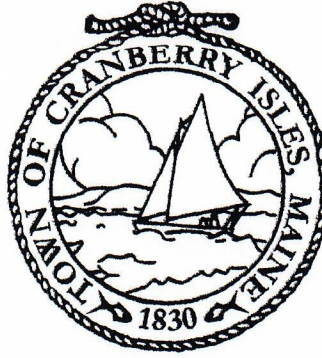


BOARD OF SELECTMEN  
RICHARD F. BEAL, CHAIRMAN  
FLORENCE J. SPRAGUE  
MALCOLM FERNALD  
OWN CLERK / TREASURER  
DENISE McCORMICK

PUBLIC SAFETY COORDINATOR  
KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION  
C. DUGGAN, R. AXELROD  
J. THORMANN, I. GAITHER,  
C. WHITE, K. WHITNEY, J. SAMUEL

ADMINISTRATIVE ASSISTANT  
JAMES FORTUNE

## MEETING NOTICE

### SELECTMEN'S MEETING

The Cranberry Isles Board of Selectmen will conduct a meeting on  
Tuesday, October 6, 2015 starting at 8:30 A.M.  
at the Islesford Neighborhood House on Little Cranberry Island

### AGENDA

- I. Call to Order
- II. Review / Signing Financial Warrants
- III. Review / Approval of Previous Meeting Minutes; September 1, 2015
- IV. New Business
  - A. Manset Land Sale: Sign Purchase & Sale Agreement
  - B. School Van: Designated Parking Spot in LCI Parking Lot
  - C. Appointment of a new (primary) Code Enforcement Officer
  - D. TCI Commuter Boat (FTA) Grant
  - E. Letter from Town of Trenton: Aquiculture Farm in Goose Cove
  - F. New Fence/Gate for LCI Transfer Station
  - G. Sign Septic Sludge Contract
  - H. 2015-2016 General Assistance Ordinance
  - I. Change Order for LCI Road Work
  - J. Sign Special Town Meeting Warrant
  - K. Sign Acadia National Park Easement
  - L. M.R.C. Board Nominations
  - M. League of Towns Annual Elected Officials Workshop
- V. Other Business
- VI. Executive Session: Personnel Matter, 1 M.R.S.A. § 405(6)(A)
- VII. Audience Communications
- VIII. Adjournment

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**Board of Selectmen's Meeting Minutes  
October 06, 2015  
Islesford Neighborhood House**

**Attendance:**

Richard Beal, Chairman, BOS

Florence Joy Sprague, BOS

Malcolm Fernald, BOS

James Fortune, Administrative Assistant

Denise McCormick, Town Clerk

Nanette Hadlock, Deputy Clerk

Katelyn Damon, Public Safety Coordinator

Ingrid Gaither, MAC

Joanne Thormann, MAC

Cari Alley, School Board

Dennis Dever, Manset Dockmaster & Deputy Code Enforcement Officer

Erika Lutzner

Louis Segal

Richard Pierson

Kitty Pierson

Ellie Miller

Skip Stevens

Sally Rowan

Phil Whitney

**I. Call to Order:** 8:30 A.M. by Chairman Richard Beal.

**II. Review / Signing Financial Warrants**

Warrant #46:	15,607.22	
Warrant #47:	1,014.22	
Warrant #48:	30,000.00	
Warrant #49:	6,100.24	
Warrant #50:	32,918.56	(school)
Warrant #51:	281,007.82	
Total:	\$366,695.82	

All warrants were signed by the Selectmen.



**III. Review / Approval of Previous Meeting Minutes, September 01, 2015**

Malcolm Fernald moves to approve the September 01, 2015 Board of Selectmen's meeting minutes as written. Richard Beal seconds the motion, with a unanimous vote by Florence Joy Sprague. **Motion passes.**

**IV. New Business**

**A. Manset Land Sale: Sign Purchase & Sales Agreement**

A purchase and sale agreement between the Town of Cranberry Isles and Leonard Raymond Lisewsky for a strip of land at the Manset TCI facility is presented to the Selectmen. The sale price is \$12,010. James Fortune reports that there is an error in section 7.2 of the agreement, where it states that *the seller shall be responsible for payment of the Maine real estate Seller's transfer tax and the costs of preparing and recording any instruments necessary to vest title to the Seller.* There is to be no cost to the Town for the sale of this property. The error will be corrected and the Selectmen expect to sign the sales agreement following the Special Town meeting on October 24, 2015.

**B. School Van: Designated Parking Spot in LCI Parking Lot**

The Town Office has received an email request from School Board member Cari Alley, dated September 07, 2015. The School Board is requesting a designated spot to park the school van at the Islesford Town Dock parking lot. Mrs. Alley has already spoken with the plow truck driver and his suggestion is to park the vehicle in the front parking area near the water. The Board of Selectmen approves the request and requests that James Fortune order and attach a sign designating the spot for the school van. Some discussion also takes place over parking on the spot with the drainage near the dock at Islesford. Mr. Fortune will discuss this with the plow truck driver. Nan Hadlock questions if the School Board has a policy over who is allowed to drive the school van, which is a municipal vehicle. At this time there is no policy for the use of the school van.

**C. Appointment of a new (primary) Code Enforcement Officer**

The Board of Selectmen has received an email communication from Kimberly Keene, dated September 15, 2015. The communication is to inform the Selectmen that Mrs. Keene has resigned her position as Code Enforcement Officer for the Town of Cranberry Isles.

Richard Beal moves to appoint Dennis Dever as primary Code Enforcement Officer for the Town of Cranberry Isles. Malcolm Fernald seconds the motion, with a unanimous vote by Florence Joy Sprague. **Motion passes.** Dennis Dever is sworn in as Code Enforcement Officer by Richard Beal, Dedimus Justice.

**D. TCI Commuter Boat (FTA) Grant**

There is no need to reapply for this grant at this time as it was originally granted for ten years.

**E. Letter from Town of Trenton: Aquiculture Farm in Goose Cove**

The Selectmen have received a request, dated August 26, 2015, from the Chairman of the Board for the Town of Trenton. The request asks if the



Selectmen for Cranberry Isles would join with Trenton and the county in a gesture of solidarity by expressing their concerns for the potential dangers to air traffic approaching above a permitted lease for a 50 acre oyster-growing aquiculture farm in Goose Cove, Trenton, ME. The concern for the Trenton Board of Selectmen is the potential for increased bird activity immediately in the vicinity of and directly in Hancock County Bar Harbor Airport's primary flight path, which may be caused by this aquaculture endeavor. Cranberry Isles Board of Selectmen agrees to take no action on this request. The League of Towns also has taken no action on this request.

**F. New Fence / Gate for LCI Transfer Station**

It has been suggested by the Administrative Assistant and the Recycle Center attendant that a new gate be purchased for the site on Islesford. Yearly repairs have been required on the current wooden gates. It is estimated by James Fortune that a new chain link gate would cost approximately three-four thousand dollars. Currently there are no funds available to purchase the gate. It is brought up that when the recycle center was built, that abutting neighbors had some serious concerns regarding esthetics of the facility. Richard Beal suggests that \$6,500 be put in as a place holder on the budget for 2016. In the meantime, Mr. Beal requests the abutting neighbors' telephone numbers be forwarded to him, so that he may speak to them regarding a new gate. The Board agrees. The Selectmen thank Cari Alley and Ben Moore for efficient operation of the Islesford Recycle Center.

**G. Sign Septic Sludge Contract**

The Board of Selectmen signs a contract with Haslam Septic Service for the disposal of septic sludge generated within the borders of the Town of Cranberry Isles. This contract is in effect from July 01, 2015 to June 30, 2016. The cost of the contract is \$380.

**H. 2015-2016 General Assistance Ordinance**

In compliance of Title 22, M.R.S.A. §4305(4), the Board of Selectmen signs the General Assistance Ordinance Appendices (A-D) for the period of October 01, 2015-September 30, 2016.

**I. Change Order for LCI Roadwork**

The Board of Selectmen is presented with a change order for additional work that was not part of the original contract with John W. Goodwin, Jr Construction. The change order (#2) is to install a drainage pipe across the Parrish yard (Islesford) to Cross Road to facilitate drainage. The cost of this change order is \$898.80.

Richard Beal moves to accept the proposal (for \$898.80). Malcolm Fernald seconds the motion, with a unanimous vote by Florence Joy Sprague. **Motion passes.**

The Selectmen also signed a proposal from Ring's Paving Co., Inc. to repair approximately seventy-nine square yards of asphalt for pot holes on Islesford. The total cost is \$6,750.

**V. Other Business (taken out of order)**

Forty-five day final letters of foreclosure will be mailed this week to those property owners who have a 2013 municipal tax lien. As of November 27,



2015, those who have outstanding 2013 tax liens will no longer be able to speak with the Tax Collector regarding unpaid taxes. The Board of Selectmen will then have the total authority over the foreclosed properties. According to the Cranberry Isles ordinance for the Retention or Disposition of Tax Acquired Property, the property may be seized by the Town. At the time of today's meeting, there are three properties with outstanding municipal tax liens for 2013.

#### **IV. New Business (revisited)**

##### **J. Sign Special Town Meeting Warrant**

Two drafts of the Special Town meeting warrant are presented to the Board of Selectmen. The first three articles are standard articles on both drafts, (elect moderator; use of MMA Maine Moderator's "Rules of Procedures"; opening the floor to all non-registered citizens for the purpose of discussion only). Article #4 is the same for both drafts and reads as follows:

*To see if the voters of the Town of Cranberry Isles will authorize the Municipal Officers to negotiate with individuals or entities as they may deem necessary to appropriate or secure ferry transportation service from Northeast Harbor and Southwest Harbor to Great Cranberry Island, Little Cranberry Island, and Sutton Island, provided that the product of said negotiations, if any, shall be subject to final approval of the voters of the Town of Cranberry Isles pursuant to a subsequent warrant article.*

The difference between the two drafts is that one has an additional article, (article #5), which reads as follows:

*To see if the voters of the Town of Cranberry Isles will authorize the Municipal Officers to borrow funds in the original principal amount of up to forty thousand dollars (\$40,000.00) for the purpose of hiring a consultant to assist in the development of a plan for long-term ferry service for Great Cranberry, Little Cranberry and Sutton Island, and to further authorize the Selectmen to do any and all things necessary to award and enter into necessary contracts on behalf of the Town; expend the borrowed funds; and all other things reasonable necessary to accomplish the purpose of this Article.*

Richard Beal moves that the warrant for the Special Town Meeting on October 24, 2015, be approved for all five articles. Malcolm Fernald seconds the motion, with a unanimous vote by Florence Joy Sprague. **Motion passes.**

The Board of Selectmen has received a letter, dated October 02, 2015, from David Bunker of Beal & Bunker, Inc. The letter formally advises that Mr. Bunker has made the decision to sell his ferry and barging business. Mr. Bunker states that he is fully aware of the Town's Transportation Task Force and their efforts in developing advice to the Selectmen concerning future ferry service for our community. Should the Town of Cranberry Isles decide that it would like to purchase a ferry service he would most heartily welcome entering into discussion of such a purchase. He is, however, also pursuing a sale to other individuals and thus wants to make it clear that he intends to



consider all offers for his business. Should the Town authorize the Board of Selectmen to enter into discussions and due diligence with him via authorization at a Special Town Meeting, he would certainly entertain an offer of purchase. To date, however, Mr. Bunker has not formally appraised his business for a sale price, nor have his three vessels been surveyed for physical condition and value. This will happen in the near future.

**K. Sign Acadia National Park Easement**

The Board of Selectmen has received a notice, dated September 09, 2015, from the National Park Service. The owner of a parcel of land on Little Cranberry Island is generously donating a conservation easement to the National Park Service to protect the scenic values and habitat of the island. The proposed conservation easement area is owned by Mr. Frank Newlin, and is approximately 15.5 acres, which includes town parcels Map 21, Lot 1 (Bar Point with the Life Saving Station) and Map 21, Lot 2 (Green Nubble). This notification is to provide an opportunity for questions and/or comments. Although this Conservation Easement benefits the general public through the protection of land resources and natural beauty, nothing herein contained shall be construed to convey or grant to the public any right of access to or use of the Protected Property. A copy of the easement document may be viewed at the Town Office. Any further questions should be forwarded to Emily Seger Pagan, Land Resource Specialist, National Park Service. (207-288-8734 or [Emily.Seger.Pagan@nps.gov](mailto:Emily.Seger.Pagan@nps.gov)).

**L. M.R.C. Board Nominations**

Richard Beal moves to recommend Tony Smith from Town of Mount Desert as Municipal Review Committee representative. James Fortune will sign the nomination on behalf of the Board of Selectmen. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

Tony Smith is the current Public Works Director for the Town of Mount Desert, on the Board of Directors for the Municipal Review Committee, and on the Board of Directors for the Acadia Disposal District.

**M. League of Towns Annual Elected Officials Workshop**

Malcolm Fernald and James Fortune will attend the League of Towns Workshop on October 14, 2015.

**V. Other Business**

- Katelyn Damon requests a small stipend for Jim Amuso and Jason Pickering for help with the roadwork project.  
Richard Beal moves to pay \$25 per hour, five hours each, from the Selectmen's contingency fund to Jim Amuso and Jason Pickering for help with roadwork. Malcolm Fernald seconds the motion, with a unanimous vote by Florence Joy Sprague. **Motion passes.**
- Bear Island resident Charles Dunbar has requested to store his float in the Manset parking lot for four months.  
Richard Beal moves to approve the request, as has been done in past years. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**



- The electric cable from Great Cranberry Island to Islesford is still only working with one wire, as opposed to the three wires. Richard Beal, as long as he is Selectmen will continue to work with the Public Utilities Commission on this matter. Mr. Beal suggests that Island residents prepare for the winter season, in case of power outages, (generators, back up heat, etc.). Phil Whitney suggests contacting Senator Langley regarding this matter. Joanne Thormann suggests that our representative work with companies for fiber optic and electricity at the same time. Florence Joy Sprague will contact the Island Institute regarding this matter. Katelyn Damon suggests contacting Andrew Sankey of the Federal Emergency Management Agency (FEMA) as this would be an emergency for Islesford.
- The November Board of Selectmen's meeting will be held on Tuesday, November 10, 2015. The first Tuesday of the month of November is a referendum election, (November 03).
- Secondary floats will be removed any day now. All boats and gear should be removed promptly.
- It is now time to register your dogs for 2016. Unaltered dogs cost \$11.00 and spayed/neutered dogs cost \$6.00 each.
- Residents are reminded that hunting season is now in effect at Cranberry Isles. Please wear fluorescent orange when walking.
- Cari Alley is now the registered agent on Islesford for tagging deer.

**VI. Executive Session: Personnel Matter, 1 M.R.S.A. § 405(6)(A)**

None requested.

**VII. Audience Communications**

None at this time.

**VIII. Adjournment: 10:39 A.M.**

Richard Beal moves to adjourn the meeting. Malcolm Fernald seconds the motion, with a unanimous vote by Florence Joy Sprague. **Motion passes.**