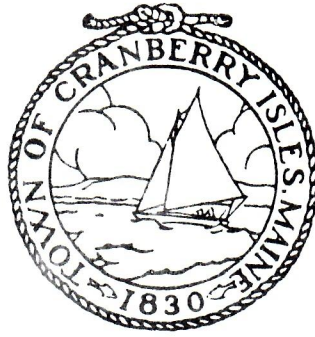


NOTICE OF BOARD OF SELECTMEN'S MEETING

The next Board of Selectmen's Meeting will be held at 08:45 AM,
Tuesday, May 1st, 2001 in the Great Cranberry Community Center,
Great Cranberry Island

AGENDA

- 1. Minutes of last Selectmen's Meeting**
- 2. Town Clerk's Financial Warrants**
- 3. Audience Communications**
- 4. Code Enforcement Officer (Kim Keene) Acting Replacement**
- 5. Treasurer's Report**
- 6. State of Maine Mooring Grant/Appropriation**
- 7. Committee Reports, including Islesford Wharf Report**
- 8. Community Health & Counseling Services Grant**
- 9. Refuse Disposal Compact**
- 10. Small Animal Clinic Contract**
- 11. Cleanup & Maintenance of Town's Gravel Pits, Islesford & Great Cranberry**
- 12. Other items at pleasure of Selectmen**



MINUTES OF SELECTMEN'S MEETING

1 May 2001

The Town of Cranberry Isles Selectmen's Meeting was convened at 0845 hours, 1 May 2001 in the Great Cranberry Community Center with business conducted pursuant to the published agenda that is attached to this report. Selectmen David Stainton, Richard Beal and Denise McCormick were present, along with Town Clerk & Treasurer Francis J. Bartlett. The audience consisted on two people: Edward Horvath and Kelly K. Smith, both of Great Cranberry Island.

NOTE TAKING:

Richard Beal took notes for transcribing of meeting minutes and also produced during the meeting an audio tape recording, using Tapes #3 and #4 which remain in his possession for reference.

APPROVAL OF MINUTES (ITEM 1):

Minutes of the 3 April 2001 Board of Selectmen's Meeting were provided to each Selectman and the Town Clerk. On motion of Denise McCormick, with second of David Stainton, the minutes were accepted with the original document being provided to the Town Clerk for permanent filing in the Town's records. Chairman Stainton indicated that he wished to review each of the action items contained in the 3 April 2001 minutes prior to continuation with the published 1 May 2001 agenda.

- A. **Transfer Station:** Selectwoman McCormick provided a synopsis on the government rules pertaining to location of a Transfer Station. She indicated that prior to submission of a formal request with the Department of Environmental Protection for a Transfer Station, the DEP wished to send an agent to inspect the proposed site for compliance with the regulations. Furthermore, permission would be needed in writing from each abutting land owner to the proposed Transfer Station site. In view of the volume of regulations, Chairman Stainton asked Mrs. McCormick to provide a summary of the requirements for use by the Selectmen at their 5 June 2001 meeting.

ACTION: DENISE MCCORMICK

B. Islesford Dock Restaurant Toilet Installation: Chairman Stainton indicated that the Town's attorney, Anthony Giunta, had sent a proposed easement to the appropriate parties. Town Clerk Francis Bartlett provided each Selectman with a copy of Allan E. Ott's design for the Islesford Dock Restaurant toilet system contained in a completed *Application for Subsurface Wastewater Disposal Permit* dated 3 April 2001. Selectwoman McCormick and the Town Clerk indicated the importance of getting this project out to bid even though the final Code Enforcement permit had not been issued. The permit process and bidding process needed to be advanced in parallel. Chairman Stainton asked Selectwoman McCormick to work with the Town Clerk and get this project advertised and put out to bid as soon as feasible. All three Selectmen signed the State of Maine permit for this proposed system.

ACTION: DENISE MCCORMICK

C. Bangor Hydro Pole on Sutton Island: The Town still needs to get the electric light pole, located at the end of the Sutton Island Dock, stabilized so that workmen can climb it and restore wiring to the light. Chairman Stainton remarked that a Dock Maintenance Workman is required to address repairs on all three islands and that he would discuss this topic with Roy Hadlock, who already is under contract for float maintenance.

ACTION: DAVID STAINTON

D. Appointments: Identification of a permanent Harbor Master for Islesford continues. According to Selectwoman McCormick nobody seems to want either the responsibility or frustration with this very public job. Richard Beal indicated that Beverly A. Sanborn of Great Cranberry Island had consented to being appointed as a member of the Board of Assessment Review and that he had prepared the appointing order for signature. This appointment was approved unanimously and the appointing order signed. Kelly Smith from the audience indicated that she could no longer continue as a member of the Shellfish Conservation Committee and also be the Shellfish Warden, now that she has completed Warden School. Richard Beal will seek another citizen for appointment to this committee, as well as preparing appointing papers for both Shellfish Wardens.

ACTION: RICHARD BEAL

E. Noise Abatement: Copies of the Noise Abatement petition, prepared by James M. Parrish of Islesford, were distributed to each Selectman. This petition requests "the Selectmen of Cranberry Islands establish an ordinance for Noise Abatement...to include noise from vehicles of all types and all noises of an unusual or extraordinary nature." While the Selectmen accepted this petition as being valid with 19 signatures, even though it did not contain the individual signers addresses. The Town Clerk assured the Selectmen of the validity of each signature. Selectman Beal pointed out that creation of such an ordinance would be a supplement to

existing State Law and cited Title 17-A, section 501, in which making loud and unreasonable noises is an "Offense Against Public Order" and is considered disorderly conduct which is punishable as a Class E crime. Chairman Stainton asked Selectwoman McCormick to pull together a committee, including James Parrish, to draft a proposed noise abatement ordinance that could be discussed at a future meeting and eventually discussed at a public hearing if this matter is to be pursued. Chairman Stainton indicated that he would write a letter to James Parrish concerning his petition.

ACTION: DAVID STAINTON
& DENISE MCCORMICK

- F. **Road Repairs:** Chairman Stainton indicated that Tim Ring of Ring Paving had visited the island and inspected the proposed work sites with the Town's Road Commissioner, David Sordyl. Mr. Ring indicated that he wished to begin this work in June. Chairman Stainton said that he would talk with David Sordyl and have him obtain a budget proposal for each section of road work from Ring Paving.

ACTION: DAVID STAINTON

- G. **Float Construction:** Chairman Stainton indicated that he had talked with Dan Chalmers in Northeast Harbor and that Mr. Chalmers was very interested in building a float for the town for delivery in July. In response to a question from Selectman Beal, Chairman Stainton said that he was finalizing the specification package for a float and would have it to Selectman Beal for typing and issuance. He also indicated that he had submitted a formal request to the State for support in obtaining some guest moorings with success. The Chairman was advised by the State of an award of \$8000 which is to be matched by the Town with \$2000. On motion of Selectman Beal, with second by Selectwoman McCormick, \$10,000 is authorized to be spent to cover costs of this project with \$8000 reimbursement from the State of Maine.

ACTION: DAVID STAINTON

- H. **Abandoned Vehicles:** The Selectmen have received a letter from David Thomas, President of the Cranberry Isles Realty Trust, indicating the fact that more than 10 vehicles had been dumped in the Islesford town gravel pit. Additionally, Denise McCormick indicated that a considerable quantity of white goods had also been put there. According to Selectwoman McCormick, several Islesford residents formed a committee to address the junk car issue and collected some money from people with cars that they wish to remove from the island. Those cars were then moved to the gravel pit for storage pending removal; however, the plan fell through and the cars now remain. Selectman Beal then passed out copies of the Motor Vehicle Statutes, Title 29-A, Section 1851 through 1860, concerning abandoned vehicles. Two vehicles have been left at the intersection of Heliker Avenue and Harding Point

Road on Great Cranberry Island belonging to Gary Allen. Notification need to be given to those owners of abandoned vehicles that it is their responsibility to remove same and not the Town's responsibility. No specific action pending on this problem, although Selectman Beal is continuing to pursue the matter. Chairman Stainton said he would also discuss this problem with the State and Hancock County Planning Commission. Edward Horvath indicated that propane gas tanks are again collecting at the Town parking lot on Great Cranberry, mainly due to the laziness of the home owner in returning same to the mainland or in having the vendor retrieve them. David Stainton indicated he would write to both Island Plumbing and Northeast Plumbing & Heating concerning their responsibilities in this matter. In regard to white goods pickups this spring Selectman Beal was asked by the Chairman to arrange with Ed Gray to conduct these pickups in May and June on both islands. This arrangement was completed later this same day.

ACTION: DAVID STAINTON

AUDIENCE COMMUNICATION (ITEM 2):

1. Chairman Stainton moved to this topic on the agenda in view of two people in the audience. Edward Horvath spoke first indicating his interest in the temporary replacement for the current Code Enforcement Officer, Kim Keene, who is out on maternity leave. Chairman Stainton said that he would talk with Keene about her recommendation for a temporary replacement or helper, such as another CEO from a nearby town filling in to assist her.
2. Kelly K. Smith reported on her warden schooling, which was also attended by Josh Hardy on Islesford. Both of them require some supplies such as uniform articles, pagers or cell phones, a job description, an appointing letter, and summons. Selectman Beal indicated that he had already orders badges for the two wardens and gave the Town Clerk a copy of the letter to GALLS in Kentucky so that the Clerk would be ready to reimburse him for the expense. Additionally, Selectman Beal motioned, with second by Selectwoman McCormick, and approval that:
 - a. Kelly Smith work with the Town Clerk for all appropriate summons and paper supplies. That the Town Clerk get the Town of Cranberry Isles entered into the State crime reporting system so that summons would be honored by the Court.
 - b. That each warden be authorized to purchase \$200 in uniform supplies right away and come back to the Selectmen should additional clothing items be required.
 - c. That the Town Treasurer honor all bills associated with pagers and other items required to perform their duties such as "claming measurement rings.

Selectmen Beal will prepare a Job Description for the position of Shellfish Conservation Warden, and will also prepare Town Appointment papers for each warden. Finally, Kelly Smith indicated that she probably could not serve on the Shellfish Conservation Committee

and also be the Shellfish Warden. The Selectmen concurred and Selectman Beal said that he would find a new committee member.

ACTION: RICHARD BEAL

TOWN CLERK'S FINANCIAL WARRANTS (ITEM 3):

Five financial warrants were signed by the Selectmen:

- A. \$650 (Community Development Block Grant funds)
- B. \$14,112.44 (with \$550 removed related to an Ed Gray invoice)
- C. \$453.39
- D. \$25,589.35
- E. \$929.42

Total: \$41,184.60

During the signing of the financial warrants the Town Clerk also presented for signatures the State of Maine Liquor License application for the Islesford Dock Restaurant. Each Selectman is required to sign his/her approval as part of the license renewal process.

TREASURER'S REPORT (ITEM 4):

The Treasurer presented her report with Chairman Stainton indicating that he would still like to see a section on financial commitments, i.e. Waste Removal Contract, Float Maintenance Contract, etc. The Treasurer also returned to Selectman Beal a marked up copy of his "Unpaid Property Taxes" brief which he had sent to her late in April. She indicated that a number of tax receipts had been received but there were still some of long standing as indicated below:

Unpaid Property Taxes

1 May 2001

<u>NAME</u>	<u>AMOUNT OF TAX</u>
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	<u>1998</u>
Robert Palmer	396.72
Deborah Wedge	314.64
Russell Wedge	<u>464.55</u>
Total:	\$1,175.91

	<u>1999</u>
Barbara Davis	551.73

Deborah Wedge	292.56
Russell Wedge	<u>394.85</u>
Total:	\$1,239.14

2000

Cranberry Club	1,886.80
Barbara Davis	551.73
Charles Kane	747.83
Liability Co.	3,636.33
Creighton Murch	555.97
Frank Newlin	4,458.89
Marion Olander	545.37
Marion Olander	200.87
Robert Palmer	396.44
Ravenhill heirs	1,204.16
Florence Sprague	926.08
Deborah Wedge	292.56
Russell Wedge	394.85
Total:	\$15,797.88

Grand Total for Years 1998, 1999, 2000
as of Selectmen's Meeting:

\$18,212.93

Selectman Beal inquired as to when Property Liens were issued for overdue property taxes, indicating that the repeat yearly activity by a few needed to come to a halt. He stated that it was not right that most people paid their taxes on time each year and that the few scofflaws should know early on that the Town will in the future not look kindly on those who fail to meet their responsibilities. The Town Treasurer indicated that she would be sending out notices shortly to those who were in arrears and that she understood how seriously the Board of Selectmen viewed the problem of repeat offenders. If liens have to be issued, then issue them!

ACTION: FRANCIS J. BARTLETT

COMMITTEE REPORTS, INCLUDING ISLESFORD WHARF REPORT (ITEM 5):

Chairman Stainton reported that he had received no committee reports and asked Selectmen Beal to talk with Ed Gray about the progress of the Parking Committee. A letter was received from David Thomas, Chairman of the Islesford Wharf Repair Committee with Chairman Stainton indicating that he needed to study it some more. Selectman Beal said that he also had read the report and viewed the problems with concern; that action was needed now if repairs were to be completed prior to the advent of bad weather this coming fall and winter, and that he had already talked with Selectman Rick Savage of Northeast Harbor and the

Northeast Harbor Master as to a good source of engineering expertise to examine the Islesford wharf. They both stated that *Kleinschmidt Associates, Inc.* of Pittsfield, Maine was the correct firm to address our needs. Prior to the May Selectmen's Meeting Selectman Beal talked with Steve Ruelle of *Kleinschmidt Associates, Inc.* and he stated that they were prepared to visit the Islesford sight and conduct an inspection with written report for approximately \$1,200. After further discussion about the wharf, needs for repair, and timing, Selectman Beal motioned, with second by Selectwoman McCormick, that \$1,600 be authorized for this inspection service. Selectman Beal volunteered to manage this wharf repair project and was authorized to send a letter to *Kleinschmidt Associates, Inc.* hiring their services.

ACTION: RICHARD BEAL

COMMUNITY HEALTH & COUNSELING SERVICES GRANT (ITEM 6):

The Chairman indicated that this grant funding of less than \$200 was voted upon at Town Meeting, a fact concurred in by the Town Treasurer, and that she could send them a check at her earliest. The Treasurer also indicated that the Town was paying for hot noon meals for two of its Islesford citizens who were elderly and unable to cook for themselves. The Selectmen concurred in this action and wished it continued for those in need as determined by Francis Bartlett, in her capacity as General Assistance Administrator.

REFUSE DISPOSAL COMPACT (ITEM 7):

Chairman Stainton had delivered to each Selectmen information on the Refuse Disposal Compact and indicated his preference for joining. The Board concurred and will bring this proposed compact to the town voters at either a Special Meeting or the next regular Town Meeting. In the interim Chairman Stainton will talk with Beverly Sanborn, in her capacity as Town Representative to the Hancock County Planning Commission, and determine what is the next procedure or step to be followed for joining the compact.

ACTION: DAVID STAINTON

SMALL ANIMAL CLINIC CONTRACT (ITEM 8):

Francis Bartlett indicated there were two abandoned cats on Islesford, previously owned by Barbara Davis, who left them on the island when she departed last summer. The Town currently has no place to take such animals and when she contacted the Small Animal Clinic in Ellsworth they gave her a price schedule for animals dropped off by towns or legal authorities for observation or care pending disposal. Several people on Islesford didn't want them to be euthanized but the Selectmen also agreed that spending town funds for sending them to a clinic was not appropriate.

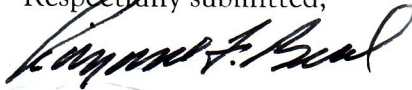
Selectman Beal said that he had spoken earlier in the morning to the Chief of Police in Ellsworth about training for the Town's Animal Control Officers. There is a bill in the legislature which would make training mandatory, but in the interim some training is appropriate in view of the number of cases of rabies in Hancock County and the requirement

for Animal Control Officer to both capture various dogs and cats from time to time and then to handle them pending disposition. He felt some training was necessary for safety purposes. The Selectmen concurred with his suggestion that he contact Bruce Savoy, phone: 934-2672 or 287-3846 and determine what schooling is available and for how much money, with a report at the next Board of Selectmen's Meeting in June.

NEXT MEETING (ITEM 9):

The meeting concluded at 1109 hours with agreement to hold the 5 June 2001 meeting at the Islesford Neighborhood House on Islesford at 0830 hours.

Respectfully submitted,



Richard F. Beal

On 5 June 2001 the above report was read and accepted on voice vote of the Selectmen.



RFB

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Special Selectmen's Meeting 17 May 2001 Minutes

A special Selectmen's Meeting was convened on Little Cranberry Island, 17 May 2001, at 1145 hours at the Islesford Neighborhood House pursuant to an Agenda announcement published 10 May 2001. The meeting convened at 1147 hours with Selectmen David Stainton, Richard Beal and Denise McCormick in attendance, along with Town Clerk & Treasurer Francis J. Bartlett.

TREASURER'S WARRANT (ITEM 1):

The Town Treasurer presented a Financial Warrant in the amount of \$11,244.58 which was reviewed. Chairman Stainton pointed out that the invoice from Gray Enterprises for waste disposal was not in accordance with his contract in that the invoice should reflect each trip made with an explanation of what was actually hauled off the islands. Accordingly, the amount of \$2,766.66 was removed from the warrant pending notification to Mr. Gray to present his invoices pursuant to his contract. The amount of \$8,477.92 was unanimously approved for payment of bills.