

BOARD OF SELECTMEN
RICHARD F. BEAL, CHAIRMAN
FLORENCE J. SPRAGUE
CHARLES F. DUNBAR
TOWN CLERK / TREASURER
DENISE McCORMICK

PUBLIC SAFETY COORDINATOR
KATELYN DAMON



MUNICIPAL ADVISORY COMMISSION
R. AXELROD, K. DAMON
J. AMUSO, I. GAITHER,
C. DUGGAN, K. WHITNEY

ADMINISTRATIVE ASSISTANT
JAMES FORTUNE

MEETING NOTICE

The Cranberry Isles Board of Selectmen will conduct a meeting on
Monday, November 17, 2014 starting at 8:45 A.M.
at the Community Center on Great Cranberry Island

AGENDA

- I. Call to Order
- II. Review / Signing Financial Warrants
- III. Review / Approval of Previous Meeting Minutes; October 7, 2014
- IV. New Business
 - A. 2015 Budget Discussion
 - B. Old Islesford Firehouse/New Fire House: Potential Town Office Locations
 - C. Cranberry Isles Commuter Boat Contracts (MAC Recommendation)
 - D. Discuss American Community Survey: Income & Poverty Characteristics for Cranberry Isles
 - E. League of Towns Update:
 - Hancock County Government
 - Elected Officials Workshop (held October 15th)
 - Broadband Internet Service
 - F. Alternate CEO & Plumbing Inspector Reappointment: Dennis Dever
 - G. MAC Appointment: To fill Vacant Term Until 2015 Annual Town Meeting
- V. Other Business
- VI. Executive Session: Personnel Matter, 1 M.R.S.A. § 405(6)(A)
- VII. Audience Communications
- VIII. Adjournment

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**Board of Selectmen's Meeting Minutes
November 17, 2014
Great Cranberry Island Community Center**

Attendance:

Richard Beal, Chairman, BOS
Florence Joy Sprague, BOS
Charles Dunbar, BOS
James Fortune, Administrative Assistant
Denise McCormick, Town Clerk / Treasurer
Nanette Hadlock, Deputy Clerk
Katelyn Damon, MAC
Ingrid Gaither, MAC
Karin Whitney, MAC
Phil Whitney
Tiffany Tate
Tom Powell

- I. Call to Order:** 8:44 A.M. by Chairman Richard Beal.
The FTA Certifications for 2015 were signed by Chairman Richard Beal.

II. Review / Signing Financial Warrants

Warrant # 52:	6,156.29	
Warrant # 53:	10,452.12	
Warrant # 54:	638.85	(School Capital Project)
Warrant # 55:	21,504.84	(School)
Warrant #56:	7,045.59	
<u>Warrant #57:</u>	<u>98,448.26</u>	
Total:	\$ 144,245.95	

All warrants were signed by the Selectmen.

III. Review / Approval of Previous Meeting Minutes: October 7, 2014

Charles Dunbar moves to accept the October 07, 2014 Board of Selectmen's meeting minutes as written. Florence Joy Sprague seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

The next regularly scheduled Board of Selectmen's meeting will be held on December 02, 2014 at Islesford.

IV. Old Business

A. 2015 Budget Discussion

Budget worksheets for 2014 budget numbers and Expense Detail Reports as of today's date have been distributed to the Selectmen for review. Due to time

constraints for Selectman Dunbar, discussion of the 2015 budget will not take place at today's meeting. Timelines for the budget, warrant, and Town report process have also been distributed to the Selectmen for reference. The December 02, 2014 Board of Selectmen's meeting agenda will include going through each item of expense for next year.

B. Old Islesford Firehouse / New Fire House: Potential Town Office Locations

Selectman Beal reports that it may be not be possible to consider the old firehouse on Islesford as a location for a new Town office due to its close proximity to the Ashley Bryan School. No other properties on Islesford seem to be readily available for purchase. In order to put a new Town office in a warrant article for consideration of voters, more concrete information would need to be available. Discussion takes place over whether the current location would be feasible for long term use as a town office. Selectman Beal suggests that a purchase of a generator would be desired as without it there is no heat or lights at the Town office, which makes working conditions quite unbearable. Some casual discussion has taken place with one of the current owners of the post office / store building in regard to a future purchase of that building by the Town. Some concern is voiced over the condition of the roof, the well, and the small size of the building. Mr. Beal suggests asking the voters if they are at least interested in pursuing this option and giving permission to come up with a plan. Katelyn Damon suggests a survey with a few basic questions and a comment section to get a general consensus of what the voters think. James Fortune is tasked with getting estimates for a generator for the current building, and to research electric wattage use of the Town office for direction on what size generator to budget for.

Selectman Beal reports that the Town shed on GCI dock has rotting trim and the door. These repairs will be in the suggested budget for in 2015. James Fortune is requested to check the condition of the dock shed on Islesford as well.

C. Cranberry Isles Commuter Boat Contracts (MAC Recommendation)

The Municipal Advisory Commission (MAC) has recommended that the Town either renew or extend the commuter boat contracts for one year. The other option is to put the contracts out for bid for a term of three years. Voters will have to approve funds and would also have to approve any multi-year contracts.

The Coast Guard has confirmed safety to Selectman Beal for the winter commuter boat; the Town is waiting on paperwork confirmation from Mr. Pagels.

The Town attorney is now working on new leases for Manset rentals. It is reported that Mr. Pagels has a new tenant in the warehouse apartment for the winter season. Currently the Town pays heat and electric for the apartment and the rental lease covers the months of May through October.

D. Discuss American Community Survey: Income and Poverty Characteristics for Cranberry Isles

Recently the Hancock County Planning Commission forwarded 2014 estimates of percent of Low to Moderate Income Households for Hancock County. Cranberry Isles is listed as 65%. This list of Hancock County Towns is available for viewing at the Town office.

E. League of Towns Update

The League of Towns is still in the process of looking for an alternative site for garbage disposal, or another option would be to upgrade the Orrington site. The Contracts for selling generated power at PERC runs out in the spring of 2018.

This could result in an increase in tipping fees for PERC member Towns.

In reference to Broadband service, Tom Powell reports that GWI is not interested in a project for TCI at this time. Mr. Powell reports that Tilson, a company doing initial work for the Town of Mount Desert, should be approached to see if they are willing to work with TCI on broadband services.

Hancock County is looking to hire a county administrator. A job description is available for viewing at the Town office.

F. Alternate CEO & Plumbing Inspector Reappointment: Dennis Dever

Dennis Dever is appointed as Alternate Code Enforcement Officer / Local Plumbing Inspector (CEO / LPI), term to expire December 31, 2015.

Mr. Dever has requested a pay increase of \$2.00 per hour as Manset Dockmaster.

The Board of Selectmen agrees to propose this increase in the budget for 2015.

Next month CEO / LPI Kimberly Keene's contract is up. This appointment will appear on the December BOS agenda.

G. MAC Appointment: To fill Vacant Term Until 2015 Annual Town Meeting

The Board of Selectmen appoints Chris White to the Municipal Advisory Commission. Mr. White will fill a vacancy until elections at the annual Town meeting in March 2015.

V. Other Business

- Bid documents are presented to the BOS for care and maintenance of TCI floats, both at Manset and Cranberry Isles. The award date in the bid documents will have to be changed until after approval for these multi year contracts is sought at the annual Town meeting in March 2015. Bids may be solicited, but may not be awarded until the voters approve.
- The Selectmen have decided not to pursue the idea of a winter float at this time. There will be two new floats budgeted for 2015, an extra one for Manset, and a replacement for the main float at Great Cranberry Island.
- Selectman Beal suggests that this year's Town report include a report that provides topics of interest from years ago from the Cranberry Isles Town reports. Selectman Sprague recalls how controversial it was when the Town bought a plow truck years ago as it took away income from fishermen who were hired to shovel the roads.
- James Fortune reports that there is a tree down at the Manset facility. He is waiting from a response from a local arborist who has been contacted. Mr. Fortune also reports that there are two large trees overhanging the neighbor's property. Should these trees also be taken down? Both trees are in the shoreland zone.

VII. Audience Communications (taken out of order)

- Ingrid Gaither requests that the Town consider extending the time in the fall on weekly pick up of trash. Many summer residents are still on the Island late into September, often into October. This creates problems for those residents who do not have vehicles to bring their own trash to the recycle centers. Many times trash is left on the sides of the roads and animals get into it. She also reports that the shoulder season in mid June is also a problem. The contract may have to be adjusted if weekly pick ups were to be extended. Selectman Sprague suggests that hours of the transfer stations should remain consistent year round so as to alleviate confusion.
- Selectman Beal reports that someone is throwing plastic bags of trash into the ocean at Great Cranberry Island Dock. The cameras on the dock are not working well at this time. Phil Whitney suggests that a better camera be purchased.

Selectman Beal will approach Janice Murch to see if she would be willing to have a camera placed on the store to get a better overall view of the area.

- Karin Whitney suggests that the Vehicle Importation Ordinance be revisited as there are so many cars coming to the island and many do not follow the ordinance anyway.

VI. Executive Session: Personnel Matter, 1 M.R.S.A. § 405(6)(A)

9:55 A.M. Richard Beal moves to go into Executive Session for a personnel matter, 1 M.R.S.A. §(6)(A). Florence Joy Sprague seconds the motion, with a unanimous vote by Charles Dunbar. **Motion passes.**

10:06 A.M. Richard Beal moves to go back to Regular Session. Florence Joy Sprague seconds the motion, with a unanimous vote by Charles Dunbar. **Motion passes.**

VIII. Adjournment: 10:07 P.M.

Richard Beal moves to adjourn the meeting. Florence Joy Sprague seconds the motion, with a unanimous vote by Charles Dunbar. **Motion passes.**