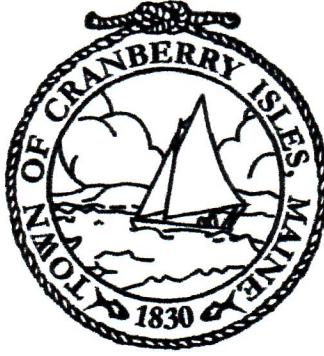


**BOARD OF SELECTMEN**

RICHARD F. BEAL , CHAIRMAN  
DANIEL S. LIEF  
SALLY A. B. ROWAN

**TOWN CLERK / TREASURER**

DENISE Mc CORMICK



**MUNICIPAL ADVISORY COMMISSION**

M. DONALD, P. DONALD  
E. HARRISON, L. PRATT, F. REECE  
C. WHITE, K WHITNEY

**FACILITIES SUPERVISOR**

ERIC DYER

## MEETING NOTICE

The Cranberry Isles Board of Selectmen will conduct their regular monthly meeting on Tuesday, August 4<sup>th</sup>, 2009 at 8:30 AM at the Neighborhood House on Little Cranberry Island.

## AGENDA

- I. Call to Order
- II. Review / Approval of Previous Meeting Minutes
- III. Review / Signing Financial Warrants
- IV. Old Business
  - A. Road Maintenance
    - i. Road Repair Bid Documents
    - ii. Sutton Island
    - iii. Road Forums August 26<sup>th</sup> and 27<sup>th</sup>
  - B. Comp Plan Update
  - C. Transportation Committee Update
  - D. TCI Video / Information Brochure
  - E. TEPA Update
  - F. Baker Island Light
  - G. Proposed Interlocal Agreement
  - H. Marsh Lease
- V. New Business
  - A. Signing of Septic Sludge Removal Contract 2009-2010
  - B. Signing of URIP Certificate 2009-2010
  - C. MSW Contract Adjustment
  - D. Town Field Use
  - E. APSI Meeting Notice
- VI. Other Business
- VII. Audience Communications
- VIII. Adjournment

## NOTICE OF ATTENDANCE

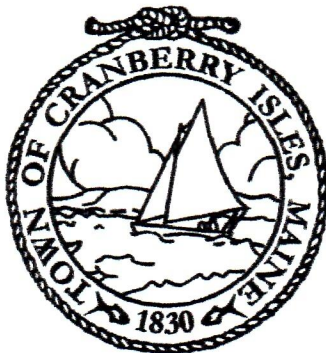
The Cranberry Isles Board of Selectmen may be attending a meeting of the Association for the Preservation of Sutton Island (APSI) on Thursday, August 6<sup>th</sup>, 2009 at 4:00 PM on Sutton Island.

**BOARD OF SELECTMEN**

**RICHARD F. BEAL , CHAIRMAN**

**DANIEL S. LIEF**

**SALLY A. B. ROWAN**



**MUNICIPAL ADVISORY COMMISSION**

**M. DONALD, P. DONALD**

**E. HARRISON, L. PRATT, F. REECE**

**C. WHITE, K WHITNEY**

**TOWN CLERK / TREASURER**

**DENISE Mc CORMICK**

**FACILITIES SUPERVISOR**

**ERIC DYER**

**Board of Selectmen's Meeting Minutes  
Tuesday, August 04, 2009  
Islesford Neighborhood House**

**Attendance:**

Richard Beal, Chairman, BOS

Dan Lief, BOS

Sally Rowan, BOS

Eric Dyer, Facilities Supervisor

Denise McCormick, Town Clerk

Nanette Hadlock, Deputy Clerk

Kate Fernald, Transportation Committee

Ronald Axelrod, Transportation Committee

Skip Stevens, Transportation Committee

Phil Whitney, Transportation and Harbor Committees

Chris White, MAC

Malcolm Donald, MAC

Jeff Berzinis, Harbor Committee

Lise Pratt, Comp Plan Committee

Bill McGuinness

Cheryl Sholl

Caroline Sholl

Emily Axelrod

Clayton Bright

Eleanor Bright

**I. Call to order: 8:30 P.M. by Chairman Richard Beal.**

**II. Review / Approval of Previous Meeting Minutes**

Dan Lief moves to accept the July 07, 2009 Board of Selectmen's Meeting Minutes as written. Richard Beal seconds the motion, with a unanimous vote by Sally Rowan.

**Motion passes.**

**III. Review / Signing Financial Warrants**

Warrant # 32: \$ 5228.78

Warrant # 33: \$ 5097.93

Warrant # 34: \$ 31699.42

Warrant # 35: \$ 208486.96

**Total: \$ 250513.09**



All warrants were signed by the Selectmen.

#### **IV. Old Business**

##### **i. Road Repair Bid Documents**

Bid specs are in for pothole repairs on sections of roads at Islesford and Great Cranberry Island. In the next couple of days the Facilities Supervisor will be doing surveys to obtain specified details of what repairs are needed. The bid specs call for all labor, materials, equipment and transportation necessary for the repairs. Included in the bid specs is a statement allowing for a 5% room for change orders if necessary. Work outside this range shall be treated as a change order and the Town will negotiate with the Contractor to determine the costs. Pay requests must be received no less than five business days prior to a Selectmen's Meeting to be placed on the financial warrant. Payments will be disbursed following approval at Selectmen's Meetings only. Application deadline will be September 01, 2009 and completion deadline is October 04, 2009.

##### **ii. Sutton Island**

Sutton Island Residents have voiced their need for replacement of the boards on the path to the four corners. Estimates by the Facilities Supervisor for the work are \$2500.00 in materials and \$2500.00 in labor. This project is expected to be ready for next year. Some concerns are voiced about private ownership of the property where the repairs are to take place. Selectman Beal suggests that the Town receive a written easement from the three abutting landowners granting rights to cross their properties for repairs. Selectman Beal also suggests that the trash shelter needs repair at Sutton Island. The Town Office Staff, Richard Beal, Sally Rowan, and Margaret Blank will be attending the Association for the Preservation of Sutton Island annual meeting on Thursday, August 04, 2009 where items of interest to Sutton Residents will be discussed. Twice weekly trash pickup will be scheduled for the rest of the summer season. Phil Whitney suggests that research be done on ownership of paths at Sutton. Selectman Beal suggests contacting James Sewall Company in order to obtain photo map overlays for years between 1900 and 1920.

##### **iii. Road Forums August 26<sup>th</sup> and 27<sup>th</sup>**

Forums for public input on levels of service wanted for each road and road sections will be held at Great Cranberry on August 26 and at Islesford on August 27, 2009. A Comprehensive Plan public review workshop will be held on Great Cranberry on August 26, at 4:00 P.M., right before the Road Forum. The Islesford Comp Plan workshop will be held on August 26 at 4:45 P.M. Meeting dates and times to be posted soon. Selectman Beal reminds residents that the speed limit on Town roads is 25 miles per hour, unless changed by the Board of Selectmen.

#### **C. Transportation Committee Update (Taken out of order)**

Ron Axelrod and Kate Fernald present the findings and recommendations for service between the Town of Cranberry Isles and Mount Desert Island. Also presented are the results of a Docks and Harbors Safety Study to identify improvements that will make year round early morning and evening boat landings safer and more accessible. The Transportation Committee recommends safety improvements at our docks, regardless of whether a schedule change should take place or not. Selectman Beal recommends that the Harbor Committee and Municipal Advisory Commission meet to help with prioritizing issues. Richard Beal offers to meet with Beal and Bunker to discuss the



recommendations. The Town Clerk will obtain advice from legal counsel about whether it would be possible to hold executive session for all Selectmen to be able to meet with Beal and Bunker.

**E. TEPA Update (Taken out of order)**

In reference to the Transportation Enhancement Project Agreement, the Town will be contacted about the possibility of borrowing funds in anticipation of the funds coming for replacement of barge ramps at Islesford and Great Cranberry. This would require a special Town Meeting for voter approval. No date has been set for such a meeting at this time.

**D. TCI Video / Information Brochure**

The idea of obtaining a video for TCI information and assets has been dropped by the Selectmen at this time.

**B. Comp Plan Update (Taken out of order)**

Hearings for public input on the proposed comprehensive plan have been scheduled as follows:

Wednesday, August 26, 2009

Great Cranberry Island Community Center: 2:30 – 4:30 P.M.

Islesford: 4:45 – 6:15 P.M.

All draft documents may be reviewed online at [www.cranberryisles-me.gov](http://www.cranberryisles-me.gov) (Go to Town Documents link) and [www.gcpcme.org/cranberryisles/index.htm](http://www.gcpcme.org/cranberryisles/index.htm). Other copies are available at the Town Office and the two Town Libraries.

**F. Baker Island Light**

Selectman Beal will write a “Thank you, but we are not interested” letter to the Government Services Administration in regard to obtaining Baker Island Light. Hugh Dwelley, President of the Islesford Historical Society visited Baker Island Light with GSA recently and reaffirmed that the light tower is seriously deteriorating. Mr. Robinson of GCI will write a letter on behalf of the Town of Cranberry Isles to Senator Collins in regard to the lack of maintenance by the USCG of Baker Island Light.

**G. Proposed Interlocal Agreement**

The Board of Selectmen has decided to reject participation in a proposed interlocal Agreement for General Assistance Fair Hearing Authority. The proposed agreement would require that our Town General Assistance Administrator be made available for other participating Towns’ General Assistance appeals. The Town Clerk will write a letter of decision.

In reference to the lease for parking at Northeast Harbor, it is reported that the current lease with the Town of Mount Desert will expire in 2012. Selectman Beal suggests that the dialog needs to be opened up with Mount Desert for renewal of a lease, and what, if any, effects will be in reference to their proposed marina plan which includes plans for a parking structure where our current lot is. Richard Beal and Eric Dyer will look into parking at Northeast Harbor.

**H. Marsh Lease**

Dan Lief moves to authorize Richard Beal to sign the Marsh lease on behalf of the Selectmen after review by the attorney. Sally Rowan seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

**V. New Business**

**A. Signing of Septic Sludge Removal Contract 2009-2010**



The Board of Selectmen signs a contract with Haslam Septic Service of Lamoine, ME for disposal of septic sludge generated within the borders of the Town of Cranberry Isles. The contract is in effect from July 01, 2009 until June 30, 2010 for the cost of \$380.00.

**B. Signing of URIP Certificate 2009-2010**

The Board of Selectmen signs a certification for receiving Rural Initiative Funds for the use only for capitol improvement of public roads. Payments from URIP are received quarterly and it is estimated that Cranberry Isles will receive \$8508.00.

**C. MSW Contract Adjustment**

Eric Dyer and Selectman Lief will work on re-negotiations regarding the Base Amount adjustment for the average annual tonnage of municipal solid waste. The adjustment shall take place on December 31, 2009.

**D. Town Field Use**

In reference to questions about the use of Islesford Town Field, it has been determined by the landscaper that the sod is still not ready for use this season, but is expected to be fine for next summer's use. Signs are posted and the field has been roped off for the 2009 summer season. Many inquiries have been placed in reference to use of the field.

**E. APSI Meeting**

Town Office staff and Selectmen, as well as the EMT Directors have been invited to attend the annual meeting of the Association for the Preservation of Sutton Island on Thursday, August 06, 2009. This will be a chance to meet with Sutton Island Residents and to listen to any needs that the Residents may have for the upcoming budget.

Defibrillators are now posted at two locations on Sutton Island, outside under glass cover for emergency use. Maps have been given to the Town with each Sutton Island Residence and numbers.

Richard Beal reports that each year Acadia National Park has been sharing emergency equipment with the Fire Departments, and he suggests that some of the equipment be shared with Sutton Island.

**VI. Other Business**

- Richard Beal nominates Janice Smith Murch as Harbor Committee Alternate Member.  
Sally Rowan moves to appoint Janice Smith Murch as Harbor Committee Alternate. Richard Beal seconds the motion, with a unanimous vote by Dan Lief.  
**Motion passes.**
- A citizen request has been received asking that bicycles not be allowed to operate on the Town Docks. In the past there were signs on the docks that suggested this rule. It can be very dangerous with bikes, pedestrians, and vehicles using the docks at the same time. Selectman Beal also mentions the danger of running on the docks. Occasionally bicycles are left blocking the passageway for boaters unloading freight. The Facilities Supervisor will make signs, and Selectman Rowan will help with the language.
- Selectman Beal has requested a visit from a Hancock County Sheriff's Deputy to visit both Great Cranberry and Islesford to enforce vehicle registration.
- Submerged land leases for both docks and both barge ramps at Great Cranberry and Islesford have expired. The Facilities Supervisor is in the process of applying for a renewal of the leases.

- A Permit By Rule Notification Form has been sent to the Department of Environmental Protection for approval of replacement for barge ramps at Great Cranberry Island and Islesford. Other elements of the project, (dolphin piles and Manset Gangway) will require full permit applications.
- The Facilities Supervisor will contact the Town Attorney in reference to the possible violation of riparian rights with the Brown Float near the TCI barge ramp at Manset.

**VII. Audience Communications**

- Clayton Bright brings to attention that the July Selectmen's Meeting minutes are not yet posted on the municipal website. The Deputy Clerk will follow through with this task. Mr. Bright asks if a policy could be set for a five day deadline after a meeting for minutes to be posted online. Selectman Lief responds that within two weeks is a reasonable time limit. Meeting Minutes are posted in draft form until accepted by the Board itself at the following meeting.

**VIII. Adjournment: 11.30 A.M.**

Richard Beal moves to adjourn the meeting. Sally Rowan seconds the motion, with a unanimous vote by Dan Lief. **Motion passes.**

*The next regularly scheduled Board of Selectmen's Meeting is currently scheduled for Tuesday, September 01, 2009.*

*Please note: The public is encouraged to attend.*