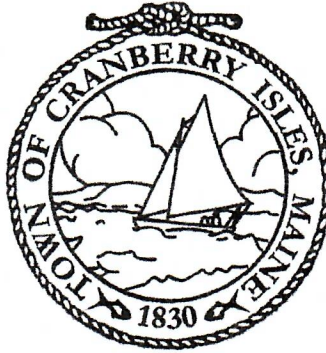


BOARD OF SELECTMEN

DANIEL S. LIEF, CHAIRMAN
AARON W. GRAY
RICHARD F. BEAL



MUNICIPAL ADVISORY COMMISSION

M. DONALD, M. FERNALD
E. HARRISON, J. PICKERING
L. PRATT, F. REECE, C. WHITE

TOWN CLERK / TREASURER

DENISE Mc CORMICK

FACILITIES SUPERVISOR

ERIC DYER

NOTICE

The Cranberry Isles Board of Selectmen will conduct their regular monthly meeting on Tuesday April 8th, 2008 at 8:30 AM at the Islesford Neighborhood House.

AGENDA

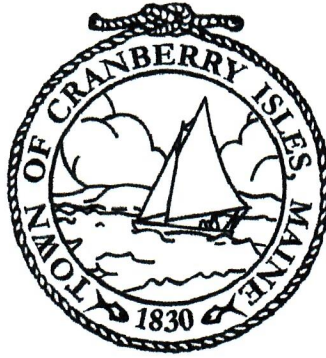
- I. Call to Order
- II. Review / Approval of minutes for March 4th, 10th and 20th.
- III. Review / Signing Financial Warrants
- IV. Appointments
 - A. Current Vacancies
 - B. Transportation Committee
- V. Old Business
 - A. GCI Fire House (Bid Review / Selection)
 - B. TCI Transportation Committee
 - C. Snow Removal & Sanding
 - D. Parking
 - E. TCI Website
- VI. New Business
 - A. Town Public Affairs Officer
 - B. Caring for an Aging Population
- VII. Other Business
- VIII. Audience Communications
- IX. Adjournment

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ERIC DYER

**Board of Selectmen's Meeting
Tuesday, April 08, 2008
Islesford Neighborhood House**

Attendance:

Aaron Gray, BOS
Richard Beal, BOS
Denise McCormick, Town Clerk
Eric Dyer, Facilities Supervisor
Nanette Hadlock, Deputy Clerk

Alyson Mayo, Island Institute
Amanda Ravenhill, Island Institute
Phil Whitney
Karin Whitney
Barbara Meyers

Jeff Berzinis
David Axelrod
Tiffany Tate
Wanda Porter
Eddie Gray

- I. Call to Order:** 8:31 A.M. by Selectman Aaron Gray.
II. Review / Approval of minutes for March 4th, 10th, and 20th.
Richard Beal moves to accept the Board of Selectman's Meeting Minutes as written for March 4th, 10th, and 20th, 2008. Aaron Gray seconds the motion. **Motion passes.**
III. Review / Signing Financial Warrant

Warrant # 14: \$ 5082.70
Warrant # 15: \$ 27368.57 (school)
Warrant # 16: \$ 74934.00
Total: \$ 107385.87

IV. Appointments
A. Current Vacancies

Constables: (one year terms)

Richard Beal, GCI, exp. 2008
Richard Howland, Islesford, exp. 2008

Harbormasters: (one year terms)

Bruce Fernald, exp. 2008
Vacant, exp. 2008

Harbor Committee: (one year term)

Theodore Spurling, JR, exp. 2008

Health Officer: (one year term)

Wanda Porter, exp. 2008

Road Commissioner: (one year term)

Board of Selectmen

Planning Board: (three year terms)

Steve Philbrook, exp. 2008
William Dowling, exp. 2008
Sally Rowan, exp. 2008
Vacant, exp. 2008

Board of Appeals: (three year terms)

Katherine Chaplin, exp. 2008
Theodore Spurling, JR, exp. 2008
Evelyn Boxley, exp. 2008

Board of Assessment Review: (three year terms)

Beverly Sanborn, exp. 2008
Malcolm Donald, exp. 2008
Michael MacFarlan, exp. 2008

Shellfish Warden: (one year term)

Cory Alley, exp. 2008

Richard Beal moves to appoint Samuel Hyler of Islesford as Planning Board Member to fill a vacant position which will expire in 2011. Aaron Gray seconds the motion. **Motion passes.**

A vacancy for Great Cranberry Island Harbormaster will appear on the agenda for the May Board of Selectmen's Meeting. If any registered voter is interested in the GCI Harbormaster or TCI Road Commissioner Positions, please contact your Selectmen.

Richard Beal moves to continue appointments, except for Great Cranberry Island Constable, as listed to return to office. Aaron Gray seconds the motion. **Motion passes.**

B. Transportation Committee

A list of Transportation Committee Appointment Options is presented by Selectman Richard Beal.

Committee:

Board of Selectmen
Ron Axelrod: LCI Summer Resident
Kate Fernald: LCI Summer Resident
Bill Dowling: GCI Year-round
Barbara Meyers: GCI Year-round
Richard Howland: LCI Year-round
Skip Stevens: LCI Year-round
Phil Whitney: GCI Year-round

Alternates:

Carl Brooks GCI Summer
Erica Merrill LCI Summer

Richard Beal moves to appoint members and alternates of the Transportation Committee as listed. Aaron Gray seconds the motion. **Motion passes.**

V. Old Business

A. GCI Fire House (Bid Review / Selection)

Ten bids have been received for the GCI Fire House Project. \$13,500.00 has been budgeted for the project. It could be a possibility that more funds need to be added to the additional budget for the project to be completed.

Richard Beal moves for the bids remain private until the May Selectmen's Meeting for discussion and unanimous Board approval when Selectman Lief will be here to attend. Aaron Gray seconds the motion. **Motion passes.**

Eric Dyer will call the contractors who have submitted bids and inform them of the decision at this time. Mr. Dyer will also ask the bidders if the change in the period of performance will affect their bids. GCI Fire Chief Norman Sanborn and David Bunker will be mailed the agenda for the May Board of Selectmen's Meeting. It is suggested from the audience that references be gathered for those who have bid on the project.

B. TCI Transportation Committee

Eric Dyer reports that he and Alyson Mayo have developed a time frame for phases of work and the public involvement process for use by the Transportation Committee. The Island Institute has offered possible help with developing the questionnaire for gathering public input, or maybe contacts on the mainland that could help with the process. The Island Institute works with a company called Market Decisions who develops professional questionnaires and surveys. Eric will email the newly appointed committee members to arrange a date for the first meeting, and also to think about the chairman position, as well as recommendations for a Facilitator for the first meeting. Jim Fisher of the Hancock County Planning Commission has recommended Ron Beard of the Maine Cooperative Extension as facilitator. Meetings will be open to the public and must be posted seven days in advance. Communications, including e-mails, and documents and meeting minutes created by the committee are considered public record and should be kept on file at the town office.

David Axelrod makes a formal request for the Transportation Committee to consider the way of life and culture of the islands when making recommendations. Barbara Meyers suggests using a separate step of analyzing for this purpose when considering changes to be made. Jeff Berzinis would like to offer his input to the committee. Richard Beal recommends that input and history from Wilfred Bunker would also be desirable to the committee.

C. Snow Removal & Sanding

On March 18th, 2008 the Town was notified by Ed Gray's insurance company about a collision with Blair Colby's (TCI Plow Contractor) plow truck and one of Ed Gray's vehicles. The insurance company also informed the Town that Mr. Colby's plow truck had not been registered or insured since 2006. A letter was sent by certified mail to Mr. Colby on March 20, 2008, as well as a phone call made informing him that according to the contract with the Town, his vehicles used for the plowing and sanding must be registered and insured, or be in violation of the contract. Mr. Colby agreed to work on the issue. A couple of days later, the Town was contacted by Blair Colby's agent, Kelly Sanborn, who informed the Town that the letter was never received. A second letter was sent on March 28, 2008 by certified mail with a deadline for proof of insurance and registration of April 07, 2008. No proof of registration or insurance has been received by the Town. The Board of Selectmen sign a letter of contract termination with Blair Colby. Selectmen Gray and Selectmen Beal advise the Facilities Supervisor to start the bid process in June or July for Great Cranberry

Plowing and Sanding contracts. Selectman Beal suggests that island use car registrations be reviewed and expired registrants be notified by postcard. Selectman Gray states that if vehicles are being used for town work, they need to be registered and insured. The Town Clerk can take care of this for cars that have been registered in the past, but some cars have never been registered at all, and there is no way to track that.

D. Parking

Bright green parking stickers have been ordered, and applications are coming in to the office. The deadline for applications is April 15, 2008. There has been no answer from the Southwest Harbor Police in reference to a request to enforce parking at the Manset Lot on a daily basis. Selectmen Gray will continue to pursue an answer.

E. TCI Website

A town website, principally operated out of the town office for town related business is being planned. Selectman Beal recommends Richard Hill of Islesford for development of the website. Mr. Hill has submitted a proposal for the installation and implementation of a Content Management Website for TCI. Costs for the services will be affixed fee of \$2000.00 for the first year and \$500.00 for each additional year. The \$125.00 annual fee for the domain name will be paid for by the Town. All software and content become and will remain the property of the Town of Cranberry Isles. Selectman Beal has written a letter to the federal government asking for registration of a second-level domain name to be delegated to the Town of Cranberry Isles, (www.cranberryisles-me.gov).

Richard Beal moves to go with Richard Hill's website company. Aaron Gray seconds the motion. **Motion passes.**

VI. New Business

A. Town Public Affairs Officer

Selectman Beal recommends that there be one person in the town office to represent our town to the press on behalf of the Town. This person would be listed as our information officer. Documented facts on all town issues are readily available at the town office and would result in the actual information being conveyed to the press and others who may inquire. Town Clerk Denise McCormick reminds the meeting that if phone calls are received at the town office inquiring for information, that the clerk's oath of office requires her to distribute town information under the Right to Know Laws, unless the information is held confidential by law. Selectman Gray is not prepared to appoint a public affairs officer at today's meeting, and wishes to wait until the May meeting to further discuss this issue with all three selectmen present.

B. Caring for an Aging Population

TCI Health Officer, Wanda Porter reports on the effort underway to provide healthcare services to residents. A luncheon meeting was held with the Sea Coast Mission at Islesford on March 31, 2008. Three representatives from Sea Coast Mission were present and ideas were brainstormed for better healthcare practices at the islands. Island Connections also had a representative at the meeting. Ms. Porter is trying to set up a system with Island Connections which would make it possible for elderly and disabled residents to have mainland transportation to and from medical appointments at no charge. It is reported that Redzone Wireless expects that within the next couple of months, the islands may have the internet capability to use the Telemedicine Program offered by the Sea Coast Mission. It is

hoped that it may be possible to have a visiting nurse or doctor to visit residents who may not be able to leave the island. Barbara Meyers requests that on the Selectmen's agenda for May to include discussion on internet access to rural communities to hopefully be made possible since the Fairpoint acquisition of the Verizon Company.

The next meeting with the Sea Coast Mission will take place on April 28, 2008, 11:30 A.M. at the Islesford Neighborhood House. Potluck lunch of sandwiches and dessert will be served. The public and the Selectmen are encouraged to attend.

VII. Other Business

- Cement for the compactor slab at the Islesford Transfer Station is expected to arrive on Thursday of this week.
- There is growing concern over the deterioration of the Great Cranberry Island Dock. The cement on the sides of the dock have now begun to deteriorate as well as the cement underneath. Richard Beal asks the Facilities Supervisor to make the final specifications for the project available to the Harbor Committee and the public as soon as possible for review. Seventy percent of the cost of the project will be paid for by a grant from the State and thirty percent will come from Town of Cranberry Isles.
- It is suggested by Selectman Beal that the Islesford Dock may need an extension due to docking difficulties at low tides. This will be discussed with the Harbor Committee.
- Ed Gray suggests that the town floats could be left in the water longer or year round to make the islands more accessible for the winter. This could be a problem for Great Cranberry Island due to the fact that an eighty foot gangway is proposed there which would extend the float even further out into the elements. There could be liability issues involved for the Town if the floats are left in year-round, especially during icy weather.
- The Main floats for GCI, Islesford, and Sutton Island are being prepared at this time in anticipation of the April 15 launching deadline.
- Jeff Berzinis requests that the Town give him permission to construct a dead man, costs to be covered by Mr. Berzinis at the top of the Great Cranberry Island barging ramp. A dead man is a pole driven to the right preferably at the top of the ramp which would aid in getting large vehicles onto the ramp at low tides. Other towns have these and the vehicle is hooked onto with cable and tugged up the ramp.

Richard Beal moves to approve Jeff Berzinis request for the construction of A deadpan at the Great Cranberry Island Ramp. Aaron Gray seconds the motion. **Motion passes.**

- It is questioned if the Town needs permits to do work at the Great Cranberry Island shorefront. The Facilities Supervisor assures that Kleinsmidt is working on the permitting process for the repairs. Eric Dyer will follow through with Kleinsmidt on whether or not a permit is needed from the Town as well as the D.E.P.
- It is reported that vehicles are still using the end of the GCI Dock even though the area is posted as "no vehicles beyond this point". Vehicles are also parking in front of the package shed doors making it difficult for access.

- It is suggested that bids be posted for the building of a new float for the GCI Dock as the season progresses. Specs for the new float are on file at the Town Office. Selectman Beal recommends that the specs be forwarded to the Chairman of the Harbor Committee for review by the committee. No date has been set at this time for the next Harbor Committee Meeting.
- The Facilities Supervisor has received an estimate of \$1500.00 for the engineering services of Victor Smith on his professional opinion of road conditions at Cranberry Isles. Mr. Dyer is given permission to pursue his services and set up an appointment to meet with Mr. Smith.
- The final bid specs are not quite finished by C.E.S. for the Islesford Municipal Garage building. Bid notices are expected to be advertised in the Bangor Daily News, the Mount Desert Islander and the Ellsworth American. The Facilities Supervisor is concerned with the amount of funds allocated for the project, and requests that the Selectmen place an article on warrant for the May special town meeting requesting additional funds.

VIII. Audience Communications

- Concern is expressed for the deterioration of town roads due to metal tracked vehicle use. The Board of Selectmen are currently the Road Commissioners for the town. In the past, the Board of Selectmen has made a recommendation for the use of trailers to tow metal tracked vehicles on town roads. Other towns do make a practice of requiring the use of trailers for these types of vehicles.
Richard Beal moves to bar tracked vehicles on town roads, and to require the use of trailers to tow them to the jobsite. Aaron Gray seconds the motion. **Motion passes.**
- Road weight limits are still in effect on town roads until April 30th, 2008 for over 10 tons. This year is the first year that TCI has posted the roads for weight limit, and will hopefully be an easier process next year. Advance notice is hoped to help with the posting.
- A meeting for the parking committee needs to be arranged soon to be ready for the May 15th deadline.
- The Animal Control Officer reports that the town still has only one unregistered dog at this time. In reference to coyote problems, a mutilated sheep has been found at Skeldale Farm on Great Cranberry. Residents of Great Cranberry have been sighting the animal(s). There is no closed hunting season for Coyote.
- According to the TCI All Terrain Vehicles Ordinance, drivers of ATVs on posted town roads need a driver's license to operate on town roads. Golf carts are considered motor vehicles and drivers of golf carts do need a license to operate on town roads. Gators and Mules are considered all terrain vehicles and are treated as such. It is possible that under home rule, the Selectmen can make a stricter ordinance than state requirements.

VIII. Adjournment: 11:14 A.M.

Aaron Gray moves to adjourn the meeting. Richard Beal seconds the motion. **Motion passes.**

The next regularly scheduled Board of Selectmen's Meeting is Thursday, May 01, 2008 at Great Cranberry Island.

Please note: The public is encouraged to attend.