

BOARD OF SELECTMEN

RICHARD F. BEAL, CHAIRMAN

CHARLES DUNBAR

FLORENCE J. SPRAGUE

TOWN CLERK / TREASURER

DENISE McCORMICK

PUBLIC SAFETY COORDINATOR

KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION

R. AXELROD

J. AMUSO, I. GAITHER

K. DAMON, M. DONALD

C. DUGGAN, K. WHITNEY

ADMINISTRATIVE ASSISTANT

JAMES FORTUNE

## MEETING NOTICE

The Cranberry Isles Board of Selectmen will conduct a meeting on  
Tuesday, August 5, 2014 starting at 8:30 A.M.  
at the Islesford Neighborhood House on Little Cranberry Island

## AGENDA

- I. Call to Order
- II. Review / Signing Financial Warrants
- III. Review / Approval of Previous Meeting Minutes; July 8, 2014
- IV. New Business
  - A. Fire Dept. Budget
  - B. E-Mails for Town Officials
  - C. Floodplain Map (FIRM) Updates
  - D. Fireworks Ordinance Amendments
  - E. Proposed Vehicle Importation Public Hearing
  - F. Island Broadband/Internet (Maine Island Coalition Update from Tom Powell)
  - G. Islesford Dock Hoist
  - H. GCI Stump Dump (Town Gravel Pit)
- V. Other Business
- VI. Executive Session: Personnel Matter, 1 M.R.S.A. § 405(6)(A)
- VII. Audience Communications
- VIII. Adjournment

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JAMES FORTUNE

**Board of Selectmen's Meeting Minutes  
August 05, 2014  
Islesford Neighborhood House**

**Attendance:**

Richard Beal, Chairman, BOS  
Charles Dunbar, BOS  
Florence Joy Sprague, BOS  
James Fortune, Administrative Assistant  
Denise McCormick, Town Clerk  
Nanette Hadlock, Deputy Clerk  
Katelyn Damon, Public Safety Coordinator / MAC  
Barbara Meyers, School Board  
Howard Colter, AOS 91 Superintendent of Schools  
Jim Singerling  
Thomas Powell

**I. Call to Order:** 8:31 A.M. by Chairman Richard Beal.

**II. Review / Signing Financial Warrants**

Warrant #34:	6,490.22	
Warrant #35:	7,857.70	
Warrant #36:	66,264.36	
Warrant #37:	166,682.51	
Warrant #38:	11,077.46	(School Capital Project)
<b>Total:</b>	<b>\$ 258,372.25</b>	

All warrants were signed by the Selectmen.

**III. Review / Approval of Previous Meeting Minutes: July 08, 2014**

Public Hearings for the Transportation Task Force are scheduled for August 16, 2014. The hearing at Great Cranberry Island will be at 10:00 A.M. and the hearing at Islesford will be held at 2:00 P.M.

Richard Beal moves to approve the July 08, 2014 Board of Selectmen Meeting minutes as written. Florence Joy Sprague seconds the motion, with a unanimous vote by Charles Dunbar. **Motion passes.**

**V. Other Business (Taken out of order)**

- Barbara Meyers, Chairman for the School Board, and Howard Colter, Superintendent of Schools are here at today's meeting to ask the Selectmen to schedule a special Town meeting in reference to a requested change regarding



cost centers for the projects at the Ashley Bryan School and the Longfellow School buildings. At the March 15, 2014 annual Town meeting, article 15 was presented to the voters as follows:

*To see if the voters of the Town of Cranberry Isles will authorize the Municipal Officers to borrow no more than \$610,000 to finance the costs to renovate, repair and improve the Ashley Bryan and Longfellow School buildings and related facilities (the "Project"), and further to authorize the municipal officers to issue general obligation bonds of the Town as security for the financing, and to take any and all actions, including but not limited to the expenditure of the borrowed funds described above as may be necessary or appropriate to accomplish the Project.*

A motion by Richard Beal to amend the article to read as follows was approved by the majority (64 votes yes, 20 votes no) of voters present.

*To see if the voters of the Town Of Cranberry Isles will authorize the Municipal Officers to borrow no more than \$610,000 to finance the costs to renovate, repair, and improve the Ashley Bryan and Longfellow School buildings and related facilities (the Project), and further to authorize the municipal officers to issue general obligation bonds of the Town as security for the financing, which bonds may be made callable and to take any and all actions, as may be necessary or appropriate to accomplish the Project financing, and further that the Project shall include the following elements to the extent of available bond proceeds:*

- 1. Administration And management of the Project-costs not to exceed \$64,800*
- 2. Longfellow School improvements, including demolition and waste disposal, sprinkler and other fire safety improvements, elevator and other handicap accessibility improvements, building code compliance improvements, structural improvements, lead remediation, water remediation, staircase improvements, boiler replacement and boiler room construction, bathroom relocation, classroom construction and renovation, interior and exterior painting, and siding and trim replacement-costs not to exceed \$450,050 of bond proceeds*
- 3. Ashley Bryan School improvements, including lead remediation, exterior wall cladding replacement, roof overhang cladding, exterior painting, and handrails-costs not to exceed \$91,500 of bond proceeds.*

The School Board is not asking for additional funds. The cost for the Ashley Bryan School came in under budget, and the School Board would like to use the excess funds for the Longfellow School due to increased architectural design costs.

The School Board is asking to be able to remove the divisions altogether, so as to be able shift funds between the cost categories. The Town Attorney is recommending a proposed article that re-apportions the request, but that structurally looks fairly similar to Article 15 that passed. Significant effort was put into crafting Article 15, including intentional limitations that the School Board now seeks to remove.

The Board of Selectmen does not have the authority to move funds voted on by the voters.

The School Board has suggested the following article to present to voters at a special Town meeting:



*To see if the voters of the Town of Cranberry Isles will authorize the Municipal Officers to borrow no more than \$610,000 to finance the costs to renovate, repair, and improve the Ashley Bryan and Longfellow school buildings and related facilities (the "Project"), and further to authorize the municipal officers to issue general obligation bonds of the Town as security for the financing, which bonds may be made callable and to take any and all actions, as may be necessary or appropriate to accomplish the Project financing.*

Charles Dunbar moves to go with the language presented by the School Board and received in an email from Nancy Thurlow on August 01, 2014 at 11:32 A.M., and to hold a special Town meeting on Tuesday, September 23, 2014, 2:00 P.M. at Islesford. Florence Joy Sprague seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

- Selectman Beal requests that the School Board place on their agenda for the next School Board meeting: School Board consideration of turning over the old Town firehouse to the Town. Superintendent Howard Colter requests a written request. The School Board will notify the Town Clerk of the date and time for the meeting.

#### **IV. New Business**

##### **A. Fire Dept. Budget**

It has come to the attention of the Selectmen that the GCI Fire Department has gone over budget with Town appropriated funds in some cost centers for 2014; \$8,900 has been spent in heating expenses since January 2014. Some of the expenses were not authorized beforehand. Some suggestions to prohibit this from happening are possible use of purchase orders, installing an additional heating oil tank to prevent running out, and keeping the meeting room cooler, installing another thermostat for the bay area where the ambulance is kept (some medical supplies must be kept at a warmer temperature), and further insulating the building. The GCI Fire Department does have some private funds that may need to be used to continue operating. There will be a meeting on Monday, August 11 for election of officers.

Richard Beal moves to authorize Denise McCormick to take funds from the Selectmen's contingency to fill two oil tanks at GCI Firehouse. Charles Dunbar seconds the motion, with a unanimous vote by Florence Joy Sprague. **Motion passes.**

##### **B. E-Mails for Town Officials**

Due to freedom of access laws, it is suggested that Town officials use a cranberryisles-me.gov email rather than personal email accounts. Richard Beal will contact Richard Hill in regard to setting up these email accounts for Town use. The Town Treasurer will find out if additional costs are involved for this.

##### **C. Floodplain Map (FIRM) Amendments**

Preliminary Flood Insurance Rate Maps (FIRM) and a Flood Insurance Study report for Hancock County, Maine are available at the Town Office for viewing. These are also available at:

<http://www.fema.gov/preliminaryfloodhazarddata>

The FIRM and FIS report include proposed flood hazard information for certain location in the Town Of Cranberry Isles. The proposed flood hazard information may include addition or modification of Special Flood Hazard Areas, the areas



that would be inundated by the base (1-percent-annual-chance) flood; base flood elevations or depths; zone designations; or regulatory floodways. There is a 90 day appeal process that begins after the second publication in the Mount Desert Islander and The Ellsworth American on August 14, 2014. These proposed flood hazard determinations, if finalized, will become the basis for the floodplain management measures that our community must adopt or show evidence of having in effect to qualify or remain qualified for participation in the National Flood Insurance Program (NFIP).

If adopted, these new floodplain maps could impact our building and/or shoreland ordinances so that revisions may be necessary. Please keep in mind that these flood maps are not restricted to shoreland properties as inland flooding with wetlands are also a concern.

#### **D. Fireworks Ordinance Amendments**

The Harbor Management Ordinance defines territorial waters of Cranberry Isles as 1/3 mile and the half way mark between the islands.

Richard Beal moves that the TCI Fireworks Ordinance may need to be updated to include the territorial waters of Cranberry Isles as defined in the Harbor Management Ordinance for TCI. Florence Joy Sprague seconds the motion, with a unanimous vote by Charles Dunbar. **Motion passes.**

The TCI Fireworks Ordinance provides for amendments to be made by municipal officials without voter approval.

The TCI Fireworks ordinance will be updated to reflect this change, Section I, Part B.

Katelyn Damon will contact the Commissioner of Public Safety to find out if the planned fireworks demonstration from a barge at Cranberry Isles has been permitted by the State or not.

#### **E. Proposed Vehicle Importation Public Hearing**

It has been suggested to re-visit the vehicle importation ordinance for what would be the fourth time for TCI voters. Only seventy-five cars on GCI and Islesford have paid their importation fee to the Town, which is reimbursed to the owner when the car leaves the island for good. Richard Beal reports that he has been encouraging GCI residents to comply. The residents need to be reminded and or made aware of the ordinance. No public hearing is planned at this time by the Selectmen.

Selectman Sprague reports that she has been told by Bruce Fernald that golf cart insurance is available from L.S. Robinson for approximately \$85 per year.

A reminder to all TCI residents that one must be at least sixteen years old and possess a valid driver's license to operate golf carts on island roads. For ATV's on Town roads, one must be at least sixteen years old or be accompanied by a parent to operate on Town ATV access roads. All types of vehicles used on TCI roads, including golf carts and ATVs are required to be registered.

#### **F. Island Broadband/Internet (Maine Island Coalition Update from Tom Powell)**

TCI Maine Island Coalition Representative Tom Powell reports that there may be a ten year grant opportunity though GWI ([www.gwi.net](http://www.gwi.net)) and Connect America funds to bring broadband to the Cranberry Isles. Requests for proposal are underway at this time and matching funds would be needed to be approved by the voters. In order to do this, the Board of Selectmen must authorize Mr. Powell to



work on behalf of the Town. The current internet service is not working out for residents due to the increase in internet use during the summer months.

Charles Dunbar moves that the Board authorize Tom Powell to act through GWI to pursue internet broadband on behalf of the Town Of Cranberry Isles. Richard Beal seconds the motion, with a unanimous vote by Florence Joy Sprague.

**Motion passes.**

**G. Islesford Dock Hoist**

James Fortune has spoken with the Harbormaster in Mount Desert regarding the hoist at their dock; he does not recommend buying this type of hoist due to repeated mechanical difficulties with theirs. Mr. Fortune is requested to seek the advice of the Fishermen's Co Op members on what type of hoist to purchase for Islesford Town Dock. Additional insurance may be needed for the addition of a hoist. Dennis Dever has recommended the type that the Town of Bar Harbor recently installed. A photo of the hoist chosen and the price will be included in the next annual Town report.

**H. GCI Stump Dump**

The stumps left in the GCI gravel pit came from a project Goodwin's did this spring for Murch and Ward. Ronald Sanborn will line up a barge this week and remove the stumps and debris.

**V. Other Business (re-visited)**

- At the July 31, 2014 annual A.P.S.I. (Association for the Preservation of Sutton Island), Sutton Island residents have done some blow down clean up and would like the debris chipped for path section that leads up the path to the intersection (Town right of way). Selectmen Beal suggests that this item be budgeted for and brought to the voters at the next annual Town meeting. A five to six foot section of the walkway is tilting and in need of new tar paper. The tar paper will be replaced as soon as possible. Sutton Island residents continue to show concern that their island is turning in to a hunting destination. Residents asked the Public Safety Coordinator to contact the wardens and request continued patrol. Residents were encouraged to post their property. APSI is considering hiring a trusted caretaker for the whole island with their own funds.
- Islesford summer resident Kate Chaplin has sent an email dated July 29, 2014 to the Town Office requesting that the Town do something with what appears to be abandoned bikes left at the Islesford Town Dock. James Fortune feels that most of the bikes are in use, but orange tape will be affixed to all bikes at the dock. Owners will have a designated amount of time to either take their bikes from the dock, or remove the orange tape from their own bikes. Bikes with orange tape still on them will be disposed of on Monday, August 25, 2014.
- Selectman Sprague reports that she has had a resident express concern over bikes being ridden on and/or parked on the Town Dock. While there is no ordinance against this, it is common safety sense to refrain from use of bicycles on the Town Docks. Signs have been posted in the past and taken down by residents who do not agree with this request. Signs will be posted again on both GCI and Islesford Town Docks.
- Selectman Sprague recommends that the Town Office pursue the use of credit cards for residents to use to pay taxes, etc.

- Richard Beal requests that the Town office staff research software for use with the voice recorder that would produce immediate readouts of meeting minutes for Town Selectmen and various other Town committees.

**VI. Executive Session: Personnel Matter, 1 M.R.S.A. § 405 (6)(A)**

None requested.

**VII. Audience Communications**

A memorial service honoring the life of Islesford resident, Hugh R. Dwelley, will be held on Saturday, August 09, 2014, 11:30 A.M. at the Islesford Congregational Church.

**VIII. Adjournment: 12:15 P.M.**

Richard Beal moves to adjourn the meeting. Charles Dunbar seconds the motion, with a unanimous vote by Florence Joy Sprague. **Motion passes.**