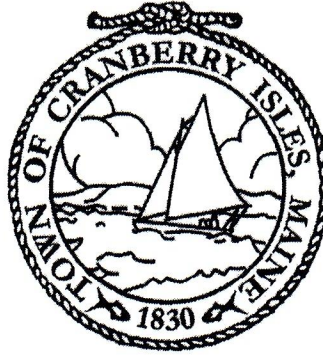


BOARD OF SELECTMEN

DANIEL S. LIEF, CHAIRMAN

AARON W. GRAY

RICHARD F. BEAL



MUNICIPAL ADVISORY COMMISSION

M. DONALD, M. FERNALD

E. HARRISON, J. PICKERING

L. PRATT, F. REECE, C. WHITE

TOWN CLERK / TREASURER

DENISE Mc CORMICK

FACILITIES SUPERVISOR

ERIC DYER

## NOTICE

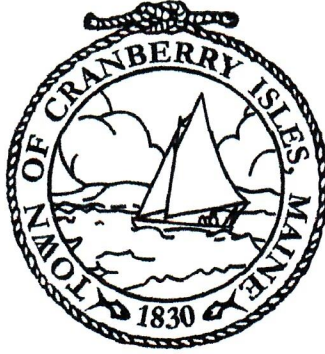
The Cranberry Isles Board of Selectmen will conduct their regular monthly meeting on Thursday June 5<sup>th</sup>, 2008 at 8:30 AM at the Islesford Neighborhood House.

## AGENDA

- I. Call to Order
- II. Review / Approval of minutes for May 15<sup>th</sup> and May 20<sup>th</sup>.
- III. Review / Signing Financial Warrants
- IV. Old Business
  - A. GCI Fire House
  - B. LCI Municipal Garage
  - C. Manset
  - D. Road Repairs
  - E. Gravel Pit
  - F. TCI Website
  - G. FTA Grant
- V. New Business
  - A. Town Attorney
  - B. Tax Commitment Letter
  - C. MSW Contracts
  - D. MMEHT
  - E. Hospice Float Request
- VI. Other Business
- VII. Audience Communications
- VIII. Next BOS meeting set for July 1<sup>st</sup>, 2008
- IX. Adjournment

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**Board of Selectmen's Meeting Minutes  
Thursday, June 05, 2008  
Islesford Neighborhood House**

**Attendance:**

Dan Lief, Chairman, BOS  
Aaron Gray, BOS  
Richard Beal, BOS  
Eric Dyer, Facilities Supervisor  
Denise McCormick, Town Clerk  
Nanette Hadlock, Deputy Clerk  
Alyson Mayo, Island Institute  
Jeff Cramer  
Jeff Berzinis  
Karin Whitney  
Phil Whitney  
Skip Stevens  
Richard Hill  
Steve Philbrook  
Richard Howland  
Cynthia Lief

**I. Call to Order:** 8:30 A.M. by Chairman Dan Lief.

**II. Review / Approval of minutes for May 15<sup>th</sup> and May 20<sup>th</sup>**

Richard Beal moves to accept the minutes as written for the May 15, 2008 Board of Selectmen's Meeting. Dan Lief seconds the motion, with a unanimous vote by Aaron Gray. **Motion passes.**

Review / Approval of the May 20<sup>th</sup> Board of Selectmen's Minutes will take place at the next Board meeting.

**III. Review / Signing Financial Warrants**

Warrant #25:	\$3342.40
Warrant #26:	4932.96
Warrant #27:	16297.94
Warrant #28:	5990.56
Warrant #29:	52846.06

**Total: \$83409.92**

School vouchers were not turned in to the Treasurer in time for today's meeting. All warrants were signed by the Selectmen.

**IV. Old Business**



**A. GCI Firehouse**

Selectman Beal reports good progress on the Great Cranberry Island Firehouse project. The front of the building is nearly complete, as well as the ramp with steps. The contractor has reported some electrical wires hanging in the kitchen area of the building as well as florescent lighting that needs to be reinstalled.

**B. LCI Municipal Garage**

Site measurements for the new municipal garage may be approximately seventeen feet off. Measurements were taken from the corner of the proposed sand/salt shed, instead of the corner of the existing building. This will be taken care of the first part of next week. The Board of Selectmen signs the Notice to Proceed and the contract for services with Dunbar and Brawn, General Contractor for the municipal garage project. Goodwin Construction will begin prep work next week for this project.

**(Taken out of order) Co-op Property Parking near Islesford Town Dock**

Steve Philbrook and Richard Howland are at today's meeting to discuss the Town's request for additional parking on Co-op Property at the Town Dock. The Co-op Members held a meeting last weekend and there were some reservations to request. The Co-op agrees to allow the Town to use Co-op Property for parking with the following conditions:

1. That parking on Co-op Property is on a year to year basis. This will give the Co-op opportunity to use the land for other "uses" if the need arises.
2. That there are proper signage explaining parking rules and ordinances.
3. That the North side of the Co-op parking lot be graveled up to the trees to allow for increased fisherman parking. (The Co-op manager feels that a few more fisherman spaces could be added for fisherman use on Co-op Property in the area where boats are currently stored by Courtney Chaplin. Dan Lief will walk the line with the Co-op manager.)
4. That the Town submits a written enforcement plan and how that plan will be executed and enforced. A copy of said plan should be given to Marc Nighman, manager of the Co-op. (Richard Howland and Richard Beal will work on a plan together with the Town Attorney.)

The Co-op further asks for open access to the traps stored at the Town Field. The Co-op has ordered a dumpster for removal of junk lobster traps.

It is intended to eliminate parking on the right of the Town Field (coming up from the Town Dock) and also a few spaces in an "L" shape near the Town Field across from the head of the Town Dock. Parking on the left of the Town Dock on Co-op Property near the fuel tanks is intended to be pull-in parking as opposed to parallel parking. Double and triple layer parking is undesirable. It may be possible to increase parking up to the apple trees near the Town Field. Constable Howland is willing to enforce the parking rules, stressing that enforcement will be the same for all. According to the TCI ordinance *To Regulate the Parking of Motorized vehicles on Public Lands and Ways*, parking for more than fourteen consecutive days in a public place or publicly owned land outside the right of way of Town roads is prohibited. Any motorized vehicle parked in violation of this ordinance may be moved and stored at the owner's expense by order of the Selectmen.

Utility Companies and providers of routine services having their bases of operation outside the Town limits are exempted from that portion of this ordinance governing parking outside the Town owned Rights of Way.

The Co-op will get a response from the Selectmen.



There is also a question about the unlimited contractor tie up at our docks. Selectman Lief asks the Facilities Supervisor to contact Mr. Sanborn in regard to this issue. This is not the case according to our Town's Harbor Management Ordinance, which may be found on the Town website [www.cranberryisles-me.gov](http://www.cranberryisles-me.gov)

#### **C. Manset**

Repairs to the washout at the back of the Manset Facility have been completed at a cost of approximately \$1000.00. The Facilities Supervisor will be sending letters to the abutting land owners to see if they are willing to contribute to the cost of the repairs.

There may be an issue with an abutting neighbor's building being on part of our property. There also may be an issue with the fence which has been placed by the owner of the former Brown House. The Town Office personnel is requested to locate files for the Manset Property which could include surveys that would be useful for determining the actual property lines. This will also be discussed with the new town attorney.

Parking at Manset has been cleared up, and no more boat trailers are in the lot. Island Plumbing has replaced the aerator and wax ring at the Manset Restroom, however the toilet is still leaking. Eric Dyer will contact the plumber.

It appears that tenants may be camping out at the Manset Garage. This could be an issue due to plumbing, insurance as well as other reasons. The Selectmen do not wish to have people camping at the Manset Facility. Eric Dyer will contact the tenants regarding this issue.

Phil Whitney suggests that lighting is needed for night boats at the Manset Dock. This may require a permit from Southwest Harbor to dig across the road.

Selectman Beal will contact Goodwin to see if they know if an electrical line may have been already placed when the asphalt work was done.

Money would have to be budgeted for a new entrance to the Manset Restroom. Selectman Lief suggests that Eric make some phone calls to local contractors who may be interested in this work.

Skip Stevens asks if there is any long range planning for a drive-on dock at the Manset Facility. The Facility is currently in use May through October. It is suggested that the Transportation and Harbor Committees receive copies of this information.

#### **D. Road Repairs**

Basic ditching and culvert work is needed at both Great Cranberry Island. Gotts, Macquinn, BCM and Goodwin were all contacted for interest in this work.

Criteria for the work includes basic cleanout of ditches, regarding of the angles of the slopes, and culvert work. A bid has been received from Goodwin. Jeff Berzinis had asked to be on the list of contacts for road repairs. The bid is not revealed today, as Selectman Beal will show Mr. Berzinis the roads needing work, and Eric Dyer will contact Goodwin to let him know that a decision will be made in the next couple of weeks. Mr. Berzinis is probably only interested in work on Great Cranberry Island. The Town will proceed with Great Cranberry repairs as soon as possible. A special Selectmen's meeting will be held to award a bid for road repairs at Great Cranberry.

Priorities for Islesford include grading on the Northwoods Road, clean out and some pavement work on the hill near the barge ramp, and the drain on the corner of Mosswood and Main Streets.



Selectmen Lief requests that the Islesford Plow Truck be moved off-island within the next two weeks. The truck will be stored for now at the Manset Facility. Selectman Beal asks if the truck might be of use to Great Cranberry Island. The Facilities Supervisor advises to sell the truck. As to the purchase of a new plow truck for Islesford, Selectman Gray will speak with David Thomas and Cory Alley to suggest sending letters to local dealerships to inform them of what the Town is looking for. Plans are to buy a truck this summer in order to be prepared for next season.

Richard Beal is working on a snowplow contract for Great Cranberry Island for next season. This will be sent to area contractors for interest.

Selectman Beal requests that the Town Office create a *Board of Selectmen Disclosure Forms* File. This file will contain files for the Right to Know Law. According to LD 2198, elected officials will now be required to take training for the Right to Know Laws.

#### **E. Gravel Pit**

The Great Cranberry Island Gravel Pit has been cleaned out considerably. There is an original proposal for intended utilization of the pit on file. There is some temporary storage of fill there by local contractors. Gould drilling equipment is being moved to private property. There is still a float ramp and brush pile that needs to be removed. The float ramp will be moved to Islesford soon for hook-up. The Facilities Supervisor will come to the July Board of Selectmen's meeting with a plan for disposal of brush and stumps. Part one of this plan for the gravel pit is cleanup, part two is implementing the plan for usage with signs and rules.

#### **F. TCI Website**

Selectman Beal has requested that Notice of Intention to Build forms, and mooring data forms be converted to PDF documents so that the resident may fill the forms out online, print them, and email them to the office. Thank you again to Richard Hill for allowing us to use his local talent and providing great service at a reasonable fee. It will be possible soon to put tax maps and the 2008 tax commitment book on the website.

In reference to car registrations being done at the Town Office level, Denise and the Board of Selectmen will write a letter to the Department of Motor Vehicles to request permission to be a limited registration agent. Limited meaning that the whole registration would be done at the Town Office on island use only vehicles. Currently the town office does not have storage room for plates and supplies needed for all vehicle registrations. Island use vehicles and re-registrations would be done at the Town Office level. New registrations would still require the owner to finish registration in Northeast Harbor or elsewhere.

Dan Lief moves to send a letter of request to Department of Motor Vehicles as soon as it is written. Richard Beal seconds the motion, with a unanimous vote by Aaron Gray. **Motion passes.**

#### **G. FTA Grant**

The Board of Selectmen are asked to sign certifications and assurances for approval of \$303,000.00 for a Federal Transportation grant for transportation enhancement. Due to changes in negotiations of matching funds and required provisions, as well as the time required over the past four years to acquire the grant, the Board of Selectmen choose to turn down the grant. A polite letter will be written to The Department of Transportation telling them we are no longer interested in receiving the grant.



## **V. New Business**

### **A. Town Attorney**

The Selectmen report the recent death of our Town Attorney, Anthony Guinta. A new attorney will be hired. Selectman Beal recommends the firm of Eaton Peabody for a replacement. The firm has opened an office in Ellsworth. Selectman Lief suggests to see if Matt Worthen of Eaton Peabody will come to the island next week to meet with two of three of the Selectmen.

### **B. Tax Commitment Letter**

The Selectmen sign a tax commitment letter for 2008. Per annual Town Meeting, March 10<sup>th</sup>, 2008, and Special Town Meeting, May 20<sup>th</sup>, 2008 these funds are to be raised from Real Estate Taxes for the 2008 calendar year:

Town Operations Budget:	\$1,503,020.00
Hancock County Tax:	79,421.00
School Budget:	448,543.00
Less Appropriations:	819,625.00
Less School Subsidies:	98,359.00
AMOUNT TO BE RAISED:	\$1,113,000.00

Tax mil rate remains the same at 6.9%.

### **C. MSW Contracts**

The Board of Selectmen sign a contract amendment with Gray Enterprises to fold Islesford into the contract for Municipal Solid Waste services. Term of the contract are for June 15, 2008 to June 15, 2014. Both Great Cranberry and Islesford will now end at the same time for the same price. Once weekly door to door pickup is part of the contract, day of week to be determined. Copies of the contract will be on file at the Town Office.

Two proposals were received for trash removal at Sutton Island:

Rodney Wimer: \$2100.00 for the season with no fee for additional pick-up and deliveries, so long as the pick-ups don not exceed twice per week. Additional pick-ups exceeding two per week shall be billed at \$150.00 per instance.

Seth and Joshua Gray: \$1820.00 for the time period form the first week in June till the first week in September, including both household waste and recyclables. For each additional trip beyond the fourteen required a charge of \$130.00 will be billed to the Town.

The Board of Selectmen choose to accept the proposal for Sutton Island Trash Removal from Seth and Joshua Gray.

The Selectmen have requested that the Facilities Supervisor make sure that new sealable drums for Sutton Waste be purchased, and signs be posted for *ABSOLUTELY NO FOOD WASTE*. Ten thousand dollars was budgeted for this year for Sutton Island Trash.

### **D. MMEHT**

Eric Dyer requests an update on the Maine Municipal Employees Health Trust. Selectman Lief responds that this will be discussed at next month's Board meeting.

### **E. Hospice Float Request**

Selectman Beal has received a telephone request for float privileges at Islesford and Great Cranberry Island by the Hospice Regatta this summer. Selectman Lief reports that the Hospice Regatta usually uses the Islesford Dock Restaurant Float at Islesford. The Selectmen grant permission for use by Hospice.

## **VI. Other Business**

- Jeff Cramer gave a monthly update on his work with the alternative energy feasibility study. The report is expected to be ready by mid-August. Three major sections will be included in the report:
  1. The Island's energy use determined by a forthcoming questionnaire, and from direct sources.
  2. Resource Potential covering wind, tidal, geothermal, solar energy predominantly.
  3. Project spectrum to include possibilities, small to big.

A tidal energy expert has recently visited the island. An energy expert from Unity College recently visited three island buildings to make reference of ways to cut energy consumption. A video on ways to cut energy will be made available for viewing soon.

A grant for tidal energy assessment may be available. There is also an energy efficiency training class being offered by Efficiency Maine which will certify the individual to install solar energy systems. The customer would also receive a rebate. Cost of the class is \$200.00.

- Eric Dyer has written an email request to the Selectmen and the Town Clerk for partial reimbursement from the Green Program Fund for an Eco-municipality Leadership Training session on June 6-11. Cost of the training has been paid out-of-pocket by Mr. Dyer at a cost of \$2175.00. Mr. Dyer has also requested to be paid for his time at the conference, not to exceed 48 hours for the 6 days. Selectman Beal suggests an offer of paying eighty percent of the costs, if Mr. Dyer will sign a one year contract which guarantees that he will continue his job for the Town. The Board of Selectmen choose not to pay for the price of the conference.

Dan Lief moves to pay Eric Dyer as if he were working while at the conference. Richard Beal seconds the motion, with a unanimous vote by Aaron Gray.

**Motion passes.**

#### **VII. Audience Communications**

- There has been no increase in ramp fees, they remain at \$2.50 for each use.
- It is reported that hazardous waste material has been left at the roadside near the Hathaway House on Cross Road at Islesford. Eric Dyer will contact the Family in reference to removing the waste. If the Town has to pick up the waste, the Family will be charged a fee for removal. There will be a hazardous waste pick-up in October of this year.

#### **VIII. Next BOS meeting set for July 1<sup>st</sup>, 2008**

The next regularly scheduled Board of Selectmen's Meeting is on July 1<sup>st</sup>, 2008 at Great Cranberry Island.

#### **IX. Adjournment: 11:20 A.M.**

Dan Lief moves to adjourn the meeting. Richard Beal seconds the motion, with a unanimous vote by Aaron Gray. **Motion passes.**