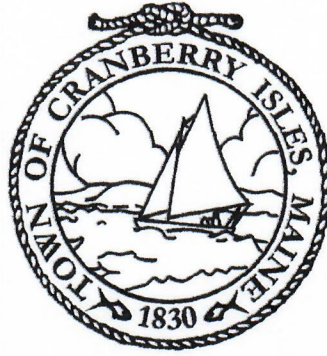


BOARD OF SELECTMEN
RICHARD F. BEAL, CHAIRMAN
FLORENCE J. SPRAGUE
MALCOLM M. FERNALD
TOWN CLERK / TREASURER
DENISE Mc CORMICK
PUBLIC SAFETY COORDINATOR
KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION
I. GAITHER, J. THORMANN
J. SAMUEL, K. WHITNEY, C. WHITE
B. STUBBS, N. BARTON

ADMINISTRATIVE ASSISTANT
TO THE SELECTMEN
JAMES FORTUNE

Board of Selectmen's Meeting Minutes
September 06, 2016
Islesford Neighborhood House

Attendance:

Richard Beal, Chairman, BOS
Florence Joy Sprague, BOS
Malcolm Fernald, BOS
James Fortune, Administrative Assistant
Denise McCormick, Town Clerk
Nanette Hadlock, Deputy Clerk
Katelyn Damon, Public Safety Coordinator
Joanne Thormann, MAC
Ingrid Gaither, MAC
Phil Whitney
Ellie Miller
Bruce Fernald
Donna Isaacs

I. Call to Order: 8:30 A.M. by Chairman Richard Beal.

8:31 A.M.- Richard Beal moves to go into recess. Florence Joy Sprague seconds the motion, Malcolm Fernald absent. **Motion passes.**

8:35 A.M.- Richard Beal moves to go back into regular session. Florence Joy Sprague

seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

II. Review / Sign Financial Warrants

Warrant #38:	7,936.45	
Warrant #39:	43,640.18	(school)
Warrant #40:	8,083.94	
Warrant #41:	<u>31,199.14</u>	
Total:	90,859.71	

Two late additional bills were added today. All warrants were signed by the Selectmen.

III. Review / Approval of Meeting Minutes: August 9, 2016

Under section IV, New Business, subsection B, Sutton Island: Follow up from APSI

Annual Meeting (*Add*): "On July 28, James Fortune and Florence Joy Sprague attended the Association for the Preservation of Sutton Island-(APSI) meeting at Sutton Island."

Florence Joy Sprague moves to approve the August 09, 2016 Board of Selectmen's meeting minutes with the suggested addition. Richard Beal seconds the motion, with a unanimous vote by Malcolm Fernald, **Motion passes.**

Selectman Beal prefers double spacing for future meeting minutes.

IV. New Business

A. Appoint New Committee Member for the RFP Committee

There are currently no nominations for a fifth member for the Request for

Proposal Committee. A fifth member is desired for voting purposes. A three person quorum could be initiated. Cory Duggan has contacted Paul Pottle and is trying to set up a meeting with Stantec. Richard Beal suggests that an RFP needs to be created sooner than later.

B. Bids for GCIVFD Ambulance Door

One bid was received for replacement of the ambulance door at the Great Cranberry Island Volunteer Fire Department.

1. Michael Westphal \$15,800 includes materials & labor

The extent of rot under the door sill is unclear. Repair of this is included in the above bid.

Richard Beal moves to accept the bid as written. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

C. Bids for TCI Winter Commuter Boat Contract

Two bids were received for the winter commuter boat contract.

1. Beal and Bunker (James Bunker) \$ 62,198.98
2. Downeast Windjammers (Steven Pagels) \$ 54,818

Richard Beal moves to appoint James Fortune and Bruce Fernald as the

Pricing Evaluation Board for the winter commuter boat contract. Florence Joy

Sprague seconds the motion, with a unanimous vote by Malcolm Fernald.

Motion passes.

Mr. Fortune and Mr. Fernald will meet aside from the general meeting to

review and discuss the bids.

D. GCI / Town Dock Custodial Contract: Hire New Custodian

A letter of interest for filling the position of custodian for the GCI Town Dock

Shed and Public Restroom has been received from Darlene Sumner.

Richard Beal moves that Darlene Sumner should be appointed as custodian of the

GCI restroom with the same funding as the previous custodian. Florence Joy

Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

Selectman Beal requests that the Town Clerk order a "date received" stamp and to

include the Town Seal.

E. Flood Plain Management Ordinance: Fee Changes

No action is taken on this agenda item at this time.

H. Longfellow School Boundary Survey (taken out of order)

School Board member Kelly Sanborn had Blair Colby do some tree cutting near the Longfellow School at Great Cranberry Island. Janice Smith Murch believes the trees were cut on her abutting piece of property. Selectman Richard Beal had Silsby Land Surveying do a land survey in August 2016. According to the survey by Raymond Silsby, two capped rebars were recovered near the locus, (Longfellow, TCI lot). One of the pins appears to have been hit by something and then placed where Mr. Silsby found it. He does not believe he found it where it was originally set. The other one is near the southwesterly corner of the locus. Given the information he found, it is his opinion that it does not represent the actual southwesterly corner of the locus. A chicken coop and fenced area is situated on the northwesterly corner of the locus. There is also a portion of a gravel driveway leading to the coop which is on the locus which he has not located at this point. At this point it appears that the tree cutting took place on Town property. The pins were reset according to Mr. Silsby's survey and Mrs. Murch may have her own survey done.

An 1889 deed conveys the Longfellow School property to the Inhabitants of the Town of Cranberry Isles. A letter will be sent to Mrs. Murch informing her that the chicken coop is on Town property. Selectman Beal has asked the Town attorney to deal with this.

Nan Hadlock questions when the decision was made collectively by the School Board to cut the trees. She also questions why the School attorney is not handling this as opposed to the Town attorney.

The School has no Longfellow renovation funds to cover attorney fees.

Phil Whitney suggests that the Town get something in writing from the School Board to act on their behalf. The Board of Selectmen agrees.

Joanne Thormann asks if a firm decision could be made of whether the MAC can still consider the old firehouse on Islesford as a possible location for a Town office. Richard Beal proposes a survey of the Ashley Bryan School property on Islesford. The question arises of who actually owns the firehouse . The firehouse near the school on Islesford is thought to have been built in 1948 and last used as a firehouse in 2007. These dates will be researched and confirmed by office staff.

Malcolm Fernald suggests doing any research on the building for free right now

and do a survey later as contingency funds are dwindling.

James Fortune is requested to buy chairs for the Town meeting in March 2017 which will be held at the Longfellow School. The upstairs hall at the Longfellow School holds up to 285 people. The chairs should have cushioned seats and may be any color but gray so as to distinguish between these chairs and the gray ones owned by the Ladies Aid.

C. Bids for TCI Winter Commuter Boat Contract (revisited)

These bids are for the winter portion of the commuter service only and are based on a three year contract, subject to yearly voter approval of funds.

- Beal & Bunker did not submit any documentation on safety. Selectman

Fernald suggests that maybe James Bunker did not realize he had to

submit safety documentation for his boats. Both companies bid on the

same bid package.

- Downeast Windjammers has been running the winter commuter service

for the Town of Cranberry Isles for the last seven years; Miss Lizzie is

reported to be the primary boat used with the Seneca and the Quoddy Dam

as back up vessels.

Richard Beal moves to approve Downeast Windjammers contract. Florence

Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald.

Motion passes.

Nan Hadlock suggests that in the future, that the winter portion and the summer portion of the commuter service contract be separate line items for the budget.

Selectman Beal suggests the creation of a Transportation Reserve Fund.

Malcolm Fernald would like the bids to be requested before the budget is finalized in the future. (Bids out in November 2017 and bids received in December or January of 2017).

The commuter contract costs the Town approximately \$198 per trip and approximately 1500 passengers ride per year.

Malcolm Fernald moves to bid the summer commuter contract as soon as possible in order to budget for 2017. Richard Beal seconds the motion, with a unanimous vote by Florence Joy Sprague. **Motion passes.**

F. Household Hazardous Waste & Universal Waste Collection: Friday, September 23

The Household Hazardous Waste and Universal Waste collection will take place on Friday, September 23 on both Great Cranberry Island and Islesford. Residents may drop off their items and log sheets from 8:00 A.M. to 12:00 P.M. If residents miss the pick up on Cranberry Isles, then items may be taken to MDI High School on Saturday, September 24.

G. LCI Dock Extension Agreement with Stantec to Develop Permit & Bid Documents

An estimate has been received from Stantec for the permitting and design phase of the Islesford Dock Extension Project. Cost for this phase of the project will be \$19,732.

Evaluation of marine habitats and potential ecological impacts is necessary for the state and federal environmental permit applications related the pier extension. The Harbor Committee has recommended a granite wave fence. Army Corp of Engineers and Department of Environmental Protection permits will be sought.

I. Sign Septic Sludge Contract

The Board of Selectmen has decided to not sign the Contract for Disposal of Septic Sludge with Haslam Septic Service. Other companies have been

responding to the needs of Cranberry Isles residents, (Royal Flush, Goodwin's, etc.). It is up to the individual to hire their choice of company for removal of septic sludge.

J. Sign Application for GCI Fire Truck Loan

Two different rates have been offered by Tax Exempt Leasing Corp. for a loan on a new firetruck for Great Cranberry Island Volunteer Fire Department use. This new truck will be owned by the inhabitants of Town of Cranberry Isles.

- Term of seven years at a rate of 2.89 percent, yearly payment of \$39,214.42, seven payments per year
- Term of ten years at a rate of 2.99 percent, yearly payment of \$28,745.84, ten payments per year

Richard Beal moves to accept the seven year loan at 2.89 percent for the new firetruck. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**

V. Other Business

- The Town has recently signed a contract with EXCEDE for internet service for the Town Office Staff. Redzone has suggested that the Town might erect a pole for a

tower somewhere on Islesford. More detailed information is expected early this week.

James Parrish has communicated that he will not allow Redzone to

use the tower on his property at Islesford after October 20, 2016. This means that

residents that rely on Redzone services will lose their internet connection. A public

briefing on recent information is expected at the October 04 Board of Selectmen's

meeting.

- The Board of Selectmen has received an email communication from Tony Smith, Chairman of the Acadia Disposal District (A.D.D.), dated August 31, 2016. It requests a letter of support for assistance in addressing the Town Hill lot identified as 4DBH that has been tied up by the Department of the Interior since 1986. The letter would request the support of Congressman Poliquin. ADD has become aware that Congressman Poliquin is considering introducing legislation to address questions raised by the acquisition of Schoodic Woods by the National Park Service and that legislation would necessarily amend the Acadia National Park Boundary Act of 1986 (the Boundary Act). Legislation is pending in the Senate which would amend the Boundary Act of 1986. Unfortunately, that legislation-S.3027-is limited to addressing

only the Schoodic Woods issue and the status of a parcel on the Town of Tremont.

S.3027 does not address other troublesome aspects of the Boundary Act. The letter would ask Congressman Poliquin that in the legislation, to consider amending language that would resolve the solid waste management stalemate in the Boundary Act. When Congress enacted the Boundary Act, it intended that the National Park Service would help support the region's solid waste management needs. Due to the way in which the solid waste management provision of the Boundary Act was drafted, however, the monies authorized by it have been frozen for thirty years.

As a result, the National Park Service has continued and will continue to contribute to the Mount Desert Island's solid Waste stream. The hope is, after thirty years, the time has come to release these monies (\$350,000) for their intended purpose so the National Park Service will finally make the meaningful contribution Congress long intended that it make.

The Board of Selectmen signs a letter of support. Selectman Beal requests that a copy of the letter be attached to the BOS meeting minutes on our Town website.

- An over budget estimate came in for replacement of the transfer station gate doors at
- Islesford. James Fortune will seek out a contractor on the islands for this project.

VI. Executive Session: Personnel Matter, 1 M.R.S.A. § 405(6)(A)

None requested.

VII. Audience Communications

- Nan Hadlock reports that there is a veteran's grave leaning at the Hadlock Stanley cemetery on Islesford.
- Nan Hadlock reports that there is significant shoreline erosion at Hadlock Park on Sandbeach Road at Islesford. Richard Beal requests an estimate for repairs by January 01, 2017 in order to propose a budget item for voters to consider.
- Congratulations to Joy Sprague on September 15 for forty years working for the U.S. Postal Service.
- The Town of Cranberry Isles holds an easement with the Islesford Dock Restaurant
- for the public restrooms located on Islesford.
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VIII. Adjournment: 11:21 A.M.

Richard Beal moves to adjourn the meeting. Florence Joy Sprague seconds the motion, with a unanimous vote by Malcolm Fernald. **Motion passes.**