

Selectmen
Richard F. Beal
Denise McCormick
David Stainton



Town Clerk/Treasurer
Frances J. Bartlett
P.O. Box 15
Islesford, Maine 04646

NOTICE OF BOARD OF SELECTMEN'S MEETING

A Board of Selectmen's Meeting will be held at 08:30 AM,
Tuesday, July 9th, 2002
at the Islesford Neighborhood House,
Little Cranberry Island

AGENDA

- 1. Review minutes of June 19th, 2002 Selectmen's Board Meeting**
- 2. Audience Communications**
- 3. Report of the Land Acquisition Committee**
- 4. Continued discussions on Off Island Parking**
- 5. Financial Warrants**
- 6. Selectmen Reports**
- 7. Adjournment, next meeting date**

Public Attendance is Welcomed

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MINUTES OF THE BOARD OF SELECTMEN'S MEETING 9 July 2002

The Town of Cranberry Isles Board of Selectmen's Meeting was convened at 08:34 AM, 9 July, at the Islesford Neighborhood House, Little Cranberry Island, Maine 04646. Selectmen Richard Beal, Denise McCormack and David Stainton were present, along with Town Clerk Frances J. Bartlett. The audience consisted of 24 members of the public from Islesford, including two members from Great Cranberry Island.

REVIEW & APPROVAL OF MINUTES FROM 19 JUNE MEETING (ITEM 1):

The minutes were read by the Chairman to the assembled audience in order to make everyone aware of the 19 June proceedings and to set the stage for discussions on off island parking and the work of the "Land Acquisition Committee". On motion of David Stainton, with second by Denise McCormack, the minutes were approved with two minor spelling corrections.

AUDIENCE COMMUNICATIONS (ITEM 2):

Chris White spoke of several concerns, particularly regarding the off island parking in that this was a multi facet problem with no one solution. Another member of the audience inquired as to long term viability of the rental spaces at the Northeast Harbor parking lot and was assured that this lot would continue to be used for the future until the overall parking issues were resolved. In response to one audience comment concerning long range planning for the town and where we were, as a town, headed regarding parking and other problems, Selectman Beal offered his nine questions which he felt needed discussion and thought by all in order to plan for the future of the town. Those questions are:

1. What is the minimum size that the community feels is required to continue to function as a year-round community?
2. What are the physical limitations on the island residents in such areas as the aquifer, developable land, capacity of septic systems and other environmental issues?
3. What infrastructure and service improvements on-island and off-island might have beneficial impact on critical island issues?
4. How can the Cranberry Isles have better access to the State's Consolidated Planning process?
5. Does Cranberry Isles have its own comprehensive plan, and how can this process be enhanced?

6. What new on-island year-round employment opportunities could be created?
7. Has the direction of the island community gone so far towards summer residency that year-round residency is no longer viable in the long run?
8. What will happen to the islands if there comes a time when there are no permanent residents on Islesford or Great Cranberry?
9. Have the summer residents been made to realize what is at stake for them, should the year-round residency on the islands come to an end?

REPORT OF THE LAND ACQUISITION CMTE CHAIRMAN (ITEM 3):

Phil Whitney of Great Cranberry Island, Chairman of the Land Acquisition Committee, presented his report on investigations undertaken by various committee members. He stated that that were keeping all options open, and had explored land either for purchase or lease in Mansett, Southwest Harbor, Northeast Harbor, and Seal Harbor. They had checked out a number of recommended places based on inputs from residents, town officials and real estate agents. Their work will continue over the next few weeks. A more detailed report was provided to the Board of Selectmen in Executive Session due to the sensitivities of some of the discussions with property owners offering their land for sale, and in order to keep discussions on various properties confidential to prevent undue speculation. The Board of Selectmen agreed to visit several site prior to the next meeting in order to observe first hand the characteristics and advantages of some properties over others. They also voted to utilize the services of a professional civil engineer, Jeff Craft, to assist in answering technical questions with some properties as it regards environmental issues and marine structures.

CONTINUED DISCUSSIONS OF OFF ISLAND PARKING (ITEM 4):

Chairman Beal passed out a new listing of leased parking spaces in Northeast Harbor which he had prepared following a discussion with Chief Doyle of that town. Chief Doyle provide a revised listing of new parking assignments for some people and also listed those who were in arrears for this years rent.

FINANCIAL WARRANTS (ITEM 5):

Only one warrant was presented contain payments for Chesterfield Associates, Inc. in the amount of \$55, 154 and Kleinschmidt Inc. for \$1,575 for engineering services. The audience offered their thanks and complements to Chesterfield Associates for the outstanding manner in which they (Dave Allen, foreman) had performed wharf repairs and the consideration shown to residents and visitors to minimize their inconvenience. Mr. Allen was in the audience and asked if the Selectmen would consider removing the "Liquidated Damage Clause" from the wharf repair contract in view of work completed to date? On motion of Beal, with second by Stainton, the Selectmen voted unanimously to remove the clause with Chairman Beal preparing a letter to that effect. [Note: This letter is attached to the end of these minutes for reference.]

SELECTMEN REPORTS (ITEM 6):

Selectwoman McCormack reported that the trash containers were again overflowing and that attention was desperately required. Selectman Beal will speak with the trash hauler. A

number of members of the audience offered their views and comments on trash collection, problems since burning of household waste was stopped by State law, and potential improvements in the current system. Selectman Stainton offered his view on execution of the current contract and possible improvements to be employed.

Selectman Beal reported on two recent break-ins, one a home on Great Cranberry and the second at the Islesford Dock Restaurant. A discussion ensued concerning the documenting of home possessions, when would Josh Hardy be complete in his police training, and the need for police services now compared to previous years.

The Selectmen sign a lease with the Catholic Church of Portland for use of the Joy Street parking lot for the period of 4 May through 4 October 2002 at a rate of \$1,500. The Town is not authorized to use this lot after 4 October 2002 until the following spring when a new lease is signed, and is required to remove any signs or other temporarily placed objects.

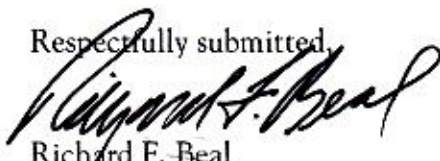
The Selectmen also signed, with Town Clerk acting in Notary Public capacity, a release deed to an septic easement on the former Ada B. Rice property, pursuant to Article 13 of the Town Warrant for Year 2002. Attorney Anthony Beardsley will file this release deed with the Hancock County Registry of Deeds.

Selectman Beal offered the opinion that two additional committees needed to be formed to address Harbor Management and a Comprehensive Plan. The other Selectmen agreed and these items will be placed on the August 6th Agenda for discussion and action.

ADJOURNMENT, NEXT MEETING DATE (ITEM 7):

The next board meeting will be on the first Tuesday of the month, August 6, at 08:40 at the Great Cranberry Community Center, Great Cranberry Island. This meeting adjourned at 01:00 PM where upon the Selectmen retired to the public wharf to inspect placement of light poles and review construction with Foreman David Allen of Chesterfield Associates, Inc.

Respectfully submitted,



Richard F. Beal
Chairman
Board of Selectmen

Letter to Chesterfield Associates: See item 5: Financial Warrants above

15 July 2002

Chesterfield Associates, Inc.
Attn: Mr. Dave Allen
West Shore Road
Westport Island, Maine 04578

Subject: **Negation of Liquidated Damages Clause re: Islesford Town Wharf Repairs Contract**

Ref: (a) Town of Cranberry Isles, Maine Board of Selectmen's Meeting 9 July 2002
(b) Town of Cranberry Isles, Maine Project Manual for Islesford Town Wharf Repairs, Issued For Bid, dated February 2002
(c) Section 2C Contract with Chesterfield Associates, Inc. dated 28 March 2002

Dear Mr. Allen:

In view of the substantial work now completed on repairs to the Islesford public wharf and the return to service of the wharf for the general public, the Board of Selectmen voted by reference (a) to negate the Liquidated Damages provision of reference (b), Section 3-B "Special Provisions".

All other provisions of reference (c) remain in effect and enforceable.

The Board of Selectmen wish to echo and convey the many positive comments received from the public concerning the professionalism of Chesterfield Associates workforce, the positive attitude and deep concern by your staff for minimization of any and all inconveniences caused to the public while wharf repairs were in progress. We thank you personally for your leadership and supervision of this project, and ask that you pass our compliments to your staff.

For the Board of Selectmen

Richard F. Beal
Chairman

cc:
Kleinschmidt Associates, Inc.
Town Clerk