

Selectmen
Richard F. Beal
Denise McCormick
David Stainton



Town Clerk/Treasurer
Frances J. Bartlett
P.O. Box 15
Islesford, Maine 04646

NOTICE OF BOARD OF SELECTMEN'S MEETINGS

A Board of Selectmen's Meeting will be held at 08:45 AM,
Tuesday, April 2nd, 2002
at the Great Cranberry Community Center,
Great Cranberry Island

AGENDA

- ✓ 1. Review minutes of 11 March 2002 Selectmen's Board Meeting
- ✓ 2. Islesford Wharf Repair Contract, Issuance of Contract
- ✓ 3. Audience Communications
- ✓ 4. Mooring buoy specifications and bid document (State grant for eight public moorings)
5. Appointments for Town officials and boards
- ✓ 6. Specifications & construction of Sand & Salt Sheds
- ✓ 7. Assessor Duties and Contract for 2002
8. Appointment of "Ordinance Writing Committee" per Town Meeting
9. Establish next meeting date and adjournment.

Public Attendance is Welcomed

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MINUTES OF THE BOARD OF SELECTMEN'S MEETING

2 April 2002

The Town of Cranberry Isles Board of Selectmen's Meeting was convened at 08:50 AM, 2 April 2002, at the Great Cranberry Community Center, Great Cranberry Island, Maine 04625. Selectmen Richard Beal, Denise McCormick, and David Stainton were present, along with Town Clerk/Treasurer Frances J. Bartlett. Town Assessor Garry Blanchette, with members of the public: Phil & Karen Whitney, Barbara Meyers, and Edward Horvath were present from Great Cranberry and David Thomas from Little Cranberry Island.

NOTE TAKING:

Richard Beal took notes for transcribing of meeting minutes.

REVIEW & APPROVAL OF MINUTES FROM 11 MARCH 2002 MEETING (ITEM 1):

Copies of the 11 March 2002 minutes were provided to each Selectman with the original provided to the Town Clerk for permanent filing. On motion of David Stainton with second by Selectman McCormick, the minutes of the 11 March 2002 meeting were approved.

ISLESFORD WHARF REPAIR CONTRACT (ITEM 2):

Selectman Stainton presented the wharf repair contract for Chesterfield Associates, Inc. of 56 S. Country Road, Westhampton, New York 11978. This contract contained the required Performance Bond and Insurance Certificates. The signature date of 2 April 2002 was applied although Selectman Stainton indicated that the contractor has already taken the initiative to purchase long lead items such as pilings and timber. Selectman McCormick indicated that Dan Lief of the Islesford Dock Restaurant had told her that he could only make his dock available from 29 April through 15 June. The Town Clerk is notifying the Town's insurance agent of the required coverage for this additional dock while the main wharf is being repaired.

AUDIENCE COMMUNICATIONS (ITEM 3):

- a. MBNA Grant Requests: Selectman Beal told the Board that he had prepared and submitted two grant applications to MBNA for supplemental assistance related to (1) covering of the trash containers on each island to keep them dry and thereby reduce the tipping weight when they are taken to the solid waste collection station in Southwest Harbor, and (2) rebuilding of the public toilet facility on Great Cranberry Island. For the

Solid Waste Protection Application the request was for \$22,000. Rebuilding of the public toilet was submitted in the amount of \$31,640.

[Note: Selectman Beal received a letter from MBNA dated 15 April 2002 indicating that the Grant Application for the solid waste project had been approved in the amount of \$12,000. Funding will be forwarded in the middle of May. Review of the public toilet project will be conducted by MBNA in late May.]

- b. Barbara Meyer of Great Cranberry spoke to the Board on two issues:
 1. She asked if the floats on Great Cranberry could be installed in the near future to facilitate tie up by the many small boats now in use by various residents and work crews. Selectman Beal told her that he had already arranged for this to happen in the next few days.
 2. She expressed her continuing concern about the open burning of trash by some citizens and advised the Board that she had spoken to David Symington of the Department of Environmental Protection in Bangor. She stated that somehow people have got to change their ways. Selectman Stainton indicated that this topic should be put on the Agenda for future discussion with perhaps a panel discussion on the law in late spring. Selectman Beal motioned, with approval, for signs to be constructed and placed on the wharf sheds advising all citizens of the State Law on no open burning. Fire Wardens on each island are to be asked to educate citizens about the law and the requirements for burning permits.
- c. Phil Whitney of Great Cranberry Island asked if the Bangor Hydro Electric Company could be informed of the outage of a pole lamp at the Fire House on Great Cranberry. Selectman Beal said he would notify the Hydro's supervisor for this area.. Mr. Whitney also inquired about progress in developing parking for Cranberry residents and visitors in Northeast Harbor. Selectman Stainton stated that the project was proceeding and that a meeting would be held with the Northeast Harbor Board of Selectmen in the near future.
- d. David Thomas of Little Cranberry Island spoke to the Board about Geodetic Information Survey (GIS) which are helpful in identifying all properties and buildings within a prescribed area. This type of information is generally incorporated into a modules for tax assessment programs and is already employed in Bar Harbor. The Selectmen expressed an interest and Mr. Thomas will obtain further information.

MOORING BUOY SPECIFICATIONS AND BID DOCUMENTS (ITEM 4):

In response to a grant request made by Selectman Stainton in 2001, the State of Maine has approved funding for installation of six public moorings (three at Great Cranberry and three at Islesford). Each mooring will have a 4000 pound mooring rock and associated mooring equipment. Specifications were distributed to each Selectmen for reference. Selectman

Stainton indicated that he would get the bid package issued to the public with a return date of 7 May 2002.

ACTION: DAVID STANTON

APPOINTMENT OF TOWN OFFICIALS AND BOARDS (ITEM 5):

Chairman Beal provided a package of appointment certificates for review and approval by the full board. He also advised that he had earlier that morning received a verbal resignation from Kelly Sanborn as a member of the Town Planning Board. On motion of Selectman Beal, the Board was asked to approve appointment of Phil Whitney of Great Cranberry Island to fill the open Planning Board position. This appoint was approved and a certificate will be prepared by the Chairman. The following appointing documents were signed by the board:

Frances J. Bartlett	Municipal Clerk, Treasurer, Tax Collector, Registrar of Voters
Richard F. Beal	Municipal Constable
Garry Blanchette	Municipal Assessor
Orville E. Blank	Municipal Harbor Master, Little Cranberry Island
Scott Bracy	Board Member, Shellfish Conservation Committee
Katherine Chaplin	Municipal School Board Member
Renna S. Colby	Municipal Animal Control Officer, Great Cranberry
Bruce Fernald	Member, Municipal Board of Appeals
Warren Fernald	Municipal Health Officer
Josh Hardy	Special Police Officer
Josh Hardy	Municipal Animal Control Officer, Islesford
Edward Horvath	Member, Municipal Planning Board
Phil Whitney	Member, Municipal Planning Board
Kimberly Keene	Municipal Code Enforcement Officer & Plumbing Inspector
David Stainton	Municipal Selectman

ACTION: FRANCES BARTLETT

SPECIFICATIONS & CONSTRUCTION OF SAND & SALT SHEDS (ITEM 6):

Selectman Stainton advised the Board that he was working on the Sand & Salt Shed designs and would have a specification package ready in the near future for review and issuance. Until this package is ready no further action was undertaken.

ACTION: DAVID STANTON

ASSESSOR DUTIES AND CONTRACT FOR 2002 (ITEM 7):

Town Assessor Garry Blanchette was available to speak with the Board on request of the Chairman. The Chairman began the discussion with a presentation of software data developed

by Vision Appraisal, Inc. of Massachusetts which is presently being used by the Town of Bar Harbor. Selectmen Beal expressed his interest in obtaining and using some type of software which would enhance and standardized the collection of appraisal data used in developing the Town's tax base. Mr Blanchette spoke of his current duties, the home grown software which he uses and the fact that his computer has "crashed" with this data package. He does have paper backup. Mr. Blanchette said that he did not have a contract with the Town for 2001 but had brought along the original of his 2000 contract which Selectman Beal retained for reference while writing a 2002 contract. The Board expressed its desire that the contract cover the period Jan through December, that the valuation now in progress by Mr. Blanchette be completed by Town Meeting in March 2003. Mr. Blanchette said that he didn't want to be pressed on this project and would have the new valuation completed in time for 2003 taxes (June 2003). He also said that he usually had a 3% annual increased in salary to cover inflation. The Town voted compensation for 2002 in the amount of \$14,000. Chairman Beal will write a new contract.

Mr. Blanchette also told the Board that he had been contacted by Nat Fenton, an attorney in Bar Harbor, who told him that he was currently working on behalf of the heirs of Gerrish H. Milliken. It seems that the heirs wish to donate 0.29 acres of land on Islesford to the Town. The most recent deed dates to 1920 and Mr. Millikens' heirs no longer wish to deal with the property. The property is identified as Map 19, Lot 7, with a valuation of \$35,700. Chairman Beal said that he would call Mr. Fenton and establish the procedures for a deed of transfer to the Town.

[Note: On 19 April 2002 Chairman Beal talked to Attorney Nat Fenton (phone: 288-5843, with offices on Cottage Street, Bar Harbor, Maine) and received the same information as the foregoing. Chairman Beal authorized Mr. Fenton to prepare a deed and seek all appropriate signatures with payment of services by the Town of Cranberry Isles once the deed of transfer was executed.]

ACTION: RICHARD BEAL

APPOINTMENT OF ORDINANCE WRITING COMMITTEE (ITEM 8):

Pursuant to article 25 of the Town Warrant 2002 an Ordinance Writing Committee is to be appointed by the Board of Selectmen for the purpose of drafting a new town ordinance which will address issues involved with persons bringing automobiles or other such vehicles onto Great Cranberry or Islesford islands. Should an importation permit be required along with some type of fee which could be held in escrow until the vehicle is removed, or the funds used to remove the vehicle from island territory if abandoned by the owner? The Board appointed the following individuals and is looking for a fifth appointment candidate:

Bruce Fernald, Islesford
David Thomas, Islesford
David Stainton, Great Cranberry
Phil Whitney, Great Cranberry

The Board of Selectmen also appointed the following individuals to the Mosquito Control Committee which was authorized by Article 26 of the Town Warrant 2002:

Louise Millar
Sig Harrision
Rob Mocarsky
Mary Baldwin
Hugh Dwelley

TOWN EASEMENT: To ensure inclusion in the permanent record, Chairman Beal noted that he had talked with the law offices of Roy, Beardsley, Williams & Granger, LLC. concerning Article 13 of the 2002 Town Warrant; to wit: voter approval for the removal of a Town easement on the former Ada Rice property, Great Cranberry Island. Mr. Anthony Beardsley is the attorney for the current owners of this property (Tom & Leslie Watson) and he was called to determine what might be required in order to comply with the voters desire to remove this easement. Mr. Beardsley will not be available until early May and this matter will be pursued upon his return to the Ellsworth, Maine area.

ACTION: RICHARD BEAL

FINANCIAL WARRANTS (ITEM 9):

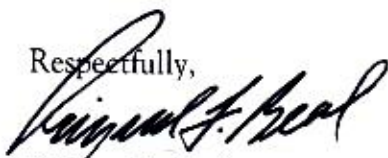
The following financial warrants were presented by the Town Treasurer and approved by the Board:

General Bills	\$9,151.82
General Bills	741.30
School	<u>\$25,819.40</u>
Total:	\$35,712.52

ESTABLISHMENT OF NEXT MEETING DATE (ITEM 10):

The Board will next meet at 0830, 7 May 2002, at the Islesford Neighborhood House, Little Cranberry Island. This meeting was adjourned at 11:00 AM.

Respectfully,



Richard F. Beal
Selectman