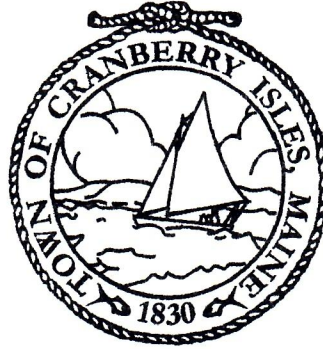


BOARD OF SELECTMEN

PHIL A. WHITNEY, CHAIRMAN
AARON W. GRAY
DANIEL S. LIEF

TOWN CLERK / TREASURER

DENISE McCORMICK



MUNICIPAL FACILITIES COMMISSION

HUGH SMALLWOOD, CHAIRMAN
MALCOLM DONALD, EVE HARRISON
MICHAEL PHILLIPS, JASON PICKERING
LISE PRATT, CHRIS WHITE

MAINTENANCE SUPERVISOR

BILL McGUINNESS

The Cranberry Isles Board of Selectmen Will Conduct Their Regular Monthly Meeting on Tuesday, May 2, 2006 at 8:30AM at the Neighborhood House, Islesford.

Agenda

- I Call To Order
- II Review / Approval 4/4/06 Minutes
- III Review / Signing Financial Warrants
- IV Communications:
 - A. Letter – Taxpayer Bill of Rights (TABOR):
 - B. Letter: Department of Education Re: Maine Readiness Campaign:
 - C. Letter: Maine Municipal Association (MMA) Re: Proposed Repeal of Most Personal Property Taxes
- V Appointments / Resignations:
 - A. Appointments: Annual Town Officer Positions
 - B. Resignation: Richard Beal – Constable, Harbormaster, Shellfish Commission
 - C. Discussion: Planning Board Potential Vacancy

VI Old Business:

- A. Report: Law Enforcement – Proclamation Amendment
- B. Report: Law Enforcement - Vehicle Importation
- C. Report: Law Enforcement – Junk Vehicles & Health Issues
- D. Discussion: GCI Street Naming Ordinance Implementation
- E. Discussion: Floodplain Management Ordinance
- F. Decision: Sutton Island Dock Light Repair Bids
- G. Report: Ambulance Service Costs
- H. Decision: Road Paving Bids
- I. Notification: Mt. Desert Nursery Parking Lot Non-Availability
- J. Signatures: Jennifer Litteral Contract – Harbor Ordinance Facilitator

VII New Business:

- A. Discussion: GCI Store Construction Project Changes
- B. Signatures: Valdina / Town Office Lease Renewal
- C. Nominations: June 13 Primary – Wardens & Ballot Clerks
- D. Signatures: Municipal Tax Lien Release – George Brainard
- E. Signatures: 2006 Tax Commitment Letter
- F. Proposal: GCI Futures Group Second Gas Tank Installation
- G. Report: Affordable Housing Conference – Belfast 4/27-28
- H. Notification: Proposed Telemedicine Research Visits 5/05 & 5/15
- I. Discussion: Amendments - Municipal Shoreland Zoning Guidelines
- K. Discussion: GCI Store Construction Project Changes
- J. Application: Islesford Dock Restaurant Liquor License Renewal

VIII MFC Report:

- A. Town Offices
- B. Roads Maintenance
- C. Manset Maintenance
- D. Manset Business Development
- E. Parking Administration
- F. Town Property Inventory / Usage
- G. GCI Store / Public Restrooms
- H. Trash Disposal
- I. Wharves / Floats / Ramps / Harbors
- J. Grant Applications
- K. Leases & Real Estate
- L. Budget & Warrants

X Town Officer Reports

XI Other Business

XII Audience Communications

XIII Executive Session

XIV Adjournment

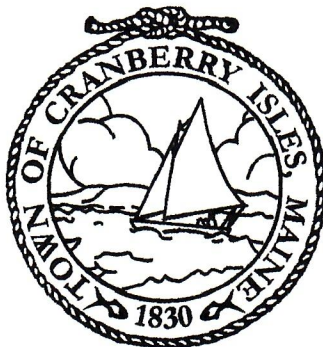
Please Note: Members of the Public Are Encouraged To Attend.

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**05/02/06 Board of Selectmen Meeting Minutes
Islesford Neighborhood House**

In Attendance:

Phil Whitney, BOS Chair	Debbie Wedge
Dan Lief, BOS	Heath Wedge
Aaron Gray, BOS	Karin Whitney
Denise McCormick, Town Clerk	Clay Taylor
Nanette Hadlock, Deputy Clerk	Eugenio Bertin
Billy McGuinness, Facilities Supervisor	Kay Rosa
Eve Harrison, MFC	Evelyn Boxley
Jason Pickering, MFC/Road Com.	Roy Hadlock
Sheila Krasnow	Iann Krasnow

I. Call to Order: 8:30 AM by Chairman Phil Whitney.

II. Review/Approval 04/04/06 Minutes

Phil Whitney moves to accept April 04, 2006 minutes as written.

Nan Hadlock wishes to correct the date on the January 10, 2006 BOS Minutes. The date on the January minutes is printed as 01/06/06, the actual Date of the meeting was 01/10/06.

Also in regards to the March 07, 2006 minutes, the minutes reflect the date 03/07/05. The actual date of the March BOS Meeting was 03/07/06.

III. Review/Signing Financial Warrants

Warrant #18: \$ 3701.31
Warrant #19: \$ 17206.01
Warrant #20: \$ 46940.88
Warrant #21: \$ 4534.68

Warrant #22: \$ 29595.75

Total: \$101978.63

**Treasurer's Note: All above warrant amounts were approved by the Board of Selectmen. On Warrant # 22, \$46.20 was subtracted from the warrant total before approval. The Board of Selectmen did not approve a Fire Department Zone 1 bill for \$46.20, until a quarterly report is received by the Selectmen from Zone 1 officers.*

IV. Communications

A. Letter-Taxpayer Bill of Rights (TABOR)

The Board of Selectmen has received a letter from the Gray, ME Town Council asking for Town of Cranberry Isles support for the TABOR bill. Selectmen Lief and Selectmen Gray are not prepared at this time to sign a letter of support until they have more time to research documents received earlier in the month.

Phil Whitney moves to table a decision until the June BOS Meeting. Dan Lief seconds the motion. **Motion passes.**

B. Letter-Department of Education Re: Maine Readiness Campaign

A letter has been received by the Board of Selectmen signed by Susan Gendron (Department of Education) and Christopher Lockwood (Maine Municipal Association) in regard to the Maine Readiness Campaign for high school seniors. Dan Lief suggests that the board get input from the Town of Cranberry Isles School Committee before signing the document. Aaron Gray will follow through by discussing this with the School Committee.

C. Letter-Maine Municipal Association (MMA) Re: Proposed Repeal Of Most Personal Property Taxes

The Board has received an Impact Analysis Report on proposed LD 2056, Repealing Maine's Personal Property Tax, including a chart with projected effects on each Town should the bill pass. Copies of this report will be made available at both the GCI Library and the Islesford Neighborhood House Library, as well as at the Town Office.

V. Appointments/Resignations

A. Appointments: Annual Town Officer Positions

The Board of Selectmen sign appointments for the following annual Town Officer Positions:

- **Animal Control Officer, Islesford:** Susan Krasnow, Islesford
- **Harbormaster:** Orville Edgar Blank, Islesford
- **Harbormaster/Constable:** Richard Beal, GCI
- **Health Officer:** Ruth Westphal, GCI
- **Board of Appeals (exp. 2009):** Eve Harrison, Islesford
- **Emergency Preparedness Liaison/Constable:** Phil Whitney, GCI
- **Code Enforcement Officer/Plumbing Inspector:** Kim Keene
- **MDI League of Towns Representative:** Beverly Sanborn, GCI
- **Acadia Disposal District Representative:** Cynthia Lief, Islesford
- **Road Commissioner:** Jason Pickering, Islesford
- **Shellfish Warden, Islesford:** Bob Phillips, Islesford

Bob Phillips has recently attended the Shellfish Warden training in Boothbay Harbor, ME. Bob is currently living in Southwest Harbor, and may not be able to routinely patrol the flats, but will make every effort to come if called. Selectmen have decided to pay for this position on an hourly basis, as opposed to a lump salary. Dan Lief moves to pay fifteen dollars (\$15.00) per hour for shellfish warden, stating that this arrangement is acceptable to us for an interim position, however in the event an individual is found for full time shellfish warden, the pay will resume to salary. Aaron Gray seconds the motion. **Motion passes.**

The Great Cranberry Island Shellfish Warden position is still vacant at this time. Debbie Wedge expresses interest in the position.

B. Resignation: Richard Beal-Constable, Harbormaster, Shellfish Commission

The Board of Selectmen accepts with regret the resignation of Richard Beal of GCI as constable, harbormaster, and shellfish conservation committee. Dan Lief wishes to thank Richard Beal for his work. The Board of Selectmen would still like to discuss with him the issues Mr. Beal has that led to his resignation, but have not been able to reach him.

C. Discussion: Planning Board Potential Vacancy

Edward Horvath has decided to resign from the Planning Board. Phil Whitney suggests advertising the vacancy on the board. Dan Lief and Aaron Gray agree.

VI. Old Business

A. Report: Law Enforcement-Proclamation Amendment

A proclamation signed by the Board on 03/13/06 dealing with low speed vehicles and ATVs is revisited by the Selectmen. Upon further research by Richard Beal and Deputy Town Clerk, it has been discovered that ATVs cannot be considered as low speed vehicles. It would be possible for our governmental unit (BOS) to pass an ordinance to allow ATVs on public ways in our town. The machines would have to be driven on the extreme right of the designated ATV access route, and the way would need to be posted as such. The Town Office has copies of Maine ATV Laws and Regulations available upon request. The original intent of the proclamation was to encourage low speed vehicles and ATV use for less impact on the land than larger vehicles.

The Selectmen agree to set a public hearing for discussion on a proposed ATV ordinance, tentatively scheduled for Thursday, June 15, 2006 at Great Cranberry Island.

The Board of Selectmen meeting for June has been tentatively rescheduled to Thursday, June 8, 2006 at Great Cranberry Island.

B. Report: Law Enforcement-Vehicle Importation

Dan Lief has re-drafted a letter from C.E.O. Kim Keene stating that vehicle importation enforcement will begin on July 15, 2006. The plan is to send all residents a copy of the vehicle waste ordinance along with the letter before enforcement starts. Discussion followed yet again on this issue. Dan Lief suggests that the current ordinance needs some fixing, for example, he feels that there should be standards set for Board of Selectmen exemption decisions, and also that ATVs are not included for exemption in the ordinance. If time permits, there may be some discussion on the vehicle waste ordinance at the previously discussed June 15 public hearing. The Board will make an official decision on the enforcement letter at the June BOS Meeting. Bill McGuinness is asked to work on organizing a junk vehicle barge-off for both Islands this year.

C. Report: Law Enforcement-Junk Vehicles & Health Issues

A Hancock County Sheriff's Office letter has been received by a resident from GCI in regards to driving without a license, operation of an ATV on a public way, and maintaining three or more unregistered motor vehicles on her private property. The same resident has also received a letter from the C.E.O. regarding violation of an auto graveyard and another issue over an individual living in an outbuilding on the property. Phil Whitney suggests a C.E.O. visit to the property within the next

thirty (30) days. The resident asks for at least forty-eight (48) hours notice before the visit.

D. Discussion: GCI Street Naming Ordinance Implementation

Correspondence from Carl Brooks indicates that the next step for street naming and numbering for E911 service is to name the private roads on Great Cranberry Island. Letters will need to be sent to landowners who live on private ways, asking for suggestions on naming their roads. It has been suggested that the Town Clerks handle this procedure. Deputy Town Clerk has accomplished this task for Islesford last summer. Private Ways on Islesford have been named, and we are waiting for the mapping company to come and do the maps. No answer from the Islesford Addressing Committee is available at this time as to when this might take place. A list of GCI private way residents is needed by the Town Clerks in order to begin the process.

E. Discussion: Floodplain Management Ordinance

Selectman Whitney informs the Board that three individuals from the State Planning Office are willing to attend a public hearing at Cranberry Isles to discuss the proposed Floodplain Management Ordinance.

Phil Whitney moves that a public hearing be held on May 23 at 5:15 PM, at Islesford for the purpose of discussing questions and concerns about the proposed Flood Plain Management Ordinance. Dan Lief seconds the motion, with a unanimous vote by Aaron Gray. **Motion passes.**

F. Decision: Sutton Island Dock Light Repair Bids

There is a \$10,000.00 projected cost for the Sutton Island Dock Light Repair Project. The bidding process has taken place, with no bids received by the Town for the project.

Dan Lief moves that Bill McGuinness proceed to get the project done; only hesitating if cost goes over estimate. Aaron Gray seconds the motion. **Motion passes.**

G. Report: Ambulance Service Costs

This report is tabled until the June Board of Selectmen's Meeting, in order to wait for the figures from Northeast Harbor Ambulance.

H. Decision: Road Paving Bids

Three bids were received by the Town for paving projects at Great Cranberry Island.

- Ace Trucking and Paving: \$133,570.00
- Ring's Paving Company: \$129,960.00 (original bid)
\$115,560.00 (addendum bid)

* Ring's Paving Co. states that the original bid had added in the trucking costs twice by accident, (\$14,400.00).

- Lane Construction: \$126,350.00

Facilities Supervisor Bill McGuinness suggests that the price of liquid asphalt is going up, and he requests the Board take a week to review bids with the Road Commissioner, Jason Pickering.

Dan Lief moves that the Board of Selectmen meet for a special Board of Selectmen's Meeting, one week from today, May 9, 8:30 AM, at the Town Office on Islesford. Phil Whitney seconds the motion, with a unanimous vote by Aaron Gray. **Motion passes.**

I. Notification: Mt. Desert Nursery Parking Lot Non-Availability

The Town has discovered that the Mount Desert Nursery School does not actually own the parking spaces in Northeast Harbor that they originally offered Cranberry Isles. The Town of Mount Desert owns the spaces, and does not wish to rent them out.

J. Jennifer Litteral Contract-Harbor Ord. Facilitator

Selectman Whitney provides the Board with a draft contract for the hiring of Jennifer Litteral for the Harbor Ordinance Facilitator and Researcher. The contract will run for one year from March 2006 through February 2007. The contract is to pay Ms. Litteral for her work of \$2000.00 by the end of June 2006, and \$6000.00 over the next year. The funds to pay for this position are to be paid from a grant. The grant has not been received as of this meeting, but Selectman Whitney feels there will be no problem. All three members sign the contract with Jennifer Litteral.

VII. New Business

A. Discussion: GCI Store Construction Project Changes

A new plan for the Cranberry General Store is presented by Clay Taylor, her builder Eugenio Bertin, and her architect, Kay Rosa. A mid-February survey by Mike Avery of C.E.S. shows that the old store building sits partially on land owned by Jan Moss of GCI. Construction needs to begin by August 15, 2006 in order to free up Moss Land by moving the current store. Clay is seeking a letter of authorization from the Board to start the project on Town owned land. Eugenio Bertin provides a draft letter of authorization. The Board of Selectmen signs the authorization letter.

The Board of Selectmen have received petition of support from residents encouraging the Board to move ahead on approving the store project. The Board states that it is very much in favor of the new store and will do everything possible to meet the building schedule. Selectmen offer Ms. Taylor to extend the current one year lease for three months with an amendment included to include the new land needed for the new store. This lease to be signed at the May 9, 2006 Special Board of Selectmen's Meeting.

B. Signatures: Valdina/Town Office Lease Renewal

The Board of Selectmen signs a twenty-four month lease with the Valdina Family for the use of the Town House at Islesford for a Town Office. The length of this lease is March 01, 2006 to February 28, 2008.

C. Nominations: June 13 Primary- Wardens & Ballot Clerks

To date there is no individual from District 2, Islesford willing to represent the Republican Party at the June 13 Primary Election.

The following residents were appointed by the Board.

Cranberry Isles, District 1:

Ballot Clerks:	Barbara Stainton	D
	Gaile Colby	R
Warden:	Karin Whitney	U

Islesford, District 2:

Ballot Clerks:	Susan Krasnow	D
	<i>Vacant</i>	R
Warden:	Nanette Hadlock	G

D. Signatures: Municipal Tax Lien Release-George Brainard

A municipal tax lien was placed on the former property of George C. Brainard in 1965. The property is currently owned by Judith and Robert Murch on GCI, and it has been realized that the Town of Cranberry Isles has neglected to ever release the lien. The Board of Selectmen signs a requested Municipal Quit-claim Deed Without Covenant, releasing any claim of the Town of Cranberry Isles regarding the 1965 tax liens.

E. Signatures: 2006 Tax Commitment Letter

The Board of Selectmen signs the Tax Commitment Letter to Matt Caldwell, CMA for the 2006 calendar year.

Funds to be raised from Real Estate Taxes for 2006 include the following:

Town Operations Budget:	\$1,063,492.00
County Tax 2006:	\$ 90,000.00
School Budget:	\$ 287,546.00
Less Appropriations:	- <u>\$ 337,538.00</u>

Amount to be raised by taxes: \$1,103,500.00

F. Proposal: GCI Futures Group Second Gas Tank Installation

The Great Cranberry Island Futures Group has asked permission to install a second three thousand gallon gasoline storage tank and adjacent pad at the Great Cranberry Gasoline Station location. The Board of Selectmen feels they need more information about the project before they can make a decision. Bill McGuinness will write a letter to the Futures Group requesting more details.

G. Report: Affordable Housing Conference-Belfast 4/27-28

Phil Whitney, Cyrus Moulton, Barbara Stainton, Malcolm Donald, Chris White, and Katrina Van Dusen attended the Affordable Housing Conference sponsored by the Island Institute in Belfast on April 27 and 28th.

H. Notification: Proposed Telemedicine Research Visits 5/05 & 5/15

Medical Representatives from the Maine Sea Coast Mission will be on Great Cranberry Island on Friday, May 05 and on Islesford on Monday, May 15 to speak with residents about the Telemedicine Program. This program brings a nurse on the Sunbeam to the outer Islands to do on board visits and checks. Video conferencing is also available on board with most area doctors.

I. Discussion: Amendments-Municipal Shoreland Zoning Guidelines

Selectmen have received a memo stating new guidelines for shoreland zoning. The Town of Cranberry Isles Shoreland Zoning Ordinance will have to be updated by the Planning Board to comply with the State of Maine. The Town Ordinance must be equal to the state ordinance, or stronger.

J. Application: Islesford Dock Restaurant

The Board of Selectmen signs a Liquor License Renewal for Islesford Dock Restaurant.

VIII. MFC Report

A. Town Offices

No communications at this time.

B. Roads Maintenance

Paving bids previously discussed.

C. Manset Maintenance

Late next week, Bill McGuinness will be on Great Cranberry Island doing some small jobs.

D. Manset Business Development

No communication at this time.

E. Parking Administration

The Northeast Harbor parking letters are ready to mail, and Manset parking letters will be next. The 2006 parking season begins on May 15.

F. Town Property Inventory/Usage

No communications at this time.

G. GCI Store/Public Restrooms

Karin Whitney has a contract for cleaning GCI restrooms. She expresses the fact that though she cleans the Manset restrooms, she has no contract for the job. Bill McGuinness will research the Pagels lease to see who is responsible for paying for Manset restroom cleaning.

It is now time to open the public restrooms on Islesford. The water must be turned on, and someone needs to be hired to do an initial spring clean of the bathrooms. The Board authorizes Bill McGuinness to set this up. Betty Sprague will be asked to do routine cleaning of the Islesford restrooms for the summer season.

H. Trash Removal

No communications at this time.

I. Wharves/Floats/Ramps/Harbors

Main floats are now in at Great Cranberry and Islesford. Terry Johnson will try and relocate the missing town moorings. The Harbor Ordinance Committee has met twice so far, and the next meeting is May 11, 2006, (2:00 PM at Islesford).

J. Grant Applications

In reference to the SHIP and BIG grants, Kevin Russo from the Department of Transportation will visit GCI and Islesford Town Docks on May 3, 2006.

K. Leases & Real Estate

Previously discussed.

L. Budget & Warrants

No communications at this time.

IX. Town Officer Reports

The Selectmen have received no quarterly report from GCI Fire Department. Selectman Lief reports that Chief Chaplin of Islesford gave him a verbal report.

X. Other Business

- A citizen's petition has been received by the Board of Selectmen asking for an alternative nomination procedure for elected Town officials; and to place the proposed warrant article contained in the petition before the voters of said Town of Cranberry Isles at least ninety (90) days prior to the next regularly scheduled Town Meeting. Residents would be asked to see if they "will vote to change the nomination and election procedure, for Town Officials in the position of Selectman, Town Clerk, Town Treasurer, Collector of Taxes and Collector of Excise taxes, to a procedure of nomination papers and secret written ballot as specified in Maine statute Title 30-A M.R.S.A. § 2528." The Town Clerk has recognized this petition as being valid.
- Selectmen sign a letter of authorization for Acadia Disposal District, authorizing them as agents to negotiate with EMR, Inc. or other future solid waste service providers on behalf of our Town.
- The Selectmen have received a final certificate of completion from the Maine Department of Economics and Community Development in reference to the 2004 Urgent Need Grant used for the Islesford Fire Department Truck.
- The Board has received a letter from Maine Municipal Association (MMA) seeking nominations for the MMA Executive Committee.
- Michael Phillips of Sutton Island has asked for his letter of resignation from the Municipal Facilities Commission to be read at today's Board meeting. Mr. Phillips states that his resignation is due to conflict of time interests.
- Phil Whitney moves to accept Michael Phillips resignation, with regret. Aaron Gray seconds the motion. **Motion passes.**

XI. Audience Communications

- Islesford will be host to this year's Inter-Island Event on May 25 and May 26, 2006. Office Staff will be involved with the event and office hours will be open for only short periods of time during these two days.
- A request is made to open the public restrooms at Islesford.
- Tax Assessor Matt Caldwell will be in the Town Office on Tuesday, May 9, 2006.

- The next regularly scheduled meeting of the Municipal Facilities Commission is Saturday, May 20, 2006 at GCI.

XII. Executive Session-12:35 PM

Phil Whitney moves that the Board of Selectmen go into Executive Session pursuant to 1 M.R.S.A. @ 405 (6) (F), and provisions of the Maine Human Rights Act, for the purpose of discussing confidential correspondence relative to a complaint filed with the Maine Human Rights Act, for the purpose of discussing confidential correspondence relative to a complaint filed with the Maine Human Rights Commission against the Town of Cranberry Isles. Aaron Gray seconds the motion. **Motion passes.**

12:54 PM- Phil Whitney moves that the Board Meeting reconvene. Aaron Gray seconds the motion. **Meeting reconvenes.**

XIII. Adjournment-12:55 PM

Phil Whitney moves that the meeting adjourn. Aaron Gray seconds the motion. **Meeting adjourns.**

- *The next meeting of the Board of Selectmen will be a special meeting at the Islesford Town Office on Tuesday, May 9, 2006.*
- *The next regularly scheduled meeting of the Board of Selectmen will be on Thursday, June 08, 2006 at Great Cranberry Island.*