

BOARD OF SELECTMEN
RICHARD BEAL, CHAIRMAN
FLORENCE J. SPRAGUE
CORY R. ALLEY

ADMINISTRATIVE ASSISTANT
TO THE SELECTMEN
JAMES FORTUNE



TOWN CLERK / TREASURER
DENISE McCORMICK
PUBLIC SAFETY COORDINATOR
KATELYN DAMON

**Board of Selectmen’s Meeting Minutes
August 6, 2019
Islesford Neighborhood House**

Attendance:

Richard Beal, Chairman, BOS	Joanne Thormann
Florence Joy Sprague, BOS	Joan Pickering
Cory Alley, BOS	Nelia Dunbar
Denise McCormick, Town Clerk	Matt Dunbar
James Fortune, Administrative Assistant	Andrew Keblinsky, Downeast Sailing Adventures
Ben Sumner, Deputy Clerk	Peyton Eggleston
Katelyn Damon, Public Safety Coordinator	Ellie Miller
Dennis Dever, LPI & CEO	Lise Pratt
Carl Brooks	Elliot Hadlock
Phil Whitney	

I. Call to Order: 8:30am by Chairman Richard Beal.

II. Review / Sign Financial Warrants

Warrant #29	\$ 8,116.39
Warrant #30	\$ 8,719.21
Warrant #31	\$ 36,927.16 (school)
Warrant #32	\$ 238,867.23
<u>Total:</u>	<u>\$ 292,629.99</u>

All warrants were signed by the Selectmen.

III. Review/Approval of Meeting Minutes: July 2, 2019

Cory Alley moves to approve the July 2, 2019 Board of Selectmen's meeting minutes as written. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

V. Other Business (taken out of order)

Chairman Richard Beal reports that C. Darlene Sumner has been named to the School Board to fill a vacancy until the March 2020 Town Meeting. Amy Palmer has been selected as the new School Board chairman.

General discussion of mail and package delivery issues. Florence Joy Sprague reports that she is monitoring the issues as part of her duties with the Postal Service.

Chairman Richard Beal reports that JoAnne Thormann has been elected as the new chairman of the Planning Board.

IV. New Business

A. Islesford Boatworks Memorial Bench Dedication for Hugh Smallwood

James Fortune reports on a request from Katelyn Damon, on behalf of CIRS, and Peyton Eggleston, on behalf of Islesford Boatworks, to have one of the benches constructed by the islands' schoolchildren placed on Town property overlooking the pond at the gravel pit. Cory Alley moves to accept the bench and approve its placement in the requested location. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

B. Sign LRAP

Denise McCormick presents the Local Road Assistance Program (LRAP) notification from the State for review and acceptance. The Town will receive \$7,188 for use towards the Town's roads in 2019. Selectmen review and sign the acceptance notification.

C. IVFD Firehouse Roof Repairs

Katelyn Damon reports that Wallace Events of Ellsworth will pay the repair bill submitted by the Town once repairs are completed. The firehouse roof was damaged by one of the company's box trucks. She is working to find a contractor

willing to do the repair work on a metal roof. Richard Beal proposes to authorize Katelyn Damon to secure a contractor to complete the repairs, for the Town to pay the contractor, and for the Town to invoice Wallace Events for reimbursement. Cory Alley recommends getting an estimate to replace the shed roof on the LCI dock and combine the two projects in order to attract more interest from contractors. Richard Beal moves to secure an estimate for repairs to the IVFD firehouse and the shed on the Town dock at Islesford, with the IVFD portion to be billed to Wallace Events for reimbursement once repairs are completed. Cory Alley seconds the motion. **Motion approved 3-0.**

D. Manset Boat Shop Drainage and Shoreline Retaining Wall Repairs

Dennis Dever reports on drainage issues at the Manset boat shop and recommends that a clogged drainage basin be reopened and the retaining wall adjacent to the boat shop be extended to improve drainage from the site. Richard Beal moves to proceed with the drainage repairs up to \$13,000. Cory Alley seconds the motion. **Motion approved 3-0.**

Dennis Dever describes the permitting process that is required to repair and extend the shoreline retaining wall at Manset. Richard Beal moves to authorize Dennis Dever to initiate the permitting process and to secure estimates on repairing and extending the wall for review at the 2020 Town Meeting. Cory Alley seconds the motion. **Motion approved 3-0.**

E. Wheel Locks for Manset Parking Lot

Dennis Dever presents a proposal to use wheel locks on unauthorized vehicles in the Manset parking lot. General discussion. Richard Beal moves to maintain the current parking lot enforcement policy. Cory Alley seconds the motion. **Motion approved 3-0.**

F. Parking in Manset (Policy on Guest/Temporary Parking)

James Fortune reports on daytime parking issues the Town of Southwest Harbor is having that involve contractors and visitors to the Town of Cranberry Isles. General discussion. Consensus of the Selectmen is to accommodate contractors at 15 Mansell Lane as necessary and encourage daytime visitors to use the Upper Town Dock in Southwest Harbor.

V. Other business (taken out of order)

Andrew Keblinsky of Downeast Sailing Adventures is here to request permission to use the Manset Town Dock for loading and unloading passengers. James Fortune advises that Downeast Sailing Adventures has provided sufficient proof of insurance to indemnify the Town for any liabilities. He recommends Downeast Sailing Adventures make arrangements with the Town for the parking of guest vehicles at Manset. Dennis Dever, Manset Dockmaster, reports that there have been no congestion issues involving the use of the floats. Richard Beal proposes, without objection, to allow landings by Downeast Sailing Adventures to continue for the 2019 season.

G. Operation of Vehicles and heavy Equipment on Sutton Island

James Fortune reports on the annual meeting of the Association for the Preservation of Sutton Island (APSI). APSI is requesting help from the Town with a possible ordinance to regulate motorized vehicles and equipment on Sutton Island. General discussion. Consensus of the Selectmen is that the Town does not have rights-of-way on Sutton Island sufficient for regulating traffic.

V. Other Business (continued, taken out of order)

James Fortune reports that Sutton Island residents have requested a second float be installed at the Town Dock. Roy Hadlock has advised that a 20'x 20' float is possible. Cory Alley suggests using a surplus Town float for a period of time to see how it would work. Denise McCormick advises that a second float was placed at the Town Dock several years ago, but residents asked that it be removed. Cory Alley proposes additional moorings be installed to accommodate boat traffic at the Sutton Town Dock. No action taken.

H. Policy Discussion: Town Office & Post Office Art Work Displays

Florence Joy Sprague explains the possibilities for displaying local art in the Town Office and Post Office. Consensus of the Selectmen is to authorize Florence Joy Sprague to coordinate rotating displays on behalf of the Selectmen.

I. Roadside Clearing/Trimming: LCI & GCI

Cory Alley proposes, without objection, to contract with Blair Colby to clear and trim roadsides on GCI as soon as possible. Richard Beal recommends, without

objection, to purchase an implement (bushhog) for clearing the roadsides on Islesford if funding is available.

J. Property Ownership Search

Richard Beal reports the property ownership searches initiated by the Town Attorney in July are still underway.

K. Town Office Email Set-Up

Richard Beal reports on Town email accounts and discussions he has had with other localities. General discussion of Town information systems and impending need to replace the Town Clerk's computer. Richard Beal proposes, without objection, to contact Coastal Computers about network needs.

V. Other Business (continued)

James Fortune reports on issues with getting internet service to Bear Island. General discussion. Richard Beal recommends, without objection, to explore extending the tower at Newman & Gray Boatyard to service Bear Island.

VII. Audience Communication (taken out of order)

Nelia Dunbar asks whether there is a Town mooring at Baker Island. Cory Alley responds that there is a mooring placed at Baker Island, but it does not belong to the Town.

Lise Pratt comments on issues with dockings by the *Sea Princess* at Islesford this summer and with illegal tie ups at the floats. Florence Joy Sprague advises that the Town cannot accept fees for commercial dockings because it is not outlined in the Harbor Ordinance. General discussion of harbor safety and enforcement issues. Consensus of the Selectmen is to task James Fortune to contact Sea Princess Cruises to reiterate the Town's docking and tie up policies.

V. Other Business (continued)

Cory Alley reports on loose boards at the Islesford Town dock. Consensus of the Selectmen is to get a firm estimate together to provide at the 2020 Town Meeting. Richard Beal tasks James Fortune to get estimates and quotes on the repairs.

Cory Alley reports on issues involving pot holes being created by forklifts unloading bait trucks at the Fisherman's Co-Op at Islesford. Discussion of fixing the road and working with the Co-Op on unloading congestion and safety.

James Fortune reports on a resident's request to have a line or sign painted on the road at the intersection of Mosswood and Main Streets to remind travelers to stop. Selectmen ask whether the painting would be done at the resident's expense. No action taken.

James Fortune reports on ramp access at the public bathrooms at the Islesford Dock Restaurant. The IDR has asked the Town to pay one-half of the cost of a portable ramp that can be used to access the bathrooms. The total cost of the ramp is \$268. Richard Beal moves to pay one half of the cost of the portable ramp. Cory Alley seconds the motion. **Motion approved 3-0.**

Katelyn Damon reports on a request from a Sutton Island resident for the Town to pay the costs for the annual fire extinguisher inspection. She advises that the current policy is that the Town makes the inspections available and schedules the annual visit. The property owners are responsible for the inspection fee (\$4) and any replacement fees. No changes to the current policy are suggested by the Selectmen.

VII. Audience Communication (continued)

Carl Brooks suggests a Growth Management Plan might be a useful tool for the Town to implement and have available. He continues to work on a written proposal.

VI. Executive Session: Personnel Matter, 1 M.R.S.A. §405(5)(A)

Richard Beal moves, without objection, to go into Executive Session to discuss consultation involving a lawsuit at 11:18am.

Richard Beal moves, without objection, to go back into Regular Session at 11:34am.

VIII. Adjournment

Richard Beal moves to adjourn the meeting. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

Meeting adjourned at 11:36am.