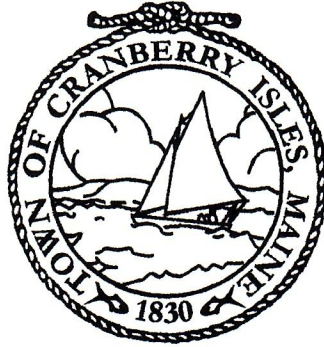


BOARD OF SELECTMEN

PHIL A. WHITNEY, CHAIRMAN
AARON W. GRAY
DANIEL S. LIEF

TOWN CLERK / TREASURER

DENISE McCORMICK



MUNICIPAL FACILITIES COMMISSION

HUGH SMALLWOOD, CHAIRMAN
MALCOLM DONALD, EVE HARRISON
MICHAEL PHILLIPS, JASON PICKERING
LISE PRATT, CHRIS WHITE

MAINTENANCE SUPERVISOR

BILL McGUINNESS

The Cranberry Isles Board of Selectmen Will Conduct Their Regular Monthly Meeting on Thursday, June 8, 2006 at 8:45AM at the Community Center, Great Cranberry.

Agenda

- I Call To Order
- II Review / Approval 5/9/06 Minutes
- III Review / Signing Financial Warrants
- IV Communications:
- V Appointments / Resignations:
 - A. Resignation: Deputy Fire Warden
 - B. Resignation: Emergency Management Officer
 - C. Appointment: Emergency Management Officer
 - D. Appointment: Constable
 - E. Appointment: Harbor Master
 - F. Appointment: Planning Board
 - G. Appointment: Planning Board Alternates (2)
- VI Old Business:
 - A. Discussion: Law Enforcement – ATV Public Hearing
 - B. Discussion: Law Enforcement - Vehicle Importation Letter
 - C. Discussion: Law Enforcement – Junk Vehicles & Health Issues

- D. Report: Floodplain Ordinance Public Hearing
- E. Report: Ambulance Service Costs
- F. Report: Telemedicine / Health Research Visits - GCI & Islesford
- G. Discussion: Taxpayer Bill of Rights Support Request

VII New Business:

- A. Assignment MFC: Town / CIRT Land Use Documentation
- B. Assignment MFC: Old Cemeteries Maintenance
- C. Discussion: MFC Position Vacancy
- D. Signatures: Cleaning Contract – Manset Waiting Room / Restroom
- E. Discussion: GCI Snow Plowing Contract Renewal
- F. Report: Hancock County Municipal Clerks Annual Meeting 5/9
- G. Report: Maine Municipal Association Selectmens Seminar 5/10
- H. Discussion: RCC Ellsworth 911 Responses – Cranberry Isles Zones
- I. Discussion: Islesford Fuel Deliveries
- J. Report: First Bank Account Proposal

VIII MFC Report:

- A. Town Offices
- B. Roads Maintenance
- C. Manset Maintenance
- D. Manset Business Development
- E. Parking Administration
- F. Town Property Inventory / Usage
- G. GCI Store / Public Restrooms
- H. Trash Disposal
- I. Wharves / Floats / Ramps / Harbors
- J. Grant Applications
- K. Leases & Real Estate
- L. Budget & Warrants

IX Town Officer Reports:

X IX Other Business:

XI XII Audience Communications:

XII XIII Executive Session

XIII XIV Adjournment

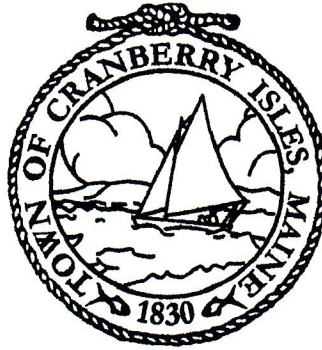
Please Note: Members of the Public Are Encouraged To Attend.

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FACILITIES SUPERVISOR

BILL McGUINNESS

**06/08/06 Board of Selectmen's Meeting
Meeting Minutes
Community Center
Great Cranberry Island, ME**

Attendance:

Phil Whitney, BOS Chair

Dan Lief, BOS

Aaron Gray, BOS

Denise McCormick, Town Clerk

Bill McGuinness, Facilities Supervisor

Karin Whitney

Hal Newell

Carl Brooks

Ed Gray

I. Call To Order- 8:45 AM by Chairman Phil Whitney.

II. Review/Approval 05/09/06 Minutes

Section III, A: Signatures: GCI Store Lease Extension

Eve Harrison agreed to meet on April 24, 2006, (not May 02, 06 as previously reported) with Clay Taylor and her builder.

Phil Whitney moves to accept the 05/09/06 minutes with correction. Aaron Gray seconds the motion. **Motion passes.**

III. Review/Signing Financial Warrants

Warrant # 23: \$ 4,319.83

Warrant # 24: \$ 4,598.75

Warrant # 25: \$ 28,735.96

Warrant # 26: \$ 41,194.43

Total: \$ 78,848.97

IV. Communications

To be discussed later in the meeting.

V. Appointments / Resignations

A. Resignation: Deputy Fire Warden

The Board of Selectmen accept with regret the resignation of Wesley Bracy, JR as Deputy Fire Warden. Thank you for your years of service to the Town of Cranberry Isles. This resignation creates a vacancy which is appointed by the State Fire Warden.

B. Resignation: Emergency Management Officer

The Board of Selectmen accepts with regret the resignation of Phil Whitney as Emergency Preparedness Liaison.

C. Appointment: Emergency Management Officer

Phil Whitney nominates Margaret Blank of Islesford as Emergency Preparedness Liaison for the Town of Cranberry Isles. Margaret has agreed to accept the position. Mr. Whitney feels there is a great amount of work to be done due to the recent mandate by Homeland Security. Some of the duties that will be required include the creation of a Standard Operations Plan, organizing various response groups in a crisis situation, distributing information, organizing required testing, NIMS compliancy assessment report, and pandemic flu preparedness. The Town has not approved this position as a paid position at this point, but Phil Whitney feels it should be due to the amount of work that needs to be done before October 2006.

Phil Whitney moves that Margaret Blank be appointed as Emergency Preparedness Liaison, on an interim basis until next annual Town Meeting, and to pay her fifteen dollars (\$15.00) an hour, up to six hundred dollars (\$600.00), out of the administration budget. This appointment is contingent on approaching Margaret Blank after the meeting, to explain the job requirements and to receive her acceptance. Dan Lief seconds the motion, with a unanimous vote by Aaron Gray. **Motion passes.**

Selectmen sign the appointment letter.

D. Appointment: Constable

Phil Whitney nominates Rodney Wimer of Great Cranberry Island as Constable.

Dan Lief moves that Rodney Wimer be appointed as Constable for the Town of Cranberry Isles, contingent on completion of a satisfactory background check. Phil Whitney seconds the motion, with a unanimous vote by Aaron Gray. **Motion passes.**

E. Appointment: Harbormaster

Phil Whitney nominates Rodney Wimer of Great Cranberry Island as Harbormaster.

Phil Whitney moves to appoint Rodney Wimer be appointed as Harbormaster, contingent on completion of a satisfactory background check. Dan Lief seconds the motion, with a unanimous vote by Aaron Gray. **Motion passes.**

F. Appointment: Planning Board

The Selectmen accept with regret the resignation of Ed Horvath as Planning Board Member. Thank you for your years of service to the Town of Cranberry Isles.

Phil Whitney nominates Sally Rowan of Islesford as Planning Board Member to fill out the term of Ed Horvath, whose term expires in 2008.

Phil Whitney moves to appoint Sally Rowan as Planning Board Representative for the Town of Cranberry Isles to fill the vacancy which will expire in 2008. Dan Lief seconds the motion, with a unanimous vote by Aaron Gray. **Motion passes.**

G. Appointment: Planning Board Alternates

It has come to attention that the Town of Cranberry Isles has not appointed Planning Board Alternates in some time. Planning Board Alternates attend meetings, but only vote when a quorum is needed.

Dan Lief moves that Phil Whitney be appointed as Planning Board Alternate for the Town of Cranberry Isles. Aaron Gray seconds the motion, with Phil Whitney abstaining. **Motion passes.**

Aaron Gray moves that Dan Lief be appointed as Planning Board Alternate for the Town of Cranberry Isles. Phil Whitney seconds the motion, with Dan Lief abstaining. **Motion passes.**

VI. Old Business

A. Discussion: Law Enforcement- ATV Public Hearing

A public hearing will be held on ATV Use and Other Small Vehicle Use at the Community Center on Great Cranberry Island on Thursday, June 15, 2006 at 4:00 P.M. Sue Pomerleau from the Department of Motor Vehicles will be in attendance. Gators and Mules are not considered ATVs or Golf Carts. All vehicles, no matter the kind, will be driven by licensed operators, properly registered, and insured.

B. Discussion: Law Enforcement- Vehicle Importation Letter

A letter has been drafted by Selectman Lief and Code Enforcement Officer Kimberly Keene in regards to Vehicle Importation Violations. Letters are planned to be sent out on July 15, 2006. Selectman Gray voices his concerns with the Vehicle Waste Importation Ordinance. All Selectmen agree that some control of vehicles is necessary.

Phil Whitney moves that the letters be sent out as written to registered voters, taxpayers, and contractors. Dan Lief seconds the motion, with Aaron Gray abstaining. **Motion passes.**

C. Discussion: Junk Vehicles & Health Issues

Code Enforcement Officer Kimberly Keene will be asked to come to the Great Cranberry Island to look over junk vehicle/health issue progress. She will also be updating the vehicle inventory list previously compiled.

D. Report: Floodplain Ordinance Public Hearing

A small turnout attended the Public Hearing on the Floodplain Management Ordinance on May 23, 2006 at the Islesford Neighborhood House. Most Town Officials and two representatives from the State Planning Office were present to answer any questions. Selectmen are planning a special Town Meeting in the month of August to deal with the following issues:

- Floodplain Management Ordinance
- Petition filed for nomination process for elected officials

Selectmen are encouraging those people who are unhappy with the vehicle importation ordinance to work on an alternative plan in anticipation of this meeting, including a legal petition, and any necessary drafts.

Phil Whitney moves to set a Special Town Meeting for August 15, 2006 at 9:00 A.M., on Islesford. Dan Lief seconds the motion, with a unanimous vote by Aaron Gray. **Motion passes.**

In regard to the petition filed for changing the nomination process for elected officials, it may not include by title all elected officials. Research will be done with Maine Municipal Association and/or the Town Attorney, with a reply in writing as to if all elected officials should be included.

E. Report: Ambulance Service Costs

The Board of Selectmen have asked the Deputy Clerk to research local ambulance costs following a letter requesting this by a resident. Ambulance Companies researched were Southwest Harbor, Northeast Harbor, and County Ambulance. All three ambulance companies reported comparable costs. We also learned that charges depend on how many attendants are on board with the patient being transported, and whether those attendants are paramedics or basic life support professionals. Charges are also based on whether the transport is an emergency or non-emergency run. Mileage charges start when the ambulance begins to move with patient on-board, and range from \$10.00 to \$11.00 per mile. Use of a cardiac monitor ranges from \$80.00 to \$90.00 per trip, IV ranges between \$90.00 to \$98.00, Oxygen ranges from \$20.00 to \$60.00, and a pulse ox meter ranges from \$20.00 to \$42.00.

F. Report: Telemedicine / Health Research Visits-GCI and Islesford

Two representatives from the Sea Coast Mission visited Great Cranberry Island on May 05, 2006 and Islesford on May 15, 2006 to discuss the Telemedicine Program with Selectmen Whitney and some residents. The general consensus of the meetings was that more routine clinics/screenings are needed at the Islands, and one suggestion called for the need of an assisted living facility for the Islands. At this time we are waiting to hear back from the Sea Coast Mission.

G. Discussion: Taxpayer Bill of Rights Support Request

At last month's Board Meeting, the Selectmen had received a letter from the Town Council of Gray, Maine, asking for a letter of support for the TABOR bill. This decision was tabled until further research until this meeting. At this time the request is mute, as the TABOR has been approved as a vote on the November ballot.

VII. New Business

A. Assignment MFC: Town/CIRT Land Use Documentation

Selectmen wish to assign the Municipal Facilities Commission the task of documenting land use arrangements regarding houses and land with Cranberry Isles Realty Trust, and to produce documentation to define responsibilities. Phil Whitney moves to assign MFC to come up with Land Use Documentation between the Town of Cranberry Isles and CIRT. Dan Lief seconds the motion, with a unanimous vote by Aaron Gray. **Motion passes.**

B. Assignment MFC: Old Cemeteries Maintenance

Selectmen wish to assign the Municipal Facilities Commission as being in charge of veterans' graves with the Town of Cranberry Isles. The Town is also responsible for cemeteries that have experienced no burials for forty years. Dan Lief moves to assign MFC maintenance of old cemeteries where law requires. Phil Whitney seconds the motion, with a unanimous vote by Aaron Gray. **Motion passes.**

C. Discussion: MFC Position Vacancy

Following the recent resignation of MFC Member Michael Phillips, there is a vacancy on the Municipal Facilities Commission. This is an elected position. Phil Whitney moves to place the vacancy as a warrant article for the Special Town Meeting in August. Dan Lief seconds the motion, with a unanimous vote by Aaron Gray. **Motion passes.**

D. Signatures: Cleaning Contract-Manset Waiting Room/Restroom

A contract has been written for Karin Whitney of GCI for cleaning the restroom and waiting room area at our Manset Facility. The contract is for the period May 15, 2006 to October 15, 2006. Work entails cleaning the Manset restroom and waiting area three times a week, and periodically cleaning two office spaces. The amount of the contract is for \$1320.00, with three payments of \$440.00 each on June 15, August 15, and October 15, of 2006. The rate of pay is \$20.00 per hour.

Dan Lief moves that we accept the contract as written. Aaron Gray seconds the motion, with Phil Whitney abstaining. **Motion passes.**

In regard to public restrooms at Islesford, the restrooms at Lief's Dock are the official public restrooms.

Bill McGuinness will write a contract for cleaning of the Town Office at Islesford.

E. Discussion: GCI Snow Plowing Contract Renewal

The snow plowing contract with Blair Colby expired in April 2006. A new contract will need to be written this summer for next winter's plowing. Selectmen wish for Bill McGuinness to spend up to five hours on an analysis policy which will show rough figures for expenditures of a snow plowing contractor vs. a snow plowing town employee. This will be discussed at the next scheduled Selectmen's Meeting.

Also to be discussed at the next Selectmen's Meeting will be the issue of liability insurance for town contractors. Dan Lief volunteers to work with Bill and Denise on insurance issues.

F. Report: Hancock County Municipal Clerks Annual Meeting

On May 05 Town Clerk Denise McCormick and Deputy Clerk Nan Hadlock went to the Hancock County Municipal Clerk's Annual Meeting held at Pat's Pizza in Ellsworth. It was a great opportunity to network with other area clerks, (and the pizza was delicious!). Brown's Bindery gave a presentation on the process and importance of preserving Town Records. Fireproof vaults for records and practical ways of handling old records was discussed. The Town of Cranberry Isles has only identified one book that might be a candidate of restoration. Selectmen wish to move ahead on the purchase of a fire proof vault, which money had been budgeted for already.

G. Report: Maine Municipal Association Selectmen's Seminar

Selectmen Aaron Gray and Phil Whitney attended a Selectmen's Seminar sponsored by M.M.A. on May 10 in Orono. Three attorneys were present to discuss various issues.

H. Discussion: RCC Ellsworth 911 Responses-Cranberry Isles Zones

Recently Phil Whitney met with Linda Dunno from the Hancock County Regional Communications Center to discuss emergency response zones for the Town of Cranberry Isles. Test 911 calls were made from Great Cranberry and Islesford, and were successful. Both calls came up for the Center Dispatcher as "Town of Cranberry Isles" *It is extremely important to tell the dispatcher which particular Island you are calling from right away when calling 911. This will allow the dispatcher to promptly alert the proper response team.*

A memorandum of understanding has been drafted for Acadia National Park and the Town of Cranberry Isles on the handling of Emergency Services. The Park is the dominant presence on both Baker's and Bear Islands, and therefore, according to the memorandum of understanding, Acadia Park will be responsible for coordination of emergency services on both of those Islands. Emergency Service Zone 2, (Islesford, including the Islesford Museum Property), shall be the responsibility of the Town of Cranberry Isles. Work is still in progress with Emergency Zone 3, (Sutton Island). The Park does not own any property on this Island. Phil Whitney will take responsibility for speaking with Town Attorney in regards to this issue.

I. Discussion: Islesford Fuel Deliveries

Chaplin Fuel Service has decided to no longer supply Islesford Residents with home fuel. Acadia Fuel of Southwest Harbor has taken over fuel deliveries to Islesford for both kerosene and regular heating oil, with the possibility of propane deliveries. The owner is John Seavey and his company can be reached by telephone at 244-9664 or 244-9699. Business cards are available at the Town Office.

J. Report: First Bank Account Proposal

The First Bank sent three representatives to the Town Office to give a presentation of their services available. An attractive package was presented, and may yield higher percentage rates than the accounts we now hold with

Bar Harbor Banking and Trust. Selectmen ask Treasurer Denise McCormick to check into the comparable percentage rates available with both Bar Harbor Bank and Union Trust Company.

Dan Lief moves that Denise is authorized to move town accounts with the First, but if any other bank is considered, it will come back before the Board of Selectmen before a decision is made. Aaron Gray seconds the motion, with Phil Whitney making it unanimous. **Motion passes.**

VIII. MFC Report

A. Town Offices

A new lease was written for the Town Office space on Islesford with the Valdinas. It was discovered that there were some date inaccuracies in the lease signed at the last meeting. The new lease, reflecting changes, was signed by the Board of Selectmen.

B. Roads Maintenance

When the weather clears, Rings Paving will begin the scheduled paving jobs at Great Cranberry Island.

C. Manset Maintenance

Recent work by Bill McGuinness at the Manset Property includes moving the bench to the float, building a cleaning supply cupboard door, and the start of installing safety lines on the railings.

D. Manset Business Development

No communication at this time.

E. Parking Administration

Both the Manset and Northeast Harbor Parking Lots are fully rented at this time.

F. Town Property Inventory / Usage

A letter has been received by a concerned resident about the lobster traps that are being stored in the Town Field. This is a violation according to the original Town Deed from Russell Hadlock in 1956 when the land was conveyed to the Town of Cranberry Isles.

“ The premises shall be kept neat and clean at all times and reasonably open and free from growth of brush and trees and the shore shall not be used for storage of boats, floats, bridges, lobster gear and similar property. The Selectmen from time to time of the Town of Cranberry Isles shall act as custodians of the premises; and, within the limits above set forth, they shall determine the specific uses to be made thereof. Said Selectmen may permit the use of the shore for periodic painting and repairing of boats. They may also permit such use of the well on said premises, as they deem advisable.”

Book 791, Page 575

Hancock County Registry of Deeds

Aaron Gray moves that Dan Lief will investigate whose traps are at the Town Field and Town Dock, and to see if he can get them removed. Phil Whitney seconds the motion. **Motion passes.**

G. GCI Store / Public Restrooms

A letter has been received from Cranberry General Owner Clay Taylor stating that the store project is being delayed until no earlier than September 2007. A temporary lease will be written to reflect the change in plans for the existing store. Bill McGuinness will follow up on this.

H. Trash Disposal

No communications at this time.

I. Wharves/Floats/Ramps/Harbors

Tie-up limits at Town Floats continue to be an issue in our harbors. Twenty plus feet boats may be damaging smaller dinghies belonging to others, and available space is limited.

Dan Lief states that "we will never have tie up space for twenty plus feet boats." Many residents would like to see an alternative tie up place for larger skiffs. Space for this is a definite concern in a harbor the size of Islesford's. The current Docking Ordinance does not provide guidance on the size of boats to be tied up, just how long a boat can stay there. Time limits are also an issue, especially as we progress into the summer season. The Harbor Ordinance Committee is presently working on a new ordinance and is considering these issues.

Phil Whitney will speak with Edgar Blank about enforcement of our current docking ordinance which states:

"1. No person shall tie up and leave a boat at any town float or dock for more than two (2) hours except to beach the same for repairs."

"5. Failure to comply with these regulations shall result in a warning or fine of not more than \$50.00 nor less than \$20.00."

"6. Harbormasters and Constables of the Town of Cranberry Isles, Maine, shall have the authority to enforce this ordinance."

*-Docking Ordinance of the Town of Cranberry Isles
-as amended March 12, 1990*

A full copy of this ordinance can be obtained from the Town Office.

J. Grant Applications

The Reimbursement monies for the Sand/Salt Shed at Islesford are being held by the Department of Transportation. Work is still in progress as to what the needs are for the Recycling Center Site, as well as the needs of any buildings that would go there.

K. Leases & Real Estate

No communications at this time.

L. Budget & Warrants

No communications at this time.

IX. Town Officer Reports

Dan Lief reports that Fire Chief Courtney Chaplin has submitted a verbal officer's report to the Selectmen for Fire Department, Zone 2, Islesford. Pump use refresher training was held for volunteers recently. Fundraising activity plans for this summer are underway for a tanker truck. It appears that we need to prove that we have the capacity to move volumes of water as part of upgrading our class for Fire Protection. A new tanker truck would cost approximately \$150,000.00.

A written report was submitted by Michael Westphal from Zone 1 Fire Department, Great Cranberry Island. New turnout gear was recently acquired with the help of a grant for the Department of Homeland Security. Two tires and rims were replaced on the Red GMC Pumper Truck. A third defibrillator will be ordered for Great Cranberry to be kept at the store on Cranberry. Letters have been sent to residents recommending how many fire extinguishers and smoke detectors to be kept in a house, with an opportunity to order these tax free through the department. "No fires without permit" signs are planned to be posted at local beaches. Fundraising plans include suppers to be held on July 15 and August 19.

X. Other Business

It has been reported that the ramp going from the parking lot to the restaurant dock, near the public restrooms, has washed away and may be a safety issue. Dan Lief assures that this is being fixed.

XI. Audience Communications

No communications at this time.

XII. Executive Session

None requested.

XIII. Adjournment-2:28 PM

Phil Whitney moves to adjourn the meeting. Aaron Gray seconds the motion.
Meeting adjourns.

Due to the Independence Day Holiday, the next scheduled Board of Selectmen's Meeting will be held on Tuesday, July 11, 2006, at Islesford.

Please Note: The public is encouraged to attend.