



MINUTES OF THE BOARD OF SELECTMEN'S MEETING 8 January 2002

The Town of Cranberry Isles Board of Selectmen's Meeting was convened at 0845, 8 January 2002, at the Great Cranberry Community Center, Great Cranberry Island, Maine 04625. Selectmen David Stainton, Richard Beal, and Denise McCormick were present, along with Town Clerk/Treasurer Frances J. Bartlett. Members of the community present were Philip and Karen Whitney, and Edward Gray

NOTE TAKING:

Richard Beal took notes for transcribing of meeting minutes.

REVIEW & APPROVAL OF MINUTES FROM 4 DECEMBER 2001 MEETING (ITEM 1):

Minutes of the 4 December 2001 regularly scheduled board meeting were provided to each Selectman and the Town Clerk. On motion of Richard Beal, with second by David Stainton, the minutes were accepted with the original document being provided to the Town Clerk for permanent filing in the Town's records. Chairman Stainton reviewed each of the action items from the 4 December 2001 meeting prior to continuation of the 8 January 2002 agenda which is attached to this report:

- a. **Court Report for Town Meeting 11 March 2002:** Selectman Beal reported that he had contacted Ms. Connie Roth in Machiasport, Maine and that she had agreed to provide reporting services for the Town Meeting, provided she was not scheduled by Superior Court for a trial. The selectmen again unanimously confirmed hiring Ms. Roth for this service and Selectman Beal indicated he would write to her and confirm the request. For information the following letter was sent:

"30 January 2002

Ms. Connie Roth
HCR-70

Box 541
Machiasport, Maine 04655

Subject: Transcript of Town Meeting Minutes, 11 March 2002

Encl: (1) Beal & Bunker, Inc. Mailboat Schedule

Dear Ms. Roth:

This letter is to confirm my earlier telephone calls to your home and my conversations with your mother concerning having you transcribe the minutes of our Town Meeting on 11 March 2002. By unanimous vote of the Selectmen on 8 January 2002 we wish to contract for your services for the recording of our Town Meeting minutes.

This year the Town of Cranberry Isles will hold its Town Meeting at the Neighborhood House on Little Cranberry Island (Islesford). Transportation from Northeast Harbor to Islesford is obtained via the Beal & Bunker, Inc. mailboat which leaves Northeast Harbor at 07:30 AM sharp. It first travels to Great Cranberry where I board and will meet you and we will then travel together to Islesford. Enclosure (1) provides a guide of times for travel for the mailboat.

An invoice for your services 11 March 2002 (Monday) and for preparation of a transcript of the Town Meeting should be sent to: Frances J. Bartlett, Treasurer, Town of Cranberry Isles, P.O. Box 15, Maine 04646. My telephone number is [207] 244-7235 and the cellular phone on the mailboat should you require it in the future is: 266-4142. I look forward to meeting you and hope that there will not be a conflict in your court schedules which would prevent you from assisting our Town.

Richard F. Beal
Selectman"

- b. **Open Burning of Trash:** Some problems continue with the open burning of trash on Islesford according to Selectwoman McCormick. The Forest Fire Warden Orville E. Blank has been notified of the situation and the process of educating those of changes in State law is underway. Selectman Beal will include in the Town Report for 2001 information pertaining to the outdoor trash burning ban by the State of Maine and procedures to follow for the burning of other types of materials.
- c. **Snow Plowing:** Selectmen have received several recent complaints about snow plowing and sanding not being conducted promptly when accumulations of snow reach 2 to 3 inches. Also there is a build up of empty propane gas tanks at the Town Parking Lot on Great Cranberry which has hindered, but not prevented, removal of snow from the lot. Ed Gray, who has the solid waste removal contract for the Town volunteered to investigate disposal of these propane tanks and report back to the Selectmen.
- d. **Islesford Public Toilet:** Chairman Stainton has had several discussions with both Dan Lief, owner of the Dock Restaurant, who is building this

restroom facility at the end of his dock, and with the Town's Attorney, Anthony Giunta. Mr. Giunta has been instructed to complete all applicable documents, including within the agreement between Mr. Lief and the Town arrangements for operation of the restroom and its maintenance throughout the year.

- e. **Islesford Float:** On 18 December 2001 the Selectmen opened seal bids and selected Bluehill Marine Services (Owner: Philip Black) of Bluehill, Maine to construct a new float for Islesford. Subsequent to this selection several members of the community expressed concern that Mr. Black would have to tow the float from Bluehill to Islesford and wouldn't there be damage. Selectman Beal asked if construction was to be in Bluehill and Selectman Stainton said that it would to the best of his knowledge. Mr. Black will have to tow the float in good weather to prevent damage and it will be inspected prior to acceptance by the Town.
- f. **Islesford Wharf Repairs:** Chairman Stainton confirmed that set of drawings and bidding documents were expected within the week for review in order complete preparations for open bidding on this repair effort. [Note: Those documents were received the week after the Selectmen's Meeting, were reviewed and changes submitted to Kleinschmidt Associates, Inc., the engineering firm hired to manage this effort.] Bidding is expected to begin on 4 February 2002.

SOLID WASTE COLLECTION (ITEM 2):

Edward Gray was in the audience and stated that he had come at the request of Selectman Beal to report on solid waste collections for the islands, and to discuss with the selectmen his problems, recommendations for improvements, and any modifications to methodology which would enhance the overall disposal process. Chairman Stainton noted for the record that the Year 2001 budget for Solid Waste was \$46,000 and as of the end of the year there was a deficit in this account of \$21,409.59; meaning that the Town was required to spend a total of \$67,409.59 while taking in \$871.00 in sale of recyclable items.

Mr. Gray recommended that the Town consider use of a separate container for cardboard which will reduce costs including the number of trips. The Selectmen agreed that while cardboard was a small part of the waste stream by weight, it added to the bulk considerably when not flattened by resident during the disposal process. Mr. Gray also recommended construction of some steps which would facilitate residents in reaching the covers on the recyclable containers. Chairman Stainton indicated that two sets of steps could be purchased from Todd Supply and he would take care of it.

Town Clerk Frances Bartlett advised the Selectmen that she had made inquiries from the waste disposal facility in Southwest Harbor where Cranberry's trash is taken and was able to obtain the following statistics for the Year 2001:

<u>Material type</u>	<u>Amount</u>
Construction	72.06 tons
Transfer waste	86.47 tons
Newsprint	5.70 tons
Cardboard	1.65 tons
Metal	<u>11.60 tons</u>

Total: 177.48 tons (or 354,960 pounds from the islands of Great Cranberry and Islesford)

ACTION: DAVID STANTON

AUDIENCE COMMUNICATION (ITEM 3):

Philip Whitney thanked the Board for ensuring that agendas for Selectmen's Meetings were always posted, and for the recording of minutes by Selectman Beal. He also indicated that he was available to assist the Constable should such help be required from time to time. Mr. Whitney was aware that Selectman Beal, in his capacity as Constable, had to call for assistance from the Hancock County Sheriff's Office due to a break-in of a summer residence during the New Year holiday period.

FINANCIAL WARRANTS (ITEM 4):

Town Treasurer Frances Bartlett reported that dues for membership in the Maine Municipal Association had been paid, that she needed to send \$50 to the Secretary of State of permit filing fees on the Islesford Wharf Repairs, and that she had been advised by the State that \$2,875.52 would be returned to the Town based upon "Reprojected Revenue Sharing Numbers". This information will be forward to the Town Tax Assessor, Garry Blanchette, for inclusion in his calculations. A financial warrant covering payment of general bills was signed in the amount of: \$5,162.30. The Selectmen also signed a contract with the Small Animal Clinic in Ellsworth which will permit the Town to deliver animals (cats & dogs) that have been abandoned, hurt, or collected for observation due to possible disease.

ISLESFORD WHARF REPAIR PERMITS (ITEM 5):

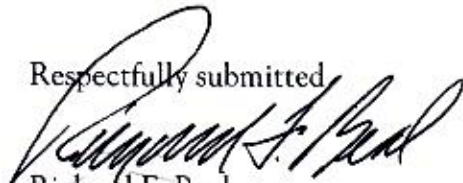
Chairman Stainton indicated that he had a large package of permit documents which were required by several governmental agencies incident to repair of the Islesford wharf; without objection from the other Selectmen, Mr. Stainton will complete and submit these permits as required.

ACTION: DAVID STANTON

NEXT MEETING (ITEM 6):

The meeting concluded at 11:00 AM with agreement to hold the next meeting on February 5th, 2002 at the Islesford Neighborhood House, Little Cranberry Island 04646.

Respectfully submitted



Richard F. Beal
Selectman & Recorder

On 5 February 2002 the above report was read and accepted by voice vote of the Selectmen.

RFB