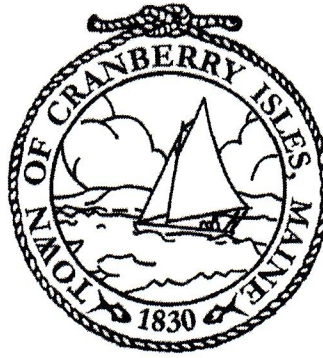


BOARD OF SELECTMEN

DANIEL S. LIEF, CHAIRMAN
AARON W. GRAY
RICHARD F. BEAL



MUNICIPAL ADVISORY COMMISSION

M. DONALD, M. FERNALD
E. HARRISON, J. PICKERING
L. PRATT, F. REECE, C. WHITE

TOWN CLERK / TREASURER

DENISE Mc CORMICK

FACILITIES SUPERVISOR

ERIC DYER

NOTICE

The Cranberry Isles Board of Selectmen will conduct their regular monthly meeting on Tuesday, February 3rd, 2009 at 8:30 AM at the Neighborhood House on Little Cranberry Island.

AGENDA

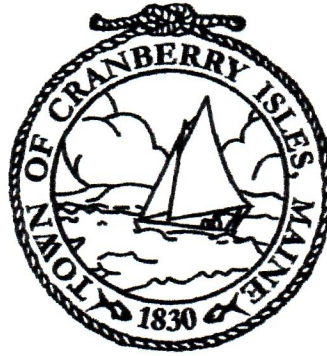
- I. Call to Order
- II. Review / Approval of Previous Meeting Minutes
- III. Review / Signing Financial Warrants
- IV. Appointments
 - A. Shellfish Warden
- V. Old Business
 - A. 2009 Warrant Discussion (Includes Budget)
 - B. 2008 Town Report
 - C. Municipal Facilities Update
 - D. Employee Health Insurance
- VI. New Business
 - A. Fire Department Gas Usage
 - B. Use of Ramp Fees
 - C. Signing of 2009 Town Meeting Warrant (Includes Budget)
- VII. Other Business
- VIII. Audience Communications
- IX. Adjournment

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ERIC DYER

**Board of Selectmen's Meeting Minutes
Tuesday, February 03, 2009
Islesford Neighborhood House**

Attendance:

Dan Lief, Chairman BOS
Aaron Gray, BOS
Richard Beal, BOS
Eric Dyer, Facilities Supervisor
Denise McCormick, Town Clerk
Nanette Hadlock, Deputy Clerk
Eliza Greenman, Island Institute
Phil Whitney
Karin Whitney
Roy Hadlock
Sally Rowan
Bruce Komusin
Courtney Chaplin
Jeff Berzinis
Cynthia Lief

I. Call to Order: 8:33 AM by Chairman Dan Lief

II. Review / Approval of Previous Meeting Minutes

Richard Beal moves to accept the Board of Selectman's Meeting Minutes for January 06, 2009 as written. Aaron Gray seconds the motion, with a unanimous vote by Dan Lief. **Motion passes.**

III. Review / Signing Financial Warrants

Warrant #: \$ 4,924.30

Warrant #: \$ 5,772.47

Warrant #: \$ 36,621.59

Warrant #: \$ 39,412.67

Total: \$ 87,731.03

All warrants were signed by the Selectmen.

(Taken out of Order) Correspondence

• **Letter from Paul Liebow**

The Board of Selectmen has received a letter from GCI Resident Paul Liebow and Family requesting that the path to their lot on Bunker Head at Great Cranberry be officially designated for the 911 system as Seal's Nest.

Dan Lief moves to accept Paul Liebow's request to call the new road to the Liebow Property Seal's Nest. Richard Beal seconds the motion, with a unanimous vote by Aaron Gray. **Motion passes.**

- The Board of Selectmen has received a letter of request for vacation / leave of absence for Deputy Clerk Nanette Hadlock. The dates requested are for February 16 through February 27, 2009. Permission is granted.
- The Board of Selectman have received a Notice of Intent to File from the Department of Environmental Protection for "filling a 13' X 30' former marine elevator to match the surrounding bulkhead to eliminate a safety hazard and reinforcing the exterior of the existing bulkhead with large boulders places from the top of the bulkhead." This is to occur at 113 Shore Road, Southwest Harbor, ME and is filed by Robert Brown, DBA Manset Yacht Service. This property abuts the Manset Property owned by The Town of Cranberry Isles. Written public comments may be sent to: MDEP, Eastern Maine Regional Office, 106 Hogan Road, Bangor, Me 04401
A copy of the application may also be seen at the Southwest Harbor municipal office.

IV. Appointments

A. Shellfish Warden

The Board of Selectmen appoints and confirms Nickolas Hadlock as Shellfish Warden for the 2009 season.

V. Old Business

C. (taken out of order) Municipal Facilities Update

- Work is underway on the GCI Dock repairs. Repairs are expected to be complete by mid April. Concrete slabs that are removed from the existing dock will be stored for later use at the GCI Gravel Pit.
- A plan and estimate for 80 foot gangways will be available information for the annual town meeting in March.
- Dan Lief and Eric Dyer met last week with Scott Dunbar of Dunbar and Brawn in reference to the installation of clapboards at the new municipal garage on Islesford. The Town expects a warranty on the clapboards, and if the current installation method will not be covered under the warranty, then the clapboards will have to be replaced.
- Fire trucks and the ambulance are now being stored in the new garage at Islesford. The plow truck is now being stored in the empty bay at the old garage. The heat is now turned off. Eventually plans may include a wall being constructed between the transfer station space and the Town space at the old garage.
- Selectman Beal has received news that an ambulance is coming up for sale from the Town of Southwest Harbor. The ambulance is reported to need two new tires and the diesel engine has over 100,000 miles on it. Chief Sanborn concurs that the ambulance could serve the needs of Great Cranberry Island. The cost to purchase the ambulance would be \$4,400.00 with an included communication package. The Selectmen agree to have Haynes Garage check the ambulance before any delivery to GCI. \$10,000.00 is currently in reserve for the purchase of an ambulance at Great Cranberry.
- In reference to heavy road usage due to recent construction projects, individuals having construction done will be notified if problems arise.

D. Employee Health Insurance

The Selectmen discuss health insurance benefits for full-time employees. Funds were approved by voters in 2006 and 2007 at the annual town meetings.

\$8,000.00 was budgeted each year for a total of \$16,000.00 available for use. The Maine Municipal Health Trust has sent information on plans available and is willing to send a representative to the Town Office to discuss the various plans. The Selectmen will research in the future to see if part time employees can receive health insurance by full payment of premium by the employee. Dan Lief moves take the steps necessary today to sign the documents they've brought us to join the MMA Trust, for health insurance as has been authorized by our town meetings and that we proceed over the next month to get health insurance for two full time employees under this program. Our current estimate is that the cost will be \$9000 per year. Aaron Gray seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

A final choice of health plan options will be decided after a presentation by the MMA Health Trust Representative.

VI. New Business

A. Fire Department Gas Usage

In reviewing the budget for 2008, the Selectmen have come to realize that the gasoline usage for Zone 1 Volunteer Fire Department totaled \$733.00 for the year. Gasoline usage for Zone 2 was \$351.00 for the year. This year the budget committee has separated gasoline and heating oil into two lines in the line item budget and is recommending a budget of \$350.00 to each (Zones 1 & 2) for 2009.

B. Use of Ramp Fees

In 2001, at a special town meeting, voters approved the creation and use of ramp fees for barging ramp maintenance. Draft article #37 for the 2009 warrant reads as follows:

"To see if the voters of the Town of Cranberry Isles will amend warrant article 3, passed at a special town meeting held on July 31, 2001, to allow dock ramp usage fees collected and held in escrow to be used broadly for all harbor related repairs, maintenance, and capital projects including, without limitation, work done on docks, ramps, floats, gangways, moorings, lights, and buildings."

It is suggested that since passenger boats do not pay for using town facilities, it would not seem a good idea to use the fees for all harbor related items. It is also suggested to take the work "broadly" out of the article to read: *to be used for all "Town" harbor related repairs...* Selectman Beal advises that articles may be amended from the floor of the Town Meeting. Ramp fees were recently increased from \$2.50 to \$5.00 per use.

It is also suggested that residents doing large construction jobs will be paying higher taxes due to improvements, and should not be charged for use of all harbor related repairs as well.

Some discussion takes place in reference to barges doing damage to the docks. Jeff Berzinis suggests to install a 3-piling cluster near the Islesford Restaurant Dock for bumping up against in inclement weather. Selectman Lief voices concern over room for deliveries to the restaurant if such a structure were placed there. It is suggested that the Harbor Committee be consulted with this plan. Richard Beal moves to undertake the repair / installation of some type of a new pivot point next to the ramp, to seek the advice of the appropriate committees and contractors and bring it to the Board of Selectmen in March following Town Meeting in March. The Board of Selectmen will make the decision. Aaron Gray seconds the motion, with Dan Lief abstaining from the vote. **Motion passes.**

C. Signing of 2009 Town Meeting Warrant (Includes Budget)

The Town of Cranberry Isles has the following vacancies open for elected positions to be determined at the Annual Town Meeting on March 09, 2009:

- Board of Selectmen
1 vacancy, 3-year term
- Superintending School Committee
1 vacancy, 3-year term
- Shellfish Conservation Committee
2 vacancies, 3-year terms
1 vacancy, 1-year term remaining
- Municipal Advisory Commission
2 vacancies, 3-year terms

Discussion took place over article 23a and 23b, which reads:

23 (a) To see if the voters of the Town of Cranberry Isles will vote to authorize the Board of Selectmen to (1) accept Federal and State of Maine transportation grant funds totaling \$303,400; (2) to execute a "Transportation Enhancement Project Agreement" between the Municipality of Cranberry Isles and the State of Maine, Department of Transportation (Federal Project Number ME030048, State PIN (011865.00) which covers repairs to the barging ramps at Islesford and Great Cranberry Islands, construction of two new eighty (80) ADA compliant gangways with associated float modifications at Great Cranberry Island and Southwest Harbor (Manset) and a third gangway at Islesford if Article 21(b), (listed below), is approved, and to make repairs to the walkway between the Southwest Harbor facility and the pier to make it ADA compliant; and (3) to authorize the Board of Selectmen to spend these grant funds for the above listed projects on behalf of the citizens of the Cranberry Isles, making such reports as are required by Federal and State agencies.

Note: These Federal and State of Maine funds were initially granted during the purchasing process of the Town's Manset parking facility. Projects permitted by these grant funds have evolved to construction of ramp replacement, ADA gangways and walkways. There might be sufficient funds for the addition of a third gangway for Islesford without additional funding by the Town. These grant funds for will revert back to Federal and State authorities at the end of March 2009 if not accepted by the voters for the uses specified.

The Board of Selectmen recommends passage of this article 23a which will provide significant improvements to our Harbors at no cost to the Town.

The Board of Selectmen chose to add the following statement to article 23:

The Board of Selectmen remains silent on Article 23B.

23 (b) "If there are sufficient funds under the Federal Transportation Enhancement Grant (Federal Project #ME030048) which is already paying for the Great Cranberry and Manset gangways and new concrete ramps on Great Cranberry and Islesford, to see if the voters of the Town of Cranberry Isles will vote to install an eighty(80) foot gangway at the Islesford municipal dock, similar in construction to the eighty (80) foot gangways already planned for Great

Cranberry Island and Manset, with possible modification of the Islesford mooring field to accommodate moving of the town floats out by fifty (50) feet."

Delinquent taxes accrued prior to 2005 will be submitted to the annual report by the Selectmen.

Changes to the draft budget include the following:

- Dept. 51, Employee Health Benefits, change from \$8,000 to 0; a reserve account is currently in place.
- Dept. 52, Zone 1 Fire Department, separate line items for heating oil and gasoline; change heating oil from \$4,000 to \$2500; change gasoline from \$1,000 to \$500.
- Dept. 54, Town Roads, cut by 10%; change capital improvements from \$126,000 to 103,000; Snow Removal Supplies, change from \$9,500 to 9,000; a reserve account is currently in place.
- Dept. 56, Recommended Donations:

GCI Library	\$3,800
Islesford Library	\$3,800
GCI Community Center	\$6,300
Islesford Neighborhood House	\$6,300
GCI Historical Society	\$1,000
Town Cemeteries	\$ 500
Spurling Point, GCI	\$ 500
Island Explorer	\$1,600
NEH Library	\$ 320
NEH Ambulance	\$1,000
Life Flight	\$1,000
Human Service Donations	\$1,000
Island Institute Fellow	\$5,000
Hospice of Hancock County	\$1,000
- Dept. 58, Manset Parking Lot Grounds, from \$4,500 to \$3,500.
- Total Appropriations for Town Operations = \$1,941,815
- Article 17 reads as follows:

To see if the voters of the Town of Cranberry Isles will authorize the School Committee to have the Islesford School remain open for the 2009-2010 school year with a projected enrollment of ten to twelve (10-12) students.
- Article 18 reads as follows:

To see if the voters of the Town of Cranberry Isles will authorize the School Committee to have the Longfellow School remain open for the 2009-2010 school year with an unknown projected enrollment.

The Deputy Clerk will notify the school Committee Chairman of these two articles on the warrant.

The Selectmen will sign the warrant tomorrow individually after the document is re-typed, to be hand carried by the Facilities Supervisor.

VII. Other Business

None at this time.

VIII. Audience Communications

- A question was asked if the Town had ever received a letter from Acadia National Park (A.N.P.) in reference to denial of landing rights at Baker Island. The answer is no, but reportedly, private tour operators have received warnings in the past.
- Courtney Chaplin, Islesford Resident, suggests a letter to A.N.P. showing interest in the Blue Duck building and the Museum in case the Park should decide to close the museum in light of budget cuts.
- Courtney Chaplin suggests that the Town look into hiring locally for projects needed. He states that the timing of the bidding process is an important factor as island people need notice in order to schedule other projects. Other suggestions of Mr. Chaplin's are to break up components of projects into smaller jobs for local people, and to form a committee to focus on economic growth for the islands.

VIII. Adjournment: 11:25 A.M.

Dan Lief moves to adjourn the meeting. Aaron Gray seconds the motion, with a unanimous vote by Richard Beal. **Motion passes.**

The next regularly scheduled Board of Selectman's Meeting will be held on March 09, 2009, following the annual town meeting at Great Cranberry Island.