

BOARD OF SELECTMEN

RICHARD F. BEAL, CHAIRMAN
FLORENCE JOY SPRAGUE,
MALCOLM FERNALD

TOWN CLERK / TREASURER

DENISE McCORMICK

PUBLIC SAFETY COORDINATOR

KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION

B. STUBBS, J. SAMUEL, N. BARTON,
K. WHITNEY, C. WHITE, J. THORMANN
I. GAITHER

ADMINISTRATIVE ASSISTANT

JAMES FORTUNE

**Board of Selectmen's Meeting Minutes
May 27, 2016
Town Office, Islesford**

Attendance:

Richard Beal, Chairman, BOS
Florence Joy Sprague, BOS
Malcolm Fernald, BOS
James Fortune, Administrative Assistant
Denise McCormick, Town Clerk
Nanette Hadlock, Deputy Clerk
Katelyn Damon, Public Safety Coordinator
Joanne Thormann, MAC
Ingrid Gaither, MAC
Susan McNamee
Phil Whitney
Erica Merrill
Cynthia Lief
Daniel Lief
Bruce Fernald
Sally Parrish
James Parrish
Miklos Pogany
Clair Dalton
Chris Hathaway
Lise Pratt

- I. Call to Order:** 8:30 A.M. by Chairman Richard Beal
Richard Beal moves adjourn and to relocate the meeting to the

Islesford Neighborhood House due to a large attendance. Florence Joy Sprague seconds the motion. **Motion passes.**

Call to Order: 8:37 A.M. at the Islesford Neighborhood House by Chairman Richard Beal.

II. Review / Sign Financial Warrants

Warrant # 22: 13,291.63
Warrant # 23: 5,876.28

Warrant # 24: 14,076.61
Total: \$ 33,244.52

All warrants were signed by the Selectmen.

III. New Business

A. IDR, Inc. Liquor License

There are no objections to the approval of a liquor license for the Islesford Dock Restaurant.

The Board of Selectmen signs approval for a liquor license for the Islesford Dock Restaurant.

B. (OUT OF ORDER, AGENDA REQUEST) Islesford Town Field / Cistern Project

Islesford Resident Susan McNamee has contacted the Board of Selectmen asking to speak at today's meeting regarding the cistern project in the Town Field at Little Cranberry Island.

On Tuesday, May 24, Susan McNamee, Cynthia Lief and Katelyn Damon (Public Safety Coordinator) met to discuss the cistern project on the Town Field. There are some concerns voiced by Ms. McNamee over the five areas affected in the Town Field, the fact that the deed states no structures, and the fact that the pipes coming out of the ground are unattractive, and now there are added elements to the project, not before explained to the voters, (flume and driveway). Ms. McNamee expresses her concern over future structures in the Town owned field. Nan Hadlock also expresses concern over the future of the Town Field use. Ms. McNamee is also willing to purchase bushes at her own expense to place near the cistern pipes. Ms. McNamee has a landscaper coming to her property this afternoon who may be able to provide some ideas.

Bruce Fernald suggests that the bushes would be a hindrance to use of the cistern in the event of an emergency. Katelyn Damon describes the process of use by the fire department when utilizing the cistern, explaining that the trucks would need to be able to get close enough to the pipes to fill and / or pump. The crushed stone driveway on the side of the field would be to avoid the trucks making ruts on the field during use, and the space will have to be plowed out at all times in the winter. Erica Merrill feels that the pipes are an invitation for children to climb and play on. The Town Field has always been a big playground in the past. Denise McCormick will check with the Town's insurance company as to whether there may be any liability for the Town, and also if the Town should include the cistern on its policy.

Florence Joy Sprague mentions a cover for the pipes, (something like the one Evelyn Boxley has in her yard) that is easily removed.

Richard Beal moves to place this item on the June 07 Board of Selectmen's Meeting agenda, in order to continue the discussion with further ideas. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

IV. Working Session on Boat Transportation

Discussion takes place over the fact that a request for proposal (RFP) must be created for potential vendors for a ferry service. When the RFP is complete, it will be advertised in various coastal newspapers. It is suggested to start with the current commuter ferry service contract which could be adapted to fit the Town's needs. Some things to consider are the type of vessel desired for use, how old of a vessel is desired and safety requirements.

The Administrative Assistant has received an email communication, dated 05/25/2016, from Captain Steve Pagels of Downeast Windjammer Cruise Lines, LLC. Mr. Pagels has asked that the letter be shared with the Municipal Advisory Commission (MAC). The letter was forwarded to the Board of Selectmen for review. The letter states that it is the intention of Ted Broadwell and Steve Pagels *"to be available to provide continued ferry service to the Cranberry Isles after Columbus Day of 2016. We understand that the town and the MAC committee are still in their planning phase regarding putting the Winter Commuter Ferry contract out to bid, as well as any possible RFP's for a combined future ferry service. We do not want to be presumptuous in assuming that the Town of Cranberry Isles will put any contracts out to bid, or that we would be awarded any future contracts. However with all the uncertainty of the future of available ferry service after the publicly stated intention of Beal & Bunker ferry to stop ferry service after Columbus Day – that we plan to do whatever we can in an effort to provide uninterrupted ferry service year round to Cranberry Isles."*

A copy of the complete letter is available for review at the Town Office.

Selectman Beal does not believe it is appropriate to conduct official business via Email. This letter and all others should be by official standard mail. The MAC is advisory only to Board of Selectmen, period. All communication should include signatures of the senders.

It is suggested that a committee be appointed by the Board of Selectmen to compose an RFP for a ferry service. A special Town meeting is expected to be held, possibly in August. It is suggested that the meeting could possibly be held on a Sunday as fishermen would be available to attend as they cannot fish on Sunday. Denise will check into this possibility. Any additional funds needed would have to be borrowed, (voters have approved up to \$50,000 thus far.

It is also suggested that our representatives be contacted in regard to any subsidies that may be available.

Proposed changes to the Harbor Management Ordinance were reviewed by the Harbor Committee on May 10th. Recommendations (draft meeting minutes) have been sent to the Board of Selectmen and Harbor Committee for review. The draft minutes will be forwarded to the MAC. The Harbor Committee requests further clarification on the proposed matrix for users, permits and fees.

Richard Beal moves to appoint Cory Duggan as chairman of a special RFP committee, with details to be worked out at the June Board of Selectmen's meeting. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

At this time in the meeting, Chairman Beal asks if there are any audience communications. Bruce Fernald suggests that a letter be sent to the Public Utilities Commission (PUC) in regard to the electric cable that extends between Great Cranberry Island and Islesford. Of the three legs of the cable, only one is currently working and the cable is now over forty years old. Mr. Fernald is currently working on getting previous repair records for Emera Maine. He also suggests contacting Fairpoint as well in case the fiber optic cable between GCI and Islesford could be updated at the same time.

Richard Beal will compose a draft letter to the PUC, also to be carbon copied to Senator Brian Langley. The draft letter will be emailed to Selectmen Sprague and Fernald (Malcolm) for review. Katelyn Damon also suggests contacting Andrew Sankey of Hancock County Emergency Management.

VI. Adjournment: 10:34 A.M.

Florence Joy Sprague moves to adjourn the meeting. Richard Beal seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**