

BOARD OF SELECTMEN

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MALCOLM FERNALD

TOWN CLERK / TREASURER

DENISE McCORMICK

PUBLIC SAFETY COORDINATOR

KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION

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K. WHITNEY, C. WHITE, J. THORMANN  
I. GAITHER

ADMINISTRATIVE ASSISTANT

JAMES FORTUNE

**Board of Selectmen's Meeting Minutes  
May 03, 2016  
Islesford Neighborhood House**

**Attendance:**

Richard Beal, Chairman, BOS  
Florence Joy Sprague, BOS  
Malcolm Fernald, BOS  
James Fortune, Administrative Assistant  
Denise McCormick, Town Clerk  
Nanette Hadlock, Deputy Clerk  
Katelyn Damon, Public Safety Coordinator  
Ingrid Gaither, MAC  
Joanne Thormann, MAC  
Bruce Fernald, Harbormaster  
Ann Fernald  
Paul Fernald

**I. Call to Order:** 8:30 A.M. by Chairman Richard Beal.

**II. Review / Sign Financial Warrants**

Warrant #18:	6,274.92	
Warrant #19:	6,880.74	
Warrant #20:	67,238.88	(school)
Warrant #21:	68,076.07	
<b>Total:</b>	<b>\$ 148,470.61</b>	

All warrants were signed by the Selectmen.

**III. Review / Approval of Meeting Minutes: April 5, 2016**

Malcolm Fernald moves to accept the April 05, 2016 Board of Selectmen's Meeting Minutes as written. Florence Joy Sprague seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

**V. Other Business**

- Richard Beal moves that, in addition to the two ordinances that we've already approved for the special Town meeting, that we put in two articles addressing transportation, one addressing potential postal involvement. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

In addition to the standard warrant articles of electing a moderator, approving the use of MMA's Maine Moderator's Manual "Rules of Procedures", and opening the floor of the meeting to all non-registered persons for the purpose of discussion only, the following articles are proposed for the special Town meeting warrant to be held on May 14, 2016 at Islesford:

4. *Shall an ordinance entitled "Floodplain Management Ordinance for the Town of Cranberry Isles, Maine" be enacted?*

5. *Shall an ordinance entitled "Cranberry Isles Holding Tank Ordinance" be enacted?*

6. *To see if the voter of the Town of Cranberry Isles will vote to authorize the Municipal Officers to implement a Consolidated Passenger Ferry Service to serve the Town of Cranberry Isles, Northeast Harbor and Manset/Southwest Harbor, as described in the Town's Transportation Task Force document "Cranberry Islands Ferry Operations and Financial Feasibility Report" dated March 8, 2016; and to borrow, if required, up to \$750,000 to implement one of the below ferry service operations, and further to authorize the Selectmen to issue general obligation bonds of the Town as security for financing, which bonds may be callable, and to take any and all actions as may be necessary or appropriate to accomplish and operate this ferry service. (Written Ballot)*

*Treasurer's Financial Statement:*

*1. Total Town Indebtedness:*

<i>a. Bonds outstanding and unpaid:</i>	<i>\$2,215,200</i>
<i>b. Bonds authorized but unissued: (2016)</i>	<i>250,000</i>
<i>c. Bonds to be issued if this question is approved:</i>	<i>750,000</i>
<i>Total:</i>	<i>\$3,215,200</i>

*2. Estimated Costs:*

<i>a. Estimated Interest Rate:</i>	<i>3%</i>
<i>b. Estimated term:</i>	<i>15 years</i>
<i>c. Total Principal:</i>	<i>750,000.00</i>
<i>d. Total interest to be paid over term:</i>	<i>182,285.21</i>
<i>Total Cost:</i>	<i><u>\$932,285.21</u></i>

*3. The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variances.*

7. *To see if the voters of the Town of Cranberry Isles will vote to authorize the Municipal Officers to form a Ferry Service as:*



*A. A Town owned service (docks, vessels, freight contracts and subsidies) with a provider contracted for operations.*

*B. A Town franchise with a designated single for-profit private provider with operational requirements and subsidy grants.*

*C. A Town franchise with a single designated non-profit provider with operational requirements and subsidy grants, similar in concept to the current Isle au Haut or Chebeague services.*

*Note: Voters will vote on each form of Ferry Service with a yes or no vote.*

*8. To see if the voters of the Town of Cranberry Isles will authorize the Municipal Officers to initiate an application with federal postal authorities for the mail delivery contract between Northeast Harbor and the Cranberry Isles, and if successful to further authorize the Municipal Officers to contract, rent or lease vessels to carry the mail, hire staff to operate the vessels, and borrow sufficient funds to accomplish the mail contract provisions until federal payments are received for services provided, and to take any and all actions as may be necessary or appropriate to prevent the Town of Cranberry Isles from incurring contract delinquency. (Written Ballot Required)*

Article #6 is asking if you want to implement a service (yes or no). Article #7 is asking, (if article #6 passes), what type of service you wish to implement. The budgeted amount in question #6 could be amended down, not up.

**L. Sign Warrant for May 14, 2016 Special Town Meeting (taken out of order)**

The Board of Selectmen signs the warrant for the May 14, 2016 Special Town meeting.

**C. Review Bid Notice for New Fence; Islesford Recycling Center**

A bid notice is available for review at today's meeting. An estimate was received from Brewer Fence for a new gate at the Islesford Recycling Center in the amount of \$ 8,500. At the annual Town meeting, voters approved the budgeted amount of \$ 6,500 for the new gate. James Fortune would like to put the project out for bid locally. Review of bids is expected to take place at the June Board of Selectmen's meeting.

**D. Review Bid Notice for New Float at Manset**

A bid notice is available for review at today's meeting. Review of bids is expected to take place at the June Board of Selectmen's meeting. At the annual Town meeting in March, voters approved \$20,000 for a new float for the Manset TCI dock.

**E. Plan for fixing drainage ditch on Main Street, Islesford (in front of 26 Main Street)**



James Fortune reports that the drainage ditch in front of Amy and Will Palmer's residence on Main Street at Islesford needs attention. Due to the steep grade of the ditches, grass will not grow and the sides are eroding. Mr. Fortune suggests filling in the ditch and replacing the drains with two smaller French drains, then filling in the steep ditches. This is similar to the work done on Jim Parrish's lawn last year. There is no estimate from Goodwin's yet. Mr. Fortune reports that the current ditch is not really dangerous, but it is an eyesore. Funds would come out of the roads maintenance budget. An estimate will be obtained. Mr. Fortune will keep the Selectmen informed before any work is done.

Grading and calcium chloride will be added to Dog Point Road on GCI this year. Further work is expected to be budgeted for shale roads in 2017. Mr. Fortune will keep the Selectmen informed before any work is done. A bill has not been received by the Town as of today's meeting for pot hole filling on Dog Point Road by Blair Colby.

**F. Satellite Town Office on GCI**

Selectman Beal reports that he has had requests for a satellite Town office on Great Cranberry Island. Mr. Beal suggests that a staff member work one morning or one afternoon a week on Great Cranberry, June through September. Richard Beal is looking at a potential site owned by Jan Moss on Great Cranberry Island to house a satellite office. Utilities would be paid by the Town. The Municipal Advisory Commission has created a sub-committee to look into options for a permanent Town Office. Committee members include Karin Whitney, Joanne Thormann and Ingrid Gaither. On April 30, 2016, Ingrid Gaither, MAC Chairman, sent an email communication to the Selectmen, the Town Clerk and the MAC sub-committee informing them of a rental opportunity that has become available for rent on GCI (Komusin cabin, now owned by the GCI Historical Society). Ballpark price for rent would likely be around \$800 to \$900 per month. Selectman Sprague suggests that the satellite office be temporary for now. More discussion will take place at the June Board of Selectmen's meeting in June.

**G. Broadband Internet Service: Update from Committee**

Tom Powell is not at today's meeting. Katelyn Damon reports that the ConnectMe planning grant was submitted and denied for 2016 for the Town of Cranberry Isles. The grant application will be reconsidered in 2017. Plans are to continue partnership with Fairpoint and Redzone for infrastructure improvement.

**H. Maine Spruce Budworm Task Force: Spruce Budworm Plan**

James Fortune has researched Spruce Budworm in Maine. The initial report is available at the Town office for review. This report provides citizens with information to get us thinking about Spruce Budworm. Apparently Spruce Budworm has appeared in Northwestern Maine. Spruce Budworm has hit Great Cranberry Island in the past. Another report is expected in the near future.



**I. Appoint Alternate Planning Board Member**

This item will appear on the June Board of Selectmen's agenda.

**J. Sign Sutton Island 2016 Trash Removal Contract**

Richard Beal moves to accept the one year extension contract With Josh Gray. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

This one year extension is to renew the previous contract for the removal of household waste and recyclables from Sutton Island.

Each waste removal trip will be billed at \$140, with trips occurring at a minimum of once per week June and September and twice weekly as needed during July and August.

**K. Sign Extension for 2016 Summer Commuter Boat Contract with Sail Acadia**

Richard Beal moves to accept the extension contract for the 2016 summer season Commuter Boat with Karl Brunner (Sail Acadia). Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

The summer commuter boat runs May 01 to October 14, 2016. The contract amount for \$9,720 is based on 120 round trips for the summer season paid at a rate of \$81 per trip to be paid in accordance with the terms of the previous contract.

**V. Other Business**

- Barbara Fernald will not be available as a nomination for moderator at the May 14, 2016 Special Town Meeting. Cory Duggan is willing to be nominated as moderator but may not be available on that day. It is suggested that Cory Duggan may wish to speak at the meeting regarding the transportation portion of the warrant, following his work done with the Municipal Advisory Commission and the Transportation Task Force. Other suggestions are Lindsay Eyesnogle, Chris Hathaway or Erica Merrill.
- James Fortune reports that the Department of Transportation is looking to offer free post-mounted dynamic speed feedback signs to towns. These are signs that use radar to provide feedback to drivers on their travel speed. Priority will be given to rural village areas located on higher speed roadways. Requests are being taken on a first come first serve basis. The Department will supply the equipment and the municipality will be responsible for installation and maintenance.

Due to the persistent problems with speeding cars on both Islesford and Great Cranberry Island, Selectman Sprague agrees that the Town should pursue this opportunity.

Florence Joy Sprague moves to obtain the free equipment, then work with where to go and costs of a second sign, to start on one island and see how it works. Malcolm Fernald seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**
- The Islesford Store is closed due to illness of the owner. The Post Office on Islesford is renting space in the building on a month to month basis. It is

reported that Janice Murch is looking for property for a summer store location on Islesford.

**VI. Executive Session: Personnel Matter, 1 M.R.S.A. § 405(6)(A)**

No executive session is requested at today's meeting.

**VII. Audience Communications**

None at this time.

**VIII. Adjournment: 11:14 A.M.**

Richard Beal moves to adjourn the meeting. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**