

Tuesday July 1, 2003

## **Town of Cranberry Isles Board of Selectmen's Meeting**

**Meeting opened at: 8:48 AM**

**Attendees:** Selectmen Richard Beal and David Stainton, with participants from the Town of Karin Whitney, Malcolm Donald, Bruce Komusin, Barbara Fernald and Louise Strandberg. Selectman Orville Blank, Jr. was unable to attend. Town Clerk Frances J. Bartlett arrived at 8:50 AM.

### **AGENDA:**

**0. Review and approve minutes from the two June 2003 Selectmen's Meetings:**

**Motion:** Motion by Selectman Beal to approve the 3 June and 16 June Minutes of Selectmen's Meetings. Selectman Stainton seconded the motion for acceptance. Also on Motion of Beal funding of the supplement in the Newspapers was approved for payment out of the advertising account in LMC fund raising. Motion: Moved by Richard Beal to purchase a FAX machine for Edgar Blank, it will be Town equipment. David Stainton concurred.

**1. Opening of bids for Snow Plowing for Great Cranberry Island 2003-2006**

Received one bid from Blair Colby with David Stainton and Richard Beal voting to accept the bid.

**2. Listing Agreement for Sale of Manset House**

Agreement presented to the Board with discussion on the term of the listing which is for one year. Discussion was to accept the one year including the multiple listing feature spelled out in the agreement.

**3. Manset Property Questions remaining from June 2003 Selectmen's Meeting**

Deferred until 10 July meeting with State Planning Office official.

**4. Maine Bond Bank requirements and documentation / AAA Rating**

**5. Audience Communications:**

## Journal of Selectmen's Meeting Minutes

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a. **Barbara Myer:** Barbara Myers reported progress in laying out the horticultural plantings at the Manset property with the subcontractor: Atlantic Landscaping, Inc. She also discussed irrigation schemes for the remainder of the year, water piping versus soaker hoses. Atlantic Landscaping has sufficient budget in their quote to perform the work required and work will begin soon. Jim Conners is coming on July 10th and during the early afternoon session he hopes to have a planning workshop with the Selectmen and the LMC as part of the planning grant from the State of Maine. Wants to hear what our needs are for this facility. They are offering help with no strings attached. Town is entering a major fund raising period this summer.

b. **Selectman Beal:** Selectman Beal reported that he had been in communication with Richard P. Flewelling, Senior Staff Attorney, for the Maine Municipal Association in Augusta regarding development of a Job Description for the position of Town Assessor. Based on this work with MMA a draft job description was prepared by Selectman Beal and delivered to the other Selectmen and also the Town Clerk. Selectman Beal asked for its review, revision or acceptance by the Selectmen in preparation for a general advertisement by the Town for the position of Assessor.

c. **Manset Property v. Legal Advise on the Dock and Floats:** Dan Chalmers and Doug Beal have been contacted to place some pilings as a beginning to the extension of the wharf prior to the 5 July 2003 expiration. US Army Corps of Engineers is presently reviewing the Town's permit request for safety issues, with an announcement or permit issuance in the next few weeks. David Stainton reported on the facts of the case and his discussions with Dan Chalmers and Town Attorney Anthony Giunta regarding the legal opinion provided to the Town of Southwest Harbor by Chadbourn H. Smith of Bar Harbor

d. **Malcolm Donald:** Pagel's Manset boat has had problems in making landings at the Sutton municipal dock. Jeff Bowman of Sutton Island has had several problems with getting to the island by the Pagel's boat. David Stainton will work out the problem with Pagel. Second, Pagel wants to try out a night boat operation, specifying the nights and the times. Bruce Komusin will prepare and post a chart for people to sign up indicating their preference of days and times.

### 6. **Road repair and paving status:**

a. Selectman Beal delivered an invoice in the amount of \$96.00 from Doug Gott & Son for 8 yards of 1" minus gravel used on the new culvert installation in front of the Myer/Dowling residence on Great Cranberry Island (main road work). Two 20 foot culverts (15" diameter) and connecting collar also purchased from EBS Town Hill, with Blair Colby doing the digging and installation work.

## Journal of Selectmen's Meeting Minutes

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b. Tim Ring of Ring Paving Company will be visiting both islands (Great & Little Cranberry) shortly for paving with Selectman David Stainton coordinating.

7. **Consideration & approval of Financial Warrants (if any):**

- a. Bills               \$42,290.78
- b. Bills               \$20,317.01
- c. Schools           \$8,288.24

The 1 July 2003 Selectmen's Meeting concluded at: 10:41 AM with the August 2003 scheduled for Tuesday, 5 August 2003, at the Islesford Neighborhood House, Little Cranberry Island, Maine. Meeting will open at 08:30 AM.