

BOARD OF SELECTMEN
RICHARD BEAL, CHAIRMAN
FLORENCE J. SPRAGUE
CORY R. ALLEY

ADMINISTRATIVE ASSISTANT
TO THE SELECTMEN
JAMES FORTUNE



TOWN CLERK / TREASURER
DENISE McCORMICK
PUBLIC SAFETY COORDINATOR
KATELYN DAMON

**Board of Selectmen's Meeting Minutes
October 8, 2019
Islesford Neighborhood House**

Attendance:

Richard Beal, Chairman, BOS	Carl Brooks
Florence Joy Sprague, BOS	Phil Whitney
Cory Alley, BOS	Joanne Thormann
Denise McCormick, Town Clerk	Joan Pickering
James Fortune, Administrative Assistant	Sam Leonardi
Ben Sumner, Deputy Clerk	Rob Leary
Katelyn Damon, Public Safety Coordinator	Katy Fernald
Dennis Dever, LPI & CEO	

I. Call to Order: 8:31am by Chairman Richard Beal.

II. Review / Sign Financial Warrants

Warrant #40	\$ 7,074.13
Warrant #41	\$ 43,671.70 (school)
Warrant #42	\$ 32,108.22
Warrant #43	\$ 6,941.88
Warrant #44	\$ 246,917.39
<u>Total:</u>	<u>\$ 336,713.32</u>

All warrants were signed by the Selectmen.

III. Review/Approval of Meeting Minutes: September 12, 2019

Cory Alley moves to approve the September 12, 2019 Board of Selectmen's meeting minutes as written. Richard Beal seconds the motion. **Motion approved 3-0.**

Denise McCormick recommends the November Selectmen's meeting be held on the 12th as the normal date is Election Day. Richard Beal proposes, without objection, to schedule the November meeting for Tuesday, November 12, 2019 on GCI.

Denise McCormick presents an award letter from the Maine Municipal Association recognizing the Town of Cranberry Isles for the 2018 Town Report.

IV. New Business

A. Hearing & Approval: GA Ordinance Appendices 2019-2020

Denise McCormick presents the 2020 General Assistance Order from the State of Maine. She advises that she administers the program as General Assistance Administrator and the guidelines are set by the State. There is an application process and all inquiries are confidential. She also notes that the law stipulates that an application cannot be submitted on someone else's behalf. Selectmen review and approve the Ordinance.

B. LCI Broadband Microwave Tower Lightning Protection

James Fortune reports that Brown's Communications does not perform the type of service Axiom has recommended for protecting equipment on the Broadband Tower. Cory Alley recommends continuing to look for a vendor nearer than the proposed supplier. Richard Beal suggests contacting the Town's insurer for a referral. General discussion and further referrals suggested.

James Fortune presents renewal applications for licensing agreements to use utility poles as part of the Broadband project. These applications are in addition to renewals signed by the Selectmen in September. The process has not been completed by the licensing agency; however, the applications must be renewed annually. Selectmen review and sign the renewal applications.

James Fortune advises that the Town is being required to raise its insurance indemnity from \$3 million to \$5 million. Richard Beal proposes, without objection, to compare premiums on a \$5 million liability policy.

V. Other Business (taken out of order)

Sam Leonardi is present today, on behalf of the Belousovitch Trust, to request permission of the Selectmen, as Road Commissioners, to replace a septic system at 14 Main Street, Islesford, which will involve crossing the road. Richard Beal moves to approve crossing the roadway to facilitate the septic system replacement. Cory Alley seconds the motion. **Motion approved 3-0.**

Dennis Dever presents an estimate, not to exceed \$2,500 (not including repaving), from John W. Goodwin, Inc for replacing the washout under the asphalt at the loading area of the Manset Town Dock. Richard Beal recommends, without objection, that Dennis Dever use additional hours as needed to oversee the project. The additional hours to be funded from the Manset Reserve. Selectmen review and accept the estimate without objection.

IV. New Business (continued)

C. Proposed Security Cameras for Town Docks (LCI & GCI)

Richard Beal reports on a discussion with Chief Willis of the Mount Desert Police Department and recommends contacting a contractor in Brewer that has been retained to install and service security cameras at Mount Desert and Bar Harbor. General discussion. Richard Beal proposes, without objection, having a full estimate prepared for presentation at the 2020 Town Meeting.

General discussion of package handling at Northeast Harbor and the sheds at the Town Docks.

D. Sutton Island Town Float (taken out of order)

General discussion of a proposal to install a second float at the Town Dock on Sutton Island. Cory Alley reports that the old Islesford float is not adequate for reuse. Consensus of the Selectmen is to have a second float constructed for the Town Dock on Sutton Island. Denise McCormick recommends a Warrant Article be prepared for the 2020 Town Meeting since the float would be a capital project.

C. Proposed Security Cameras for Town Docks (LCI & GCI) (continued)

James Fortune reports efforts to prepare a preliminary estimate on a security system for the Town docks as suggested by Richard Beal earlier is underway. General discussion of package deliveries. Richard Beal proposes, without objection, to contact UPS and FedEx about the Town's concerns. Florence Joy Sprague recommends float security be included with coverage of the sheds.

D. Sutton Island Town Float (continued)

James Fortune reports that the new owner for the former Guth property on Sutton Island will no longer allow use of its float to access neighboring properties, which effects winter access to Sutton Island. General discussion of possible measures to make the Town dock at Sutton usable throughout the winter. **No action taken.**

E. Public Safety Coordinator Position

Katelyn Damon has submitted a listing of her job duties and tasks to the Selectmen. General discussion of how to fill the position and whether to divide it among two part-time employees. **No action taken.**

F. 2020 Municipal Budget

Florence Joy Sprague suggests creating a public access to Sand Beach at Islesford. Discussion of Hadlock Park access. Cory Alley advises that an access at Hadlock park be removable in the winter due to the sea turbulence at that location. General discussion of soliciting an easement from private landowners to create a public access to Sand Beach. Richard Beal proposes, without objection, to contact property owners along Sand Beach to see if there would be any interest in discussing a public easement.

V. Other Business (continued)

G. Growth Management Strategy

Prior to today's meeting, Carl Brooks provided literature to the Selectmen for review on possible Growth Management Strategies for consideration. In order to continue his research, he has requested the Town's Assessor provide historical property tax information. Denise McCormick advises that the information Carl Brooks has requested is beyond the Assessor's contractual obligation to the Town. Mr. Brooks lodges a complaint about the Assessor's lack of response to his queries. Denise McCormick asserts that the Assessor is fully following state

regulations. Richard Beal advises that the Town is not obligated to assume the cost for the additional information that Carl Brooks is requesting. Carl Brooks suggests the costs to provide the information to him should be paid by the Town. Richard Beal advises that no money has been allocated for additional assessing costs beyond what is legally required.

VII. Audience Communication (taken out of order)

Joanne Thormann asks about a possible Comprehensive Plan update. Richard Beal advises that a Warrant Article will be prepared to fill a Comprehensive Plan Committee.

Joanne Thormann asks what the major budget items are for the coming year. Richard Beal responds that the Islesford Dock Extension and Islesford Breakwater projects are being considered. Cory Alley suggests general road repairs. General discussion of the status of the USDA grant for the Broadband Project.

VI. Executive Session: Legal Rights & Duties: 1 M.R.S.A. §405(6)(E)

Richard Beal moves, without objection, to go into Executive Session at 10:37am.

Richard Beal moves, without objection, to go back into Regular Session at 10:55am.

Chairman Richard Beal announces that no decisions were made in the Executive Session.

VIII. Adjournment

Richard Beal moves to adjourn the meeting. Florence Joy Sprague seconds the motion. **Motion approved 3-0.**

Meeting adjourned at 10:56am.