

BOARD OF SELECTMEN

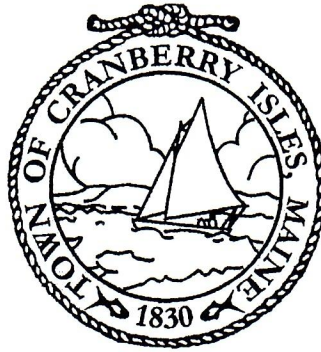
PHIL A. WHITNEY, CHAIRMAN

AARON W. GRAY

DANIEL S. LIEF

TOWN CLERK / TREASURER

DENISE McCORMICK



MUNICIPAL FACILITIES COMMISSION

MALCOLM DONALD, EVE HARRISON

JASON PICKERING, LISE PRATT

FRANK REECE, CHRIS WHITE

FACILITIES SUPERVISOR

BILL McGUINNESS

## NOTICE

The Cranberry Isles Board of Selectmen Will Conduct Their Regular Monthly Meeting on Tuesday, December 5, 2006 at 0900 AM at the Community Center, Great Cranberry Island, ME.

## AGENDA

- I Call To Order
- II Review / Approval 11/02/06 Minutes
- III Review / Signing Financial Warrants
- IV Communications:
  - A. Letter: Life Flight Foundation – Thank You
- V Appointments / Resignations:
  - A. Appointment (Interim): Hal Newell – MFC
- VI Old Business:
  - A. Status: E-911 Compliance Progress
  - B. Status: Beal & Bunker Subsidy Negotiations

- C. Report: Private Property Trespass Issues
- D. Status: Comprehensive Plan Progress
- E. Status: GCI Snow Plowing

VII New Business:

- A. Report: Emergency Mgt. Training Seminar – Rockport 11/9 – 11/12
- B. Citizens Petition: New Ordinance Moratorium
- C. Citizens Petition: Establish Police Department
- D. Hancock County Planning Commission: USDA Funding Support Letter
- E. Discussion: GCI Gravel Pit Uses Policy
- F. Report: GCI Telemedicine Visit 11/20

VIII Other Business

IX Audience Communications

X Executive Session

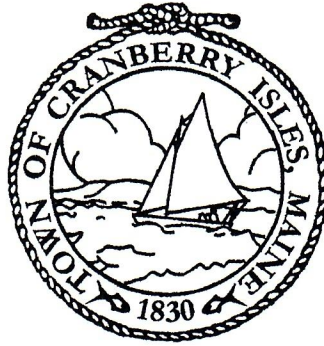
XI Adjournment

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**Board of Selectmen's Meeting Minutes  
December 05, 2006  
Cranberry Island Community Center**

**Attendance:**

Phil Whitney, Chairman B.O.S.

Dan Lief, B.O.S.

Aaron Gray, B.O.S.

Denise McCormick, Town Clerk

Nanette Hadlock, Deputy Clerk

Bill McGuinness, Facilities Supervisor

Eric Dyer, Island Institute

Eve Harrison, M.F.C.

Chris White, M.F.C.

Hal Newell, M.F.C.

Everett Profit

**I. Call to Order:** 8:51 A.M. by Phil Whitney, Chairman.  
Due to time constraints, the meeting begins nine minutes early. The Board will review if necessary.

**II. Review / Approval 11/02/06 Minutes**  
Aaron Gray moves to accept the 11/02/06 Board of Selectmen's Meeting Minutes as written. Dan Lief seconds the motion, with a unanimous vote by Phil Whitney.  
**Motion passes.**

**III. Review / Signing Financial Warrants**

Warrant #49: \$ 3866.56

Warrant #50: \$ 14243.75

Warrant #51: \$ 7687.71

Warrant #52: \$ 57643.88 \*

**Total: \$ 83441.90**

*\* Warrant #52: Phil Whitney does not approve paying Fire Department Expenses, as no quarterly reports have been received from the Fire Departments. Fire Department Expenses total \$ 6915.68. Selectman Gray and Selectman Lief do approve financial warrant # 52 in it's entirety.*



*\* The Treasurer submits a bill for further research for Fire Department, Zone 1 Great Cranberry Island. The bill total is \$578.00, payable to Cranberry Island Futures Group for gasoline purchases in a thirty-two day time frame. This bill is not included on today's warrants.*

#### **IV. Communications**

##### **A. Letter: Life Flight Foundation**

The Life Flight Foundation has sent a letter to the Town of Cranberry Isles, thanking us for the donation of \$1000.00 approved at the March 2006 Town Meeting.

#### **V. Appointments / Resignations**

Dan Lief moves to appoint Hal Newell on a temporary basis until annual town meeting in March 2007, as Municipal Facilities Commission Member. Aaron Gray seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

#### **VI. Old Business**

##### **A. Status: E-911 Compliance Progress**

Great Cranberry Island: Letters will be sent to abutters of private roads this week for the naming process.

Islesford: Work is expected to begin, and hopefully to finish the numbering process by the end of 2006. Bill McGuinness and Nan Hadlock will work on this project.

##### **B. Status: Beal & Bunker Subsidy Negotiations**

While communications continue, no further progress has been gained with this project. Selectman Lief intends to plan a meeting before the Christmas Holiday. Selectman Whitney inquires if there is anything expected for the town meeting warrant. Selectman Lief is not sure at this time.

##### **C. Report: Private Property Trespass Issues**

At the November Board Meeting, G.C.I. resident Robin Richman requested that the Selectmen further research the private property trespass / gun use laws. Selectman Whitney contacted Maine Municipal Association (M.M.A.) and the local game warden service. It is apparent that there are no trespass issues, with or without firearms, unless the land has been posted by the owner, or requested in writing or verbally for an individual not to use the property in question. There are state laws covering proximity to shooting near residences, reckless conduct with firearms.

##### **D. Status: Comprehensive Plan Progress**

No progress has been made on the new comprehensive plan at this time. Eric Dyer and Dan Leif will try to kick off the new year with this project. This is considered a priority. Anyone who would like to volunteer to serve with this endeavor, please contact the selectmen or the town office.

**E. Status: GCI Snow Plowing**

There is a slight increase over last year for the GCI snowplowing contract. Selectman Whitney informs that Blair Colby is considering moving from the island, but his new contract provides for subcontractors to run the plowing equipment in Mr. Colby's absence. Proof of insurance for private contractor Blair Colby is on file at the town office, and also covers subcontractors.

**VII. New Business**

**A. Report: Emergency Mgt. Training Seminar- Rockport 11/9-11/12**

Some Islesford and Great Cranberry residents attended emergency management training in Rockport in November. Selectman Whitney attended the training and reports that the material covered was very good and many of the seminars related to emergencies that could potentially occur on our islands. Costs for the training were covered by Zone 1, GCI Fire Department and the Town of Cranberry Isles. Costs for E.M.T. and First Responder training which took place last spring were covered by the Zone 2, Islesford Fire Department.

**B. Citizens Petition: New Ordinance Moratorium**

A certified legal petition has been received by the Selectmen asking for a moratorium on all further ordinances until the town can figure out how to enforce the current ordinances effectively. This petition assures that the request will appear as a warrant article at the 2007 annual town meeting. The petition also asks for the warrant article to be placed on the town meeting warrant ahead of any proposed ordinance articles.

**C. Citizens Petition: Establish Police Department**

A certified legal petition has been received by the Selectmen asking for the establishment of a year round police department, with one or more officers for the Town of Cranberry Isles. This petition assures that the request will appear as a warrant article at the 2007 annual town meeting.

**D. Hancock County Planning Commission: USDA Funding Support Letter**

A letter has been received by the Selectmen from Tom Martin of the Hancock County Planning Commission. The letter requests a letter of support as the commission seeks another round of USDA funding for solid waste technical assistance.

Dan Lief moves to sign a letter of support for the Hancock County Planning Commission as requested. Phil Whitney seconds the motion, with a unanimous vote by Aaron Gray. **Motion passes.**

The letter is signed by the Selectmen at this meeting.

**E. Discussion: GCI Gravel Pit Uses Policy**

Chris White has submitted a proposal for Great Cranberry Island Gravel Pit Usage. A public meeting was held at the gravel pit on November 10, 2006. Usages in the proposal do not disturb present uses of the property.

Phil Whitney moves to accept the proposal presented by Chris White for recommended uses of GCI Gravel Pit. This is a guide for M.F.C., B.O.S., and the



Facilities Supervisor for use of this property. Dan Lief seconds the motion, with a unanimous vote by Aaron Gray. **Motion passes.**

**F. Report: GCI Telemedicine Visit 11/20**

On November 20, 2006, a nurse from the Seacoast Mission, Dr. Ingrisano and Tish Tansky made an informal visit to Great Cranberry Island to provide additional medical attention to Islanders. Approximately sixteen to twenty individuals attended the clinic. It is hoped for Islesford to receive a visit of the same nature in December.

**VIII. MFC Report**

**A. Town Offices**

No communication at this time.

**B. Roads Maintenance**

- The Town has received four bidders on the GCI Sand and Salt Shed project. Three separate bids were received from each based upon the type of siding used.

|                        |             |            |
|------------------------|-------------|------------|
| John Goodwin, JR*      | \$ 68645.00 | (shingles) |
|                        | \$ 61096.00 | (Vinyl)    |
|                        | \$ 61050.00 | (T 111)    |
| Atkinson Builders      | \$ 71487.00 | (Shingles) |
|                        | \$ 65074.00 | (Vinyl)    |
|                        | \$ 65404.00 | (T 111)    |
| DCS Construction Corp. | \$ 68800.00 | (Shingles) |
|                        | \$ 68800.00 | (Vinyl)    |
|                        | \$ 67300.00 | (T 111)    |
| Cadillac Builders      | \$ 86360.40 | (Shingles) |
|                        | \$ 75219.80 | (Vinyl)    |
|                        | \$ 74680.46 | (T 111)    |

*\* A note was attached to the Goodwin Bid offering an electric door opener for an additional cost of \$1000.00, and to pave the exterior apron for an additional cost of \$2040.00. It has been decided by the facilities supervisor to not purchase the electric door opener, but to go ahead and purchase the paving of the exterior apron.*

Dan Lief moves to accept the bid from John Goodwin, JR, and directs the facilities supervisor to make the decision on which type of siding to use, considering ease of maintenance, long lasting, and aesthetically pleasing. Aaron Gray seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

- Islesford Snow Removal Employee Corey Alley has suggested the need for a lean to for covering the back of the sand truck during bad weather. A rough draft

drawing of a proposed lean to is presented and there are funds in the budget to do this project, under department 53, solid waste building.

- Dan Lief moves to allow the facilities supervisor to spend up to \$3600.00 to build a cover for the Islesford Plow Truck. Aaron Gray seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**
- Dan Lief requests that pothole filling on Sandbeach Road at Islesford move ahead for safety reasons. It is also suggested that Harding Point Road at GCI needs pothole filling attention as well.

**C. Manset Maintenance**

The part for the overhead door at Manset Warehouse building is in, and should be fixed by the end of the year.

**D. Manset Business Development**

No communication at this time.

**E. Parking Administration**

No communication at this time.

**F. Town Property Inventory / Usage**

- A 2007 contract with Karin Whitney for custodial services at the GCI restroom / town dock shed is signed by Dan Lief and Aaron Gray. Phil Whitney recuses himself from signing the contract.
- Selectman Lief reports that a sketch of a proposal for the Islesford Town Garage Site will be presented to Islesford Resident Ellen Gellerstedt.
- Eve Harrison suggests that grading of the Islesford Town Field (Hadlock Field) is needed to promote sports activities on the island. Selectman Whitney advises that any budgetary requests should be presented by the January Board of Selectmen's Meeting for consideration. It is also suggested that she confer with Lise Pratt and/or Lisa Dale who are volunteers working on usage for Hadlock Field.

**G. GCI Store / Public Restrooms**

No communication at this time.

**H. Trash Disposal**

No communications at this time.

**I. Wharves / Floats / Ramps / Harbors**

Regarding the Sutton Island Town Float, discussion took place about whether to leave the float in for the winter season, or to remove it.

Aaron Gray moves to take the Sutton Float out until spring launching. Dan Lief seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

Roy Hadlock will be asked to haul the float out for winter storage.

**J. Grants**

No communication at this time.

**K. Leases & Real Estate**

No communication at this time.

**L. Budget & Warrants**

A budget and warrant workshop meeting is scheduled for Saturday, December 09, 2006 at the Town Office at Islesford.

**IX. Other Business**



- It has come to the Town's attention that the Appeals Board has no formal bylaws giving them authority to rule on all land use issues. The Appeals Board has requested that the Board of Selectmen appoint a committee consisting of two appeals board members, and three volunteer members from the community to draft an appeals board ordinance for the voters for consideration. Selectman Whitney and Selectman Lief request that a committee proposal be brought to the Board of Selectmen for discussion.
- Enforcement of the vehicle importation ordinance is on hold at this time as it has come to the selectmen's attention that the ordinance, as written, does not provide for the code enforcement officer to enforce it. The town attorney is conferring with the selectmen on this issue.
- Selectman Lief reports that it is very hopeful that the Cranberry Isles will have Broad Band internet access sometime this spring. Hal Newell, Eric Dyer, and Bill McGuinness are working on this project.

**X. Audience Communications**

No communications at this time.

**XI. Executive Session**

None requested.

**XII. Adjournment-11:12 A.M.**

Aaron Gray moves to adjourn the meeting. Dan Lief seconds the motion, with a unanimous vote by Phil Whitney. **Motion passes.**

*The next regularly scheduled Board of Selectman's Meeting will be on Tuesday, January 09, 2006, 8:30 P.M., at the Islesford Neighborhood House.  
Please note: Members of the public are encouraged to attend.*