

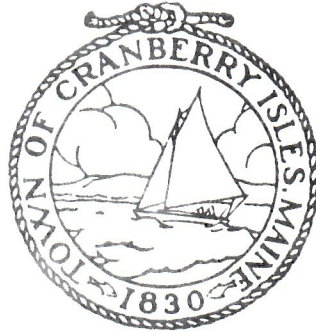
NOTICE OF BOARD OF SELECTMEN'S MEETING

The next Board of Selectmen's Meeting will be held at 08:30 AM,
Tuesday, April 3rd, 2001 in the Islesford Neighborhood House,
Little Cranberry Island

AGENDA

1. ✓ Minutes of last Selectmen's Meeting
2. Town Clerk's Financial Warrants
3. Audience Communications
4. Shellfish Ordinance, contracts & appointment signatures
5. Treasurer's Report
6. James Parrish Petition: Noise Abatement
7. Road Repairs & Repaving Discussions
8. Sale of Excess Property re: Town Float
9. Other items at Selectmen's pleasure

Public Attendance is Welcomed



MINUTES OF SELECTMEN'S MEETING

3 April 2001

The Town of Cranberry Isles Selectmen's Meeting was convened at 0830 hours, 3 April 2001 in the Islesford Neighborhood House with business conducted pursuant to the published agenda that is attached to this report. Selectmen David Stainton, Richard Beal and Denise McCormick were present, along with Town Clerk & Treasurer Francis J. Bartlett. The audience consisted of one person: David Thomas, President of both Thomas Lobster Company and the Cranberry Isles Realty Trust.

NOTE TAKING:

Richard Beal took notes for transcribing of meeting minutes and also produced during the meeting an audio tape recording, using Tapes #1 and #2 which remain in his possession for reference.

APPROVAL OF MINUTES (ITEM 1):

Minutes of the 13 March 2001 Board of Selectmen's Meeting were provided to each Selectmen and the Town Clerk. On motion of Denise McCormick, with second of David Stainton, the minutes were accepted with the original document being provided to the Town Clerk for permanent filing in the Town's records.

FINANCIAL WARRANTS (ITEM 2):

Town Clerk Francis Bartlett provided three financial warrants which were reviewed and signed by the Selectmen.

CORRESPONDENCE REVIEW (ITEM 3):

Chairman Stainton reviewed several pieces of correspondence he had received during the past month, plus letters the Town Clerk needing signatures on, highlighting the following:

[1] State of Maine Department of Transportation letter concerning State Aid Support for the roads. Their letter was signed which will provide the Town with about \$3000 in funds for our road account.

[2] State of Maine Aid Certification for the Town's two public libraries where by the Town tells the State how much money was donated in support of the libraries.

[3] The Selectmen signed a letter to Tax Assessor Garry Blanchette informing him of the funds that needed to be raised by taxes:

Town Budget	\$282,750
Schools	<u>\$244,650</u>
Total:	\$528,400

The Town Treasurer advised that once this letter was in Mr. Blanchette's hands, then any other financial additions to the budget would require action at a Special Town Meeting because the year 2001 tax bills would be based on the above amount.

[4] Transfer Station License: The Town needs to get a State of Maine license for the temporary storage of waste materials pending its removal from Islesford and Great Cranberry.

ACTION: DENISE MCCORMICK

[5] The Selectmen have received a letter from Town Attorney Anthony Giunta concerning the Islesford Dock Restaurant toilet installation. Mr. Giunta had also submitted a partial bill for services rendered.

[6] Bangor Hydro Electric has sent a letter to the Town advising that they can not provide electrical service to the wharf light on Sutton Island until the pole is made secure. Chairman Stainton indicated that he would speak further to Bangor Hydro Company. David Thomas of Islesford spoke from the audience indicating that there currently was no operating light on the Islesford Town Wharf. A discussion followed as to whose responsibility it was for ensuring that the lighting system worked: Bangor Hydro Electric or the Town of Cranberry Isles. Selectman Beal stated that it was the Town's responsibility for all wiring and fixtures after the electrical meter, just as it is on the Great Cranberry Wharf. This statement was confirmed with a Bangor Hydro Electrical repairman waiting on the wharf one hour later while returning to the mailboat.

[7] Chairman Stainton has received a letter from Clayton Bright concerning his proposed system of markings for Town Floats including limitation on boat sizes and tie up procedures. Chairman Stainton indicated that he believed that all boats equipped with an outboard or inboard motor should be moored and not allowed to tie up permanently at a Town Float. This particular restriction would require an amendment to the Town's **Docking Ordinance** which was last amended on 12 March 1990. Chairman Stainton also reported possible availability of a grant to provide several "Guest Moorings" in the Great Cranberry and Islesford harbors which would help with the tying up of visiting watercraft at the Town Floats.

ACTION: DAVID STAINTON

APPOINTMENTS (ITEM 4):

Two appointed positions remain unfilled: Islesford Harbor Master and a third member for the Board of Assessment Review. Selectwoman McCormick indicated that Courtney Chaplin was willing to undertake the Harbor Master position until a full time candidate could be found. Richard Beal indicated that he had been unsuccessful in finding a citizen to fill the position of third member of the Assessment Review Board but would continue asking potential candidates. On motion of Selectman Beal, with a second by Selectwoman McCormick, Courtney Chaplin was approved to be the Islesford Harbor Master. Selectman Beal will prepare a Certificate of Appointment.

ACTION: RICHARD BEAL

The Town Clerk reported that Kimberly Keene of Halls Cove, Maine needs to be confirmed formally as both **Code Enforcement Officer** and **Licensed Plumbing Inspector**.

Documentation of her appointment must also be reported to the State of Maine and Ms. Bartlett said she would fill out the paperwork. Selectman Beal will prepare the Certificates of Appointment. Selectman Beal also indicated his displeasure with the amount of improperly disposed of materials which could be potentially hazardous to the environment. Not only is there a problem with the Islesford gravel pit owned by the Town but also several locations on both Great Cranberry and Islesford where individuals have just dumped oil, batteries, old automobiles and other refuse. A visit by the Code Enforcement Officer in the near future is required to address these problems.

ACTION: RICHARD BEAL

SHELLFISH CONSERVATION (ITEM 5):

The Shellfish Conservation Ordinance has been signed and was sent to the Warden Service in Augusta by the Town Clerk. Ms. Bartlett discussed her research as to various Clam Digging Permits and the need to get some printed soon. Selectman Beal indicated his preference for inclusion of the State of Maine shield somewhere on the permit form to enhance its official appearance. On motion of Selectman Beal, with second by Selectwoman McCormick, the Town Clerk was authorized permission to complete her design of the permit and proceed with the printing thereof once she had received acceptance of the Town's Ordinance by the State of Maine Warden Service.

ACTION: FRANCIS BARTLETT

FLOAT MAINTENANCE CONTRACT (ITEM 6):

Selectmen signed the Town Float Maintenance Contract which has been awarded to Roy Hadlock. Copies will be sent back to Mr. Hadlock and also included in the Town's files.

TREASURER'S REPORT (ITEM 7):

The Town Treasurer's Report was provided to all by Ms. Bartlett and is attached to this report of the minutes. Selectman Stainton indicated that he would like to have the expenditures portion modified by including data on existing contracts, funds committed, and funds spent to

date on each contract, i.e., waste removal, snow plowing, float maintenance. Ms. Bartlett accepted this task for the 1 May 2001 meeting.

ACTION: FRANCIS BARTLETT

REFUSE REMOVAL (ITEM 8):

Following discussion on the Treasurer's Report, Selectman Stainton discussed the current garbage pickup by Ed Gray. He indicated that costs associated with the waste stream removal need to be identified. The Town may need a contract with EMR in Southwest Harbor, since none presently exists and there is the potential that this operation could be sold to a larger dealer such as Sawyer Environmental. Selectman Stainton indicated that he would pursue this topic further with the Northeast Harbor Town Manager.

ACTION: DAVID STAINTON

NOISE ABATEMENT (ITEM 9):

Item 6 on the Agenda was a discussion on noise abatement based on a petition which had been circulated for signatures by James Parrish of Islesford. The petition had been provided to the previous Selectwoman Joy Sprague and now she can not find it. Following a discussion by all on noisy automobiles, mopeds, and children, Selectman Stainton indicated that he would draft a regulation for noisy automobiles.

ACTION: DENISE MCCORMICK

ROAD REPAIRS & PAVING (ITEM 10):

David Thomas in the audience asked if road repairs on Islesford were planned for this spring? Chairman Stainton indicated that they were with the following roads scheduled:

On ISLESFORD

Merrill Road

Cross Road

Dock Road

On GREAT CRANBERRY

Main Road

Heliker Road

The Town Clerk indicated that a new home was going to be constructed on the Cross Road with considerable traffic. David Thomas indicated that his road known as the Coast Guard Road was in very serious need of repairs, particularly for an application of hot top mix. Following some discussion Chairman Stainton stated that David Sordyl, Road Commissioner, needed to contact *Ring Paving Company* and have them get on with repairs as soon as feasible. On motion of Selectman Beal, with second by Selectwoman McCormick, repairs on the Cross Road were delayed until 2002 and repairs for the Coast Guard Road included in the 2001 schedule due to the severity of its condition. It was also agreed that Ring Paving Company would be asked to provide a small apron from the main road surface to each driveway as appropriate to try and prevent a breakdown of the road tar surface.

ACTION: DAVID STAINTON

FLOAT CONSTRUCTION BID & SPECIFICATIONS (ITEM 11):

Excess property was next discussed with Selectman Beal indicating that he had received a telephone call from James Bright, Northeast Harbor Selectman, who had indicated an interest in bidding on any floats that were declared excess in the future. Mr. Bright was told that once a new float had been constructed for the Islesford Wharf then the old one would be put up for bid. Chairman Stainton indicated that there were several problems identified with construction procedures last year on a town float. Accordingly he said that he would undertake to prepare a specification package for a new 20' X 30' float with its delivery hopefully by 15 July 2001. Selectman Beal offered to assist with typing and bidding procedures once the specification package was provided.

ACTION: DAVID STAINTON

ABANDONED AUTOMOBILES & PROPANE TANKS (ITEM 12):

Selectman Beal indicated his displeasure with the number of junk cars still being abandoned or left about on both Islesford and Great Cranberry. Discussions followed on how best to get rid of them, with issuance of junk yard permits ruled out. Selectman Beal will pursue this matter with **John Goodwin Construction, Inc.** in hopes of working out some arrangement whereby cars can be remove in his empty dump trucks and disposed of by him. The Town most likely will have to assist in the disposal cost in order to clean up both islands. Also included in this discussion was the fact that the propane tanks (11 of them) presently dumped at the head of the Great Cranberry wharf belong to **Northeast Plumbing & Heating Company** according to **R. F. Foster, Inc.** in a conversation with Chairman Stainton. (Selectman Beal contacted Robert Young of **Northeast Plumbing & Heating Company** 4/4/2001 and Mr. Young agreed to remove the tanks soon by barging when he brings out materials for Mike Westphal Construction. He stated that he is going to stop selling these 100# tanks to islanders because of their failure to return them.)

ACTION: RICHARD BEAL

WHARF REPAIR COMMITTEE (ITEM 13):

Wharf repairs was mentioned by David Thomas from the audience and discussed at some length by the Selectmen. This wharf has undergone a number of Band-Aid fixes in the past few years but has not received any significant modifications or repairs since its construction in 1964. On motion of Chairman Stainton, with a second by Selectman Beal, creation of a Wharf Repair Committee was approved with David Thomas appointed its chairman. He was asked to report back to the Selectmen at the 1 May 2001 meeting and his recommendation to appoint Rick Alley and Bruce Fernald to this committee was also approved. A letter of confirmation will be prepared and sent to Chairman Thomas. Selectman Beal also discussed the stern mooring procedures often used by the **Beal & Bunker, Inc.** mailboat which is inappropriate in view of the weakened condition of the outer wharf pilings. David Thomas concurred and Selectman Beal indicated that he would speak to David Bunker about this and ask that his Boat Captains refrain from the procedure unless forced by bad weather and safety considerations.

ACTION: RICHARD BEAL

GREAT CRANBERRY PUBLIC TOILET (ITEM 14):

The Public Toilet on Great Cranberry was discussed and Chairman Stainton indicated that the electrical exhaust fan and vent cap had already been purchased by the Cranberry Futures Group and were in his shop. We need to get them installed. Selectman Beal asked for permission to purchase a small pressure washer from Northern Tool & Equipment for use by the new toilet cleaner when that person is hired. The other Selectmen agreed with this purchase request.

ACTION: RICHARD BEAL

SHELLFISH COMMITTEE MEMBER APPOINTMENT (ITEM 15):

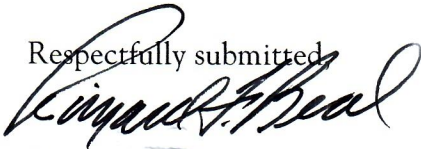
The Town Clerk indicated that Tim Moran had told her that he didn't believe he could properly perform his duties on the Shellfish Conservation Committee due to time constraints. He therefore didn't wish to accept the Selectmen's Appointment. Selectwoman McCormick indicated that Will Palmer of Islesford did wish an appointment to this committee and it was agreed by all three selectmen to appoint Mr. Palmer to this committee. Selectman Beal will prepare an Appointment Certificate for signature.

ACTION: RICHARD BEAL

NEXT MEETING (ITEM 16):

The meeting concluded at 1045 hours with agreement to hold the 1 May 2001 meeting at the Great Cranberry Community Center at 0845 hours.

Respectfully submitted,



Richard F. Beal

On 1 May 2001 the above report was read and accepted on voice vote of the Selectmen.

RFBeal

year to date
1/ 1'01 Through 3/31'01

Town
4/ 2'01

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Category Description	1/ 1'01- 3/31'01
INCOME/EXPENSE	
INCOME	
Animal Control	69.50
Auto Excise Taxes	3,383.76
Boat Excise Taxes 2001	1,311.00
DOT Local Road Assistance	2,127.00
Fees	10.00
fica whld	176.67
homestead exemption refun	356.00
inland fisheries licenses	152.00
Interest earned	453.27
Interest on Taxes	596.08
medicare whld	41.32
Planning Board	9.00
Plumbing Permits	448.00
Property Taxes '98	15.96
Property Taxes '99	1,523.22
Property taxes 2000	25,137.04
Property Taxes 2001	73.46
reimb legal fees	773.00
Schools	3,269.29
Solid Waste	30.00
State Revenue Sharing	1,279.86
TOTAL INCOME	41,235.43
EXPENSES	
Administration	6,085.54
animal licenses	24.50
Assessor	50.58
Code Enforcement Officer	1,227.98
FICA town share dpst	176.67
FICA whdl dpstd	176.67
Health Service	220.00
Human Service Orginazatio	190.00
hunting & fishing license	72.00
Legal & Prof. Fees	348.00
Medicare town share dpst	41.32
medicare whld dpst	41.32
Plumbing Permits	490.00
Schools	45,103.55
Snow Removal	4,162.45
Solid Waste	6,528.77
Street Lights	870.06
Tax Collector / Treasurer	15.00
Town Clerk	15.00
Town Garages	1,115.69
Town Roads	6,060.56
Wharves	1,138.93
Expenses - Other	0.00
TOTAL EXPENSES	74,154.59