

BOARD OF SELECTMEN  
RICHARD F. BEAL, CHAIRMAN

CHARLES F. DUNBAR  
FLORENCE J. SPRAGUE

TOWN CLERK / TREASURER

DENISE McCORMICK

PUBLIC SAFETY COORDINATOR

KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION

R. AXELROD, M. DONALD

K. WHITNEY, I. GAITHER

C. DUGGAN, J. AMUSO, K. DAMON

ADMINISTRATIVE ASSISTANT

TO THE SELECTMEN

JAMES FORTUNE

## MEETING NOTICE

The Cranberry Isles Board of Selectmen will conduct a regular meeting on  
Tuesday, April 1, 2014 starting at 8:30 A.M.  
at the Islesford Neighborhood House on Little Cranberry Island

## AGENDA

- I. Call to Order
- II. Review / Signing Financial Warrants
- III. Review / Approval of Previous Meeting Minutes; March 4 and March 15, 2014
- IV. New Business
  - A. Road Maintenance and Management Plan
  - B. Ferry Service Operations
  - C. Committee Appointments
  - D. Sign RJD Revaluation Contract
  - E. Sign the (GCI) Dry Hydrant Agreements
  - F. Town Office Lease Renewal
  - G. GCI General Store: Lease Renewal
  - H. Downeast Sailing Ventures: Request to use TCI Manset Dock Summer 2014
  - I. Proposed TCI Ordinance: Use of Town Property
  - J. Internet Service Improvements for LCI & GCI
  - K. Islesford Town Dock Improvements
- V. Other Business
- VI. Executive Session: Personnel Matter, 1 M.R.S.A. § 405(6)(A)
- VII. Audience Communications
- VIII. Adjournment

BOARD OF SELECTMEN

RICHARD F. BEAL, CHAIRMAN  
CHARLES F. DUNBAR  
FLORENCE JOY SPRAGUE

TOWN CLERK / TREASURER

DENISE Mc CORMICK

PUBLIC SAFETY COORDINATOR

KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION

R. AXELROD, K. DAMON  
I. GAITHER, C. DUGGAN  
K. WHITNEY, J. AMUSO

ADMINISTRATIVE ASSISTANT TO BOS

JAMES FORTUNE

**Board of Selectmen's Meeting Minutes  
April 01, 2014  
Islesford Neighborhood House**

**Attendance:**

Richard Beal, Chairman, BOS  
Charles Dunbar, BOS  
Florence Joy Sprague, BOS  
James Fortune, Administrative Assistant  
Denise McCormick, Town Clerk  
Nanette Hadlock, Deputy Clerk  
Karin Whitney, MAC  
Ingrid Gaither, MAC  
Katelyn Damon, MAC  
Tom Powell  
Ed Keblinsky  
Ann Fernald  
Sally Parrish  
Evelyn Boxley  
Ron Axelrod, Chairman, MAC- by Teleconference

**I. Call to Order:** 8:30 A.M. by Chairman Richard Beal.

**II. Review / Signing Financial Warrants**

Richard Beal moves to compensate Roy Hadlock one hundred dollars for picking up Bangor Hydro in Northeast Harbor and delivering them to the islands during a power outage and also for picking up the Town reports in Ellsworth. Charles Dunbar seconds the motion, with a unanimous vote by Florence Sprague. **Motion passes.**

Warrant # 13:	5,592.57
Warrant # 14:	6,384.83
Warrant # 15:	31,373.65
Warrant # 16:	77,314.01
Total:	\$120,665.06

All warrants were signed by the Selectmen.

**III. Review / Approval of Previous Meeting Minutes: March 4 and March 15, 2014**



Richard Beal moves to approve the March 04, 2014 Board of Selectmen's meeting minutes as written. Florence Sprague seconds the motion, with a unanimous vote by Charles Dunbar. **Motion passes.**

Charles Dunbar moves to approve the March 15, 2014 Board of Selectmen's meeting minutes as written. Richard Beal seconds the motion, with a unanimous vote by Florence Sprague. **Motion passes.**

#### **IV. New Business**

##### **A. Road Maintenance and Management Plan**

Concerns raised at the annual Town meeting regarding the lack of a plan to fix problems with shale roads on GCI are discussed. Voters approved up to two hundred two thousand dollars for capital roads projects on Great Cranberry Island. Thirty-six thousand dollars was also approved for Town roads maintenance, and five thousand dollars for engineering. Selectman Dunbar relates that he was initially under the impression that a plan was set in place for road needs for some years into the future, however, the concerns raised with shale roads and safety on GCI makes him wonder if another plan that involves the shale roads is in order. A five year plan was presented to the taxpayers and included in the annual Town report, prepared by S.W. Cole Engineering, Inc., following inspection of TCI roads. There are plans for maintenance on the shale roads which includes, grading, rolling and salt applied this year. Selectman Beal stresses the need to follow the wishes of the voters, and to get on with the planned projects before the island gets busy and before the weather gets too cold in the fall for paving.

Richard Beal moves to get on with the plan as presented to the voters; Dog Point Road to be separate. Charles Dunbar seconds the motion, with a unanimous vote by Florence Sprague. **Motion passes.**

##### **B. Ferry Service Operations**

This item is postponed until later in the meeting.

##### **C. Committee Appointments**

- Richard Beal moves to nominate Richard Howland as constable for Islesford. Florence Sprague seconds the motion, with a unanimous vote by Charles Dunbar. **Motion passes.**
- Richard Beal moves to nominate Bruce Fernald as Harbormaster. Florence Sprague seconds the motion, with a unanimous vote by Charles Dunbar. **Motion passes.**
- Richard Beal moves to nominate Norman Sanborn, II as Harbormaster. Florence Sprague seconds the motion, with a unanimous vote by Charles Dunbar. **Motion passes.**
- Richard Beal moves to nominate William Dowling as Harbor Committee Member. Florence Sprague seconds the motion, with a unanimous vote by Charles Dunbar. **Motion passes.**
- Richard Beal moves to nominate James Fortune as Harbor Committee Alternate. Florence Sprague seconds the motion, with a unanimous vote by Charles Dunbar. **Motion passes.**
- Richard Beal moves to nominate Nickolas Hadlock as Harbor Committee Alternate. Florence Sprague seconds the motion, with a unanimous vote by Charles Dunbar. **Motion passes.**



- Richard Beal moves to nominate William Dowling as Planning Board Member. Florence Sprague seconds the motion, with a unanimous vote by Charles Dunbar. **Motion passes.**  
There is still a vacancy on the Planning Board at this time. Anyone willing to serve should contact a Board of Selectmen member or the Town Clerk.
- Richard Beal moves to nominate Theodore Spurling, JR and Kelly Sanborn as Board of Appeals members. Florence Sprague seconds the motion, with a unanimous vote by Charles Dunbar. **Motion passes.**  
There is still a vacancy on the Board of Appeals at this time. Anyone willing to serve should contact a Board of Selectmen member or the Town Clerk.
- Florence Sprague moves to nominate Richard Beal as Constable. Charles Dunbar seconds the motion, with Richard Beal abstaining from the vote. **Motion passes.**  
Copies of constable appointment letters will be forwarded to Chief Deputy Richard Bishop, Hancock County Sheriff's Department, by the Town Clerk.

**D. Sign RJD Revaluation Contract**

A complete revaluation for tax purposes of all taxable real estate consisting of land, buildings, and all other structures considered to be real estate will take place this year by RJD Appraisal. The total cost for the appraisal work is \$73,000, \$20,000 of which had been approved before this year. The Town is currently valued by Hancock County as \$199,000,000. The last town wide revaluation was in 2003. The current mil rate is 10.02%.

Richard Beal moves to accept the RJD Appraisal contract and to execute it. Florence Sprague seconds the motion, with Charles Dunbar abstaining from the vote. **Motion passes.**

The contract is signed by Selectmen Richard Beal and Florence Sprague, and witnessed by Denise McCormick.

**E. Sign the (GCI) Dry Hydrant Agreements**

Agreements signed by Paul DePalmer and Janice Smith for dry hydrants are presented to the Selectmen for signatures. The agreements allow the Town to install a dry hydrant in the fire pond that is located on private property owned by Paul DePalmer and under purchase agreement with Janice Smith. The hydrant will remain accessible to the Great Cranberry Island Fire Department for firefighting or training purposes. The Town will be responsible for maintaining the hydrant for the life of the fixture. The Selectmen sign the agreements.

**F. Town Office Lease Renewal**

The Selectmen sign a twelve month lease renewal with the Valdinas for the Town office on Islesford. Rent is \$800 per month and this lease will expire on March 31, 2015. Richard Beal suggests the Town consider some improvements such as a full pad and rug in the Town Clerk's office, as well as an additional propane tank before next winter sets in. Some discussion takes place in regards to the possibility of remodeling the old fire station by the Ashley Bryan School for use as a Town office. The MAC will be pulling together past research on this topic for the Board of Selectmen.



**G. GCI General Store: Lease Renewal**

The GCI General Store lease is not ready for approval at this time. The lease renewal will be on the May BOS meeting agenda.

**H. Downeast Sailing Ventures: Request to use TCI Manset Dock Summer 2014**

Ed Koblinsky of Downeast Sailing Adventures has requested use of the TCI Manset Dock to pick up and drop off passengers for excursions to the Cranberry Islands. The boat is the Hurricane and can carry up to forty-four passengers. Downeast Sailing Adventures has received permission earlier for use of the dock with the sailing vessel Surprise. Mr. Koblinsky plans one trip per day for sure; all other trips would be private charters. Selectman Sprague stressed that Downeast Sailing Ventures must carry off the islands all the trash it creates. There have been no reported problems with the use of the dock and interference with Cranberry Cove Ferry. Downeast Sailing Adventures understands that the TCI parking lot may not be used for day use by their passengers.

Richard Beal moves to accept Downeast Sailing Adventures proposal.

Florence Sprague seconds the motion, with a unanimous vote by Charles Dunbar. **Motion passes.**

**I. Proposed TCI Ordinance: Use of Town Property**

Selectman Dunbar will work on rewording the Use of Town Property ordinance, drawing upon citizen's concerns generated at the annual Town meeting this year when the ordinance was defeated by the voters. A public hearing is proposed for sometime this summer.

**J. Internet Service Improvements for LCI & GCI**

Richard Beal suggests that a commission be created to research solutions and develop suggestions on better internet for Islesford and Great Cranberry Island. The commission would have a beginning and ending date of existence, (perhaps 6 months). Volunteer members would be needed to serve on the commission and some funds may be needed for travel and other minor expenses.

Recommendations would be made and reported to the taxpayers in the Town's annual report.

Bear Island does not have internet service or a phone line to the island at this time. Selectman Dunbar would like to see Bear and Sutton also get improved internet capabilities. Sutton Island uses a 276 exchange where Islesford and Great Cranberry use a 244 exchange.

Richard Beal moves that the Town of Cranberry Isles initiate a commission, with Tom Powell as the chairman for improvements to the internet service.

Charles Dunbar seconds the motion, with a unanimous vote by Florence Sprague.

**Motion passes.**

**K. Islesford Town Dock Improvements**

It has been recommended by the Harbor Committee to add a couple of additional planks to the landing platform at Islesford Town Dock. Other repairs may be needed at the dock as well, including one split piling. Ron Axelrod and Selectman Beal suggest that Paul Pottle, formerly of the D.O.T., currently of Fay, Spofford and Thorndike, look at the Islesford Dock to determine what repairs are needed and also to discuss a plan for extending the dock for safety issues. An immediate safety inspection for repairs is heavily suggested. \$5,000 has been approved for engineering for this project. Research in to ways to cost share, (grants, donations, etc.) would be sought. The Harbor Committee has recommended that before any extension is done on the dock, that the mooring field would need to be realigned.

Ron Axelrod will contact Harbor Committee Chairman Bill Dowling to set up a joint meeting with the M.A.C. and Harbor Committee to discuss this further.

**B. Ferry Service Operations (revisited)**

Selectmen Dunbar and Ron Axelrod will work together on points of immediate concerns, immediate issues and long term plans for commuter ferry service. This item will appear on the May BOS agenda.

**V. Other Business**

- Selectman Beal reports that the landing platform and stairs need to be cleaned at the Islesford Town Dock. Mr. Beal suggests weekly cleaning of all stairs and platforms. The price per hour for this work should not exceed \$25 per hour.

**VI. Executive Session: Personnel Matter, 1 M.R.S.A. § 405(6) (A)**

None requested.

**VII. Audience Communications**

**VIII. Adjournment: 11:21 A.M.**

Charles Dunbar moves to adjourn the meeting. Richard Beal seconds the motion, with a unanimous vote by Florence Sprague. **Motion passes.**