

BOARD OF SELECTMEN

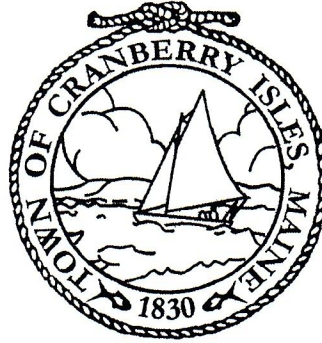
DANIEL S. LIEF, CHAIRMAN

AARON W. GRAY

HAL H. NEWELL

TOWN CLERK / TREASURER

DENISE McCORMICK



MUNICIPAL ADVISORY COMMISSION

M. DONALD, M. FERNALD

E. HARRISON, J. PICKERING

L. PRATT, F. REECE, C. WHITE

FACILITIES SUPERVISOR

BILL McGUINNESS

NOTICE

The Cranberry Isles Board of Selectmen will conduct their regular monthly meeting on Tuesday August 14th 2007 at 8:30 AM at the Neighborhood House on Islesford

AGENDA

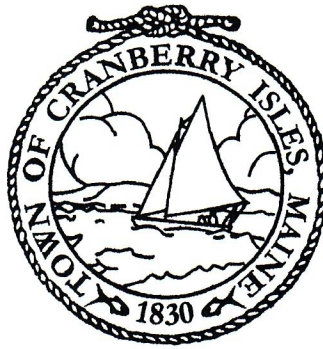
- I. Call to Order
- II. Review / Approval 7-10-07 Minutes
- III. Review / Signing Financial Warrants
- IV. Communications
 - A. Letter from Virginia Murray
- V. Old Business
 - A. Vehicle and Parking Plan
 - B. Vehicle importation / registration
 - C. GCI Dock Repairs
 - D. SHIP Grant
 - E. School consolidation recommendation
 - F. Road repairs
 - G. LCI Transfer station
 - H. Municipal garage building
 - I. Wireless internet
- VI. New Business
 - A. Secretary of State Clerks Conference
 - B. GCI store lease
 - C. Manset seawall repairs
 - D. Water resources
- VII. Other Business
- VIII. Audience Communications
- IX. Adjournment

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ERIC DYER

**Board of Selectmen's Meeting Minutes
August 14, 2007
Islesford Neighborhood House**

Attendance:

Dan Lief, Chairman BOS
Aaron Gray, BOS
Hal Newell, BOS
Denise McCormick, Town Clerk
Eric Dyer, Facilities Supervisor
Nanette Hadlock, Deputy Clerk

Eve Harrison, MAC
Malcolm Donald, MAC
Chris White, MAC
Frank Reese, MAC
Emily Axelrod
Karin Whitney

Phil Whitney
Rob Leary
Starr Bright
Courtney Chaplin
Tom Watson

I. Call to Order: 8:30 A.M. by Chairman Dan Lief.

II. Review / Approval 07/10/07 Minutes

Karin Whitney requests that the BOS Meeting Minutes be reviewed in light of appointments for Shellfish Warden and Animal Control Officer in regard to the requirement of possessing a valid driver's license for the positions. The Board requests reviews by the Deputy Clerk of the following minute dates, April 2007, June 2007, and July 2007.

Aaron Gray moves to accept the minutes as written for July 10, 2007. Dan Lief seconds the motion, with a unanimous vote by Hal Newell. **Motion passes.**

III. Review / Signing Financial Warrants

Warrant # 33: \$ 5285.75
Warrant # 34: \$ 5820.33
Warrant # 35: \$ 2191.52
Warrant # 36: \$ 21,195.44
Warrant # 37: \$ 127,732.92

Total: \$ 162,225.96

All warrants were signed by the Selectmen.

IV. Communications

A. Letter from Virginia Murray

A letter has been received by the Selectmen requesting pothole work being done on the Harding Point Road at Great Cranberry Island.

Selectman Lief extends his apologies to everybody about potholes at Cranberry Isles. At the time of this meeting, Goodwins is in the process of repairing potholes on both Islesford and Great Cranberry. Hal Newell will respond to Ms. Murray's letter with a telephone call.

A five year plan has been previously written for road repair at TCI, but was never formally adopted. Selectman Lief plans to attend the Municipal Advisory Commission (MAC) Meeting to discuss road repairs.

V. Old Business

A. Vehicle and Parking Plan

The Facilities Supervisor has presented the MAC and the BOS with a draft vehicle and parking plan proposal. The plan recommends that the existing policy be revised and incorporated with additional guidelines as part of a vehicle and parking plan for the Town of Cranberry Isles (TCI). It is reported that a majority of the calls that come in to the town office in regard to parking rules on the mainland are the result of misinformed renters. Some suggestions that are made to educate both summer and year round residents about parking issues and also trash issues include:

- Weekly parking / trash updates on both the islesford.com and cranberryisles.com websites.
- To include website addresses on communication letters sent out from the town office, and also to incorporate the website addresses on the TCI letterhead.
- To encourage rental properties to keep a recycling flyer in their homes for renter information.

Thank you to Malcolm Donald for weekly parking checks at the Cranberry Lot at Manset.

The Town Clerk would like to announce that there are still compost bins (\$39.50) and compost pails (\$10.50) for sale at the town office.

B. Vehicle Importation / Registration

Selectman Lief reports that progress is being made on both islands in regard to vehicle importation and vehicle registrations. A successful junk car removal was carried out recently. Questions from the audience included whose responsibility it is to get the cars to the barge site for haul-off, and also who is responsible for paying the barging fees, the town or the junk car owner? For the record, vehicle owners are responsible for barging fees. The Town can help in assistance of getting the vehicle to the shore.

C. GCI Dock Repairs

The new gangway for Great Cranberry has been delivered, however the wrong pin for installation was sent with the gangway and the correct pin has now arrived. The proposed barrier for blocking vehicular traffic at the end of GCI Town Dock has been postponed until the new gangway has been installed. It is reported that individuals are continuing to drive on the end of the dock, regardless of the sign posted asking them not to. The Board of Selectmen has reiterated that they do not want vehicles traveling on the end of the dock due to erosion that has occurred under that portion. The Facilities Supervisor is asked to have the barrier in place by the end of this month.

D. SHIP Grant

Three new skiff floats for GCI, Islesford and Sutton Island have been built and installed by Courtney Chaplin, funds are to be reimbursed by SHIP Grant monies. Courtney Chaplin reports to the Selectmen that the chains may need to be replaced at GCI Float. Eric Dyer will follow up on this with the float contractor.

Interest has been shown in purchasing the old GCI gangway for private use. The Facilities Supervisor will put the old gangway up for bid, to be posted both at GCI and Islesford.

E. School Consolidation

The Cranberry Isles School Committee continues to attend meetings with Union 98 for the school consolidation process. The Committee is not prepared at this time for a recommendation to the Board of Selectmen.

Selectman Lief has spoke with School Committee Chairman Kate Chaplin, and has asked that a proposal for expense reimbursement for travel and babysitting expense be presented at the September Board of Selectmen's Meeting.

F. Road Repairs

GCI road repairs are essentially complete at this time, with work on Islesford in progress. Malcolm Donald suggests that "after repair" photos be taken of the new maintenance.

G. LCI Transfer Station

The Islesford Transfer Station application has been filed with the Department of Environmental Protection. A bidding proposal for needed services is in the process. A slab for the compactor and electrical services will need to be completed in time for the permit approval. Civil Engineering Services has been cooperative and helpful. Eric Dyer is to consider the bidding proposal for services as top priority at this time. Mr. Dyer is asked by the Selectmen to speak with Ed Gray about what is needed for the new transfer station. It may be possible to use the GCI Transfer Station as a model for the project.

H. Municipal Garage Building

It is quite possible that delivery of the new Islesford pumper truck will not take place until March or April of 2008. It has been advised by Fire Chief Courtney Chaplin that it may not be wise to store the new truck in the same building as the sand and salt supply.

Options for the new garage are stick built or metal, and one big building or two smaller ones.

I. Wireless Internet

Redzone is managing deployment of wireless internet service for Cranberry Isles. Approximately one hundred residents have signed up for the service. The installer is going in the order of the list of signups, however, the central nodes may direct the list by location and signal available. At this time there are two central nodes on GCI, and two central nodes on Islesford. The installer is paid by the installation, not by the hour. Approximately eighty percent of any problems encountered thus far are subscriber hardware issues. The current installer desires to be hired on a contractor status, as opposed to an employee. TCI needs the financial support of the whole community as subscribers to make a system that will support jobs and education.

VI. New Business

a. Secretary of State Conference

A Secretary of State Elections conference is scheduled for September 18 and 19, 2007 at Boothbay Harbor for Town Clerks / Deputy Clerks. The conference covers all the training requirements and changes for election 2007. The cost of the conference is \$75.00 per person for meals and training. Lodging cost is approximately \$100.00 per room, with both clerks sharing a room.

Hal Newell moves to send Denise McCormick and Nan Hadlock to the conference. Aaron Gray seconds the motion, with a unanimous vote by Dan Lief. **Motion passes.**

b. GCI Store Lease

The Great Cranberry Island General Store has changed hands with Renna Colby being the new president. The new lease is for one year, rent being twelve dollars annually, payable upon acceptance and signing of the lease.

Aaron Gray moves to sign a one year temporary land lease with Renna Colby for the GCI Store. Dan Lief seconds the motion, with a unanimous vote by Hal Newell. **Motion passes.** The Selectmen sign the lease.

c. Manset Seawall Repairs

Approximately thirty to forty percent of the seawall at our Manset property was destroyed by a storm this year. An email received by Eric Dyer from Mystic Stoneworks Inc. who visited the site quotes a price for reconstruction of the wall is estimated at \$94,880.00. This cost is a complete best practices job. A short term proposal might possibly be rip rap with concrete to reinforce the wall. The eroded wall abuts a Southwest Harbor town road. It is suggested to obtain a detailed report and to confer with the town attorney and the Municipal Advisory Commission with this issue.

d. Water Resources

A volunteer committee to study the TCI water resources, threats, and preservation met recently at the town office with Eric Dyer. Hallie Marbett, Emily Axelrod, Chris White, and Erica Merrill met to discuss these matters in reference to the comprehensive plan. Well driller Gary Gould is suggested as a good resource for information he may have available on locations and depths of wells. At this year's Islesford Fair and GCI Fair, residents were asked to stop by a table to give the approximate location of their wells and septic systems using enlarged tax property maps. All island residents, (including Baker, Bear, and Sutton), are encouraged to share the same information. Thank you to Erica Merrill for her volunteer work on this information gathering project. Water resources will continue on next month's Board of Selectmen's meeting agenda.

VII. Other Business

- The comprehensive planning committee is close to finishing an inventory analysis. Next will be the goals and objectives segment, then developing policies, and the implementation process. It is hoped to have a comprehensive plan ready for vote at Town Meeting 2008. The Deputy Clerk asks for a list of comprehensive plan members. Eric Dyer will provide the member list for filing at the town office.
- A letter has been received by the Selectmen from GCI Resident Chris White in regard to naming of a private way on GCI. Mr. White requests that the right-of-way to his GCI property be named Lava Lane. This right of way was not included in the initial list presented to the town office for private road naming. Two members of the Bancroft Family who also abut the right of way have agreed by signature on the same letter to name the right of way Lava Lane. Dan Lief moves that Lava Lane be added to the list of GCI Private Road Names. Hal Newell seconds the motion. **Motion passes.**
- Grading of the Town Field at Islesford is being researched in order to make it more level for playing of sports. The Dudmans have reportedly agreed to have their property which abuts the town field graded as well.

- The Town Clerk reports that booklets and applications for the Circuit Breaker Tax Relief Program are now available at the town office. Copies will be placed in both the Islesford and GCI Libraries. It is also possible to fill the application out online. A new senior program is also available to provide tax relief to individuals over 62 years old. Any questions should be directed to the town office.
- Courtney Chaplin requests any report on a timeline for the proposed new municipal building at Islesford. The Facilities Supervisor hopes for public hearings in November, and Selectman Lief suggests a November special town meeting.

VIII. Adjournment: 10:20 A.M.

Aaron Gray moves to adjourn the Selectmen's Meeting. Dan Lief seconds the motion, with a unanimous vote by Hal Newell. **Motion passes.**

The next regularly scheduled Board of Selectmen's Meeting will be on Tuesday, September 04, 2007, 8:45 A.M. at Great Cranberry Island.

Please note: The public is encouraged to attend.