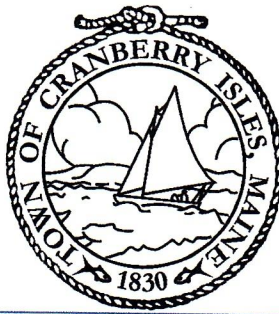


Selectmen

Richard F. Beal, Chairman
David M. Stainton
Orville E. Blank, Jr.



11-5-03
600 per month

Town Clerk/ Treasurer
Frances J. Bartlett
P.O. Box 15, Main Street
Islesford, Maine 04646

~~11-05-03~~

11-06
Work up Scott's contract

NOTICE OF BOARD
OF
SELECTMEN'S MEETING

A Board of Selectmen's Meeting will be held
Tuesday, October 7th, 2003, commencing at 08:30 AM, 8:38
at the Islesford Neighborhood House, Little Cranberry Island

AGENDA

1. ✓ Review and approval of 3 September 2003 Board Minutes
2. ✓ Review of applications and selection of Town Assessor (Contract position)
2 yr contract
3. Appointment of substitute member to Municipal Facilities Commission:
✓ Lise Pratt for Eleanor Bright and approval of MFC Charter ✓
4. ✓ Report on major asphalt paving on Little Cranberry Island, and repair work
on Great Cranberry Island (The Pool road) 10/27
5. Sand & Salt Shed Construction, Design Modifications, Specifications
6. Operations Budget & Warrant Articles, First Review for 2004
 - a. Persons desiring to make a budget request or propose a Warrant Article for consideration at the Town Meeting in March 2004 should make said presentation orally and in writing at this meeting.
 - b. Consideration of Warrant Budget Committee: Persons desiring to prepare and recommend proposed 2004 budget should make their interest known to Selectmen. Kin 1200 - 600
Hansen 2200
7. Audience Communications:
8. Review and approval of Treasurer's Financial Warrants.
9. Municipal Fire Protection (time permitting): Open discussion
10. Adjournment, next meeting 5 November 2003 at Great Cranberry

The public is encouraged to attend and participate.

Tuesday October 7, 2003 ✓

**Town of Cranberry Isles
Board of Selectmen's Meeting Minutes**

Attendees: All Selectmen and Town Clerk, Mike Phillips, Karin Whitney, Louise Strandberg, Eve Harrison, Malcolm Donald, Owen Roberts, Janet Roberts, Joe Delafield and Ed Gray

Meeting commenced at: 8:38 AM

AGENDA:

1. **Review and approval of 3 September 2003 Board Minutes** Moved by David, with second by Edgar for approval.

2. **Review of applications and selection of Town Assessor (Contract Position)** Motion by Beal for a two year contract, with extension to five years. Details to be fleshed out later. *RJD Appraisal to Pittsfield ME*

3. **Appointment of substitute member to Municipal Facilities Commission: Lise Pratt for Eleanor Bright, and approval of MRC Charter**
Motion by Edgar to accept Lise Pratt for Eleanor Bright on the Municipal Facilities Commission, with second by David Stainton. Malcolm Donald, Chairman of the MFC presented a draft of a MFC charter with copies to audience members. Two words were added to the charter for clarity: "facilities" being added in paragraphs 1 and 5. On motion of Edgar with second by Stainton, the charter will be prepared for formal signature by all three selectmen, and also included in the Town Report for March 2004. Vote on membership to be in the Warrant.

4. **Report on major asphalt paving on Little Cranberry Island, and repair work on Great Cranberry Island (The Pool Road)** Tim Ring to come on 27th of October on Little Cranberry with following on to Great Cranberry.

5. **Sand & Salt Shed Construction, Design Modifications, Specifications.** David Stainton said that two things were to be done: (1) separate sand and salt sheds from waste disposal, and (2) work up scheme for construction of the sand & salt sheds. Need to rebid the carpentry contracts. Ed Gray: Has any review been conducted with contractors of waste disposal for a pole constructed shed? Base to be asphalt in the shed. Mr. Gray disagreed with the style of construction since he believed back of shed would be pushed out by vehicles and soft floor would be dug out by front end loaders. Stated that a pole barn is not a good idea

Journal of Selectmen's Meeting Minutes

from long term use of the building. EMR in Southwest Harbor has waste material dumped in center of a building and then moved as required but no pressure placed on sides of buildings. Question from Eve Harrision about State requirements with a response by David Stainton. Audience input was favorable for a concrete building for ease of construction and long term maintenance. David Stainton will continue with the project. Use two containers from Ed Gray for Islesford storage of sand/salt mix.

6. Operations Budget & Warrant Articles, First Review for 2004

- a. Persons desiring to make a budget request or propose a Warrant Article for consideration at the Town Meeting in March 2004 should make said presentation orally and in writing at this meeting.
- b. Consideration of Warrant Budget Committee: Persons desiring to prepare and recommend proposed 2004 budget should make their interest known to Selectmen
 - a. Bi-Monthly report from Kimberly Keene required ,with \$200 dollar increase per month beginning 12:01 PM in 2004.
 - b. Increase Sutton Island (Don Havener) waste contract from \$1600 to \$2200 beginning in 2004
 - c. Add category for Fire Protection, including medical response capability, for warrant. Possible hiring of Town employees to staff fire stations.
 - d. Change of Town's fiscal year approved by the Selectmen and to be included in the warrant. Call MMA for their package on fiscal year change. **Add as a topic for the November 2003 selectmen's meeting.**
 - e. Job description for Maintenance Supervisor, check with MMA, salary \$32,000 to \$45,000 range. Committee authorized to hire a lawyer, prepare leases with Scott McIntire, and offer a job description.
 - f. Selectman Blank requested that an Article for keeping the Singh home in Southwest be developed and placed into the Warrant 2004 based on input from a number of Islesford residents.

Public debt:

\$2,400,000	Land acquisition
\$240,000	Islesford dock
\$186,000	Cranberry dock
<u>\$750,000</u>	Singh home
\$3,576,000	

7. Audience Communications

- a. Selectman Beal advised of the driving and drinking problem with Harry Beers, III. in response to several compliants from island residents. Will speak to the District Attorney on best approach to advise Mr. Beers that he has no driving privileges on any roads.
- b. Solid waste disposal specification presented by David Stainton. **Proposal to be on the November agenda.**

8. Review and approval of Treasurer's Financial Warrants

- | | |
|-----------|---------------|
| a. Bills | \$86,201.06 |
| b. Bills | \$66,994.37 |
| c. School | \$28,386.74 |
| d. Bills | \$90,000 plus |

9. **Municipal Fire Protection (time permitting): Open discussion** General discussion concerning the need for protection, with Selectmen in agreement to put this topic before the voters at the next Town Meeting. A Warrant 2004 Article will be developed for the Board of Selectmen to review.

10. Adjournment at 11:20 AM, next meeting 5 November 2003 at Great Cranberry in the Community Center.