

BOARD OF SELECTMEN
RICHARD F. BEAL, CHAIRMAN

CHARLES F. DUNBAR
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TOWN CLERK / TREASURER

DENISE McCORMICK

PUBLIC SAFETY COORDINATOR

KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION

R. AXELROD, M. DONALD

K. WHITNEY, I. GAITHER

C. DUGGAN, J. AMUSO, K. DAMON

ADMINISTRATIVE ASSISTANT

TO THE SELECTMEN

JAMES FORTUNE

MEETING NOTICE

The Cranberry Isles Board of Selectmen will conduct a meeting on
Tuesday, July 8, 2014 starting at 9:00 A.M.
at the Community Center on Great Cranberry Island

AGENDA

- I. Call to Order
- II. Review / Signing Financial Warrants
- III. Review / Approval of Previous Meeting Minutes; June 6, 2014
- IV. New Business
 - A. Update on GCI Town Dock Repairs
 - B. Island Sustainability – Waiver of Vehicle Importation Fees
 - C. Transportation Task Force: Review Survey
 - D. Sign General Assistance Ordinance: Appendix A
 - E. Approval of grant money from the Hancock County Community Benefit Funds: OneHancock
 - F. Sign New GCI Fire House Septic System Easement
 - G. Proposed TCI Ordinance: Use of Town Property
- V. Other Business
- VI. Executive Session: Personnel Matter, 1 M.R.S.A. § 405(6)(A)
- VII. Audience Communications
- VIII. Adjournment

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**Board of Selectmen's Meeting Minutes
July 08, 2014
Great Cranberry Island Community Center**

Attendance:

Richard Beal, Chairman, BOS
Charles Dunbar, BOS
Florence Joy Sprague, BOS
James Fortune, BOS
Denise McCormick, Town Clerk
Nanette Hadlock, Deputy Clerk
Katelyn Damon, Public Safety Coordinator & MAC
Ingrid Gaither, MAC
Cari Alley, Animal Control Officer
Tom Powell
Phil Whitney

I. Call to Order: 9:01 A.M. by Chairman Richard Beal.

II. Review / Signing Financial Warrants

Warrant #33, Rings Paving, the amount is more than the original contract due to a change order in the amount of \$14,475. The total amount for Rings Paving (for both islands) is \$170,135.

Charles Dunbar moves to approve the change order amount. Florence Joy Sprague seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

Warrant # 30:	7,249.25	
Warrant # 31:	46,482.86	(school)
Warrant # 32:	8,248.44	
Warrant # 33:	288,434.91	
Total:	\$ 350,415.46	

All warrants were signed by the Selectmen.

III. Review / Approval of Previous Meeting Minutes: June 03, 2014

Correction: Charles Dunbar will be removed from the attendance list for the June 03 Board of Selectmen's minutes as he was not present at the meeting.

Richard Beal moves to accept the June 03, 2014 Board of Selectmen's meeting minutes with the above correction. Charles Dunbar seconds the motion, with a unanimous vote by Florence Joy Sprague. **Motion passes.**

IV. New Business

A. Update on GCI Town Dock Repairs

The outer stairs at Great Cranberry Island Dock are now completed. The inner set of stairs is expected to be completed this week. Safety chains still need to be installed. Some pile caps need to be replaced. Galvanized steel rung ladders that go to the low water line will also be installed. Kleinschmidt identified the wrong piling that was cracked, so the piling that was previously ordered will be replaced by Dockworks for the actual piling that is cracked. James Fortune will email Kleinschmidt in reference to this error. A new box was installed for new LED lights. Richard Beal suggests painting the trim on the GCI dock shed. One ladder will be replaced on Islesford Town Dock. New lighting will be installed for Islesford Town Dock as part of a proposed reconfiguration of the dock. James Fortune will contact the Town of Mount Desert for an estimate on a hoist for Islesford Dock as recommended by the Harbor Management Committee.

B. Island Sustainability – Waiver of Vehicle Importation Fees

An email from GCI resident Ed Gray, dated June 04, 2014, requests that the Board of Selectmen to waive the importation fee for all island businesses. In the past, the Town has allowed off island business to operate here without paying a fee.

Richard Beal suggests that if the vehicle is registered in a business name, then this might be feasible. Some meeting attendees ask what businesses would be included (fishermen, carpenters, caretakers, etc.)?

Phil Whitney suggests that the whole importation fee ordinance should be repealed. There is no real revenue for the Town and enforcement and paperwork costs the Town for administration.

Richard Beal suggests two committees, one on Islesford and another on GCI to study this feasibility. The Vehicle Waste Importation Fee Ordinance has been voted on three times so far and has passed each time.

It appears that in recent years, it has been easier to get junk cars off the islands, with some coordination.

Florence Joy Sprague suggests a public hearing in August to discuss the ordinance and whether it should be repealed or not.

It is expected to be three to six weeks before any action is taken on Mr. Gray's proposal.

C. Transportation Task Force: Review Survey

A survey relating to water transportation to and from the islands is presented to the Board of Selectmen for review. The goal of this survey is research and the hopes to possibly leading to discussions with boat operators, to develop relationships, and address any issues that may be gathered from the data collected. The survey is to be offered online and hard copy. Online participation is encouraged for ease of synthesizing data. Tear off posters with the web address for the surveys are to be displayed.

Florence Joy Sprague moves to accept the survey as is and for the survey to become public information as of tomorrow. Richard Beal seconds the motion, with a unanimous vote by Charles Dunbar. **Motion passes.**

D. Sign General Assistance Ordinance: Appendix A

The Board of Selectmen signs and approves the General Assistance Ordinance, Appendices A.

Following a letter of request from Governor Paul LePage, Richard Beal will draft a letter to Department of Health and Human Services assuring that the Town of Cranberry Isles is complying with general assistance guidelines.

E. Approval of grant money from the Hancock County Community Benefit Funds: OneHancock

The Board of Selectmen have received an email from OneHancock heat/power fund (John & Daphne Bradford), dated June 16, 2014, explaining a grant received by OneHancock from the Community Benefit Fund created and administered by the Hancock County Commissioners for \$10,000 to assist low-income individuals in Hancock County with heating or power costs. The Town of Cranberry Isles could receive a \$500 grant to help with the heating costs of low-income families. The Town would have to give a 1 for 2 match.

Charles Dunbar moves to not respond to this email from OneHancock. No further votes on this motion from Selectmen Beal or Sprague. Motion does not pass.

Richard Beal moves to have the Town Clerk write a letter acknowledging receipt and discussion, and to totally reject this proposal. Florence Joy Sprague seconds the motion, with a nay vote from Charles Dunbar. **Motion passes.**

F. Proposed New GCI Fire House Septic System Easement

Following discussion with GCI property owner Junior Bracy, Selectmen Beal proposes that no new easement be sought from the Bracy's in regards to the septic system at the GCI Fire House. Mr. Bracy would prefer to stay with the current easement that has existed since 1949 between the Bracys and the GCI Fire Club. Mr. Beal suggests hiring Goodwin's with a Bobcat and some gravel to repair the leach field and cover the tank and pipes, with no trees disturbed. The existing system is in working order and the well has been repaired.

Richard Beal moves to wait on the new system, put the remaining funds granted by the voters into designated funds for the future. Charles Dunbar seconds the motion, with a unanimous vote by Florence Joy Sprague. **Motion passes.**

G. Proposed TCI Ordinance: Use of Town Property

Selectman Dunbar has sent an email proposing the Town establish a group looking into the need for or a revised ordinance for use of Town property. Mr. Dunbar has received no response from those he sent the email to. He will draft a revised version of the ordinance rejected by voters at the 2014 annual Town meeting. The draft will be presented to the Board of Selectmen for consideration of presenting to the voters.

V. Other Business

- Two new Cranberry Isles Realty Trust (C.I.R.T.) homes have arrived on Great Cranberry Island.

Richard Beal moves to accept the naming of a non-conforming private road as Komusin Lane and that the two house lots are #15 and # 21. Charles Dunbar seconds the motion, with a unanimous vote by Florence Joy Sprague. **Motion passes.**

The Administrative Assistant is requested to send a letter with the new addresses to the Maine State Police, CIRT, Hancock County RCC, Fairpoint and Emera Maine.

- The fireworks ordinance will be discussed at the August Board of Selectmen's meeting. Currently it is illegal to sell, possess, or use consumer fireworks in the Town Of Cranberry Isles. Richard Beal suggests an amendment to the ordinance to make it clear that this also includes the waters of Cranberry Isles, all waters surrounding the five islands up to one half mile.
- Richard Beal and Florence Joy Sprague sign the approval for funds from the Local Roads Assistance Program (LRAP). The Town is estimated to receive

\$6,900 for the fiscal year beginning July 1, 2014. These funds must be used on capital improvements on local roads.

- The Animal Control Officer, Cari Alley, presents her monthly report to the Selectmen.
- Richard Beal will follow up on the stumps that are still left dumped at the GCI gravel pit behind the transfer station.
- Katelyn Damon presents the Selectmen with guidelines for obtaining a burn permit. Permits may be obtained online or in person from one of two fire wardens at Cranberry Isles: Chief Richard Howland, Islesford, 460-3016 or Norman Sanborn, II, GCI, 244-3624. They can be reached by calling between the hours of 5-7 PM, two days before the date of the intended burn. A written permit is needed. The online fee is \$7, \$2 of which goes to the Town.

Katelyn Damon suggests updating of open fire ordinance to remove the word "rubbish" as it is illegal to burn trash in the state of Maine.

Richard Beal requests that updating of the fire ordinance and any drawings related to the proposed Islesford Dock expansion be filed for Town meeting 2015.

VI. Executive Session: Personnel Matter, 1 M.R.S.A. § 405(6)(A)

None requested.

VII. Audience Communications

- Richard Beal will contact Islesford Harbormaster Bruce Fernald in regard to the moving of two moorings interfering with navigation at the Islesford Town Float.
- A post office community meeting will be held on Islesford, July 24, 2014, 1:00 P.M. to discuss the future of the post office with community members. The meeting is currently scheduled to take place at the post office, but Joy is working on scheduling the Neighborhood House for the meeting.
- Concern has been voiced to Selectman Sprague over the non use of bike helmets within the Town. Public Safety Coordinator Katelyn Damon reports that, according to state law, individuals under the age of 16 years must legally wear a properly fastened helmet while using bicycles or roller skates. The Town Of Cranberry Isles does have an ordinance that requires the use of a light after dark on bicycles. Major concern is discussed over vehicles traveling too fast on our island roads. Town constables can issue summons for speeding and other violations.
- Discussion over the use of private email for Town business will be on the agenda for the August Board of Selectmen's meeting. Richard Beal suggests that Town officials be set up with cranberryisles-me.gov emails for town business.
- Florence Joy Sprague wishes to have Emera Maine contacted in reference to tree limbing on Islesford. Richard Beal will contact Emera regarding this request.

VIII. Adjournment: 11:47 A.M.

Richard Beal moves to adjourn the meeting. Charles Dunbar seconds the motion, with a unanimous vote by Florence Joy Sprague. **Motion passes.**