

BOARD OF SELECTMEN

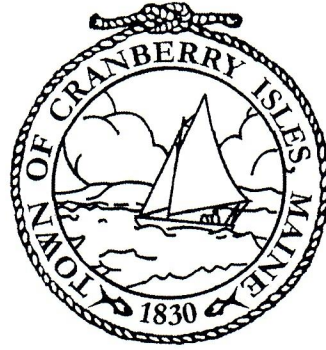
DANIEL S. LIEF, CHAIRMAN

AARON W. GRAY

HAL H. NEWELL

TOWN CLERK / TREASURER

DENISE McCORMICK



MUNICIPAL ADVISORY COMMISSION

M. DONALD, M. FERNALD

E. HARRISON, J. PICKERING

L. PRATT, F. REECE, C. WHITE

FACILITIES SUPERVISOR

ERIC DYER

## NOTICE

The Cranberry Isles Board of Selectmen will conduct their regular monthly meeting on Tuesday July 10, 2007 at 8:45 AM at the Community Center on Great Cranberry.

## AGENDA

- I. Call to Order
- II. Review / Approval 6-5-07 Minutes
- III. Review / Signing Financial Warrants
- IV. Communications
- V. Old Business
  - A. TCI Dock
  - B. DOT Grant
  - C. SHIP Grant
  - D. Parking
  - E. Junk car removal
  - F. Municipal building
  - G. School consolidation
  - H. Response to PUC letter
- VI. New Business
  - A. Vehicle importation enforcement
  - B. Quarterly reporting
  - C. Water resources
  - D. Facilities Supervisor contract
- VII. Appointments
  - A. Animal Control Officer GCI
- VIII. Other Business
- IX. Audience Communications
- X. Executive Session
- XI. Adjournment

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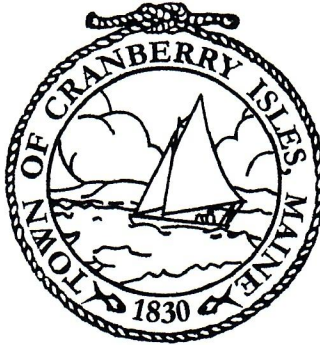
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**Board of Selectmen's Meeting  
Tuesday, July 10, 2007  
Great Cranberry Island Firehouse**

**Attendance:**

Dan Lief, Chairman, BOS

Aaron Gray, BOS

Hal Newell, BOS

Denise McCormick, Town Clerk

Nanette Hadlock, Deputy Clerk

Eric Dyer, Facilities Supervisor

Kate Chaplin, Chair, School Board

Richard Beal, Constable

Chris White, MAC

Malcolm Donald, MAC

Phil Whitney, Harbor Committee

Tom Watson

Karin Whitney

Starr Bright

Debbie Wedge

Patricia Bailey

Phillip Newell

Robin Richman

Sarah Newell

**I. Call to Order:** 8:45 A.M. by Chairman Dan Lief

**II. Review / Approval 06/05/07 B.O.S. Meeting Minutes**

Dan Lief moves to approve the minutes as written for the June 06, 2007 Board of Selectmen's Meeting. Hal Newell seconds the motion, with a unanimous vote by Aaron Gray. **Motion passes.**

**III. Review / Signing Financial Warrants**

Warrant # 28: \$ 3690.84

Warrant # 29: \$ 6166.61

Warrant # 30: \$ 18251.35

Warrant # 31: \$ 5392.37

Warrant # 32: \$ 44077.29

**Total: \$77578.46**

All warrants were signed by the Selectmen.

**IV. Communications**

- The Selectmen have received a letter of request from an Islesford Resident who is requesting a Selectmen's exemption from the vehicle import fee for the reason that the individual is an Emergency Medical Technician and needs to be able to get to a patient quickly, or to the ambulance to get it to a scene. Hal Newell moves to turn down the request. Dan Lief seconds the motion. **Motion passes.**

**V. New Business**

**A. (taken out of order) Vehicle Importation Enforcement**

Facilities Supervisor Eric Dyer presents the Board with a vehicle and parking plan that he has been working on. Mr. Dyer suggests that the plan be worked on as a



group effort with the Parking Committee, the Municipal Advisory Commission, and the Board of Selectmen to clarify parking and vehicle rules for the Town. Selectmen Lief asks the Facilities Supervisor to contact the Code Enforcement Officer and request her presence at the islands for enforcement of the vehicle importation ordinance. Mr. Lief also requests that registration of vehicles be enforced by both Town Constables.

#### **IV. (continued) Communications**

- The town office has received an email communication from the dispatcher at the Mount Desert Police. The email reminds individuals that in order to park in the Northeast Harbor Reserved Lot, you must display a parking sticker in the car window or expect to receive a parking ticket. If a relative or guest is using your spot, a valid parking sticker must be displayed. The parking committee orders four stickers for each parking space, so often times there are extra stickers at the office that can be requested, keeping in mind that the request must be made in time to receive the stickers and to place them on the vehicle using the spot.
- The town office has received an email communication from Constable Richard Beal in reference to low speed vehicles, waste disposal vehicle ordinance, and expired auto registrations. Mr. Beal requests that the "Board of Selectmen formally confirm an earlier vote to authorize low speed vehicles and golf carts on Cranberry Isles roads." The communication also addresses the need for enforcement of the vehicle waste disposal fee ordinance and of expired vehicle registrations.
- A complaint from an Islesford Resident has been filed with the town office in regard to two boat trailers being stored at the Joy Street Lot in Northeast Harbor that are reportedly taking up a large portion of the parking lot. One registration number is provided and the Board of Selectmen is asked to have the owners remove them from the lot.
- A letter of response from the manager of operations, Robert L. Platt, of Bangor Hydro has been received by the Board. The response is to a letter from Selectman Lief to the Public Utilities Commission expressing concern for future reliability of electric service to the Cranberry Islands.  
The response letter states that "in the Company's, (meaning Bangor Hydro), view, the (marine) cable is in good condition." Bangor Hydro assures the Selectmen that they have "always been, and will continue to be, responsive to the electrical service needs of the residents of the Cranberry Isles."

#### **V. Old Business**

##### **A. TCI Dock**

On June 22 Eric Dyer, Eve Harrison, Harvey Bunker, Richard Beal, and Steve Ruell, representing Kleinsmidt Associates, visited the Great Cranberry Island Town Dock to look at the spalling of the concrete and erosion of the rebar. A report has been received from Kleinsmidt and copies can be obtained by contacting the town office. At this time foot traffic at the end of the dock is fine, however, the Town has been advised to discontinue vehicle use at the end of the dock just past the shed. Signs had already been posted at the GCI Dock for "no vehicles past this point", but residents continue to drive to the end regardless of the warning. A question is fielded from the audience about whether it is ok to



store lobster traps on this portion of the dock. It is deemed appropriate to temporarily store traps in this location at this time, in accordance with harbor ordinance regulations.

Aaron Gray moves to have Eric Dyer erect a barrier of his discretion to block the usage of the end of GCI Dock. Dan Lief seconds the motion, with a unanimous vote by Hal Newell. **Motion passes.**

**G. (taken out of order) School Consolidation**

TCI School Board Chairman Kate Chaplin speaks to the Board in preparation for new school consolidation plan initiated by Governor Baldacci. Island Schools are considered exempt from the consolidation plan, and may choose to opt out of the plan; however the new plan does present some changes for budgeting and high school students. Union 98 School Board Members have been working closely with the process of school consolidation, and continue to work for the best interest of the students. The first meeting of the new Regional School Unit (RSU) is scheduled for July 23, 2007. The Board of Selectmen is asked to nominate a community member to help serve with the school board with the process of implementing the new plan. The timeline for the implementation includes a proposed plan to the Commissioner of Education by the end of August 2007 and a proposed regional school unit plan by December 01, 2007. The Commissioner has two weeks to approve or deny the plan. A statewide referendum election is planned for January 2008, when each town will vote locally on the approval of the RSU. At annual town meeting, voters will have a chance to vote on the plan. The two options are:

1. To opt out of the plan and pursue contract services through the superintendent's office for extra services.
2. To opt for the plan and pay a two mil increase for school purposes with taxes, unless exemption from the increase was to be granted through a private and special act with representatives through legislature.

Our current school board members are Kate Chaplin, Ted Spurling, and Barbara Meyers. These individuals have been attending many more meetings than usual due to school consolidation, and are requesting expense reimbursement for the high volume of time and travel that is involved. Selectman Lief suggests that the Treasurer try to find funds to cover the travel and childcare expenses incurred by our volunteer school board members. The next meeting of the Cranberry Isles School Board is scheduled for Friday, July 13, 2007 at the Islesford School. The Selectmen are hoping for a recommendation from Committee Members at the August Board of Selectmen Meeting.

**B. DOT Grant**

A meeting was held last month with Paul Pottle, Harbor and Shore Grant Representative from the Department of Transportation. Americans With Disabilities Act (ADA) access and compliance is suggested for the grant. One change would be for eighty feet gangways for our Town docks. The docks cost approximately twenty to twenty-five thousand dollars each. While the longer gangways would work at both Manset and Great Cranberry, it is deemed unsafe and too crowded to install this length dock at Islesford with the limited harbor space. Moorings would have to be moved, which may be considered at some point for the Harbor Committee. Currently an exemption is being sought for Islesford for the eighty feet gangway recommendation.



A suggestion is made to make the Manset Dock safer at night and during inclement weather by adding lighting. A lighting plan was developed for the dock by the former Municipal Facilities Commission, (now MAC), as part of a grant proposal. A suggestion from the audience is to move ahead with the lighting project independently if necessary. Eric Dyer will research with an electrician what the cost would be and what kind of lighting is recommended. A request from the audience asks the Selectmen if another bench can be placed on the Manset Float for extra seating while waiting for the ferry.

**C. SHIP Grant**

The new 40 ft. gangway for Great Cranberry Island Town Dock has been ordered. Three new skiff floats will be constructed by Courtney Chaplin with a two week expectation of work completed. One float each will be added to GCI, Islesford Sutton Island.

**D. Parking**

The Board of Selectmen reiterates that parking permits / stickers for the Joy Lot, Northeast Harbor Reserve Lot, and the Cranberry Isles Lot at Manset must be **displayed** in the vehicles parked there or the owner is subject to parking tickets and / or towing with fees. To reserve overnight guest parking at the Manset Lot, the town office (244-4475) must be contacted, and a permit received, **prior** to parking in the guest lot at Manset. There is no day use parking allowed at the Manset Lot. To reserve overnight guest parking at Northeast Harbor, the permit can be obtained at the Mount Desert Police Station. The Deputy Clerk will follow up with this reminder by posting on the [islesford.com](http://islesford.com) and [cranberryisles.com](http://cranberryisles.com) websites.

**E. Junk Car Removal**

Previously discussed.

**F. Municipal Building**

A proposed garage building is being researched by the Facilities Supervisor and the MAC for the Islesford Transfer Station Property. This new building would be intended to house a fire and rescue equipment, including the new vacuum pumper truck. Either a 40 by 60 ft. building with four bays or two 20 by 30 ft. buildings are being considered for the proposal. The Town will keep the existing garage building at the site. A proposal for the steel type building has been received, and a proposal for a stick built building is also being sought. Pictures of the proposed facility can be viewed at the town office, or by email request ([eric@tci-me.us](mailto:eric@tci-me.us)).

**G. School Consolidation**

Previously discussed.

**H. Response to PUC Letter**

Previously discussed.

**VI. New Business**

**A. Vehicle Importation Enforcement**

Previously discussed.

**B. Quarterly Reporting**

Quarterly reports have been received from the following officials:

- Harbormasters: not received
- Constables: received
- Health Officer: received
- Planning Board: not received (No meetings)

- Board of Appeals: received
- Board of Assessment Review: not received (No meetings)
- League of Towns: received
- Island Coalition: not received
- Zone 1, GCI Fire Dept.: not received
- Zone 2, Islesford Fire Dept.: not received
- Road Commissioner: not received
- Acadia Disposal District: received
- Emergency Preparedness Agent: not received
- Harbor Committee: received
- Shellfish Warden: not received

#### **C. Water Resources**

The Comprehensive Planning Committee has found that there is very little research available at the town level for water resources. An informal meeting of interested individuals will take place on July 25, 9:00 A.M. at the town office with Eric Dyer. Plans are in the process for mapping existing wells and septic systems for TCI. Water quality is also a concern for many households. Budgeting for comprehensive plan projects is advised for the future.

#### **D. Facilities Supervisor Contract**

The Facilities Supervisor contract for Mr. Eric Dyer is signed by Chairman Dan Lief.

### **VII. Appointments**

#### **A. Animal Control Officer**

The appointment of TCI Animal Control Officer is revisited from the last Board meeting, following a question from the audience as to whether the position requires that the officer hold a valid drivers license. According to Norma Day Worley, Director of Animal Welfare, the position of animal control officer does not require a valid driver's license. The Selectmen appoint Deborah Wedge of GCI as Town of Cranberry Isles Animal Control Officer.

### **VIII. Other Business**

- Tax bills will be mailed soon, as they are being printed at the time of this meeting.
- To be eligible to receive the Urban – Rural Initiative Program (URIP) funds, the funds received from the Maine Department of Transportation (MDOT) must be used for capital improvements to local roads. The Selectmen sign the agreement with MDOT. The Selectmen Chair also signs an agreement from MDOT in order to be eligible for a transit bonus payment.
- Goodwin's is scheduled in the near future to do pothole maintenance on both Islesford and GCI.

### **IX. Audience Communications**

- The locations of the two defibrillators on Great Cranberry Island are:
  - Cranberry General
  - In the rescue vehicle (ambulance)



- The locations of the two defibrillators on Islesford are:
  - Islesford Dock Restaurant
  - In the rescue vehicle (ambulance)

The August Board of Selectmen's Meeting has a scheduling conflict with the Islesford Fair on August 07.

Aaron Gray moves to change the date for the August Board of Selectmen's Meeting to Tuesday, August 14, 2007 at Islesford. Dan Lief seconds the motion, with a unanimous vote by Hal Newell. **Motion passes.**

**X. Executive Session**

None Requested.

**XI. Adjournment: 11:12 A.M.**

Dan Lief moves to adjourn the meeting. Aaron Gray seconds the motion, with a unanimous vote by Hal Newell. **Motion passes.**