

BOARD OF SELECTMEN

RICHARD F. BEAL, CHAIRMAN

FLORENCE J. SPRAGUE

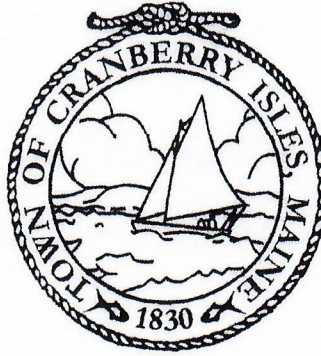
MALCOLM FERNALD

OWN CLERK / TREASURER

DENISE McCORMICK

PUBLIC SAFETY COORDINATOR

KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION

C. DUGGAN, R. AXELROD

J. THORMANN, I. GAITHER,

C. WHITE, K. WHITNEY, J. SAMUEL

ADMINISTRATIVE ASSISTANT

JAMES FORTUNE

## MEETING NOTICE

### SELECTMEN'S MEETING

The Cranberry Isles Board of Selectmen will conduct a meeting on  
Tuesday, September 1, 2015 starting at 12:30 P.M.  
at the Community Center on Great Cranberry Island

**Note: Change in Meeting Time.**

**The Selectmen's meeting will start at 12:30 P.M.**

### AGENDA

**Revised August 27, 2015**

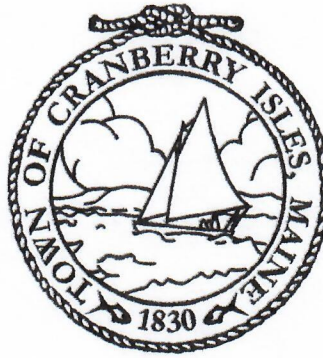
- I. Call to Order
- II. Review / Signing Financial Warrants
- III. Review / Approval of Previous Meeting Minutes; August 17, 2015
- IV. New Business
  - A. Letter from Sutton Island Property Owner
  - B. Office Furniture & Equipment
  - C. Manset Lot Sale
  - D. GCI Dry Hydrant Installation
  - E. Repeater Station for EMS Communication
  - F. Sale of heating fuel (from old Town office)
  - G. Town Office Improvements and Winter Preparation
  - H. Major Projects for 2016 Budget Consideration
  - I. Transportation Task Force Updates
- V. Other Business
- VI. Executive Session: Personnel Matter, 1 M.R.S.A. § 405(6)(A)
- VII. Audience Communications
- VIII. Adjournment

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**Board of Selectmen's Meeting Minutes  
September 01, 2015  
Great Cranberry Island Community Center**

**Attendance:**

Richard Beal, Chairman, BOS  
Florence Joy Sprague, BOS  
Malcolm Fernald, BOS  
James Fortune, Administrative Assistant  
Denise McCormick, Town Clerk  
Nanette Hadlock, Deputy Clerk  
Katelyn Damon, Public Safety Coordinator  
Joanne Thormann, MAC  
Kelly Sanborn, School Board  
Branden Stubbs, Planning Board  
Sally Rowan, Planning Board  
Ingrid Gaither, MAC  
Jessica Duma, Island Institute  
Phil Whitney  
Jack Miller  
Ellie Miller  
Dennis Encarnation  
Eleanor Bright  
Cheryl Sholl  
Carol Ford  
Jennifer Walls  
Chong Lim

Peter Eldredge  
Harvey Bunker  
Katrina Winfield-Howard  
Erica Merrill  
Sally Wigutow  
Nancy Hillenburg  
Karl Corley  
Dorothy Silvers  
Mary Corley  
Evelyn Boxley  
Gretchen Westphal  
Jim Singerling  
Barbara Stainton  
Rob St. Germain  
Rod Ward, JR  
Edward Gray  
Gregory Noether  
Jane Wilson  
Kitty Peirson  
Richard Pierson

**I. Call to Order:** 12:31 P.M. by Chairman Richard Beal.

**II. Review / Signing Financial Warrants**

Warrant #43: 135,892.34 (school)  
Warrant #44: 7,275.15  
Warrant #45: 30,688.70  
Total: \$ 173,856.19  
All warrants were signed by the Selectmen.



### **III. Review / Approval of Previous Meeting Minutes; August 17, 2015**

Malcolm Fernald moves to approve the August 17, 2015 Board of Selectmen's meeting minutes as written. Florence Joy Sprague seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

### **IV. New Business**

#### **A. Letter from Sutton Island Property Owner**

The board of Selectmen has received an email communication (dated August 17, 2015) from Sutton Island resident Sally Wigutow. Mrs. Wigutow is requesting support for a reduction in our tax assessment to the unique role her property plays in support of the Town. Mrs. Wigutow believes that their property (Map 30, Lot 06) provides important community services and request your support for an additional tax reduction. Mrs. Wigutow's understanding is that a current reduction has previously been granted primarily for the granting of public access via the dock and the main paths that bisect her property, (\$1,210.95 abatement). She is requesting additional reductions based on the role she and her husband play in providing additional support for basic Town responsibilities such as garbage pick-up and emergency services.

Selectman Beal has contacted the Town attorney, and although he personally supports Mrs. Wigutow's request, he states that under law, the Town Attorney must coordinate with the tax assessors in order to grant her request.

Richard Beal will also ask the Town Attorney to research the actual easement that the Town of Cranberry Isles residents have in reference to the Sutton Island Town Dock.

#### **I. Transportation Task Force Updates (taken out of order)**

Selectman Beal reports that there are three lawyers working on a proposed transportation plan for Cranberry Isles. The plan is still in the information gathering stage of development, but the Town is in hopes of a special Town meeting sometime in October to ask permission of the voters to purchase Beal & Bunker service. The Town would not be running the service, but would elect a board of directors to do so, supervised by a general manager, a separate department of the Town.

Some of the questions that need to be answered before taking the idea to the voters include the following:

- Purchase price of service
- Value and survey information of the passenger vessels
- Profit and loss statement of service
- Would the service include barging?
- Maintenance costs
- Financial records of the Isle Au Haut model
- Landing rights in Northeast Harbor transferrable?
- Borrow funds for purchase from Manset Reserve Funds?
- Borrow funds for purchase from a lending institution?
- Post Office contract transferrable?

It is questioned if there would be enough time to prepare for a special Town meeting in October. Selectman Sprague suggests that David Bunker present the Town with a formal package with details of desired sale.



According to an email dated September 01, 2015 from Ron Axelrod of the Transportation Task Force, the Transportation Task Force is currently working on a short term plan. Two operators have expressed an interest in this short term plan. The short term plan would probably have the vessel provided by the operator pending negotiations with Beal and Bunker on acquisition or possible lease. The Transportation Task Force and the Board of Selectmen intend to meet with the Town of Mount Desert Marine Management Committee on September 08, 2015, 4:30 P.M. to discuss a request from the Task Force to have NEH landing rights be put in the name of TCI for the period of a short term plan, now till mid-2016, till the start of Long Term Service.

Richard Beal moves that at the October 06, 2015 meeting, we establish a signature for a warrant, and that the meeting is on October 24, 2015, 9:00 A.M.; it's a special Town meeting at the Great Cranberry Island Church. Malcolm Fernald seconds the motion, with a unanimous vote by Florence Joy Sprague. **Motion passes.**

The Board of Selectmen signs a contract with Downeast Windjammer Cruises for the winter commuter boat contract. The Town shall pay the Contractor \$54,818 per winter season ("Base Amount"). The term of this agreement is October 15, 2015 to April 30, 2016. The commuter ferry does not run on weekends and the following specified holidays:

- Thanksgiving Day
- Christmas Day
- New Year's Day
- Presidents' Day

At this time Selectman Sprague must leave today's meeting for a previous commitment.

**2:00 P.M.** Richard Beal moves to take a five minute recess. Malcolm Fernald seconds the motion. **Motion passes.**

**2:05 P.M.** Richard Beal moves to call the meeting back to order. Malcolm Fernald seconds the motion. **Motion passes.**

#### **H. Major Projects for 2016 Budget Consideration (taken out of order)**

The following have been suggested for consideration for the 2016 annual budget:

- Islesford Dock Extension
- Islesford Mooring Field Realignment
- Pumper truck for GCI Volunteer Fire Department
- Power line repair / replacement between GCI & Islesford (James Fortune reports that EMERA Maine and Fairpoint are working together on this)
- GCI Roads Maintenance (roads 7 & 8)
- Ditching and roadside clearing (GCI & Islesford)
- Well for Islesford Volunteer Fire Department / Town Office
- Septic for Islesford Volunteer Fire Department / Town Office
- Reserve Fund for a new Town Office
- Telemedicine for GCI

**B. Office Furniture & Equipment**

The Town Office is all set on office equipment at this time. Staff has been having some issues with Redzone internet connection. Richard Beal suggests that the Administrative Assistant contact Arnold's TV to inquire about Wildblue internet service.

It is reported that Susan Valdina Krasnow has offered to sell the town house property to the Town for \$150,000.

Richard Beal moves that this offer has been brought to the table and the Selectmen refuse this offer at this time. Malcolm Fernald seconds the motion. **Motion passes.**

**D. GCI Dry Hydrant Installation (taken out of order)**

The Board of Selectmen has received a proposal from B.C.M. Construction, Inc. for the installation of a dry hydrant on Great Cranberry Island. The Selectmen agree and sign the proposal for the price of \$5,042.

**C. Manset Lot Sale**

No information at this time.

**E. Repeater Station for EMS Communication**

Funds were previously budgeted for the repeater to enhance island to island communication for emergency personnel.

**F. Sale of heating fuel (from old Town office)**

Approximately 75 gallons of kerosene and a full tank of heating oil were left over at the former Town office location. The Selectmen have advised the Administrative Assistant to offer the heating oil and kerosene to John Goodwin.

**V. Other Business**

None at this time.

**VI. Executive Session: Personnel Matter, 1 M.R.S.A. § 405 (6)(A)**

None Requested.

**VII. Audience Communications**

None at this time.

**VIII. Adjournment: 3:08 P.M.**

Richard Beal moves to adjourn the meeting. Malcolm Fernald seconds the motion. **Motion passes.**