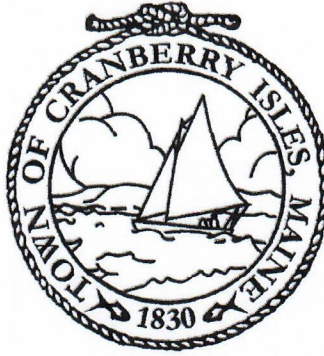


BOARD OF SELECTMEN  
RICHARD F. BEAL, CHAIRMAN  
FLORENCE J. SPRAGUE  
MALCOLM M. FERNALD  
TOWN CLERK / TREASURER  
DENISE Mc CORMICK  
PUBLIC SAFETY COORDINATOR  
KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION

I. GAITHER, J. THORMANN  
J. SAMUEL, K. WHITNEY, C. WHITE  
B. STUBBS, N. BARTON

ADMINISTRATIVE ASSISTANT

TO THE SELECTMEN  
JAMES FORTUNE

**Board of Selectmen's Meeting Minutes**

**November 01, 2016**

**Islesford Neighborhood House**

**Attendance:**

Richard Beal, Chairman, BOS

Florence Joy Sprague, BOS

Malcolm Fernald, BOS

James Fortune, Administrative Assistant

Denise McCormick, Town Clerk

Nanette Hadlock, Deputy Clerk

Katelyn Damon, Public Safety Coordinator

Ingrid Gaither, MAC

Bob De Forrest, Maine Coast Heritage Trust

Phil Whitney

Dan Lief

Cynthia Lief

Ann Fernald

Erica Merrill

Cari Alley

**I. Call to Order: 8:33 A.M. by Chairman Richard Beal.**

**II. Review / Sign Financial Warrants**

Warrant # 46: 7,498.00

Warrant # 47: 7,351.96

Warrant # 48: 24,530.80

Warrant# 49: 65,742.38

Total: \$105,123.14

All warrants were signed by the Selectmen.

**III. Review / Approval of Meeting Minutes: October 4, 2016**

Malcolm Fernald moves to approve the October 04, 2016 Board of Selectmen's meeting minutes as written. Florence Joy Sprague seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

**IV. New Business**

**A. Sign Easement and Documents for Sharing the IDR Restroom and Septic System in Town Field**

The Board of Selectmen signs an easement agreement with Islesford Dock Restaurant (IDR) for the public restrooms located on the restaurant dock. The language is the same as the former agreement, (which was never completely signed) except for the clause for a year round use; this was omitted as neither party desires a year round facility. Upon sale of the IDR, the current maintenance contract terminates, and there will have to be a new maintenance agreement between the Town and the new owner.

Malcolm Fernald moves to approve the easement. Florence Joy Sprague seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

**B. Municipal / Volunteer Fire Organizations: PPC 8 and ISO 9 (Correspondence from Cranberry Isles Resident)**

GCI resident Carl Brooks speaks of his beliefs regarding our volunteer fire departments on both GCI and Islesford. Mr. Brooks believes that our current fire departments are “illegal under law”, that we need clean volunteer organizations, that each island needs a 501C3, that donations to our current fire departments are fraud until the 501C3 is accomplished, that the Insurance Service Organization (ISO) should be changed to a Public Protection Classification (PPC)8 document (because ISO class 9 has not proven to reduce insurance rates), that our current Town attorney is not versed on IRS codes, that we do not have the water capability to fight certain locations in our communities. To date, none of Mr. Brooks

claims have been determined to be true. One suggestion Mr. Brooks gave is that we need to become fire-wise communities, utilizing work crews of both year round and seasonal residents to clean up their properties of dead wood and blow downs to decrease the risk of crown fires. Selectman Beal agrees that forest floor cleanup is important.

**C. Maine Coast Heritage Trust**

Bob DeForrest, from Land Protection, Maine Coast Heritage Trust (MCHT) is at today's meeting to discuss a possible land donation to MCHT by Holly Hartley of GCI. The property is 1.7 acres behind the tennis courts at GCI. Ms. Hartley desires for the public to retain access to Preble Cove from the property. MCHT is asking for input from the community on improvements to the property and the way it is managed.

Selectman Beal requests that a map from MCHT be included in this year's annual report showing current holdings at Cranberry Isles with a short explanation to give voters an understanding of what MCHT is doing.

**D. Islesford Internet Service Update**

No update at this time.

**E. Candidate Nominations for MRC Officers**

Florence Joy Sprague moves to nominate Tony Smith of Mount Desert for a three



year term serving on the Municipal Review Committee. Malcolm Fernald seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

**F. Renew Lease for the Futures Group Gas Station at the GCI Gravel Pit**

The lease for the gas station between the GCI Futures Group and the Town does not need to be renewed as it has a renewal clause written in. The Town does need documentation of property insurance by the Futures Group and the \$1.00 per year rent.

**V. Other Business**

- Selectman Beal requests that a recent article in the Maine Townsman be included as an attachment at the end of these minutes. The article is entitled Board vs. Committee, What's the difference between a municipal board and a municipal committee?
- Also of particular interest in the Maine Townsman, is the fact that the Board of Selectmen are allowed up to a 15% overdraft in roads budget for unexpected snow plowing costs.
- Transfer station attendant Ingrid Gaither requests elimination of weekly trash pickup or, to keep weekly pick up year round. She states that the change in winter vs. summer does not work out as residents continue to leave their trash curbside even when pick up changes to once per month. Selectman Beal has spo

ken with Ben Moore of BCM who is the trash contractor and he does not want to make any changes to the contract at this time. The Town Clerk reports that in the very beginning of the trash contracts with Ed Gray, that only elderly residents that were on a town office list received trash pickup services; all other residents dropped their own trash off at the transfer stations. When the trash contract comes up for renewal, this may be a desired change. This would be weekly and year round. Residents requiring these services would sign up through the Town office. Cari Alley and Ingrid Gaither are requested to write a short paragraph each of what is expected or needed for the next contract renewal. Florence Joy Sprague would like to see consistency year round in hours of operation of transfer stations. Malcolm Fernald would like one of the two days per week of operation to be in the afternoon to accommodate all residents. James Fortune suggests that trash rules should be the same for all islands (i.e. clear bags, no food, etc.). James Fortune is requested to order refrigerator magnets for all households with trash rules. These will be mailed to the residents.

- Cari Alley reports that the second set of doors at the Islesford Transfer Station are not working at this time. James Fortune is requested to check with Ben Moore to see if he knows someone who can repair these doors.
- Loan documents for the new fire truck were signed in September 2016. Richard
- Beal signs the master lease purchase agreement at today's meeting on behalf of

the Board of Selectmen.

- Selectman Richard Beal signs the Commuter Ferry Service Agreement for winter services on behalf of the Board of Selectmen.
- The Board of Selectmen denies permission to the Gaithers to temporarily store a vehicle on the gravel pit property at Great Cranberry Island.
- Residents may need direction on 'where to turn in the event of a dry well as a result of the drought conditions Maine is experiencing. The U.S. Geological Survey reported that nearly the entire state is in some sort of hydrologic drought, with the southern two-thirds of the state showing surface water levels at the lowest ten percent of all data gathered over a period of 60-100 years. Groundwater levels for most of Maine are at the lowest 15 percent of all data gathered over the last 11-35 years. Residents may contact 2-1-1 to report your dry well. This will allow the state to see how widespread this problem is. Additionally, it is suggested that residents contact their municipal General Assistance Officer regarding General Assistance that may be available under 22 M.R.S.A. § 4308.
- Budget 2017: research must occur to figure out how to go after funds the Islesford dock extension project.
- Cory Duggan is working on the language for the request for proposal for a ferry service. Richard Beal requests that the wording be submitted to the BOS for re



view sooner rather than later.

**VI. Executive Session: Personnel Matter, 1 M.R.S.A. § 405(6) (A)**

Nanette Hadlock requests an executive session to discuss a personnel issue.

**10:58 A.M.** -Richard Beal moves to go into executive session. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

**11:20 A.M.** - Richard Beal moves to go back to regular session. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

**VII . Audience Communications**

None at this time;

**VIII. Adjournment: 11:24 A.M.**

Richard Beal moves to adjourn the meeting. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

*From the Maine Townsman, October 2016*

*Board vs. Committee*

*Question:* What's the difference between a municipal board and municipal committee?

*Answer:* Other than the nomenclature, there is none. Neither "board" nor



“committee” is defined by statute, but both terms, as well as others (e.g. “council,” “commission”), commonly denote a body or group of individuals, usually at least three, chosen to perform a particular task or exercise a certain function.

In local government, both the number and nature of boards and committees vary widely. Some are provided for by statute, while others are the product of municipal charters, ordinances, town meeting votes or the actions of existing boards or officials. Also, some are “standing” or perpetual committees, while others are “special” or “ad hoc” committees with a limited mission and an end date. Moreover, while some have final authority, at least over certain matters, some are purely advisory, with not final authority at all. Finally, some are elected, some are appointed, and some are a hybrid – a mix of both.

Obviously, the characteristics of a particular board or committee will depend on how it was created. But regardless of its origin, purpose or authority, or how its members are chosen, if a board or committee was established by or on behalf of a municipality, one thing is certain: Its meetings will be subject to Maine’s Freedom of Access Act (FOAA) or “Right to Know” law. For more on this, see our “information Packet” on the subject, available free to members at [www.me.mun.org](http://www.me.mun.org)