

BOARD OF SELECTMEN

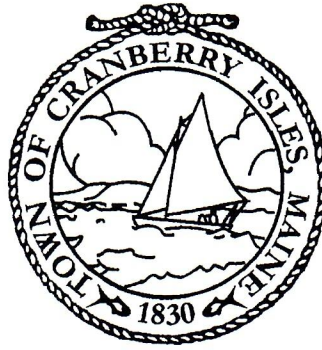
PHIL A. WHITNEY, CHAIRMAN

AARON W. GRAY

DANIEL S. LIEF

TOWN CLERK / TREASURER

DENISE McCORMICK



MUNICIPAL FACILITIES COMMISSION

HUGH SMALLWOOD, CHAIRMAN

MALCOLM DONALD, EVE HARRISON

JASON PICKERING, LISE PRATT

CHRIS WHITE

FACILITIES SUPERVISOR

BILL McGUINNESS

The Cranberry Isles Board of Selectmen Will Conduct Their Regular Monthly Meeting on Tuesday, September 5, 2006 at 0900 AM at the Neighborhood House, Islesford, ME.

AGENDA

I Call To Order

II Review /Approval 8/1/06 Minutes

III Review / Signing Financial Warrants

IV Communications

A. Letter: Pauline Bunker

B. Letter: Dan Wigutow

V Appointments / Resignations:

A. Resignation: Susan Krasnow – Animal Control Officer

VI Old Business:

A. Discussion: Proposed ATV Ordinance

B. Discussion: Vehicle Importation Ordinance Letter

C. Report: Islesford Harbor Master Enforcement Issues

D. Report: Donated Finger Floats – Potential Uses

- E. Bids: GCI Wharf Ramp / Finger Floats (3) Construction
- F. Bids: Snow Plowing Contract - GCI
- G. Report: E-911 Compliance Progress
- H. Signatures: MOU – ANP Emergency Response – Baker & Bear Islands
- I. Report: Manset Surplus Property List
- J. Report: Shellfish Warden Patrols
- K. Discussion: Pandemic Influenza Committee

VII New Business:

- A. Discussion: MMA TABOR Workshop Attendance 9/27
- B. Discussion: Establish High Speed Internet Research Committee
- C. Report: Constables – Briefings / Proposed Training / Bond Requirements

VIII MFC Report:

- A. Town Offices
- B. Roads Maintenance
- C. Manset Maintenance
- D. Manset Business Development
- E. Parking Administration
- F. Town Property Inventory / Usage
- G. GCI Store / Public Restrooms
- H. Trash Disposal
- I. Wharves / Floats / Ramps / Harbors
- J. Grants
- K. Leases & Real Estate
- L. Budget & Warrants

IX Other Business

X Audience Communications

XI Adjournment

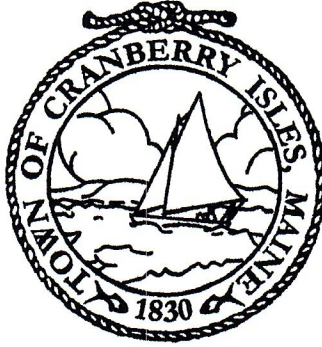
Please Note: Members of the Public Are Encouraged To Attend.

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**Board of Selectmen's Meeting Minutes
September 5, 2006
Islesford Neighborhood House**

I. Call to order: 9:00 A.M. by Chairman Phil Whitney

II. Review / Approval 08/01/06 Minutes

Section VI, J: Grants

Add: The purpose of the Small Harbor Improvement Grant (S.H.I.P.) in the amount of \$18000.00 is for three new finger floats for GCI, LCI, and Sutton and a gangway for GCI.

Section IV, C: Old Business

Delete: (paragraph one)

Add: Bill McGuinness received permission from the Board to create bid specs for the construction of three finger floats.

Dan Lief moves to accept the August 01, 2006 minutes with corrections. Phil Whitney seconds the motion, with unanimous vote by Aaron Gray. **Motion passes.**

III. Review / Signing Financial Warrants

Warrant #35: \$ 4791.02

Warrant #36: \$ 26716.83

Warrant #37: \$ 5044.51

Warrant #38: \$ 272249.30 (total approved for warrant #38)

Total: \$ 308801.66

**Warrant #38: \$ 272409.30 (total of, see below)
Under Warrant # 38, a bill for \$ 160.00 from Steve Palmer for hauling floats to Islesford will be researched further by Bill before payment is made.*

- Selectmen question a charge for boat fare at Beal and Bunker which is included on a bill for warrant # 38. **It is the policy of the Board that boat tickets will initially be purchased by the individual, and then submitted to the Treasurer for reimbursement.** A phone call will be made to Beal and Bunker to remind them that there should be no charges made on the boat.

- Some of the paving at Great Cranberry was not done due to the huge increase in the price of asphalt in the last year. Pot holes on Great Cranberry and Islesford will be filled as part of routine maintenance.

Dan Lief wishes to thank all those involved in getting the donated floats to Islesford.

IV. Communications

A. Letter: Pauline Bunker

A letter from GCI Resident Pauline Bunker reports a hazardous condition in front of her gift shop. A drop off from the pavement to the entrance to Pauline's property has been repaired by Blair Colby.

B. Letter: Dan Wigutow

A letter from Sutton Island Resident Dan Wigutow asks the Selectmen to consider building a new Sutton Island Dock East of the existing Town Dock for deeper water docking and a larger entrance for ferries. Mr. Wigutow is willing to buy the current dock as a private dock from the Town and to release a new right of way from the dock over their land. Mr. Wigutow also suggests a second float to be placed south of the current dock for dinghy tie up.

Dan Lief will speak with Mr. Wigutow to research the request further. Aaron Gray will speak with ferry companies to hear any docking concerns they may have.

V. Appointments / Resignations

With regret the Board of Selectmen accept a letter of resignation for health issues from Susan Valdina for Islesford Animal Control Officer. Debbie Wedge, GCI Animal Control Officer will be filling in for Islesford. Aaron Gray will search for interested persons who might fill the job. Discussion is tabled until next month's meeting.

VI. Old Business

A. Discussion: Proposed ATV Ordinance

Selectmen have received a draft ATV ordinance from the Town Attorney. This draft is pretty much a boiler-plate of state guidelines on ATV use laws. The ordinance would designate TCI public ways as ATV access routes. ATVs would be required to travel on the extreme right side of the road. Signs would need to be posted conspicuously at regular intervals on the public ways. A question comes up about the extreme right side of the road- Is this intended to be different than how a car travels on the right? Selectman Whitney reports that Swans Island has successfully passed their own ordinance making ATVs legal on public ways. The board agrees that more research needs to be done before an ordinance is presented. ATV Maine might be able to help. Dan Lief, with offered assistance from Aaron Gray will research further.

B. Discussion: Vehicle Importation Ordinance Letter

At the August 15, 2006 Special Town Meeting, voters decided to keep the original Vehicle Importation Ordinance. A vehicle enforcement letter is to be sent shortly to all taxpayers and residents from G.C.I. and Islesford. The Code Enforcement Officer will be asked to continue work on the vehicle database. Dan Lief will redraft the first paragraph of the letter. Car registration and insurance will be the priority for enforcement by constables. Vehicle importation is enforced by the C.E.O.

C. Report: Islesford Harbor Enforcement Issues

Selectman feels that stronger enforcement for the Harbor is needed for the Islesford Harbor. Selectman Lief has spoken with the Harbormaster about various issues. One problem seems to be that our current docking ordinance does not address tie-up time. The Board feels that a better statement of what the rules are and better signage will be needed. The Harbor Ordinance Committee is currently working on these issues in the development of a proposed harbor ordinance to be presented to the voters at the March 2007 Town Meeting.

Recent issues include a TCI guest mooring is being used by a fisherman who has a float attached to the mooring with traps on it, and larger boats continuing to tie up at the dinghy floats. Questions arose of a mooring policy as well, and are being discussed by the Harbor Ordinance Committee. Selectmen Lief will call Harbormaster Blank and discuss enforcement with him.

D. Report: Donated Finger Floats-Potential Uses

Buyers have been found for all extra floats for sale by the Town. The Board gives Bill McGuinness permission to collect the money and deliver the floats.

E. Bids: GCI Wharf Ramp / Finger Floats (3) Construction

Bids on the finger float construction are postponed at this time until the state gives us the go ahead.

F. Bids: Snow Plowing Contract- GCI

Snow plowing bids are due September 25, 2006, and will be awarded at the October Board Meeting.

G. Report: E-911 Compliance Progress

- Phil Whitney and Nan Hadlock will meet this week to go over questions and progress on private road naming for Great Cranberry Island.
- Private road naming for Islesford was completed last winter and we are still waiting for the numbering process from the state. Selectmen consider this a priority at this time for a number of reasons. Central Voter Registration is asking for physical addresses for the new voting registration system, and residents need the physical addresses to do mortgages and insurance. Dan Lief and Nan Hadlock will work to find out about Islesford numbering.

H. Signatures: MOU-ANP Emergency Response- Baker & Bear Islands

Selectmen sign a memorandum of understanding between Acadia National Park and the Town of Cranberry Isles on the handling of

emergency services for Baker (emergency service zone 5) and Bear Island (emergency service zone 4).

Coordination of emergency service responses on Islesford (ESZ 2), including the Islesford Museum property, shall be the responsibility of the Town of Cranberry Isles.

Coordination of emergency services for Bear Island and Baker's Island shall be the responsibility of Acadia National Park.

Coordination includes receipt of calls from the E-911 Public Safety Answering Point for first response and arranging the appropriate response.

I. Report: Manset Surplus Property List

Some items stored at the Manset property have been identified as surplus property by the Facilities Supervisor. Some items will be retained by the Town for future use, and some will be sold as is, where is. Selectmen ask Bill McGuinness to separate the good from the trash.

Dan Lief moves to have facilities supervisor clean up the sight, and to sell or keep things as appropriate. Phil Whitney seconds the motion, with a unanimous vote by Aaron Gray. **Motion passes.**

J. Report: Shellfish Warden Patrols

Selectman Gray has spoken with Shellfish Warden about patrolling the Island Flats. Mr. Phillips reports that there has been very little activity due to the closure of flats (Red Tide). He has done a patrol recently with no incidents.

K. Discussion: Pandemic Influenza Committee

In November 2005, GCI Resident Richard Beal advised the Town that a committee for Pandemic Influenza Preparedness should be formed. To date there has been no progress on the issue. Selectmen will work with the Emergency Preparedness Liaison, Margaret Blank on this.

VII. New Business

A. Discussion: MMA TABOR Workshop Attendance 9/27

A TABOR Workshop is planned for September 27, hopefully to shed some light on how TABOR will affect our community if passed in the November referendum. Denise McCormick will attend if possible, as she has other training scheduled for the next month. At this time there is no commitment for anyone from the Town to attend the meeting.

B. Discussion: Establish High Speed Internet Research Committee

This has been established at the last MFC Meeting to not be an MFC issue. Selectman Whitney would like to see a committee formed to research the possibility for high speed internet for Island residents. Bill McGuinness has been working on this possibility and a representative of Mainly Wired will come out at the end of the month to look our situation over. At this time no committee is established.

C. Report: Constables-Briefings/Proposed Training/Bond Requirements

Selectman Whitney recently met with Constable Wimer and Constable Howland to discuss enforcement. Discussed was a low key, but methodical approach to unlicensed drivers, insurance and registration

violations. Constables were briefed on enforcement limitations, such as no firearms, and no arrests, unless Criminal Justice Training is completed. Constables can, however, write summons. Constable Wimer is willing to attend a two week course at the Police Academy in October. Costs for the course are \$300.00 plus expenses. This would be for training purposes only.

Richard Howland may be willing to take the course in the spring. Dan Lief moves to send Rodney Wimer to Basic Police training in October. Phil Whitney seconds the motion, with a unanimous vote by Aaron Gray. **Motion passes.**

Bonding for our constables is only required for civil process duties, and The Hancock County Sheriff's Department will do civil process duties for the Town.

VIII. MFC Report

A. Town Offices

Permission has been received from the Valdina Family to do the necessary reinforcement for a fire proof safe for Town Records to be installed at the Town Office. The vault has been ordered, and fabrication/delivery is expected to take 5-6 weeks.

B. Roads Maintenance

- Paving is complete on GCI. Regular maintenance will occur this fall.
- Architect Chris Wriggins has modified his original designs for a GCI Sand and Salt Shed. Great Cranberry shed will be constructed first as we already have enough space for it.
- Alternatives for Islesford Sand and Salt shed are being looked at.
- Augusto from A4 Architects will make drawings and alternatives for Town Land Uses at Islesford's Town Field and also the Town Garage site in regard to land uses.

C. Manset Maintenance

- Benches have been installed at the end of the Manset Pier.
- The damaged garage door had to be custom ordered by PDQ Doors, as they are no longer readily available. Expenses for this will be covered by Ed Gray, including Bill's time spent on the issue.

D. Manset Business Development

Frank Reese, Phil Whitney, and representatives from the Island Institute are looking into available grants for funding an enhanced dock at Manset.

E. Parking Administration

Plans for next year's parking letter may include guidelines for the Joy Street Parking Lot.

F. Town Property Inventory / Usage

- There are possibly two abandoned cars at GCI Parking Lot, and one at Islesford Parking Lot.

- Recently eight junk cars have been voluntarily removed from Islesford, and according to David Bunker, two loads have left Great Cranberry as well.

G. GCI Store / Restrooms

No communication at this time.

H. Trash Disposal

- Monday, September 11, will be the last Monday trash day for this year at Islesford. Trash drop-off will continue on Fridays 7:30 AM to 11:00 AM.
- We have reached completion of the D.E.P. license process for the GCI Transfer Station.

I. Wharves/Floats/Ramps/Harbors

- The slats have been repaired at the GCI Town Dock.
- Selectman Gray asks about the feasibility of acquiring a wench or lift purchased by the Town for Islesford Dock. He will do research for the cost of such a purchase.
- A request from some Sutton Island Residents has been received by the Selectmen asking for the Sutton float to be left in all months except January and February. Bill McGuinness will talk with Roy Hadlock (float contractor) to find out if this arrangement is feasible in regard to maintenance. Some discussion took place about possibly obtaining a second float for Sutton Island, so that the floats could either be rotated for maintenance or two floats with a bridge for easing up dinghy tie up. Requests for an additional float would need to be conveyed to the MFC/Budget Committee by January 2007.

J. Grants

Previously discussed.

K. Leases & Real Estate

Rental space for cars or small boats will again be available as of October 16, 2006 through May 14, 2007 at the Manset Property. Spaces cost \$400.00 for the season, and may be reserved by calling Bill McGuinness at 244-4475.

L. Budget & Warrants

No communications at this time.

IX. Other Business

- An estimate has been received from Gary Gould for a drilled well at the GCI Transfer Station. The estimate came in a \$ 8425.00. Bill McGuinness will come back to next month's meeting with recommendations on need and budget. Water service is expected to be desired for the Islesford site as well.
- The Board of Selectmen signs a letter of support to Thomas Martin of the Hancock County Planning Commission for a regional transportation plan for Hancock County.
- The Board decides to write a letter of support to the Island Coalition for continuance of Malcolm Donald's term as TCI Representative.
- A letter has been sent to Beal and Bunker thanking Wilfred for attending the Board Meeting, and requesting to see some financial back-up showing need in

regard to the request for help from TCI. Mr. Cole from the Island Institute is willing to help with this issue. Dan Lief or Bill McGuinness will call Beal and Bunker this week to follow up on the letter.

- Discussion took place over town employees and how to make changes when needed for benefits, who to report to, salary vs. hourly pay, and town office hours. Dan Lief suggests the possibility of health insurance benefits for full time salaried positions such as Town Clerk/Treasurer/Tax Collector. This will be discussed further at the October BOS Meeting. Phil Whitney will research whether this must be discussed in executive session or not.

X. Audience Communications

- Denise McCormick will be in and out of the Town Office for classes for the next couple of weeks.
- Dan asks if it may be necessary to provide Denise with a cell phone when she is traveling.
- Nan Hadlock asks if someone could be asked to mow John Standley's gravesite on Maypole Road. Bill McGuinness will take care of this.

XI. Adjournment- 1:00PM

Aaron Gray moves to adjourn the meeting. Phil Whitney seconds the motion, with a unanimous vote by Dan Lief. **Meeting Adjourns.**

The next regularly scheduled Board of Selectmen's Meeting is Tuesday, October 3, 2006, at Great Cranberry Island.

Please note: Members of the public are encouraged to attend.