

BOARD OF SELECTMEN

RICHARD F. BEAL, CHAIRMAN

FLORENCE J. SPRAGUE

CHARLES F. DUNBAR

TOWN CLERK / TREASURER

DENISE McCORMICK

PUBLIC SAFETY COORDINATOR

KATELYN DAMON

MUNICIPAL ADVISORY COMMISSION

R. AXELROD

J. AMUSO, I. GAITHER,

K. DAMON

C. DUGGAN, K. WHITNEY



ADMINISTRATIVE ASSISTANT

JAMES FORTUNE

## MEETING NOTICE

The Cranberry Isles Board of Selectmen will conduct a meeting on  
Tuesday, October 7, 2014 starting at 8:30 A.M.  
at the Islesford Neighborhood House on Little Cranberry Island

## AGENDA

- I. Call to Order
- II. Review / Signing Financial Warrants
- III. Review / Approval of Previous Meeting Minutes; September 2, 2014
- IV. New Business
  - A. Brush Clearing on Jimmy's Point Road, GCI: Bid Selection
  - B. Town Docks: New Ladder Bids (GCI & LCI)
  - C. Ortho Imagery (FEMA Maps)
  - D. Citizens Communication (Noise Ordinance Request)
  - E. LCI Dock Extension
  - F. Road Work – Cranberry Road (GCI)
  - G. Sutton Island Hunting
  - H. EMT Class Update
  - I. Old Firehouse on LCI
  - J. Samoset EMS Conference Update
  - K. EMS Docking at Islesford
  - L. Recycling Center Trash Compactor Repairs (GCI & LCI)
  - M. Update: Internet Service Improvements for LCI & GCI
  - N. 2015 Budget (Start Process)
- V. Other Business
- VI. Executive Session: Personnel Matter, 1 M.R.S.A. § 405(6)(A)
- VII. Audience Communications
- VIII. Adjournment

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ADMINISTRATIVE ASSISTANT TO BOS

JAMES FORTUNE

**Board of Selectmen's Meeting Minutes  
October 07, 2014  
Islesford Neighborhood House**

**Attendance:**

Richard Beal, Chairman, BOS  
Charles Dunbar, BOS  
Florence Joy Sprague, BOS  
James Fortune, Administrative Assistant  
Denise McCormick, Town Clerk  
Nanette Hadlock, Deputy Clerk  
Katelyn Damon, MAC and Public Safety Coordinator  
Dennis Dever, TCI Manset Dockmaster  
David Sordyl  
Tiffany Tate  
Phil Whitney  
Mellissa Amuso  
Kate Fernald

- I. Call to Order:** 8:33 A.M. by Chairman Richard Beal.  
Richard Beal moves to recess for ten minutes to wait for Selectman Dunbar to arrive.  
Florence Joy Sprague seconds the motion. **Motion passes.**

**8:45 A.M.** Back to regular session.

**II. Review / Signing Financial Warrants**

Warrant #46:	6,695.79	
Warrant #47:	5,955.18	
Warrant #48:	161.48	
Warrant #49:	49,674.38	(school)
Warrant #50:	1,185.11	(school project)
<u>Warrant #51:</u>	<u>219,333.85</u>	
Total:	\$283,635.79	

All warrants were signed by the Selectmen.

**III. Review / Approval of Previous Meeting Minutes: September 2, 2014**

Charles Dunbar moves to approve the September 02, 2014 Board of Selectmen's meeting minutes as written. Florence Joy Sprague seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**



#### **IV. New Business**

##### **A. Brush Clearing on Jimmy's Point Road, GCI: Bid Selection**

Three bids were received for the clearing of brush on the Jimmy's Point Road at Great Cranberry Island:

- D.E. Sordyl, Inc. \$1,583.75
- BC Equipment \$3,200.00
- Larry Hardison \$3,850.00

Charles Dunbar moves to accept the bid from D. E. Sordyl, Inc. for \$1,583.75. Florence Joy Sprague seconds the motion, with a unanimous bid from Richard Beal. **Motion passes.**

##### **B. Town Docks: New Ladder Bids (GCI & LCI)**

One bid was received for construction and installation of new ladders from the GCI and LCI Town docks. The request is for the replacement of all seven wooden ladders on the GCI Town dock, and one ladder on the LCI Town dock. The new ladders shall be constructed using pressure treated wood for the side handholds and galvanized steel rungs for the footholds. When constructed and put in place, all new ladders must reach below the below the normal low tide mark so that the ladders can be accessed more easily during low tides.

- Newman and Gray Boatyard \$12,455.80

Charles Dunbar moves to accept the Newman and Gray Boatyard bid for \$12,455.80. Richard Beal seconds the motion, with a unanimous vote by Florence Joy Sprague. **Motion passes.**

Richard Beal reports that the Newman and Gray Boatyard is to install an auto lift and will start offering vehicle repair services.

##### **C. Ortho Imagery (FEMA Maps)**

Selectman Beal suggests that the Code Enforcement Officer be requested to write a couple of pages report dealing with FEMA updated flood maps for the annual Town report. Mr. Beal will request the CEO to attend a Board of Selectmen's meeting to discuss and inform regarding the changes, possibly the November meeting.

##### **D. Citizens' Communication (Noise Ordinance Request)**

A September 09, 2014 email communication from GCI resident Wini Smart Quackenbush has been received by Selectmen Dunbar and Selectman Sprague. The email regards loud crowing of roosters on Great Cranberry Island. Ms. Quackenbush asks if the Selectmen could help by working as mediators as the neighbors and the rooster owner do not seem able to resolve this peacefully. Selectman Dunbar, in one response to the Quackenbush email, relates that he is familiar with the problem because it has been discussed at several meeting of the BOS since he joined the Board in March of 2013. Mr. Dunbar suggests that some sort of Town noise ordinance may be needed to resolve the matter. In a separate email communication, dated October 06, 2014, Tom and Leslie Watson of GCI suggest that rather than a noise ordinance, a chicken ordinance that bans roosters would be favorable. The BOS requested the Deputy Clerk to research noise ordinances in area Towns. Six local Towns were researched; two towns have noise ordinances that include "animals, birds, etc. (Bar Harbor and Sullivan). Two towns have no noise ordinances (Mount Desert and Tremont); two towns have no noise ordinance, but have noise included in the Land Use Ordinances (Southwest Harbor for construction, and Trenton which "excludes natural phenomena, emergency vehicles, warning devices, time signals, and noise necessarily involved



in the construction or demolition of buildings and other structures, or fishing, farming and timber harvesting operations”). Selectman Sprague has also researched rooster collars that can be worn by the roosters and lessen the noise of their crowing. Another alternative is surgery for the roosters.

Land Use requirements have been met by the Bunker / Racliff who own the crowing roosters on GCI, as dictated by the TCI Land Use Ordinance for the Shorelands. The Town has gone as far as it can on this issue; anything further would require a civil suit from the interested parties. Any ordinances must be voted on by the registered voters at a Town meeting. A petition could force a vote on an ordinance, but the petition must be signed by at least 10% of the registered voters from the last gubernatorial election. Discussion on this matter is tabled at this time.

#### **E. LCI Dock Extension**

The Harbor Committee has recommended an option for extension of the Islesford Town Dock. Option E, with further Harbor Committee recommendations, has been proposed:

*Option E: Includes a 40' extension of the pier to match the existing pier and moving of the existing shelter to 5' from the end of the new extension. The wave creen would extend down the north side of the new extension and end of the pier. A new gangway platform would be constructed on the existing pier, allowing the gangway to run parallel to the new extension, lining up with the face of the pier. The two large floats would be arranged perpendicular to the new extension, lining up with the face of the pier. The smaller finger floats would then be arranged parallel to the pier, forming an "L" with the large floats. Winter arrangement would include removal of the floats except one large float that the gangway would continue to land on. Access to the existing stairs would be semi-obstructed by the support piles for the new gangway platform.*

An estimate has been received from Kleinschmidt for the design, drawings and specifications; Bidding; and Permitting process. The cost of this work is estimated at \$36,000. There are no funds budgeted at this time for this. A Shore and Harbor grant was applied for but denied. This item is a budget consideration for the Municipal Advisory Commission for 2015.

#### **F. Road Work – Cranberry Road (GCI)**

Two bids were received for road work (even out edges and shoulders from recent paving) to be done on Cranberry Road at Great Cranberry Island:

- John W. Goodwin, JR           \$5000
- Blair Colby                   \$7500

Charles Dunbar moves to accept the Goodwin proposal. Richard Beal seconds the motion, with a unanimous vote by Florence Joy Sprague. **Motion passes.**

#### **G. Sutton Island Hunting**

Richard Beal and Katelyn Damon have both conferred with Game Warden Phil Richter. It is permissible to obtain verbal permission from the owner to hunt on private property. Mr. Richter requests a list of hunters with Sutton Island resident permission for hunting on their property. Patrols by wardens will continue.

#### **H. EMT Class Update**

Four Cranberry Isles residents are currently taking EMT training off island, three from Great Cranberry Island and one from Islesford.

#### **J. Samoset EMS Conference Update (taken out of order)**



A statewide conference will be held for EMTs at the Samoset Resort on November 13 – November 15. Nine attendants will be attending from the Town of Cranberry Isles. Total cost for each EMT will be estimated at \$676.00 each, which includes hotel, meals, and conference fees.

**K. EMS Docking at Islesford (taken out of order)**

The Cranberry Isles EMS is discussing options for docking at Islesford. Some of the suggestions so far are these possibilities:

- Contract with IDR for dock space and boat use
- Ask the Harbor Committee's recommendation for a close mooring for an EMS dedicated boat
- Hire an on call lobster boat

**L. Recycling Center Trash Compactor Repairs (GCI & LCI) (taken out of order)**

Neither GCI nor LCI compactors were equipped with emergency stop buttons as required by OSHA. Also neither compactor has been compacting properly to specifications. The compactor on Islesford has been adjusted, but the compactor on GCI may need added work for efficient compacting. Total estimated cost of VFD drive for GCI compactor and emergency stop buttons for LCI & GCI is \$2883.02. There are funds in the budget to cover the needed repairs.

**M. Update: Internet Service Improvements for LCI & GCI (taken out of order)**

Tom Powell reports that GWI is not interested in our project at this time as they are too busy with other pending projects. The hope for a ten year grant opportunity through GWI is not going to go forward at this time.

**N. 2015 Budget (Start Process)**

The Treasurer will forward handouts to the Selectmen and the MAC soon.

**I. Old Firehouse at LCI**

A letter dated September 12, 2014 to the Cranberry Isles School Committee requests consideration by the School Committee to transfer the old firehouse building next to the Ashley Bryan School on Islesford to the Town. The purpose would be to potentially redevelop the building for use as a Town Office. On September 24, 2014, the School Committee met and this request was discussed. On September 25, 2014, a response from former (see School Board meeting minutes for September 24, 2014) School Board member Barbara Meyers sent a communication to the Selectmen as follows:

*"Yesterday the School Board conducted a preliminary discussion of your request to have the old firehouse, located on school property beside the Ashley Bryan School, transferred to the Town. While it is too early in the process to make a firm determination, the School Board is interested in working with the BOS as these plans develop. Please let the School Board know how you envision the process unfolding."*

As reported in the School Board meeting minutes for September 24, 2014:

*"It was ultimately decided that the Town should do some more research and present a plan to the Board for their costs and plan to have this brought to the voters before the Board decided to go ahead and transfer the building."*

The Selectmen request a recommendation from the Municipal Advisory Commission (MAC) in how to go forward.

**V. Other Business**

- Selectman Florence Joy Sprague reports that she is researching a way which may make it possible to recycle fluorescent light bulbs through a mail in

program. This program would require a contract with the Town. Ms. Sprague will continue to research this possibility and report back to the BOS.

- The Board of Selectmen signs the General Assistance Ordinance Appendices B and C for 2014-2015.

**VI. Executive Session: Personnel Matter, 1 M.R.S.A. §405 (6)(A)**

None requested.

**VII. Audience Communications**

- Phil Whitney reports that he and Ingrid Gaither found some debris near the transfer station at GCI. The debris consisted of fresh bags of trash, culverts, pvc piping, etc. Some of the trash was removed. The Selectmen will follow up on this report.
- In reference to an email communication from Dennis Dever, dated September 18, 2014, Nan Hadlock asks if the Town is responsible for paying to remove a dumpster that someone packed with construction debris at the Manset facility. Mr. Dever reported that the boat shop is being cleaned out in preparation for incoming vessels. Richard Beal requests the status of the leases at the Manset property. Some are of need of updating. Mr. Beal suggests that trash be addressed in the leases. It is also recommended that the Administrative Assistant educate on OSHA requirements for use of the facility (i.e. boat maintenance). Mr. Beal will consult with the Town attorney in reference to physical aspects of the leases, square footage of each lease, and permitted uses. Mr. Beal requests a list of renters and copies of all leases from the Town office.

**VIII. Adjournment: 11:15 A.M.**

Richard Beal moves to adjourn the meeting. Florence Joy Sprague seconds the motion, with a unanimous vote by Charles Dunbar. **Motion passes.**