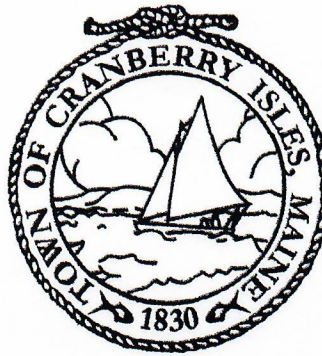


BOARD OF SELECTMEN  
RICHARD F. BEAL, CHAIRMAN  
FLORENCE J. SPRAGUE  
MALCOLM FERNALD  
OWN CLERK / TREASURER  
DENISE McCORMICK

PUBLIC SAFETY COORDINATOR  
KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION  
C. DUGGAN, R. AXELROD  
J. THORMANN, I. GAITHER,  
C. WHITE, K. WHITNEY, J. SAMUEL

ADMINISTRATIVE ASSISTANT  
JAMES FORTUNE

## **MEETING NOTICE**

### **SELECTMEN'S MEETING**

The Cranberry Isles Board of Selectmen will conduct a meeting on  
Tuesday, November 10, 2015 starting at 8:30 A.M.  
at the Islesford Neighborhood House on Little Cranberry Island

### **AGENDA**

- I. Call to Order
- II. Review / Signing Financial Warrants
- III. Review / Approval of Previous Meeting Minutes; October 6, 2015
- IV. New Business
  - A. Appointments: Transportation Task Force (MAC Subsommittee)
  - B. Review Draft Agreements for MSW Management: Municipal Review Committee (MRC):
    - 1. Joinder Agreement (MRC and member communities)
    - 2. Master Waste Supply Agreement (MRC and Fiberight, LLC)
    - 3. Site Lease (MRC and Fiberight, LLC)
  - C. Sell Surplus Float
  - D. Discussion: Underwater EMERA Cable
  - E. 2016 Budget Discussion
- V. Other Business
- VI. Audience Communications
- VII. Adjournment

BOARD OF SELECTMEN

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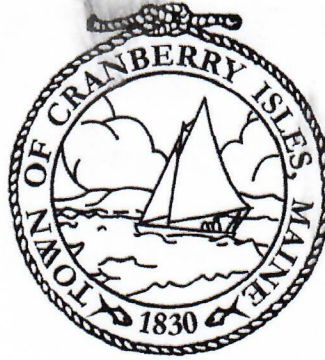
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**Board of Selectmen's Meeting Minutes  
November 10, 2015  
Islesford Neighborhood House**

**Attendance:**

Richard Beal, Chairman, BOS

Florence Joy Sprague, BOS

Malcolm Fernald, BOS

James Fortune, Administrative Assistant

Denise McCormick, Town Clerk

Nanette Hadlock, Deputy Clerk

Cory Duggan, MAC

Joanne Thormann, MAC

Karin Whitney, MAC

Ingrid Gaither, MAC

Katelyn Damon, Public Safety Coordinator

Ralph Stevens, TTF

Phil Whitney

Ann Fernald

**I. Call to Order:** 8:31 A.M. by Chairman Richard Beal.

**II. Review / Signing Financial Warrants**

RJD Appraisal, (tax assessors) will visit the islands next week to take photos of all homes for tax card purposes.

There have been recent break- ins reported on Sutton Island. There is a \$1,000 (anonymous donor) reward being offered for information leading to the apprehension of the ones who broke in.

Warrant # 55:	215,692.77	(school)
Warrant # 56:	2,655.69	(school)
Warrant # 57:	67,275.00	
Warrant # 58:	23,728.40	



### III. **Review / Approval of Previous Meeting Minutes: October 06, 2015**

Richard Beal moves to approve the October 06, 2015 Board of Selectmen's meeting minutes as written. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

Richard Beal moves to approve the October 24, 2015 Board of Selectmen's meeting minutes as written. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

Richard Beal reports that there exists a first right of refusal from Judith Hyers for property being sold to Mr. Len Lisewsky for a strip of land at the Manset TCI Facility. Documentation is not available at today's meeting.

Richard Beal moves that the Town Clerk be authorized to receive, on behalf of the board all filed documentation, deed included, and that she sends that out for final signature to board members, without having to convene another board to do this signature in public. We have approved everything else and the voters have approved it. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

The purchase price of the property was \$12,104.37.

Funds from the sale of the property will transfer to the general fund at the end of the fiscal year and show as revenue. This will show up as revenue in the 2016 Town meeting warrant.

### IV. **New Business**

#### A. **Appointments: Transportation Task Force**

The Town Attorney has pointed out that the Municipal Advisory Commission (MAC) has no authority to appoint individuals to committees. In the past, sub committees were formed from members of the MAC. The following four individuals, who are not MAC members, have been recommended for appointment to serve on the Transportation Task Force:

- Paul Thormann
- Jason Pickering
- Frank Reece
- Erica Merrill

In an October 19, 2015 email communication from MAC member Ronald Axelrod, asking permission to approve the formation of the "Manset Development Review, as this was not a committee that was formed or approved by the BOS. The email request also asks to add the above members to the Transportation Task Force. The Selectmen have decided not to form a Manset Development Review Committee at this time. Two years ago, a real estate appraisal was done on the Manset property. The appraisal information is available at the Town office for review by those interested.

The Selectmen report that there are a number of issues that they do consider necessary to research for the 2016 budget, such as a Town office, a new fire truck for Great Cranberry Island, road improvements at GCI,



and the Islesford Dock Extension. The budget is scheduled to be complete by mid- January. A recommendation from the MAC on a ferry service is requested for the Town report. Requests for Proposal for a ferry service is requested in draft form by the December BOS meeting.

Richard Beal moves to accept and appoint Paul Thormann, Jason Pickering, Frank Reece, and Erica Merrill to the Transportation Task Force. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

**B. Review Draft Agreements for MSW Management: Municipal Review Committee (MRC)**

The Municipal Review Committee (MRC) has sent three draft agreements to the Town for joining the MRC's system to manage municipal solid waste starting on April 01, 2018. MRC will be seeking our community's local legislative approval in early 2016. The agreements are preliminary draft versions that are being circulated to help us become familiar with the arrangements being proposed by the MRC. The three agreements include:

- Joinder Agreement
- Master Waste Supply Agreement
- Site Lease

Final versions of all of the documents will be made available by late December 2015, with action on the documents requested through the end of May 2016. A warrant article is expected to be included in the March 15 annual Town meeting warrant. Copies of the draft agreements are available for viewing at the Town Office and the libraries on Islesford and Great Cranberry Island.

**C. Sell Surplus Float**

The Town is in possession of an old 20 x 30 ft. float from Great Cranberry Island. Initially the float was to be used as an additional float for Manset, however, the Selectmen have decided that a new float would be a better investment and is to be included in the 2016 proposed budget.

Richard Beal moves to advertise and sell the surplus float. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald.

**Motion passes.**

**D. Discussion: Underwater EMERA Cable**

Florence Joy Sprague suggests sending a citizens' petition to the Public Utilities Commission and EMERA requesting repair of the electric cable from Great Cranberry Island to Islesford. Florence Joy Sprague and James Fortune will work together on the wording for a draft petition to be reviewed at the December BOS meeting. It is also suggested that this request be forwarded to Hancock County Emergency Services, the League of Towns, and our representatives.

**E. 2016 Budget Discussion**

James Fortune provided a preliminary budget for Health and Sanitation, Public Transportation, and Municipal Facilities. An estimate for a new firetruck at Great Cranberry Island is needed. Phil Whitney requests



proposed funds for repair to approximately nine graves at Spurling Cove Cemetery on Great Cranberry Island. Phil will email an estimate to the Town Treasurer as soon as possible.

Nan Hadlock reports that all elected Town officials are required to take Freedom of Access Training required by 1 M.R.S.A. § 412. Some election officials have not completed the training at this time. Nan will forward the links for the online training and certification certificate.

#### V. Other Business

- Materials have arrived for the skirting on the Town office trailer. Jim Amuso will be doing the work.
- Katelyn Damon suggests that a couple of game cameras be purchased with BOS contingency funds for placement at Sutton Island, in light of the recent break-ins. Cory Duggan suggests that perhaps the Association for the Preservation of Sutton Island would be willing to contribute. Richard Beal responds that the Town should let the County Sheriff's Department, the game wardens and the marine patrol handle this situation.
- Thank you to Cari Alley who recently took hospice training and is now a Qualified Hospice Volunteer.
- Katelyn Damon is granted permission from the Selectmen to speak with the Town Attorney regarding the creation of a Fire Department Auxiliary.
- 2015 real estate taxes will be due by November 30. The Town office will be closed on Thursday, November 26 and Friday, November 27 to celebrate the Thanksgiving holiday. The office will reopen on Monday, November 30.
- Florence Joy Sprague reports that she has had complaints from residents regarding speeding vehicles on Town roads. Further discussion takes place regarding a warrant article for police protection on the islands. Selectman Sprague offers to research past warrant articles on this subject. Nan Hadlock suggests that perhaps a radar sign, (such as the one Mount Desert uses), would help if used here to warn drivers of excessive speed. Richard Beal will look into this possibility.
- The Board of Selectmen approves vacation leave for Nanette Hadlock from February 18, 2015 to March 03, 2015.
- James Fortune is granted permission and expenses to attend the Island Broadband Conference being held on November 19 and November 20.
- An agenda item was inadvertently left off the BOS agenda for this meeting: **20 Executive Session: Personnel Matter, 1 M.R.S.A. § 405(6)(A)**  
**10:45 A.M.** - Richard Beal moves to go into executive session for a personnel matter, 1 M.R.S.A. § 405(5)(A). Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**  
**10:55 A.M.** – Richard Beal moves to go back to regular session. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

#### VII. Adjournment: 10:57 A.M.

Richard Beal moves to adjourn the meeting. Malcolm Fernald seconds the motion, with a unanimous vote by Florence Joy Sprague. **Motion passes.**