

BOARD OF SELECTMEN
RICHARD BEAL, CHAIRMAN
FLORENCE J. SPRAGUE
CORY R. ALLEY

ADMINISTRATIVE ASSISTANT
TO THE SELECTMEN
JAMES FORTUNE



TOWN CLERK / TREASURER
DENISE Mc CORMICK
PUBLIC SAFETY COORDINATOR
KATELYN DAMON

November 25, 2019

To: Individual Town Officers
Chairman – Town Committees

Subject: **Annual Town Report Request**

The Town is in the process of preparing the Annual Town Report for review by the Selectmen and forwarding to the printer for publishing. This year we have established January 6, 2020 as the latest possible date for receiving your annual report in order to meet our scheduling deadlines. Please complete your report in a timely manner.

Should you have any problems or questions, please contact the Deputy Town Clerk, Ben Sumner (ben@cranberryisles-me.gov), or the Town Clerk, Denise McCormick (denise@cranberryisles-me.gov) at 244-4475.

The Deputy Clerk will be responsible for coordinating receipt of the reports. Thank you in advance for your support.

Sincerely,
The Board of Selectmen
Town of Cranberry Isles