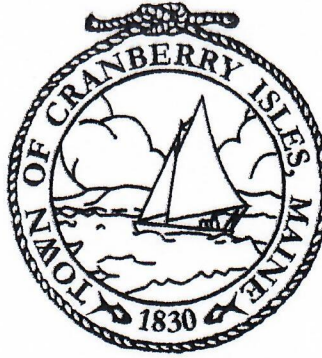


BOARD OF SELECTMEN

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MALCOLM FERNALD
TOWN CLERK / TREASURER
DENISE McCORMICK

PUBLIC SAFETY COORDINATOR

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K. WHITNEY

ADMINISTRATIVE ASSISTANT

JAMES FORTUNE

**Board of Selectmen's Meeting Minutes
February 02, 2016
Great Cranberry Island Community Center**

Attendance:

Richard Beal, Chairman, BOS
Florence Joy Sprague, BOS
Malcolm Fernald, BOS
Denise McCormick, Town Clerk
James Fortune, Administrative Assistant
Nanette Hadlock, Deputy Clerk
Katelyn Damon, Public Safety Coordinator
Ingrid Gaither, MAC
Cory Duggan, MAC
Dennis Dever, CEO, LPI, & Manset Dockmaster
Tom Powell
Phil Whitney
Steve Koblinsky

I. Call to Order: 8:50 A.M. by Chairman Richard Beal.

II. Review / Signing Financial Warrants

Warrant # 03:	5,878.96
Warrant #04:	55,807.83
Warrant #05:	6,426.62
Warrant #06:	45,629.54
Total:	\$ 113,742.95

All warrants were signed by the Selectmen.

III. Review / Approval of Previous Meeting Minutes: January 05, 2016

Malcolm Fernald moves to approve the January 05, 2016 Board of Selectmen's meeting minutes as written. Richard Beal seconds the motion, with a unanimous vote by Florence Joy Sprague. **Motion passes.**

IV. New Business

A. 2016 Parking (Review Letter and Fees)

Due to the increase in the lease for the parking lot in Northeast Harbor for 2016, fees for parking in the Northeast Harbor lot are suggested to increase for the 2016 summer season.

Richard Beal moves to increase the Northeast Harbor parking fee by five dollars per space for 2016, (\$330 for Northeast Harbor, \$290 for Manset, and \$25 for the Joy Lot). Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

B. CDBG Grants 2016: Hancock County Planning Commission

James Fortune reports that he sees no grants that would work for the Town of Cranberry Isles for the proposed dock extension at Islesford.

C. Downeast Sailing Adventures: Use of Manset Dock Summer 2016

Steve Keblinsky of Downeast Sailing Adventures is at today's meeting to request use of the Manset Dock for the 2016 summer season to load and unload passengers on his Friendship Sloop. Cory Duggan of the Municipal Advisory Commission reports that the MAC and the former Transportation Task Force are proposing changes to our Harbor Management Ordinance that include the possible charging for use of our Town owned docks by non-resident, non-taxpayers. A workshop meeting with the Harbor Committee and the MAC is in the planning stages to develop proposed changes. A facilitator from the Island Institute is requested to run the workshop meeting. The fee for the facilitator is approximately \$750, plus the cost of a special boat. A rough draft for proposed changes is to be presented at the March BOS meeting.

Mr. Keblinsky reports that he is interested in a possible lease for use of the dock. He also states he would not mind paying for use of the dock, if it were not a million dollars. The Harbor Committee has so far advised not to approve this request as the dock is for use of residents and visitors to the Cranberry Isles. Mr. Keblinsky runs a charter sloop for day cruises, is not a resident, and there has been at least one complaint with ferry service interruption.

At this time the Town may be in transition with a regular year round ferry service. A non-binding straw vote is proposed at the annual Town meeting in March to ask voters if they would also be interested in purchasing a ferry service.

Richard Beal moves to conditionally approve Mr. Keblinsky's request, subject to ordinance changes coming forward. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

D. Special Town Meeting for May 2016: Flood Plain Ordinance

A special Town meeting is proposed for May 2016 to vote on the adoption of an updated flood plain ordinance from the federal government. The Code Enforcement Officer has two additional changes that he is also proposing. Public Hearings are expected to be scheduled in April. At this time the Town is waiting for the updated flood maps; preliminary maps are available for viewing at the Town Office. A schedule for preparation / hearings for the proposed Flood Plain Management Ordinance is requested for the March 01, 2016 Board of Selectmen's meeting at Islesford. . It is suggested that the proposed changes to the Harbor Management Ordinance also be included on the agenda for the public hearings.

Richard Beal moves to approve up to one thousand dollars for Ramp Fee Reserve for the Harbor Management Workshop meeting costs. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

E. Final Review of Budget and Warrant Articles for the 2016 Town Meeting

If all articles pass in the March 2016 Town meeting warrant, the mil rate is expected to be approximately 8.7%. In 2015 voters approved \$1,917,000 to be raised in taxes. For 2016, \$1,683,000 is proposed to be raised in taxes.

Richard Beal moves to approve the warrant and budget for 2016 and to apply signatures hereto. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

F. Final Review of the 2015 Town Report

The Selectmen chose photos to be included in the Town Report. The Report is expected to go to the Printer on Friday of this week.

G. Sign 2016 Town Warrant (Budget and Warrant Articles)

The Board of Selectmen signs the 2016 Annual Town meeting warrant and budget.

V. Other Business

- None at this time.

VII. Audience Communications (taken out of order)

- Phil Whitney, resident of Great Cranberry Island, requests that the Town pay for a survey that he recently had done on his land, as requested by the Code Enforcement Officer for a project at the Whitney property which needed to be the required distance from the wetlands on the property. The cost for the survey was \$537.50.

Richard Beal moves to pay the cost of the survey bill for the Phil Whitney project on Great Cranberry Island. Florence Joy Sprague seconds the motion. Malcolm Fernald abstains from the vote. **Motion passes.**

- Islesford Resident Roy Hadlock has sent a letter to the Board of Selectmen, dated January 28, 2016. The letter is a request to purchase two surplus propane tanks, and unknown contents which are currently stored behind the municipal garage at Islesford. Mr. Hadlock offers \$1,000 for both tanks and contents.

Selectman Beal suggests that a reserve account be created: Town Office Reserve Account, under homeland rule.

Richard Beal moves to accept the request from Mr. Hadlock and that the funds go to a restricted reserve account to be established by the Town Treasurer. Malcolm Fernald seconds the motion, with unanimous vote by Florence Joy Sprague. **Motion passes.**

- James Fortune presents the Selectmen with documents from the Municipal Review Committee (MRC): "The Plan for 2018, Managing Our Future Together". MRC handouts and proposed dock extension handouts will be available before the Town meeting and at the Town meeting.

VI. Executive Session: Personnel Matter, 1 M.R.S.A. § 405(6)(A)

10:32 A.M. - Richard Beal moves to go into executive session for a personnel matter, per 1 M.R.S.A. § 405(6)(A). Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

10:37 A.M. -Richard Beal moves to go back in to regular session. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

VIII. Adjournment: 10:39 A.M.

Richard Beal moves to adjourn the meeting. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**