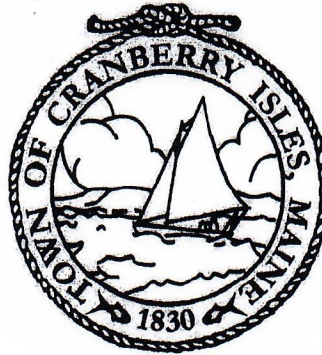
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JAMES FORTUNE

**Board of Selectmen's Meeting Minutes
June 02, 2015
Great Cranberry Island Community Center**

Attendance:

Richard Beal, Chairman, BOS

Florence Joy Sprague, BOS

Malcolm Fernald, BOS

James Fortune, Administrative Assistant

Denise McCormick, Town Clerk

Nanette Hadlock, Deputy Clerk

Katelyn Damon, Public Safety Coordinator

Joanne Thormann, MAC

Karin Whitney, MAC

Ingrid Gaither, MAC

Phil Whitney

Tom Powell

Brenda Fernald, The First

Marilyn Silocka, The First

Virginia Luck, The First

I. Call to Order: 8:38 A.M. by Chairman Richard Beal.

II. Review / Signing Financial Warrants

Warrant # 23: 6,739.58

Warrant # 24: 13,650.37

Warrant# 25: 54,974.09 (school)

Warrant# 26: 54,531.23

Total: \$ 129,895.27

All warrants were signed by the Selectmen.

III. Review / Approval of Previous Meeting Minutes: May 05, 2015

Malcolm Fernald moves to approve the May 05, 2015 Board of Selectmen's meeting minutes as written. Florence Joy Sprague seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

Denise McCormick will send the constable appointments to the District Attorney.

V. Other Business (Taken out of order)

- Representatives from The First bank are here at today's meeting to discuss banking needs / requests by the Town of Cranberry Isles. One question that

came up recently involves privately raised funds that were sent to the Islesford Neighborhood House for improvements to the Town Field at Islesford. A check for the remaining balance of these funds was recently turned over to Vicki Fernald. Mrs. Fernald would like to turn the funds over to the Town. The usual practice is to ask voters to accept donated funds at Town meeting; voters would have to approve the donated funds. The Treasurer will confer with the Town auditor.

Richard Beal moves that a written memo from Vicki Fernald be written asking the Town to accept the funds, and that the Treasurer will seek advice on this transaction from the Town auditor. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

Discussion takes place over the possible use of credit cards at the Town Office. Some concerns are the equipment and user fees incurred. One option might be a program called EGOV, for municipal use only. Fees for use are automatically transferred to the customer. This program is an online service and may require upgraded system requirements. Corrina Leeman is the contact person at The First.

Richard Beal moves that Denise pursue credit card use options further, and to come back to the July Board of Selectmen's meeting with her preference and reasons why or why not. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

Another banking service discussed was the scanning and remote deposit of checks, rather than mailing deposits. This service requires specialized equipment and is internet based. Marilyn Silocka will forward information on this service.

One particular concern is the of often poor internet access that is experienced by users at the Cranberry Isles. Carl Brooks has sent an email communication regarding the Connect America Fund, asking our Selectmen to send letters of support to our Representatives regarding Fairpoint internet service. There is a deadline of June 17, 2015 for this. Only residents on Great Cranberry Island are able to utilize Fairpoint internet services due to the condition of the cable that connects GCI to Islesford. Tom Powell reports that the Island Institute may be trying to pursue the Tillson survey for the Town of Cranberry Isles.

The Board of Selectmen asks The First representatives to extend thanks; we are very pleased and happy for Tony McKim's (The First) assistance with the Manset Ferry Service. The Town Clerk will write a letter on behalf of the Town expressing this appreciation.

IV. New Business

A. Town Office Lease

The Municipal Advisory Commission has been working on possible alternate locations for a Town Office. One possibility might be the parsonage on Islesford. Some modifications would be necessary, but the Church Committee is open to considering this. At this time there is not a yes or no from the church committee. Selectman Florence Joy Sprague abstains from any votes as she also serves on the Church committee.

Susan Valdina Krasnow, one of the current landlords has recently communicated to the Town staff that she and her Brother (Eric Valdina), who is also a landlord of the building, would be willing to work with the Town in order to make the current building habitable as a Town office. In the last ten years, the Town has paid over \$70,000 in rent at this location. Currently there are water and mold issues; the furnace does not work; building is drafty; water is not drinkable, sewer issues, etc. The Town has received no response from Eric Valdina since mailing the inspection report to him.

Selectman Beal suggests a site visit to the Parsonage before the July Board of Selectmen's meeting. James Fortune will contact the Code Enforcement Officer in reference to any permits that would be needed in another location for change of use. Selectman Fernald is open to the idea of an upgraded location for the Town Office. Selectman Sprague suggests asking the voters to begin a reserve account to build a new office.

B. Manset Property Sale

No further information is available at this time. The Board of Selectmen request that James Fortune and Dennis Dever speak with Southwest Harbor Code Enforcement for more information on any downfalls to TCI for selling this strip of land at the Manset Facility. Selectman Sprague suggests that all attorney fees associated with this potential sale of land be kept track of for it would be the purchaser's responsibility according to the warrant article approved by voters.

I. Judith Hyers Correspondence 102 Shore Road, Southwest Harbor (taken out of order)

The Town has received a letter from Judith Hyers, owner of the Brown house that abuts the Manset Facility. When the Town sold the Brown house property to Ms. Hyers, there was a first right of refusal for Town of Cranberry Isles included in the sales agreement. The Board of Selectmen agrees that the Town has no interest in purchasing the property. James Fortune is asked to write a letter to Ms. Heyers to let her know the Town is not interested, and to make sure that use of the Town docks are removed from the purchase agreement with a new buyer. It is also requested that the trees that are inside the Heyer's fence are stated as TCI property.

C. Islesford Town Dock Repairs: Bid

One bid was received for the repairs to the Islesford Town Dock:

o Charles Bradley Construction, Inc. \$63,203

Florence Joy Sprague moves to accept the bid. Malcolm Fernald seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

D. GCI Snowplowing Contract

The Selectmen request that James Fortune put out bids for snowplowing at Great Cranberry Island for the 2015-2016 season. Bids will be advertised in the local papers.

E. Cranberry Isles Commuter Boat Contract

Advertisement for the winter commuter boat contracts will be going in the news and posted soon. The Selectmen request that this be advertised in a

broader span of newspapers. The MAC has recommended that the summer boat bids go out at a later date.

F. Joy Road Lot Lease

The Board of Selectmen approves the lease with the Roman Catholic Bishop of Portland for the Joy Lot in Northeast Harbor. The cost for the 2015 lease is \$4,000 and allows use for parking from April 15 through October 15, 2015. Richard Beal signs the lease on behalf of the Board of Selectmen. The lease is notarized by Denise McCormick.

G. Manset Leases

In regard to leases at the Manset facility, it is reported that Great Cranberry General Store has electric included in the lease amount for their freezers. This particular lease is paid twice per year. The lease for the warehouse and apartment is currently outdated since 2009. It is reported that no rent has been paid in 2015 by Mr. Pagels for the warehouse or apartment. The rent charged in the past has been \$3,000 per month. It is also reported that an unknown individual is already living in the apartment. All Manset property leases will be sent to the Town attorney for review and revision. The Selectmen wish to separate the lease for the apartment and warehouse, making each a separate lease. Occupancy is to be May through October only, and no outside boat storage will be allowed in the lease. Mr. Fortune is advised to evict the current resident that is living in the apartment with no lease.

H. IDR, Inc. Liquor License

Malcolm Fernald moves to approve the 2015 liquor license for the Islesford Dock Restaurant. Florence Joy Sprague seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

I. Judith Hyers Correspondence 102 Shore Road, Southwest Harbor

Previously discussed.

J. Connect America Fund Phase II

The Selectmen have received an email request, dated May 18, 2015, from Carl Brooks. The request is for the Selectmen to send a letter to Fairpoint before June 17 requesting that Fairpoint accept the CAF Phase II price cap carrier funding to build out/upgrade voice and internet service in the Town of Cranberry Isles. Tom Powell is assigned to write a letter on behalf of the Town.

K. Islesford Cistern: Status Update

The Selectmen have received an email update, dated May 26, 2015, from Katelyn Damon, Public Safety Coordinator. The update requested by the Selectmen reports on the Islesford Volunteer Fire Department cistern project. Due to a miscommunication with the barging company, the geo probing company (S.W. Cole) that was to check for bedrock depth was not able to come to Islesford on May 21, 2015 as scheduled. The next available date to do the probing is set for early July which greatly pushes back the timing of the cistern installation. If bedrock is found up to five feet down, the site will have to be relocated; if eleven feet down, the project may be able to happen.

L. Islesford Road Reconstruction

The Administrative Assistant is requested to have full bid specs for Islesford road reconstruction prepared and to advertise full construction bids as soon as possible.

M. US Fish & Wildlife "Coastal Barrier Resource Protection System"

The Town has received an updated map, (dated May 06, 2015), from the U.S. Department of the Interior involving the Coastal Barrier Resources System (CBRS) changes at the Thrumcap area at Great Cranberry Island. The final CBRS boundaries produced through digital conversion effort will also be shown on FEMA's Flood Insurance Rate Maps. Copies of this map are available by contacting the Town Office. A copy of this map will be included in next year's Town Report.

V. Other Business

- Richard Beal suggests that Dr. Brian Beal of University of Maine at Machias be asked to come to the islands to do a clam survey, so that the Town could begin working on a shellfish ordinance again to protect its resources.
- The Administrative Assistant reports that Sutton Island Resident Shea Howell has communicated that the path leading up the hill from the Town Dock at Sutton has severe erosion on both sides. She said that two feet gullies have developed on both sides of the path going up the hill. There is also a section of the east-west path (on the east section) that needs attention. The Town has an easement for the path leading up the hill from the Town Dock to the intersection of the east-west path. There has been no resolve of a Town easement for the east-west path to date. Mr. Beal will also contact the Town Attorney to see if further research may be done in regard to a Town easement for the east-west path. At this time, the Town cannot expend public funds for private property. If the east-west path is indeed found to have no Town easement, it is suggested that perhaps Sutton Island Residents would consider turning the path over to the Town. Selectman Beal will contact John Nevius, President of the Association for the Preservation of Sutton Island (APSI). The APSI annual meeting is scheduled to be held on July 30, 2015.
- There will be a household hazardous/ universal waste drop off at Ellsworth High School (9:00 AM to 1:00 PM) on August 15, 2015. Residents will be required to bring their own hazardous waste to the facility on their own for this particular date.
On September 25, 2015, there will be hazardous / universal waste drop off at the island transfer stations on Islesford and Great Cranberry Island.
- Ingrid Gaither reports that BCM Construction, Inc. allows white goods to be dropped off at the transfer stations during normal working hours. White goods are to go in the metal container.
- Ramp fee payments for 2014 have still not been received from Beal & Bunker Ferry Service. The Board of Selectmen agrees to speak with the Town Attorney to discuss an approach.

VI. Executive Session: Personnel Matter, 1. M.R.S.A. § 406(6)(A)

None Requested

VII. Audience Communications

- The Board of Selectmen approves a request from Karin Whitney to pay \$500 of a Cranberry Cove Boat pass for her to travel back and forth to the Manset Facility to clean the public restroom. Mrs. Whitney will be responsible for the \$250 portion of the ticket.
- Karin Whitney requests that the Town hire a representative from Great Cranberry Island to work in the Town Office at least one day per week. She wonders if the Town could afford this. This request would require budgeted funds and voter approval.
- Phil Whitney suggests that the Town consider budgeting funds to help with renovations at a Revolutionary War cemetery at Spurling Cove on Great Cranberry Island. Mr. Whitney also suggests that the Great Cranberry Island Historical Society and the Church may be willing to help with expenses. Richard Beal requests that this item be considered for the 2016 Town meeting warrant.

VIII. Adjournment: 11:29 A.M.

Richard Beal moves to adjourn the meeting. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**